EXECUTIVE

Provide a responsive, efficient and creative park and recreation system that improves the quality of life of our citizens. Plan for the future and respond to the requirements of the present through the pursuit of excellence in parks and recreation services. Provide a variety of programs that contribute to the attractiveness of neighborhoods, conservation of the environment and the overall health of the community.

Mission – What we always do	**Strategic – What we want to do differently**	**Major Projects (plan, design, construct)**
Leadership - Administration	**Leadership - Administration**	**Projects**
Support all functions and activities of the Board of Commissioners	Initiate and implement actions for Board-Leadership Team development leading to FY 2012-2013 goals	Complete construction of Kerr St P&O facility and relocate operations
Coordinate the development of all board agendas and materials	Complete Distinguished Agency Accreditation (2 yr)	Complete construction at Hickory St Storage
Administer the overall functioning of the district	Support development of a research method or tool to assist in strategic planning	Coordinate a reuse plan for 901 Broadway (2 yr)
Maintain legal requirements, track and respond to legislative issues	**Financial Management**	Coordinate site master plan update at AMBUCS Park, replace playground (2 yr)
Financial Management	Establish a Fund Balance Policy (2 yr)	Construct internal trails in King Park
Complete actions required to manage district's finances including budget and appropriation, levy, audit, bonds, capital, daily actions	Improve financial management systems such as payroll processing, purchase card system	Coordinate Emerald As Borer and hazard Tree intervention actions (2+ yr)
Coordinate the sale of bonds for the construction of the outdoor pool	Implement a purchasing card system for budget-based, program level purchasing	Complete design and engineering for a new outdoor pool (2 yr)
General Operations	Improve registration procedures to be PCI (Payment Card Industry) compliant	Complete the Meadowbrook Park Interpretive Center
Provide business functions of the district	**General Operations**	Construct a new outdoor pool (2 yr)
Provide development functions of the district	Establish a Human Resources function	Replace Blair tennis court lights
Provide the planning functions of the district	Initiate a Natural Resources Matrix Team (2 yr)	Replace roof at APNC
Provide operations functions of the district	Implement donor management software	Replace the siding on the Lake House
Provide recreation functions of the district	Upgrade and improve public, internal websites	Replace the porch on the cottage
Provide marketing and public information functions of the district	Support the Technology Team to initiate a technology assessment, implementation plan	Complete the Busey Woods Gateway project

Provide special recreation functions within the CUSR program operated jointly by UPD and CPD	Complete an operations plan for the new outdoor pool (2 yr)	Complete a relocation plan to the Kerr St facility
Complete a Loss Control Manual to better manage workplace safety	Enhance customer services at UIAC with a "one-stop shop"	Assist with planning for the NE area of Crystal Lake Park
Present an updated Urbana Park District Code for adoption	Find an energy efficient light solution for UIAC high bay lights that meet IDPH requirements (2 yr)	Replace the bleachers at Prairie Park
Present an updated Personnel Manual for adoption	Evaluate re-commissioning as a process that will maximize energy efficiency in the UIAC (2 yr)	Replace the lighting in the Lake House
Respond to land acquisition opportunities for key locations	Collaborate with USD #116 to provide school based programs, esp. King and Prairie Schools	Evaluate, plan to replace, renew Crystal Lake Park: all facilities and infrastructure
Support UPDAC	Reorganize the duties of one maintenance position to assist with the UPD arbor program	Identify and complete selected ADA improvements from Phase I of the ADA implementation plan (2+ yr)
Serve on the Urbana Parks Foundation	Support the Customer Service Matrix Team to implement Critical Success Factors (2 yr)	Complete small park and facility improvements
Participate in the collaborative development of a regional trail system	Improve facility security of the district, re-keying of all locks in the district	Respond and adjust to emergency repairs
Support the UIAC Matrix Management Team	Involve the community by creating sport-specific advisory committees	
Respond to unexpected events	Expand small special events in neighborhoods and the community	
Connect with the community	Enhance UPD's community wellness outreach by connecting with other organizations	
	Develop a comprehensive interpretive plan for Meadowbrook Park and Busey Woods (2 yr)	
	Complete ADA audit, implementation plan in compliance with 2010 Americans with Disabilities Act	
	Support use of ecological, sustainable green building practices and wise use of resources	