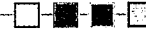




Urbana Park District



It is the mission of the Urbana Park District to:

- Improve the quality of life of its citizens through a responsive, efficient, and creative park and recreation system,*
- Pursue excellence in a variety of programs, parks and special facilities that contribute to the attractiveness of neighborhoods, conservation of the environment and the social economic health of the community.*

AGENDA
URBANA PARK DISTRICT BOARD OF COMMISSIONERS
SPECIAL BOARD MEETING
WEDNESDAY, JUNE 29, 2011
5:30-6:00 PM
PHILLIPS RECREATION CENTER
505 W. STOUGHTON
URBANA, ILLINOIS 61801

- I. Call to Order

- II. New and Unfinished Business
 - A. Ordinance 2011-09 to Annex Territory to the Urbana Park District
The Urbana Park District may annex any territory that has been annexed by the City of Urbana. This territory has been recently annexed by the city. The park district maintains the same boundaries as the city plus any areas outside the city that have elected to become a part of the park district.

 - B. Action on Change Order for the Planning and Operations Project
This is an official change to the project.

- III. Adjourn

MEMO

TO: UPD BOARD OF COMMISSIONERS
CC: VICKI MAYES, TIM BARTLETT
FR: DEREK LIEBERT
DT: JUNE 23, 2011
RE: ACTION ON CHANGE ORDER #6 FOR THE PLANNING AND OPERATIONS PROJECT

I. Statement of Situation

The Planning and Operations facility consists of a bid pre-engineered building that has required some modifications from BLDD's design drawings. While coordinating in-progress ductwork, Broeren Russo identified a possible conflict in the elevation heights between the ductwork being installed in the field and the ceiling heights identified in the drawings. This was verified when BLDD modeled the actual structure provided by the pre-engineered company into the design documents. The recommended solution is to extend and re-route the ductwork.

II. Statement of work

BLDD and Broeren Russo developed estimated pricing that was based on the approximate increase in ductwork length. For final pricing, GHR engineers will need to complete an actual revised duct layout that meets the engineering requirements and makes use of any suitable already fabricated materials. After GHR completes this work, the subcontractor can give Broeren Russo a firm price. This level of engineering could not be completed prior to when board materials were compiled and instead BLDD is providing a recommendation on a not-to-exceed amount. BLDD's letter of recommendation is attached.

III. Budget

The original contract, approved change orders #1-5, and proposed change order #6 are as follows:

Original Contract Sum:	<u>\$5,722,600.00</u>
Net Previous Change Orders:	<u>\$155,152.60</u>
Current Contract Sum	\$5,877,752.60
Proposed Change Order #6	<u>\$10,000.00 (not-to-exceed)</u>
Proposed Contract Sum	\$5,887,752.60

IV. Recommendation

Staff recommend the Urbana Park District Board of Commissioners approve Change Order #6 for a not-to-exceed amount of \$10,000.

June 22, 2011

Vicki Mayes
Executive Director
Urbana Park District
Darius E Phebus Admin. Building
303 W University Ave
Urbana, Illinois 61801

Re: **Urbana Park District – Planning + Operations**
BLDD Project No. 083017.400

Dear Ms. Mayes:

As discussed in the site meeting today, there is a need to provide a revised layout of the HVAC ductwork that extends North across the corridor into the Northern offices of the Planning Department's administration areas. This is due in part to the depth of the pre-engineered rigid frame structure that occurs above the South wall of the corridor and the vaulted ceiling relationship.

In the development of the project we were provided with some preliminary structure sizes from a pre-engineered metal building company. We utilized this information to layout the ductwork which would be placed below the structure and above the vaulted ceiling. In the competitive bidding process a different pre-engineered metal building company was selected to provide the structural framing. Their actual engineered system required a deeper structural member at this location than what was indicated by the other company.

As a result there is not adequate space between the structure and the ceiling. Because of the ceilings relationship to the exterior curtain wall glazing system (already framed out) the ceiling can only be dropped a limited amount and does not provide enough room for the ductwork distribution as designed.

To address this, the ductwork will need to run East into the Resource Room and then back West into the offices. With adjustments of the ceiling in this room there will be adequate space above the ceiling for this proposed solution.

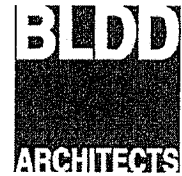
In order to achieve this, it will require additional length of duct and a cost associated with it. The contractor indicated that this work will be done with a Not To Exceed price of \$10,000. The ductwork is already in the process being installed in the administration and crew areas. The subcontractor has been notified not to install this particular section of ductwork. The decision to accept this proposal is critical in order to prevent a further delay of the project.

After your review please let us know if you would like to issue a change order.

BLDD ARCHITECTS, INC.



Dan Y. Wakefield, AIA
Project Architect



Principals

Steven T. Oliver, AIA
Randall L. West, AIA
Samuel J. Johnson, AIA
Scott M. Likins, AIA
Bruce L. Maxey, AIA
Timothy J. McGrath, AIA
Barbara Meek, AIA
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ORDINANCE NO. 2011-09

ORDINANCE ANNEXING TERRITORY TO THE URBANA PARK DISTRICT

(City of Urbana Ordinance No. 2010-07-055/203 South Dodson Road, Urbana, IL)
(City of Urbana Ordinance No. 2010-07-056/2412, 2502, and 2505 Somerset Drive, Urbana, IL)
(City of Urbana Ordinance No. 2011-06-044/2410 Somerset Drive, Urbana, IL)
(City of Urbana Ordinance No. 2011-06-045/2408 Barnes Street, Urbana, IL)
(City of Urbana Ordinance No. 2011-06-050/103 South Dodson Drive, 105 South Dodson Drive, 107 South Dodson Drive, 109 South Dodson Drive, 111 South Dodson Drive, 113 South Dodson Drive, 115 South Dodson Drive, 2401 East Elm Street, 2402 East Elm Street, 2315 East Main Street, 2319 East Main Street, 2323 East Main Street, Urbana, IL)
(City of Urbana Ordinance No. 2011-06-051/2704 North Cunningham Avenue, Urbana, IL)
(City of Urbana Ordinance No. 2011-06-055/2110 Barnes Street, Urbana, IL)

WHEREAS, the Urbana Park District in Champaign County, Illinois, is a district organized and existing under the Park District Code of the State of Illinois, as amended; and

WHEREAS, Section 3-10 of the Park District Code provides: "Whenever a Park District operating within the territory predominately in a City . . . would become coterminous or nearly coterminous with such city . . . upon the annexation of additional territory within such municipalities but not incorporated with a park district, such Park District may annex such additional territory by the passage of an ordinance to that effect"; and

WHEREAS, the territory hereinafter described lies within the corporate boundaries of the City of Urbana, in Champaign County, Illinois; and

WHEREAS, upon annexation of the territory described herein, the boundaries of the Urbana Park District in Champaign County, Illinois, and the City of Urbana, in Champaign County, Illinois, will be coterminous or nearly coterminous.

NOW, THEREFORE, BE IT ORDAINED by the Board of the Commissioners of the Urbana Park District in Champaign County, Illinois, as follows:

SECTION 1: That the territory hereinafter described shall be and is hereby annexed into the domain of the Urbana Park District in Champaign County, Illinois.

SECTION 2: The first territory hereby annexed is described on the attached Exhibit "A." The property on the attached Exhibit "A" is commonly known for reference as: 203 South Dodson Drive, Urbana, Illinois. This tract has the permanent index number 30-21-15-127-003.

The second territory hereby annexed is described on the attached Exhibit "B." The property on the attached Exhibit "B" is commonly known for reference as: 2412 Somerset Drive, 2502 Somerset Drive, and 2505 Somerset Drive, Urbana, Illinois. These parcels have the

permanent index numbers of 30-21-03-126-029, 30-21-03-126-028, and 30-21-03-129-011 respectively.

The third territory hereby annexed is described on the attached Exhibit "C." The property on the attached Exhibit "C" is commonly known for reference as: 2410 Somerset Drive, Urbana, Illinois. This tract has the permanent index number 30-21-03-126-030.

The fourth territory hereby annexed is described on the attached Exhibit "D." The property on the attached Exhibit "D" is commonly known for reference as: 2408 Barnes Street, Urbana, Illinois. This tract has the permanent index number 30-21-03-303-001.

The fifth territory hereby annexed is described on the attached Exhibit "E." The properties on the attached Exhibit "E" are commonly known for reference as:

103 South Dodson Drive, Urbana, Illinois. Permanent Index Number 30-21-15-126-007
105 South Dodson Drive, Urbana, Illinois. Permanent Index Number 30-21-15-126-008
107 South Dodson Drive, Urbana, Illinois. Permanent Index Number 30-21-15-126-009
109 South Dodson Drive, Urbana, Illinois. Permanent Index Number 30-21-15-126-010
111 South Dodson Drive, Urbana, Illinois. Permanent Index Number 30-21-15-126-011
113 South Dodson Drive, Urbana, Illinois. Permanent Index Number 30-21-15-126-012
and 30-21-15-126-016
115 South Dodson Drive, Urbana, Illinois. Permanent Index Number 30-21-15-126-013
2401 East Elm Street, Urbana, Illinois. Permanent Index Number 30-21-15-127-001
2402 East Elm Street, Urbana, Illinois. Permanent Index Number 30-21-15-126-004
2315 East Main Street, Urbana, Illinois. Permanent Index Number 30-21-15-126-002
2319 East Main Street, Urbana, Illinois. Permanent Index Number 30-21-15-126-017
2323 East Main Street, Urbana, Illinois. Permanent Index Number 30-21-15-126-006

The sixth territory hereby annexed is described on the attached Exhibit "F." The property on the attached Exhibit "F" is commonly known for reference as: 2704 North Cunningham Avenue, Urbana, Illinois. This tract has the permanent index number 30-21-04-201-021 and 022.

The seventh territory hereby annexed is described on the attached Exhibit "G." The property on the attached Exhibit "G" is commonly known for reference as: 2110 Barnes Street, Urbana, Illinois. This tract has the permanent index number 30-21-03-303-002.

SECTION 3: That from and after the adoption of this Ordinance, said territories above described shall henceforth become and be a part of the said Urbana Park District in Champaign County, Illinois, the same as though originally included within the boundaries of said District.

SECTION 4: That the Secretary of the Board is hereby directed to file a Certified Copy of this Ordinance together with accurate maps of the annexed territories herein described in the offices of the County Clerk and the County Recorder of Champaign County, Illinois.