MEMO

TO: UPD BOARD OF COMMISSIONERS
CC: VICKI MAYES, TIM BARTLETT
FR: DEREK LIEBERT
DT: APRIL 29, 2011
RE: ACTION ON CHANGE ORDERS FOR THE MEADOWBROOK INTERPRETIVE CENTER PROJECT

I. Statement of Situation

The Meadowbrook Park Interpretive Center Project has had a number of changes that staff have considered. Some have been rejected as unnecessary or a being too costly. Others have been accepted within staff spending authorities and within the board established construction contingency. Several are pending approval.

II. Statement of work

The following change orders have been requested and/or proposed for the Interpretive Center Project. A description and a status on each is included.

CHANGE ORDER #1—approved by staff

RFP 02 (revised grading at South door to provide accessible entrance/means of egress)	$ 2,352
RFP 03 (Infill beam pockets to provide solid bearing, remove and replace deteriorated concrete at Barn interior perimeter, provide silt fence at topsoil stockpile near creek & re-seed following, add nylon fiber reinforcement to barn slab for improved strength)	$ 1,900
Additional pavers at Herb garden entrance	$ 420
	$ 4,672

CHANGE ORDER #2—pending approval

RFP 01R (change gutter/downspout material from stainless steel to low reflection blue gray zinc. Note the RFP for adding the same gutters to the corncrib is not recommended due to cost and lesser need)	$ 1,892

CHANGE ORDER #3—pending approval

RFP 04R (Paint badly chipping Corn Crib with matching barn paint, staff will remove and replace large bugs and will cover interior contents w/plastic to reduce cost, price is comparable to square foot costs bid to paint barn)	$ 7,319

CHANGE ORDER #4—pending approval

RFP 04R (Prime bare wood on Corn Crib: TBD, work will take place on a time and materials basis and amount is unknown until following power washing determines amount of resulting bare wood. Price is a not to exceed.)	$ 2,122 (Max.)

III. **Budget**

The total project budget for this project is $290,371. The construction budget including a 10% construction contingency of $18,455 is $203,005. The sum of Change Orders #1-4, is $16,005.

IV. **Recommendation**

Staff recommend the Board of Commissioners approve all change orders to date, Change Orders #1-4, for a total of $16,005.