

5 March 2010

Vicki J. Mayes, Executive Director
Darius E. Phebus Administration Building
303 W. University Avenue
Urbana, Illinois 61801

Re: **Architectural/Engineering Fee Proposal for the New Planning & Operations Facility**

Dear Vicki:

We appreciate the opportunity to provide architectural/engineering services for your new Planning & Operations Facility. BLDD Architects, Inc. will provide the Urbana Park District with the complete architectural and engineering services required for this project, including the following:

- Basic Architectural services including:
 - o Architectural Design
 - o Preparation of Construction Documents
 - o Bidding & Construction Administration Services
 - o Site Observation at intervals appropriate to construction
- Mechanical, Electrical and Plumbing Design Services (GHR Engineers - Champaign)
- Civil Engineering Services (Berns, Clancy & Associates - Champaign)
- Maintenance Facility Consultation (Maintenance Facility Consultants/Ron Hilton – Texas)
- Structural Design Services (BLDD Architects)

We understand the scope of the project to consist of approximately 29,200 sf and to include the Planning & Operations Administration area, Crew Area, Shop Maintenance area, Vehicle Storage area, and associated site. We understand that the scope of this work is to fall within a \$6.0M construction budget. In addition to this, we understand that we are to design alternate bids for an additional 10% of the construction budget should bids come in below the established budget. The alternate bids are to incorporate environmental responsible/sustainable design features and areas which were part of the program dated February 2, 2010 but could not be included in the \$6.0M budget. If bids come in favorably, alternate bids could be accepted as desired. We propose to provide these services for a lump sum fixed fee of **\$517,500**, based on using the AIA Standard Form of Agreement Between Owner & Architect.

You have also requested that we provide a fee proposal for the following additional services:

- Civil Engineering for the interior drives & outdoor storage Bins for the Hickory Street Storage Facility (\$260,000 budget): **\$14,000**
- Geothermal HVAC system design (estimated at \$165,000): **\$12,500**
- Additional architectural/structural design to provide insulated precast concrete panels for the Shop (\$250,000 budget) **\$19,900**
- Basic Commissioning of the Planning & Operations Admin Crew facility & the Shop Maintenance area (24,400sf) **\$15,750**

Please call if you have any questions. We look forward to working with you on this project.

Sincerely,

BLDD ARCHITECTS, INC.
Decatur, Illinois



Steven T. Oliver, AIA, NCARB, LEED AP
President

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Principals

Steven T. Oliver, AIA
Randall L. West, AIA
John R. Drayton, AIA
Samuel J. Johnson, AIA
Scott M. Likins, AIA
Bruce L. Maxey, AIA
Timothy J. McGrath, AIA
Barbara Meek, AIA
Mark A. Ritz, AIA
R. Carson Durham, AIA
John S. Whitlock, AIA

Associates

Duane L. Allen, LEED AP
Todd D. Cyruulik, AIA

100 merchant street
decatour, illinois 62523
phone 217 429-5105
fax 217 429-5167

17 e. taylor street
champaign, illinois 61821
phone 217 356-9606
fax 217 356-8861

201 e. grove, suite 300
bloomington, illinois 61701
phone 309 828-5025
fax 309 828-5127

833 w. jackson , suite 100
chicago, illinois 60607
phone 312 829-1987
fax 312 666-8967

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