

**REVISED CODE OF
URBANA PARK DISTRICT – 1989
AS AMENDED**

7/8/03

5/11/04

4/12/05

8/12/08

9/14/10

10/12/10

11/9/10

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REVISED CODE OF URBANA PARK DISTRICT – 1989
AS AMENDED

WHEREAS, it is deemed desirable to collect the various ordinances and regulations of URBANA PARK DISTRICT in one ordinance to provide a single instrument for the government of the business operations of the Park District, the use of the parks and other facilities of the District, and rules affecting the personal conduct of patrons of the District.

THEREFORE, BE IT ORDAINED, by the Commissioners of the Urbana Park District in Champaign County, Illinois, as follows:

CHAPTER 1

DESIGNATION AND APPLICATION

Section 1. DESIGNATION: This Ordinance shall be known as “Revised Code of Urbana Park District, 1989” and may be so cited and referred to for purposes of identification.
(Approved 9/12/89)

Section 2. SCOPE: This Ordinance shall apply to, and be enforced in all of the territory now or hereafter coming within the boundaries of the Urbana Park District, and in all parks, boulevards, public places, and other facilities now, or hereafter coming under the control of the District, whether within or outside the boundaries of the District. (Approved 9/12/89)

Section 3. DECLARATION OF CONTROL: All properties real or personal, previously or hereafter acquired by the Urbana Park District, whether by gift, devise, grant, purchase, lease, or by appropriation, are hereby declared to be in the possession of and under the control of the Urbana Park District. (Approved 9/12/89)

CHAPTER II

DEFINITIONS

Section 1. THE DISTRICT: Whenever in this Ordinance or any other Ordinance hereafter adopted, the word "District" is used, without qualifying language, such word shall apply to and be deemed to mean the Urbana Park District in Champaign County, Illinois.

(Approved 9/12/89)

Section 2. COMMISSIONERS AND PARK BOARD: Whenever in this Ordinance or any other Ordinance hereafter adopted, the words "Board of Park Commissioners," "Commissioners," or "Park Board" shall appear without qualifying language, such words shall mean and will be held to mean the Board of Commissioners of the Urbana Park District in

Champaign County, Illinois. (Approved 9/12/89)

Section 3. PARKS OF THE DISTRICT: Whenever in this Ordinance or any other Ordinance hereafter adopted, the words "Parks of the District," "Parks," "Boulevards," or "Public Places of the District" shall appear without qualifying language, such words shall be held to refer to and include all parks, boulevards, public places, and other facilities now under or hereafter coming under control of the District whether within or without the boundaries of the

District. (Approved 9/12/89)

Section 4. DIRECTOR: Whenever in this Ordinance or in any other Ordinance hereafter adopted, the word "Director" appears, without qualifying language, such word shall mean, and shall be deemed to mean, the Director of Parks and Recreation of the Urbana Park District.

(Approved 9/12/89)

Section 5. WARRANT: Whenever in this Ordinance or in any other Ordinance hereafter adopted, the word "Warrant" appears, without qualifying language, it shall mean and be deemed

to mean, a command in writing by the Park Board, or properly designated District official, to pay a specified sum of money out of District funds, which are or may become available for the purpose specified, to a specifically designated person for a stated purpose, and stating the fund from which such payment shall be made. (Approved 9/12/89)

Section 6. PURCHASE: The word "Purchase" as used in Section 3, Chapter V, of this Ordinance shall mean the procurement of such goods and services for or on behalf of the District as are ordinarily and necessarily used in the day to day business of the District. Such goods and services shall include but not be limited to, maintenance and office supplies, repairs of District equipment or facilities and temporary office help. The word "Purchase" shall not include the acquisition of any interest in real property. (Approved 9/12/89)

Section 7. RESPONSIBLE BIDDER: The words, "Responsible Bidder," as used in Section 3, Chapter V, shall mean and shall be deemed to mean such person, business association, or corporation who, as the Park Board shall determine will honestly and reliably perform the services or deliver the goods contracted for. In determining the reliability and honesty of the bidder, the Park Board may consider financial status, past transactions, reputation, experience, adequacy of equipment, time limitations, and other pertinent considerations. (Approved 9/12/89)

Section 8. MOTOR VEHICLE: Whenever in this Ordinance or any other Ordinance hereafter adopted, the words "Motor Vehicle" are used, without qualifying language, such words shall include automobiles, trucks, tractors, motorcycles, motorbikes, snow mobiles, or any other vehicle which is self-propelled. (Approved 9/12/89)

Section 9. PARK OR PARKING: Whenever in this Ordinance or any other Ordinance hereafter adopted, the words "Park or Parking" appear without qualifying language, they shall

mean the standing of a motor vehicle, whether occupied or not, otherwise than when temporarily and actually engaged in loading or unloading equipment or passengers. (Approved 9/12/89)

CHAPTER III ORGANIZATION

Section 1. GOVERNMENT: The government of the District shall be vested in the Board of Park Commissioners, duly elected as provided by the Park District Code, Illinois Revised Statutes. (Approved 9/12/89)

Section 2. GENERAL CORPORATE POWERS: The Park Board shall constitute the corporate authority of the Urbana Park District and thereby shall have and execute, when acting as the corporate authority of the District, the following powers: (Approved 9/12/89)

- (a.) To sue or be sued, and to contract in furtherance of any of its corporate purposes.
- (b.) To acquire, in the name of the Urbana Park District, by gift, devise, grant, purchase, lease, or by condemnation real estate or rights therein necessary to effect any of the powers or purposes granted to the District by the laws of the State of Illinois in effect at the time of the acquisition.
- (c.) To acquire, in the name of the Urbana Park District, by gift, bequest, purchase, or lease any personal property necessary for the District's corporate purposes.
- (d.) To lease, sell, and convey title to property.
- (e.) To levy and collect taxes on all taxable property located within the District, to issue bonds, to receive grants and loans from the state or federal government, and to raise revenues in any other manner as provided by law.

- (f.) To plan, establish, and maintain any and all recreational programs, facilities, and equipment which may be appropriate for park purposes, and to establish fees for the use thereof.
- (g.) To pass all necessary ordinances, rules, and regulations for the proper management and conduct of the business of the Park Board and the District, and to establish by ordinance all needed rules and regulations for the government, protection, and use of parks, boulevards, driveways, recreational facilities, and any and all other property under the jurisdiction of the District and to provide fines and penalties for the violation of such ordinances.
- (h.) To exercise all and any other powers heretofore or hereafter conferred by the laws of the State of Illinois.

Section 3. DUTIES OF THE PARK BOARD: It shall be the duty of the Park Board, acting as the corporate authority of the District, to exercise its powers in such a manner as will promote the most beneficial use of parks, park facilities, and park activities by all the people of the District, to plan the expansion of parks, facilities, and activities to meet the needs of the community, and to oversee the conduct of all park business in order to insure efficient management of parks, facilities, and services. (Approved 9/12/89)

Section 4. OFFICERS: The officers of the District shall consist of a President, Vice-President, Secretary, Assistant Secretary, Treasurer, and Attorney. The President and Vice-President shall be elected by the Park Board, from their number, and shall serve without compensation. The Park Board shall appoint a Secretary, an Assistant Secretary, a Treasurer, and an Attorney who need not be members of the Park Board, in which case the Park Board shall

fix their compensation. All officers shall hold office for the municipal year in which appointed, or until their successors are elected and qualified. (Approved 9/12/89)

Section 5. DUTIES OF THE PRESIDENT: The President shall preside at all meetings of the Park board, shall call special meetings thereof by his or her own motion or on request of two or more members of the Park Board, shall appoint all committees created by the Park Board, shall sign all bonds issued by the District, shall sign all deeds conveying District property, and shall perform all other duties as may be prescribed by the Park Board. (Approved 9/12/89)

Section 6. POWERS AND DUTIES OF THE VICE-PRESIDENT: The Vice-President shall perform all of the duties of the President whenever the President shall be absent or otherwise unable to perform his or her duties. (Approved 9/12/89)

Section 7. DUTIES OF THE SECRETARY: The Secretary shall attend all the meetings of the Park Board, shall safely keep records, files, and the seal of the District, shall perform all duties dealing with the nomination of candidates for the office of park commissioner as provided by law, shall administer oaths and affirmations, shall receive and keep the subscribed oath of office taken by each member of the Park Board, shall sign all bonds and affix the seal of the District thereto, shall attest all deeds of conveyance and shall perform all other duties as may be prescribed by the Park Board. (Approved 9/12/89)

Section 8. POWERS AND DUTIES OF THE ASSISTANT SECRETARY: The Assistant Secretary shall perform all of the duties of the Secretary whenever the Secretary shall be absent or otherwise unable to perform the duties of said Secretary. (Approved 9/12/89)

Section 9. DUTIES OF THE TREASURER: The Treasurer shall receive and safely keep all monies, funds and securities of the District and deposit such monies, funds, and securities in a bank or banks or the State of Illinois Public Treasurer's Investment Pool, Illinois Park District

Liquid Asset Fund Plus, or comparable funds approved and designated by the Park Board, and shall pay out such monies, funds, and securities only on order of the Park Board as hereinafter provided. The Treasurer shall keep in separate accounts all those funds which are required by law or by action of the Park Board to be so kept, shall countersign all bonds issued by the District, shall hold in escrow all deeds of the District conveying District property until the purchase price is paid, and shall perform all other duties as may be prescribed by the Park Board. (Approved 9/12/89)

Section 10. DUTIES OF THE ATTORNEY: The Attorney shall be in charge of all legal matters and of the prosecution and defense of all litigations in which the District is interested. The Attorney shall draft all ordinances, resolutions, and other instruments required by the Park Board or any regularly constituted officer thereof, shall give opinions on all questions referred to him or her by the Park Board or any officer, shall attend all meetings of the Park Board when so required, and shall perform all other duties as may be prescribed by the Park Board. (Approved 9/12/89)

Section 11. EMPLOYEES: The term employee shall be deemed to mean all those persons in the employ of the District who are not otherwise herein described as officers of the District. No full-time employee shall be the parent, child, spouse, brother, or sister of any member of the Park Board. (Approved 9/12/89)

Section 12. DIRECTOR OF PARKS AND RECREATION: The Director of Parks and Recreation is the chief administrator of the District. The Director is directly responsible to the Park Board for the efficient conduct of the day to day business of the District. The Director shall supervise the work of the Superintendents of Operations and Recreation and shall assign to them such duties as he or she deems proper. The Director shall coordinate the work of all District

personnel and shall, with the approval of the Park Board, be primarily responsible for the promotion, hiring, and firing of District personnel. Also the Director shall serve as an advisory member of every committee of the Park Board, shall be an advisor to the Park Board on all matters of park and recreation policy and procedure, shall attend all meetings of the Park Board and its committees, and shall perform such other duties as may be prescribed by law or by ruling of the Park Board. (Approved 9/12/89)

Section 13. DUTIES OF THE SUPERINTENDENT OF RECREATION: The Superintendent of Recreation shall, with the approval of the Park Board, plan, organize, and administer a program of recreational activities, shall recruit, interview and recommend personnel to be employed by the recreation department, shall train and assign duties to recreation staff and be responsible for that staff's performance, and shall perform such other duties as the Park Board may prescribe. (Approved 9/12/89)

Section 14. DUTIES OF THE SUPERINTENDENT OF OPERATIONS: The Superintendent of Operations shall, with the approval of the Park Board, plan, organize, and administer a program of maintenance of park areas and facilities, shall recruit, interview, and recommend personnel to be employed by the operations department, shall train and assign duties to the operations staff and be responsible for that staff's performance, and shall perform such other duties as may be required by the Park Board. (Approved 9/12/89)

Section 15. PARK POLICE: Persons hired by the Park District to perform police duties for the District as well as City of Urbana police officers shall be conservators of the peace within and upon the parks, boulevards, driveways, and property controlled by the District and shall have the power to issue Notices to Appear and make arrests for violation of any of the penal

ordinances of the District, or for any breach of the peace in the same manner as the police of cities organized and existing under the general laws of the State of Illinois. (Approved 9/14/10)

Section 16. TENURES: All employees of the District shall hold office at the pleasure of the Park Board and shall receive such compensation as the Park Board may from time to time prescribe. (Approved 9/12/89)

CHAPTER IV

MEETINGS

Section 1. ANNUAL MEETING: The annual meeting of the Commissioners of the Urbana Park District shall be held on the second Tuesday of May in each year or at such time as may be provided by law. (Approved 9/12/89)

Section 2. REGULAR MEETINGS: The Park Board shall hold a regular meeting on a specified day of each month, at a specified time and place to be announced at the beginning of each fiscal year. (Approved 9/12/89)

Section 3. SPECIAL MEETINGS: Special meetings may be held at any time upon the call of the President by his or her own motion or on request of two or more members of the Park Board upon giving not less than twenty-four hours notice of the time and place of the meeting and the purpose therefore to each of the Commissioners personally, by whatever means is most practicable. (Approved 9/12/89)

Section 4. OPEN MEETINGS: All meetings of the Park Board or any committee or subcommittee thereof shall be open to the public except for (a) collective negotiating matters between the District and its employees or representatives, (b) meetings where the acquisition of real property is being considered or where a pending or probable or imminent court proceeding against or on behalf of the District is being discussed, (c) meetings considering information

regarding appointment, employment, or dismissal of an employee or officer or to hear testimony on a complaint lodged against an employee or officer to determine its validity, but no final action may be taken concerning an employee or officer at a closed session. No other portion of any meeting not covered by the above exceptions, or any other exceptions provided by law, may be closed to the public. (Approved 9/12/89)

Section 5. NOTICE: At the beginning of each fiscal year the Park Board shall give public notice of the dates, times, and places of each of its regularly scheduled meetings for such fiscal year. Public notice of any special meeting except a meeting held in the event of a bona fide emergency or of any scheduled regular meeting or of any reconvened meeting should be given at least 24 hours before any such meeting; except that this shall not apply to a reconvened meeting where such meeting is to be held within 24 hours of the original meeting, or any such meeting where the time for such meeting was announced at the original meeting and there is no change in the agenda.

Public notice shall be given by posting a copy of the notice at the District Office and by supplying copies of the notice to all local newspapers, radio, and television stations who file an annual request for such notice.

Should a change be made in regular meeting dates, at least 10 days notice of such change shall be given by publication in a newspaper or general circulation in the District. Such notice shall be posted at the District Office and sent to all news media which normally receive public notice of Park Board meetings. (Approved 9/12/89)

Section 6. QUORUM: A majority of the Commissioners shall constitute a quorum for the transaction of all District business, except that less than a quorum may meet and adjourn to a day certain. (Approved 9/12/89)

Section 7. CONDUCT OF MEETINGS: The President shall preside at all meetings of the Park Board, but in case of his or her absence the Vice-President shall preside. In case of the absence of both President and the Vice-President, the Commissioners present shall elect one of their members as President Pro-Tem to perform all of the duties of the President and Vice-President. In the absence of the Secretary or Assistant Secretary, the Commissioners may designate some other person to act as Secretary Pro-Tem, and the Secretary Pro-Tem shall have all the authority at such meeting which is vested in the Secretary. (Approved 9/12/89)

Section 8. ORDER OF BUSINESS: The order of business at all regular meetings of the Park Board shall be as set forth in an agenda form prepared prior to each such meeting. A copy of the agenda form shall be available at the District Office on the day of any meeting. (Approved 9/12/89)

Section 9. ORDER: The President or the Chairman of every meeting shall preserve order at all such meetings and in all points of order not provided for, Roberts Rules of Order are hereby adopted and made the law governing the deliberations of the Park Board. (Approved 9/12/89)

CHAPTER V

CONTRACTS, FINANCES AND DISBURSEMENTS

Section 1. CREATION OF DEBT: No member of the Park Board, nor any other person, whether in the employ of the District or otherwise, shall have the power to create any debt, obligation, claim, or liability for or on account of the District except in accordance with the provisions of this code. (Approved 11/9/10)

Section 2. DISBURSEMENTS: All disbursements made by the District, with the exception of disbursements made from the revolving cash fund, shall be paid by any disbursement method currently approved by standard banking practices and federal and state laws including by check, credit card, wire transfer and electronic transfer. Any disbursements drawn on District funds shall be prepared by staff members authorized by the Executive Director to prepare checks. Checks drawn on District funds shall be valid when signed by any of the following when they are listed as an authorized signer on the bank account:

- the Executive Director and at least one Commissioner,
- any two Commissioners,
- the Executive Director and the Treasurer,
- or the Treasurer and at least one Commissioner.

Authorization is granted by the Board to use facsimile stamps for signatures following the District's protocol of separation of duties. (Approved 11/9/10)

Section 3. ACCOUNTS PAYABLE: A written list of Paid Accounts Payable expenditures made including electronic payments shall be submitted to the Board at each regular monthly meeting. Such a list shall set forth the name of the payee, the amount paid, the goods or services received by the District in consideration for such amount, and the account to which such amount shall be charged. This list shall be received, reviewed and approved by the Park Board.

(Approved 11/9/10)

Section 4. METHODS OF DISBURSEMENT OF CASH: For the purpose of operating parks and recreation services, the Board authorizes District staff to use procurement processes or procedures consistent with standard banking practices and state and federal rules and regulations. Some methods of approved procurement processes include the use of Petty Cash (revolving cash fund), Purchase Orders, Voucher Requests, Credit Cards, Procurement Cards (referred to herein as P-card) and by electronic payments commonly known as ACH's, EFT's or wire transfer.

(Approved 11/9/10)

Section 5. PURCHASE ORDERS AND CONTRACTS: Except for payments made routinely by the business services department, such as for utility bills, insurance premiums, state and federal taxes, employee withholding, and employer benefits, authorization for an expenditure must exist in the form of a signature on a district purchase order form or other paperwork created by staff for vendor payments.

For expenditures from \$2,000.00 to \$19,999.99, quotes or proposals must be obtained by procedures set forth by the Executive Director.

Authority is given to the following staff positions or equivalent positions for purchases of up to the following amounts per order:

PURCHASING AUTHORITY

up to \$500.00	Administrative Personnel, Executive Secretary, Accounting Assistant
	Office Managers, General Office, Operations and Recreation Office Specialists and Secretaries, Marketing Specialist
	Operations Facility Department, Grounds and Natural Areas Regular Staff
	Recreation Department Program Specialists and Supervisors
	Special Project Assistants
	Custodians
	Authority for P-card purchases is based upon the authority of the assigning Supervisor
Up to \$2,000.00	Administration Department Managers
	Operations Department Supervisors,
	Recreation Department Program Managers and Coordinators
	Authority for P-card purchases is based upon the authority of the assigning Supervisor
\$2,000.00 to \$5,000.00	Executive Director, Business Manager, Superintendent of Planning and Operations, Superintendent of Recreation, Project Manager
	Authority for P-card purchases is based upon the authority of the Executive Director or Department Head
Note:	<i>Requires 3 informal written quotes or Prequalified Provider</i>
\$5,001.00 to \$19,999.99 budgeted	Executive Director, or Department Head (Business Manager and Planning and Operations Superintendent or Recreation Superintendent)
	Authority for P-card purchases is based upon the authority of the Executive Director and Department Head
Note:	<i>Requires written specifications and 3 written quotes or Prequalified Provider</i>
\$5001.00 to \$9,999.99 not budgeted	Executive Director and Department Head (Business Manager and Planning and Operations Superintendent or Recreation Superintendent)
	Authority for P-card purchases is based upon the authority of the Executive Director and Department Head
Note:	<i>Requires written specifications and 3 written quotes or Prequalified Provider</i>
\$10,000.00 up to \$19,999.99 not budgeted	Jointly by Executive Director and President of the Board, in the absence of the President of the Board by the Vice President of the Board. The Board of Commissioners must be notified at the next scheduled board meeting.
	Authority for P-card purchases is based upon the authority of the Executive Director or Department Head after joint approval by the Executive Director and the President of the Board
Note:	<i>Requires written specifications and 3 written quotes or Prequalified Provider</i>

(Approved 11/9/10)

Section 6. PROFESSIONAL SERVICES FEES: Authority is given to contract for professional services for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part as follows:

Professional service fees, budgeted, of up to \$19,999.99 may be authorized by the Executive Director.

Professional service fees, unbudgeted, between \$5,000.00 and \$9,999.99 may be authorized by the Executive Director.

Professional service fees, unbudgeted, between \$9,999.99 and 19,999.99 may be authorized jointly by the Executive Director and the President of the Board, or in the absence of the President by the Vice President. The Board must be notified at the next scheduled meeting of any such obligation.

Professional service fees of more than \$19,999.99 must be authorized by the Board.

(Approved 11/9/10)

Section 7. AWARD OF CONTRACTS FOR \$20,000.00 OR MORE: Except for contracts which by their nature are not adapted to award by competitive bidding, such as contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part, contracts for the printing of finance committee reports and departmental reports, contracts for the printing or engraving of bonds, tax warrants and other evidences of indebtedness, contracts for utility services such as water, light, heat, telephone or telegraph, contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and interconnect equipment, software, or services, contracts for duplicating machines and supplies, contracts for

goods or services procured from another governmental agency, purchases of equipment previously owned by some entity other than the district itself, and contracts for the purchase of magazines, books, periodicals, pamphlets and reports and excepting where funds are expended in an emergency and such emergency expenditure is approved by 3/4 of the members of the board, any contract for \$20,000.00 or more must be advertised for bid and awarded to the lowest responsible bidder by a majority vote of the Commissioners voting at a meeting of the Board. After approval by the Commissioners, the contract must be reduced to writing and once signed, a copy kept by the District. Unless otherwise authorized by the Board, the contract shall not become binding unless signed by the President, attested by the Secretary and the corporate seal attached. (Approved 11/9/10)

Section 8. PREQUALIFIED PROVIDERS: Prequalified Providers are providers that are selected for projects of limited scope on a quality based selection process. Prequalified Providers will be authorized within district purchasing procedures to perform work of a total contract cost of less than \$19,999.99. Prequalified Provider status will be for a term of three years after which providers will have the opportunity to reapply for prequalified status. Services that are appropriate for Prequalified Provider status include but are not limited to General Construction, HVAC, Electrical, Plumbing, Roofing, Concrete, Arborist services. (Approved 11/9/10)

Section 9. CHANGE ORDERS: For major construction projects with a construction budget greater than \$20,000, change orders complying with the following procedure are authorized:

- a. The total of change orders authorized by staff under this procedure cannot exceed the contingency line amount for a project. The contingency line will be that as recommended by design professionals and approved by the Board for a project or

will be 15 percent of the project budget for projects that do not employ design professionals. Board approval is required for revision of the contingency line amount or of the construction budget for a project.

- b. The Executive Director, Superintendent of Planning and Operations, Business Manager, and Project Manager can authorize a change order/s for up to \$19,999.99 in the field equivalent to the purchasing authority of each.
- c. Each change order must be documented on a Change Order Log that describes the change and cost increase or decrease for the project and acceptance by the District of the change.

The Executive Director must advise the Board at the next board meeting of change orders whenever the total of staff authorized change orders reaches \$19,999.99 or such lesser amount governing the project. (Approved 11/9/10)

CHAPTER VI

ADVISORY COMMITTEES

Section 1. **ADVISORY COMMITTEES:** The Park Board may create special committees to advise the Board on District issues. (Approved 9/12/89)

CHAPTER VII

FISCAL YEAR

Section 1. **FISCAL YEAR:** The fiscal year of the Urbana Park District shall begin on the first day of May of each year and shall end on the Thirtieth day of April in the succeeding year. (Approved 9/12/89)

Section 2. **ANNUAL BUDGET AND APPROPRIATION ORDINANCE:** Within or before the first quarter of each fiscal year, a Combined Annual Budget and Appropriation

Ordinance shall be prepared in tentative form by some person or persons designated by the Board of Commissioners. The Board within said time shall adopt said Ordinance in tentative form and make the ordinance conveniently available to public inspection for at least 30 days prior to final action thereon. At least one public hearing shall be held as to such ordinance prior to final action thereon. At least one week prior to the time of the hearing, notice of the public hearing by the Board shall be given by publication in a newspaper published in the District.

The above provisions are now prescribed by Chapter 105, Illinois Revised Statutes, Paragraph and Section 4-4, and shall hereafter be governed by future amendments, if any, of said Statute. (Approved 9/12/89)

Section 3. FILING OF CERTIFIED COPY OF BUDGET AND APPROPRIATION ORDINANCE: The Board of Commissioners shall file a certified copy of its Annual Budget & Appropriation Ordinance with the County Clerk within 30 days of the Board's adoption of its Annual Budget & Appropriation Ordinance, together with an estimate, certified by its Treasurer, of revenues, by source, anticipated to be received by the District in the following year.

The above provisions are now prescribed by Chapter 120, Illinois Revised Statutes, Paragraph 643, Section 162 of the Illinois Revenue Code, and shall hereafter be governed by future amendments, if any of said Statute. (Approved 9/12/89)

Section 4. TAX LEVY: The District Board shall levy, by ordinance, all taxes to be levied for the District upon the taxable property in the District. Such ordinance, or ordinances, shall be certified by the Secretary. A certified copy thereof shall be filed with the County Clerk not later than the third (3rd) Tuesday in September, or such other date as may hereafter be provided by law. (Approved 9/12/89)

CHAPTER VIII

CORPORATION SEAL

Section 1. FORM OF SEAL: The Corporation Seal of the Urbana Park District shall be circular in form with the words, "Urbana Park District, Urbana, Illinois," in the outer circle, and the interior or center of the circle the words, "Corporate Seal," shall be engraved. (Approved 9/12/89)

Section 2. USE OF SEAL: The form of the seal described in the preceding Section is hereby adopted as the Corporate Seal of the District and shall be used whenever any certificate, deed, bond, or other instrument is required by law, or general usage, to be executed under the Corporate Seal of the District. (Approved 9/12/89)

Section 3. CUSTODIAN OF THE SEAL: The Secretary is designated as custodian of the Corporate Seal and, with the consent of the Park Board, shall provide an appropriate place for its safekeeping. (Approved 9/12/89)

CHAPTER IX

RECORDS AND DEPOSITORY

Section 1. RECORDS: All ordinances, resolutions, minutes, agreements, and other records of the District shall be kept in a regular book located at the main office of the District and shall be open to public inspection at all reasonable and proper times. (Approved 9/12/89)

Section 2. PUBLICATION: All ordinances of the District imposing fine, penalty, imprisonment, or forfeiture or making any appropriation shall be printed in book or pamphlet form published by authority of the Park Board. (Approved 9/12/89)

Section 3. SAFE DEPOSIT BOXES: The Park Board shall provide a safe deposit box or boxes in some bank, banks, or safe deposit company (or an adequate fireproof safe in the office

of the District) for keeping title evidence, investment securities, official bonds, election returns, and other valuable papers or documents of the District, and the Director, President, Treasurer, and the Secretary shall be granted custody thereof and access thereto shall only be had in the presence of two of the four aforementioned officers. From time to time an inventory of the contents shall be taken and reported to the Park Board. (Approved 9/12/89)

CHAPTER X

RULES AND REGULATIONS

Section 1. HOURS OF USE: The Parks of the District shall be closed to the public from 10:00 p.m. every evening until 6:00 a.m. the following morning unless otherwise posted. A park or designated areas of a park shall also be closed to the public when so posted. All persons, except employees of the District whose duties require their presence, shall leave the parks promptly at 10:00 p.m. and shall not return before 6:00 a.m. of the following day unless permission for extended use shall have been obtained from the Executive Director or designee. Facilities where lighting is available may be used past the hour of 10:00 p.m. upon permission from the Executive Director or designee. Applications for extended use shall normally be submitted to the Executive Director not less than five (5) business days prior to the date upon which the applicant plans to make extended use of the parks in the manner provided for in Section 3 of this Chapter.

A permit for extended use of the parks may be granted by the Executive Director or designee if the following conditions have been met:

- a. The planned extended use will be for the purpose of recreational activities and that such activities cannot otherwise take place between the hours of 6:00 a.m. and 10:00 pm.;

- b. The person, group of persons, association, or corporation applying for extended use will assume responsibility for the acts of all persons participating in the planned activity and shall assume responsibility for any injury sustained by any person participating in the planned activity, except to the extent the Park District caused the injury;
- c. The person or group applying for extended use will assume responsibility for any damage done to any District property, except to the extent the Park District caused the damage;
- d. All activities will be properly controlled and supervised; and
- e. Whenever persons participating in the planned activity are under 18 years of age, adequate adult chaperones will be provided. (Approved 8/12/08)

Section 2. PUBLIC ASSEMBLAGE AND MEETINGS: No person, group of persons, association or corporation shall call or hold any public meeting or assemblage or any private meeting or assemblage involving more than twenty-five (25) people or give or conduct any concert, performance, public exhibition or entertainment of any kind in any of the parks or public places of the District unless permission for such activity shall have been obtained from the Executive Director. Application for permission should normally be submitted to the Executive Director not less than ten (10) business days prior to the date of the event. Failure to submit an application for permission (ten) 10 days before the event can be grounds for refusal of permission.

A permit to hold such meeting, assemblage, concert, performance, exhibition, or entertainment may be granted by the Executive Director of Parks and Recreation if he or she is satisfied that the following conditions have been met.

- a. The person, group, association, or corporation planning to hold the event will, to the extent the Executive Director determines necessary, assume responsibility for the acts of all persons participating in the event and will assume responsibility for any injury sustained by any person participating in the event, except to the extent the Park District caused the damage;
- b. The applicant will, to the extent the Executive Director determines necessary, assume responsibility for any damage done to any District property, except to the extent the Park District caused the damage;
- c. The event will not interfere with the right of others to make use of the parks; and
- f. The parks are a suitable place for the event. (Approved 8/12/08)

Section 3. APPLICATION FOR PERMIT: Any person, group of persons, association, or corporation applying for a permit under Sections 1 or 2 of this chapter shall submit a written application to the Executive Director within the time period prescribed by the specific Section. Such written application shall contain:

- a. A detailed description of the activity planned and an estimate of the number of people who will attend;
- b. The date and time when the planned activity will commence and the date and time when the activity will end;
- c. Assurances that each and every condition set forth in the Section or Sections dealing with the requested permit has been or will be complied with; and
- d. Any additional information which the Executive Director may request.

It shall also be a condition to the granting of any permit that the applicant shall pay a reasonable fee and that the applicant shall, should the Executive Director find it necessary,

furnish an indemnifying bond with acceptable sureties in an amount sufficient to indemnify the District against any loss, damage, expense, or litigation it may incur or sustain by reason of the holding of the activity covered by the permit. Any application not in compliance with the conditions set forth above shall be denied. (Approved 8/12/08)

Section 4. REVOCATION OF PERMIT: The Board or the Executive Director or their designee may revoke any permit previously granted at any time if it is determined that the application for permit contained any misrepresentation or false statement, that any condition set forth in the Section or Sections governing the permit requested is not being complied with, that the safety of the participants in the activities of the applicant or other visitors to the parks is endangered by the continuation of such activity, that there is significant risk of damage to public property or that the event will interfere with the public's use of the park. (Approved 8/12/08)

Section 5. MISREPRESENTATION BY APPLICANT: Any person, group of persons, association or corporation applying for a permit under the provisions of Section 3 of this Chapter who intentionally makes any false or misleading statements or suppresses any material fact in connection with any application for a permit or who otherwise procures a permit by fraud or misrepresentation shall be deemed guilty of violating the provisions of this Section and shall be fined as hereinafter provided. (Approved 8/12/08)

Section 6. DISORDERLY CONDUCT: Any person who, while on any District property, does any act in such an unreasonable manner as to alarm or disturb another and to provoke a breach of the peace shall be guilty of disorderly conduct. Actions which shall be deemed to constitute disorderly conduct shall include, but not be limited to:

- a. Doing any act in such manner as to cause another to reasonably fear that he, she or a third party may be injured;

- b. Fighting;
- c. Making or causing to be made loud and disturbing noises;
- d. Threatening park employees or patrons; and/or
- e. Intentionally interfering with the work of any employee or concessionaire of the District. (Approved 8/12/08)

Section 7. ASSAULT OF PARK EMPLOYEES: A person may not engage in conduct which places a District employee, instructor or volunteer who is on District property or any building or land used for park purposes in reasonable apprehension of receiving a battery. (Approved 8/12/08)

Section 8. BATTERY OF PARK EMPLOYEES: A person may not intentionally or knowingly by any means cause bodily harm or make physical contact of an insulting or provoking nature with an individual who is a District employee, instructor or volunteer while the District employee, instructor or volunteer is on District property or any building or land used for park purposes. (Approved 8/12/08)

Section 9. DEFACING PROPERTY: No collection or removal of plant materials, living or dead, or soil or rock materials is to be done in a park without written authorization from the District. No person shall pick any flower or fruit, either wild or cultivated, or break, cut down, tramp upon, remove, or in any manner deface, mar, injure or mutilate any flower, fruit, vegetable, garden, tree, shrub, flower bed, fallen timber, turf, fence, bridge, bench, table, statue, ornament, gate, building, structure, tool, implement, vehicle, boat, car, light standard, sign or any other District property located within any park, boulevard, or public place of the District. No person shall take foods or vegetables from community garden plots, other than a plot rented by

them from the District. Any person violating the provisions of this Section shall be fined as hereinafter provided. (Approved 10/12/10)

Section 10. FIREARMS: No person shall carry or have in his or her possession any firearm, air pistol, air rifle, pellet gun, explosive device of any nature or any other instrument capable of launching or firing any projectile, rocket or noxious substance, whether propelled by gunpowder, gas, air, spring or any other means while within any park, boulevard, driveway, or other public place of the District, except that this Section shall not apply to any law enforcement officer authorized by law to carry a weapon within the District, and except in a District organized, authorized, and supervised recreational program. Any person violating the provisions of this Section shall be fined as hereinafter provided. (Approved 8/12/08)

Section 11: BOWS AND ARROWS AND OTHER MISSILES: No person shall carry or have in his or her possession darts, bow and arrows or other missiles, including fireworks, rockets, bottle launchers, slingshots or boomerangs, within any of the parks of the District, except in conjunction with a District organized, authorized and supervised recreational program. Any person violating the provision of this Section shall be fined as hereinafter provided. (Approved 8/12/08)

Section 12: SOLICITATION, OFFERING FOR SALE, OR SELL: No person shall solicit alms or contributions for any purpose whatsoever, whether public or private, within any of the parks of the District, except by permission of the Executive Director or the Board of Commissioners when such sales or solicitations are of direct benefit to the Park District's purposes and programs, nor shall any person offer to sell or exchange any article or thing, or do any hawking, peddling or soliciting of sales or buy or offer to buy any article or thing in any of the parks of the District, except when acting pursuant to a concession contract entered into with

the Board of Park Commissioners. Any person violating the provisions of this Section shall be fined as hereinafter provided. (Approved 8/12/08)

Section 13. INTOXICATION: No person shall enter any of the parks or public places of the District while in an intoxicated condition or remain therein while in an intoxicated condition, whether intoxicated at the time of entering the parks or becoming intoxicated after entering. Any person violating the provisions of this Section shall be fined as hereinafter provided. (Approved 8/12/08).

Section 14. ALCOHOLIC BEVERAGES:

- a. Except as permitted in the following part of this Section, no person shall bring into the parks or other public places of the District any alcoholic beverages.
Furthermore, except as permitted in the following part of this Section, no person shall possess or drink any alcoholic beverages in any park or public place under the jurisdiction of the District. Any person violating the provisions of this Section shall be fined as hereinafter provided.
- b. Before permission to serve beer and/or wine is granted by the Executive Director, an applicant must submit a written application form specifying the date, times and specific park structures or areas where the service of the beverage will occur, submit an acceptable certificate of insurance for host liquor providing coverage to the applicant and naming the Urbana Park District as an additional insured, pay the permit fee and any fee for use of any structure involved and agree to comply with the following conditions during the event:
 - i. Limit service to the date, times and places described in the permit. No permit shall exceed six hours in duration;

- ii. Not allow any consumption directly from a glass container during the event; and
 - iii. Not sell, give or allow to be sold or given any alcoholic beverage for any consideration whatsoever.
- c. Any party to whom a permit has been issued shall, by the acceptance thereof, be deemed to have unconditionally agreed with all of the following terms:
- i. To abide by all terms, provisions, conditions and limitations of this Ordinance;
 - ii. To abide by all the rules and regulations of the Urbana Park District, the City of Urbana and the State of Illinois;
 - iii. To pay, when due, all charges deemed necessary by reason of the nature of the particular function in question;
 - iv. To not sell or give or allow to be sold or given any alcoholic beverage for any consideration whatsoever so as to give rise to a cause of action on the part of any person, either directly or indirectly, under the provision of "An Act Relating to Alcoholic Liquors," and particularly that part thereof commonly known as the Illinois Dram Shop Act and all amendments thereto; and
 - v. To submit an acceptable certificate of insurance for host liquor providing insurance coverage to the applicant and naming the Urbana Park District as an additional insured.
- d. A permit to serve beer and/or wine is nontransferable and, for good cause, in the sole opinion of the Board of Commissioners, the Executive Director, or any

designated personnel, any permit issued may be terminated either prior to or during the event. (Approved 8/12/08)

Section 15. REFUSE: No person shall litter or cause to be littered any of the grounds, driveways, waterways, swimming pools, fountains, buildings or other structures of the District by scattering, dumping or leaving paper, garbage, bottles, cans, boxes or other refuse therein, except in receptacles provided therefore. No person shall use park trash receptacles for deposit of garbage or other refuse brought from their place of work or residence. Any person who violates the provisions of this Section shall be fined as hereinafter provided. (Approved 8/12/08)

Section 16. ANIMALS: Additional rules for users of the Dog Park are set forth in another section.

Except as part of an organized, authorized or supervised park district program, no person shall bring any animal of any type into or allow any animal of any type to enter the parks and facilities of the District except on a leash and when accompanied and controlled by the animal's owner. Animals off a leash within the parks or public places of the District may be apprehended and removed from the parks to an animal shelter, public pound or other place in or in the vicinity of the District provided for that purpose. Neither shall any person run any animal behind any motor vehicle or bicycle or any other vehicle, whether on a leash or not.

No person shall ride or otherwise bring any horse, mule, pony or other such riding animal in any of the parks of the District, except as part of an organized, authorized and supervised Park District program.

If any animal deposits excrement in the park, the person bringing the animal into the park shall immediately pick up the excrement and remove it from the park or deposit it into a trash receptacle.

The word "owner" when used in this Section shall mean any person having a right of property in an animal, who keeps or harbors an animal or has it in his or her care, who acts as its custodian or who knowingly permits an animal to remain on or about any premises occupied by him or her. (Approved 8/12/08)

Section 17. DOG PARK RULES AND CONDITIONS OF USE: The following additional rules apply to the Dog Park:

- a. The dog owner agrees to assume the full risk of any injuries, damages or loss connected with or associated with the use of the Dog Park. Owners are responsible for the actions of their dogs and are subject to any state laws and local ordinances concerning dangerous or vicious dogs.
- b. Current annual membership or a daily pass is required to enter the Dog Park.
- c. All dogs must be current with required vaccinations and be registered with the county.
- d. Registered member dogs must wear both the UPD membership tag and county registration tag when in the park. Members must carry a photo ID with them and present it upon request.
- e. Dogs must be leashed while entering and exiting the park. Members must carry a leash at all times for their dog(s). While inside the park, pinch (prong) collars or spike collars may not be used.
- f. Dogs may not be left unattended or out of sign range or voice command. A member age sixteen (16) or older must be present at all times and be responsible for the actions of their dog(s).

- g. Children must be at least six (6) years of age and accompanied by a parent or guardian to enter the Dog Park.
- h. Dogs known to exhibit vicious, fierce, aggressive or dangerous behavior are not permitted in the Dog Park. Members must immediately leash and exit the enclosure if their dog(s) becomes unruly or aggressive. Excessive barking is strongly discouraged.
- i. Female dogs in heat are not permitted in the Dog Park.
- j. Dogs less than four (4) months old are not permitted in the Dog Park.
- k. Cooperation between members is expected and required.
- l. Members must immediately pick up after their dog(s).
- m. Food (of any kind, both human and animal) and rawhide are not allowed in the park.
- n. Smoking is not permitted inside the Dog Park.
- o. Members are limited to three (3) dogs per visit.
- p. Dogs, members, owners and users creating a disturbance or violating posted rules must leave the Dog Park if requested by law enforcement personnel, park personnel or their designated agents. Dogs, members, owners and users must leave the dog Park if requested by law enforcement personnel, park personnel or their designated agents for maintenance activities.
- q. Infraction of any of these rules can result in temporary or permanent loss of Dog Park privileges.
- r. An aggressive dog is defined as a dog:

- i. That without provocation inflicts a bite or attacks a human being or another dog;
- ii. With a known propensity, tendency, or disposition to attack without provocation, to cause injury or to otherwise endanger the safety of human beings or domestic animals;
- iii. That has as a trait or characteristic and a generally known reputation for viciousness, dangerousness or unprovoked attacks upon human beings or other domestic animals; or
- iv. That when unmuzzled, unleashed or unattended by its owner in a vicious or terrorizing manner has approached any person in an apparent attitude of attack at a park on three (3) or more separate occasions.

For violations of provisions of the Rules and conditions of use of the Dog Park, staff can issue suspensions of a dog's Dog Park membership for a defined time or permanently and can issue "No Trespass" notices to the owner of the dog(s). (Approved 8/12/08)

Section 18. NATURAL AREAS: The following additional rules apply to the following "natural areas" in the District's parks and park sites: all of Busey Woods; the tallgrass prairie, the savanna and the stream corridors at Meadowbrook Park; the lower level wet prairie, tallgrass prairie and stream corridor at Perkins Road park site; the grove and wetland at Weaver Park and any other area posted as a "natural area" by the District:

- a. No motorized vehicles are to be used except motorized wheelchairs and vehicles of the Park District used for maintenance and protection of the areas;
- b. No bicycles are to be in a natural area, except in designated areas;
- c. No domesticated animals or pets are to be in a natural area;

- d. No hunting or trapping or other collecting of birds, animals or other wildlife is to be done in a natural area;
- f. No collection or removal of native plant materials, living or dead, or soil or rock materials is to be done in a natural area without written authorization from the District;
- g. No picnics, camping, or similar recreational outings are to be held in a natural area;
- h. No cooking and campfires shall be in a natural area; and
- i. Visitors to natural areas are to stay on designated trails. (Approved 8/12/08)

Section 19. FISHING: No fishing shall be done in any lagoon or other waterway of the District except from places along the banks of such lagoons or waterways duly designated by the Board of Park Commissioners or rental boats. Any person violating the provisions of this Section shall be fined as hereinafter provided. (Approved 8/12/08)

Section 20. SKATING: No person shall skate upon any lagoon or other waterway of the District, except during specified times and at specified places designated for that purpose. Any person violating the provisions of this Section shall be fined as hereinafter provided. (Approved 8/12/08)

Section 21. FIRES: No person shall build any fire in any of the parks or public places of the District, except in such places as have been or may hereafter be designated for such purpose, and no person who has built any fire in such designated area shall leave the place where the fire was built without first completely extinguishing the fire, except that a fire built in a stove or grill provided by the District may be left unextinguished. Any person violating the provisions of this Section shall be fined as hereinafter provided. (Approved 8/12/08)

Section 22. BOATS: Except on boats used by park employees, no motor shall be attached or used upon boats or other watercraft in Crystal Lake. Use of all boats or other watercraft in Crystal Lake shall be in accordance with the rules and regulations approved by the Board. Any person violating any of the regulations shall be fined as hereinafter provided. (Approved 8/12/08)

Section 23. BOAT RENTALS: The Executive Director, the Superintendents of Recreation and Operations or the employee in charge of District boats may refuse to rent any such boat to any applicant if, in his or her opinion, the safety of the public or the applicant and the interests of the District would be best served by refusing to do so or if the rental fee is not tendered in advance.

The Board shall prescribe the fees for the rental of District boats and shall prescribe rules and regulations governing the use of the boats. A fee schedule and a list of such regulations shall be posted in a conspicuous place at or near the boat docks. Any person violating any of the regulations shall be fined as hereinafter provided. (Approved 8/12/08)

Section 24. SWIMMING: No person shall wade, bathe, swim or enter any water in any place in any of the parks of the District, except in designated areas provided by the District, and then only at times as such areas shall be open to the public. Neither shall any person enter the enclosed area around any pool, except through an entrance way provided by the District, during times when the pool is open to the public. Any person violating the provisions of this Section shall be fined as hereinafter provided. (Approved 8/12/08)

Section 25. SWIMMING POOL: The Executive Director, Superintendent of Operations and Recreation, the District employee in charge of the swimming or wading pool or any District employee at the pool may refuse to grant entrance to any swimming or wading pool to any child

under eleven (11) years of age unless accompanied by a parent or a person of the age of sixteen (16) or over, who will assume responsibility for the safety of the child or to any person suffering from a disease or skin infection transmittable by air or water.

The Board shall prescribe fees for admission to the swimming and wading pools and shall also prescribe rules and regulations governing the conduct of all persons using any such pools. The amount of such fee and such rules and regulations shall be posted at the entrance to any swimming pools. Any person failing to pay the prescribed fee or who violates any of the rules or regulations shall be evicted from such pools and or fined as hereinafter provided.

(Approved 8/12/08)

Section 26. METAL DETECTORS: No person shall use a metal detector or similar device in any of the District's parks. Any person violating any of the regulations shall be fined as hereinafter provided. (Approved 8/12/08)

Section 27. GOLFING: No person shall golf or practice golf in any of the District's parks except in conjunction with a District organized, authorized or supervised recreation program as approved by the Executive Director. Any person violating any of the regulations shall be fined as hereinafter provided. (Approved 8/12/08)

Section 28. AIRPLANES. No person shall use remote control airplanes, helicopters or motorized or non-motorized airplanes in any of the District's parks. (Approved 8/12/08)

Section 29. LOUD NOISES. No person shall violate any provisions of the Noise and Vibrations Ordinance and any amendments thereto of the Code of Ordinances of the City of Urbana while in any of the District's parks. (Approved 8/12/08)

Section 30. POSTED RULES: Park staff is authorized to develop additional rules of use for specific parks and those rules that staff posts on signs in parks are additional rules and

regulations of the Urbana Park District Code. Any persons violating any such posted rules shall be fined as hereinafter provided. (Approved 8/12/08)

Section 31. NO TRESPASS NOTICES: Staff and Urbana Police officers can issue "No Trespass" notices to individuals observed to be violating provisions of the Code. The notices can be for a defined time or permanently and can be for a specific park or park facility or for all parks and facilities. (Approved 8/12/08)

Section 32. PENALTIES: A person who violates the provisions of Sections of this Chapter may be penalized in one or more of the following ways:

- a. Fined not less than \$50 and not more than \$1,000 for each offense and assessed court costs;
- b. Required to make restitution for damage done;
- c. Suspended, expelled or banned from park athletic programs for a defined time or permanently; and/or
- d. Expelled or banned from any park or facility or from parks and facilities of the District for a defined time or permanently. (Approved 8/12/08)

Section 33: APPEAL PROCESS: A person who is suspended, expelled or banned by the Urbana Park District shall have the right to appeal the penalty as follows:

- a. Recreational Program: A person who is suspended, expelled or banned from a recreational program shall have the right to appeal the penalty by sending to the Superintendent of Recreation a written request setting forth why the person believes the penalty should be rescinded. The appeal must be sent within ten (10) days from the date the person receives the penalty. The decision of the Superintendent of Recreation on the appeal shall be the final decision.

b. Park Facility: A person who is expelled or banned from a park facility shall have the right to appeal the issuance of a No Trespass Notice by sending to the Executive Director a written request setting forth why the person believes the notice should be rescinded. The appeal must be sent within ten (10) days from the date the person receives the No Trespass Notice. The decision of the Executive Director on the appeal shall be the final decision. (Approved 8/12/08)

Section 34. PROVISIONS NOT APPLICABLE TO EMPLOYEES: The provisions of this Chapter shall not be applicable to District or city police department employees while actually engaged in their official duties, or shall the provisions of this Chapter be applicable to Commissioners of the Board while attending to District business. (Approved 8/12/08)

CHAPTER XI

TRAFFIC

Section 1. REGULATION OF HOURS: The driveways in the Parks shall be closed to motor vehicle traffic from sundown until sunrise the following morning, and no one shall use the driveways while they are closed except as follows:

- a. Drives to Anita Purves Nature Center for Park District programs there;
- b. Drives to the parking lot at the swimming pool are to be open to motor vehicle traffic at all times the pool is open for at least thirty (30) minutes before such pool opens and thirty (30) minutes after the pool has closed;
- c. Events for which a permit has been obtained from the Park Executive Director, such as picnics or other gatherings at Park District facilities, or permission for other use of the parks has been obtained from the Park Executive Director;
- d. Drives to parking lots by ball diamonds during and 30 minutes before and after District approved ballgames.

Park driveways may be closed at other times upon order of the Park Executive Director when in his or her opinion it is necessary to do so in order to protect the parks or the person or property of the patrons of the parks, which order shall be deemed and held to be the order of the Board of Park Commissioners. Any person violating the provisions of this Section shall be fined Fifty Dollars (\$50.00) for each such violation. (Approved 8/12/08)

Section 2. REMOVAL OF VEHICLES: All motor vehicles shall be removed from the drives of the parks before the drives are closed in the evenings and shall not be returned to the drives of the parks until after the drives of the parks are opened in the morning. All motor vehicles on the drives of the parks at any time such drives are closed to vehicle traffic, as provided by ordinance, may be removed from the drives in such parks on the instruction of the Executive Director at the owner's expense. (Approved 8/12/08)

Section 3. SPEED LIMITS: No person shall drive any motor vehicle on any driveway, boulevard, street, road or other public way located in any of the parks of the District at any speed over twenty (20) miles per hour. Any person violating the provisions of this Section can be fined up to One Thousand Dollars (\$1,000.00) for each such violation. (Approved 8/12/08)

Section 4. TRAFFIC CONTROL DEVICES: It shall be unlawful for any persons driving a motor vehicle to operate such vehicle in contravention of any traffic control device, such as a "stop" sign, "no turn" sign or other traffic control device located in any of the parks of the District. Any person violating the provisions of this Section can be fined up to One Thousand Dollars (\$1,000.00) for each such violation. (Approved 8/12/08)

Section 5. PARKING: No person shall park any motor vehicle in any of the parks of the District except in areas specifically designated for the parking of such vehicles. No person shall park a motor vehicle in a park when the park is closed. No person shall park a motor vehicle in a

park or on property of the district unless the person is using the park or park facility. Any person violating the provisions of this Section can be fined up to One Thousand Dollars (\$1,000.00) for each such violation. (Approved 8/12/08)

Section 6. KEEP TO DRIVE: No person shall drive any motor vehicle in any of the parks of the District, except upon the driveways and other places provided for driving or parking motor vehicles. Any person violating the provisions of this Section can be fined up to One Thousand Dollars (\$1,000.00) for each such violation. (Approved 8/12/08)

Section 7. TRUCKS: No person shall drive any truck or commercial vehicle having a gross vehicle weight of over eight thousand (8,000) pounds upon any of the driveways of any of the parks of the District without first having obtained the written consent of the Executive Director or the Superintendent of Operations. Before giving such consent, it shall be first determined that the granting of the same is reasonably necessary and that no harm will be done to such driveways. No consent shall be given for more than one trip and shall specify the time of entry and the time of departure, and a failure to depart at the time specified shall be construed as a violation of this Section. Any person violating the provisions of this Section can be fined up to One Thousand Dollars (\$1,000.00) for each such violation. (Approved 8/12/08)

Section 8. PROHIBITED VEHICLES: Any motor vehicle not licensable by the State of Illinois is not allowed in any area of the parks. Specifically, but not exclusively, mini-bikes, off-road vehicles, all terrain vehicles, including four-wheelers, and snow mobiles are prohibited. Any person violating the provisions of this Section can be fined up to One Thousand Dollars (\$1,000.00) for each such violation. (Approved 8/12/08)

Section 9. PROVISIONS NOT APPLICABLE TO EMPLOYEES: The provisions of this Chapter shall not be applicable to District or city police department employees while

actually engaged in their official duties, or shall the provisions of this Chapter be applicable to Commissioners of the Board while attending to District business. (Approved 8/12/08)

CHAPTER XII

REPEAL, SAVINGS & SEVERABILITY

Section 1. REPEAL: The passage, approval, and publication of this Ordinance, REVISED CODE OF URBANA PARK DISTRICT, 1989, shall automatically repeal all prior ordinances of the Urbana Park District. Also, publication of this Ordinance shall repeal all resolutions and orders of the Board of Commissioners that are in conflict herewith. (Approved 9/12/89)

Section 2. SAVING CLAUSE: The provisions for repeal in this Chapter shall not in any way:

1. Affect any offense committed, any act done; a penalty, punishment, or forfeiture incurred; or a claim, right, power or remedy accrued under any law in force prior to the effective date hereof;
2. Affect any ordinance, resolution, or order of the Board of Park Commissioners with respect to any employee or the District's employment practices;
3. Affect the validity of any contract entered into prior to the effective date hereof;
4. Increase the penalty or punishment for any offense committed prior to the effective date hereof;
5. Affect any suit pending or right existing at the time this Ordinance takes effect;
6. Affect any grant or conveyance made or cause of action now existing;
7. Affect the validity of any bonds or other obligations issued or sold and constituting valid obligations of the District at the time this Ordinance takes effect;

8. Affect the validity of any tax levied under any ordinance in effect prior to the effective date hereof. (Approved 9/12/89)

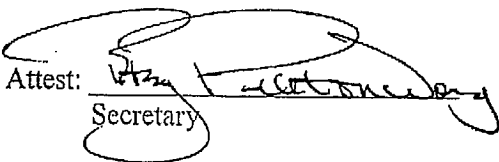
Section 3. SEVERABILITY: If any provision or clause of this Ordinance or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Ordinance which can be given effect without the invalid provision or application, and to that end the provisions of this Ordinance are declared to be severable. (Approved 9/12/89)

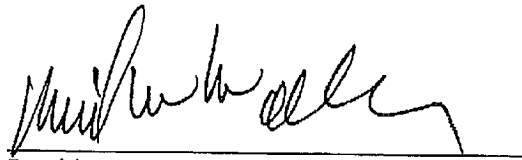
CHAPTER XIII

PUBLICATION & EFFECTIVE DATE

Section 1. PUBLICATION IN PAMPHLET FORM: In lieu of other publications, this Ordinance shall be published in pamphlet form and made available to the public at the main office of the District, and when so published shall become effective and such pamphlet shall be received as evidence of the passage of this Ordinance and amendments thereto in all courts or places without further proof. (Approved 9/12/89)

Section 2. EFFECTIVE DATE: This Ordinance shall take effect and be in force from and after its passage, approval, and publication in pamphlet form as above provided. Amendments to this Ordinance shall take effect after their passage, approval, and publication by addition of the Amendment to the pamphlet available to the public at the main office of the District. (Approved 9/12/89)

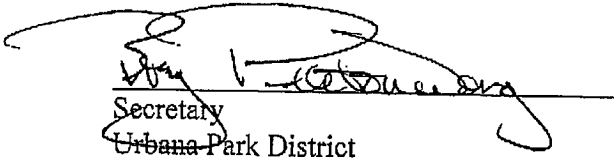
Attest: 
Secretary



President

STATE OF ILLINOIS)
CHAMPAIGN COUNTY)
URBANA PARK DISTRICT)

I, BETSY PENDLETON WONG, Secretary of Urbana Park District, in Champaign County, Illinois, do hereby certify that the above and foregoing is a true and exact copy of the "REVISED CODE OF URBANA PARK DISTRICT, 1989," adopted at a regular meeting of the Commissioners of said Urbana Park District, held on the 12th day of September, 1989, as subsequently amended and available thereafter to the public at the main office of the District.


Secretary
Urbana Park District