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**URBANA PARK DISTRICT**

**2022 SUMMER CAMP HANDBOOK**

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<td>Preschool Arts Camp &amp; Preschool Arts Extended Camp,</td>
<td>20-21</td>
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<td>20-21</td>
</tr>
<tr>
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The Urbana Park District offers a variety of summer camps to better meet the needs and interests of our diverse community. Each camp is described in detail in the sections that follow. As needed, reach out to the designated camp coordinator as indicated below if you have further questions.

**Athletics Program Staff**

**Joe Manning** (he/him), Athletics Coordinator, Brookens Gym  
217-255-8601, ext. 305 or jamanning@urbanaparks.org  
- Sports Camp & Sports Extended Camp

**Community Program Staff**

**Matthew Lewis** (he/him), Community Program Coordinator, Phillips Recreation Center  
217-367-1544, ext. 276, or mulewis@urbanaparks.org  
- School's Out for Summer Camp  
- Summer Arts Camp & Summer Arts Extended Camp  
- Preschool Arts Camp & Preschool Arts Extended Camp

**Environmental Program Staff**

**David Subers** (he/him), Environmental Public Program Coordinator, Anita Purves Nature Center  
217-384-4062, ext. 361, or dasubers@urbanaparks.org  
- Nature Day Camp & Nature Extended Camp  
- Preschool Nature Camp  
- Wild Child Camp

**Chelsea Prahl** (she/they), Environmental Education Coordinator, Anita Purves Nature Center  
217-384-4062, ext. 360, or ckprahl@urbanaparks.org  
- Junior Counselor program  
- Counselor-in-Training program  
- Camp FRESH!

**Office Staff**

**Clay Taylor-Sanford**, Office Service Specialist II, Phillips Recreation Center  
217-367-1544, ext. 271, or cdtaylorsanford@urbanaparks.org  
- Scholarships  
- Child Care Resource Services (CCRS)  
- Camp Payments

**Camp Leaders & Supervisors**

The Urbana Park District employs highly qualified individuals who are eager to contribute to your camper’s fun and rewarding summer. Many are college students working toward teaching or recreation degrees. The staff-to-camper ratio is a maximum of 1:12. Our staff participates in intensive training that includes leadership skills, effective teaching strategies, age characteristics, behavior intervention, and more. All camp staff members are certified in CPR/First-Aid.

**Counselors-in-Training and Junior Counselors**

Counselors-in-Training (CITs) and Junior Counselors (JCs) are middle school and high school students who enjoy working with children and are learning the leadership skills necessary to become camp counselors. Each is assigned to a camp location for the entire session. They act as assistants to the leaders, take part in all camp activities, and have their own staff training.
GENERAL CAMP INFORMATION

- If you have any registration questions, call the Phillips Recreation Center at 217-367-1544, ext. 1.
- All campers (except those enrolled in Preschool Arts Camp) must be toilet trained unless limited by a disability.
- Participants will be the correct age for camp enrollment by September 1, 2022.
- Camps may be canceled at any time if weather conditions become severe or threaten the safety of the campers and staff. No refunds are issued when camps are canceled due to weather.
- **There is no camp on Monday, July 4, in observance of Independence Day.**
- Full payment is preferred at registration. An extended payment option is available for anyone who registers in person or online.
- Participants can be enrolled in a camp when all of the following conditions are met:
  - Registration and full payment is made by cash, check, or credit card, or deposits are paid by cash, check, or credit card and the Extended Payment form is turned into the Phillips Recreation Center.
  - Space remains in the camp session(s) requested. As camps fill, waiting lists are created on a first-come, first-served basis. Contact the Phillips Recreation Center for more details.
- If needed, an Inclusion Aide from Champaign Urbana Special Recreation can be requested.

DEPOSITS/EXTENDED PAYMENT OPTION & REFUNDS

There is a $25 nonrefundable deposit for every camp session. Refunds for the camp price, minus the $25 deposit, will be issued if requested at least two weeks prior to the camp start date. No refunds are issued when camps are canceled due to weather. If your camper cannot attend all days of a camp session, you are still required to pay for the entire camp session. Fees cannot be pro-rated.

The Extended Payment option allows you to pay for camp in regular installments instead of paying the entire fee upfront. This option is only available for registration in person or online; phone registration is not available. If you choose to pay in installments, a $25 per camper, per week, nonrefundable registration deposit is required. This deposit will be applied to the full payment of the camp fee. The remaining balance must be paid by automatic withdrawal (either by a credit card or a bank account). In addition to the registration form, you will complete an Automatic Withdrawal Approval form authorizing the Urbana Park District to make scheduled withdrawals from your checking account or credit card.

The payment plan is a set schedule established by the Urbana Park District. Your credit card or checking account will be debited two weeks before the first day of the camp session. Payments will be charged at 12:01am Tuesday morning. If an automatic payment is declined for any reason, a $25 service fee will be assessed. The camp fee and the service fee must be paid by 6pm on Wednesday of the same week to avoid your camper being unenrolled from camp due to non-payment.

<table>
<thead>
<tr>
<th>Camp Weeks and Dates</th>
<th>Automatic Payment Due Date</th>
<th>Drop Date if Payment Not Received</th>
</tr>
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<tbody>
<tr>
<td>Week 1: June 6-10</td>
<td>Mon, May 23</td>
<td>Fri, May 27</td>
</tr>
<tr>
<td>Week 2: June 13-17</td>
<td>Tues, May 31</td>
<td>Fri, June 3</td>
</tr>
<tr>
<td>Week 3: June 20-24</td>
<td>Mon, June 6</td>
<td>Fri, June 10</td>
</tr>
<tr>
<td>Week 4: June 27-Jul 1</td>
<td>Mon, June 13</td>
<td>Fri, June 17</td>
</tr>
<tr>
<td>Week 5: July 5-8*</td>
<td>Mon, June 20</td>
<td>Fri, June 24</td>
</tr>
<tr>
<td>Week 6: July 11-15</td>
<td>Mon, June 27</td>
<td>Fri, July 1</td>
</tr>
<tr>
<td>Week 7: July 18-22</td>
<td>Tues, July 5*</td>
<td>Fri, July 8</td>
</tr>
<tr>
<td>Week 8: July 25-29</td>
<td>Mon, July 11</td>
<td>Fri, July 15</td>
</tr>
<tr>
<td>Week 9: Aug 1-5</td>
<td>Mon, July 18</td>
<td>Fri, July 22</td>
</tr>
<tr>
<td>Week 10: Aug 8-12</td>
<td>Mon, July 25</td>
<td>Fri, July 29</td>
</tr>
</tbody>
</table>

*No camp on July 4th*
MULTI-CHILD DISCOUNTS
Families with more than one child attending any Urbana Park District camp during the same session receive a discount of $14 per session for each additional child. Multiple-child discounts are only available over the phone or in person, not online.

FINANCIAL ASSISTANCE & SCHOLARSHIPS
Requests for scholarships must be received no later than two weeks before a program’s deadline. Call the Phillips Recreation Center at 217-367-1544 for more details. Space is not guaranteed, and a spot is not saved for your camper until the payment or the $25 deposit has been made. The regular camp payment schedule still applies.

If you receive assistance from CCRS (Child Care Resource Services): A $10 deposit per child per week will be required to save a spot. These deposits will be refunded at the end of the summer as long as your camper attends 80% (4 out of 5 days) of camp for each week enrolled. Due to the cost of camps and the amount that CCRS can cover, Extended Camps are an extra fee that will not be covered by CCRS. If you would like to register for these camps, you will need to sign up for the regular payment plan. An approval letter for the Urbana Park District or payment in full will be required by the Thursday before a camp begins in order for your camper to attend. You are responsible for any remaining balance after CCRS. Once your letter is received, payment must be made or a payment plan set up with the Office Service Specialist II within one week for your camper to continue attending camp.

EQUAL ACCESS / INCLUSION ASSISTANCE FOR CAMPERS / AMERICANS WITH DISABILITIES ACT
The Urbana Park District complies with and is committed to providing equal access in accordance with the Americans with Disabilities Act (ADA), which prohibits discrimination in the provision of services, programs, or facilities to individuals with disabilities. The District works in cooperation with Champaign-Urbana Special Recreation (CUSR) to offer equal access to our recreation programs and services for individuals with specific needs.

CUSR offers inclusion services for Urbana Park District programs. Upon an initial assessment, services that are deemed appropriate based on each individual will be provided. If needed, a one-on-one aide can work with your camper. When registering, please fill in the ADA information section as needed on the registration form. If you register online, you must contact the Phillips Recreation Center to arrange special services. Services must be requested at least three weeks prior to a program in order to best serve your camper.

If you or a family member need a reasonable accommodation in accordance with the ADA to participate in any activity, program, or use any facility, please identify and explain the accommodation in writing. You may submit any information you think will be helpful in determining the support needed for success in the program. Notification at the time of registration is strongly advised, as inclusion assistance is limited. The CUSR Inclusion Coordinator will be in contact with you to discuss needs and accommodations. Failure to appropriately advise registration staff of both the need for accommodation and the specific accommodation requested may result in temporary delay or suspension of program/activity participation. Registration and deposit must precede or accompany inclusion requests. Inclusion requests must be submitted at least three weeks prior to the program start date.

In the interest of safety, no camper will be allowed to participate in programming if required accommodations are not in place prior to the first day of the program.

If you have any questions about the ADA, or would like information on our inclusion process, please contact the CUSR Inclusion Coordinator at (217) 239-1152.
COVID-19 SAFETY

In light of the State of Illinois' new guidelines regarding COVID-19, Urbana Park District has adopted the following:

- **Face masks covering nose and mouth are required by all participants and staff in the presence of children under age 5 (who are unable to be vaccinated).** Exceptions can be made when outdoors and 6-foot social distancing is possible.
- Face masks should be worn by anyone interacting with children under age 5, including in communal spaces like restrooms, lobbies, and reception areas. Participants should wear masks until they reach their program area.
- Wearing a face mask indoors is recommended, but not required if children under age 5 are not present (except where required by federal, state, or local guidelines).
- Patrons and staff may choose to wear a mask while at work or participating in outdoor or indoor programming.
- Social distancing is recommended but not required.

WHAT IS ePACT?
The Urbana Park District will be using a new system called ePACT to organize and secure your camper’s documents. ePACT is a secure, paperless system that takes the place of the Camper Information Forms from past years. This web-based tool is used by organizations and families to collect and store up-to-date information for all its members that can be accessed easily in cases of emergencies. After registering your camper, you will receive an email invitation to set up an ePACT account through their online portal. It is required that each camper has all of their information completed ePACT before the first day of camp. You will not be permitted to drop off your camper at camp until this step is complete.

The email invitation will prompt you to log-in to the ePACT system and create an account for your camper(s). There, you can input information about your camper such as allergies, dietary restrictions, emergency contacts, and more. This is also where you will designate who is allowed to pick up your camper from camp, and upload photos of those individuals. Creating an account on ePACT for your camper and designating adults who are allowed to take your camper home is a requirement. If you need technical assistance or would like to use an internet-connected device in order to setup your camper’s ePACT account, please inquire with the Phillips Recreation Center office at 217-367-1544. To learn more about how ePACT works, visit [www.epactnetwork.com](http://www.epactnetwork.com).

FIRST DAY CHECK-IN
On the first day of each session that your camper attends, you must check-in your camper at the camp’s designated check-in site (see specific camp information below). Staff will ask for the camper’s name and make sure that all fees have been paid and all forms have been completed. Staff will direct you to the camp’s daily gathering location. Leaders will be there to greet campers and get them settled into their groups. There may be a few changes during the first day, so be prepared. You will receive a weekly schedule that will identify your camper’s leader(s) and activities for the session.

ABSENCES / EMERGENCIES
If your camper will be absent from camp, or if you need to speak to your camper in the event of an emergency, please call the corresponding site after 8:00am:

- **Sports Camp/Extended Camp**
  - **Brookens Gym**
  - (217) 255-8601

- **Preschool Arts Camp/Extended Camp**
  - **Phillips Recreation Center**
  - (217) 367-1544

- **Summer Arts Camp/Extended Camp**
  - **Phillips Recreation Center**
  - (217) 367-1544

- **Preschool Nature Camp**
  - **Anita Purves Nature Center**
  - (217) 384-4062

- **Nature Day Camp/Extended Camp**
  - **Anita Purves Nature Center**
  - (217) 384-4062

- **Camp FRESH!**
  - **Anita Purves Nature Center**
  - (217) 384-4062
**ABSENCES / EMERGENCIES Cont’d**

Keep your child home if:
- Your child has a temperature of 100°F or higher (and continue to keep them home for 24 hours after their temperature is back to normal)
- Your child has a severe cold
- Your child has inflammation of the eyes
- Your child has been vomiting or has had diarrhea

In addition to the list of symptoms above, **keep your camper home if they have head lice**, until they have had their first treatment.

**SIGN-IN & SIGN-OUT PROCEDURES**

For your camper’s safety, you must drop off and pick up your camper with the camp staff each day. **All campers must be signed-in and signed-out each day using the ePACT app on the tablets provided at the drop-off location.** No camper will be allowed to leave the camp unless accompanied by an adult designated in ePACT. **Picture identification will be required.** You may upload photos of designated adults into your camper’s ePACT account. If the adult designated for pick up is not pictured in ePACT, they will be required to show a government-issued photo ID that matches their name in ePACT. Designated adults may be added to or deleted from ePACT at any time.

**DROP-OFF / PICK-UP SCHEDULE**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:30 – 8:30am</td>
<td>Drop-off</td>
</tr>
<tr>
<td>8:30 – 9am</td>
<td>Camp activities begin</td>
</tr>
<tr>
<td>2:45 – 3:00pm</td>
<td>Pick-up for regular camps</td>
</tr>
<tr>
<td>3:00 – 5:30pm</td>
<td>Extended camp hours (pre-registration required; pick up at any time)</td>
</tr>
</tbody>
</table>

**EXTENDED CAMP DROP-IN**

If you know in advance you will not be able to pick your camper up by 3pm, you may have the option to enroll your camper in Extended Camp Drop-In at a rate of $16/day, **provided there is space available**. This fee may be paid over the phone by calling the Phillips Recreation Center at 217-367-1544, ext. 1.

**LATE PICK-UP FEES**

You are expected to pick up your camper by the designated time. **The Urbana Park District will charge a fee of $5.00 per every 5 minutes that your camper is picked up late. Fees begin at 10 minutes late for regular camps and at 5 minutes late for extended camps.** For example:

<table>
<thead>
<tr>
<th>Camp</th>
<th>No Late Fee</th>
<th>Late Fee - $5</th>
<th>Late Fee - $10</th>
<th>Late Fee - $15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preschool Nature Camp</td>
<td>12:00 - 12:09pm</td>
<td>12:10pm</td>
<td>12:15pm</td>
<td>12:20pm</td>
</tr>
<tr>
<td>Nature Camp, Arts Camps, Sports Camp, Camp FRESH, Wild Child Camp</td>
<td>3:00 - 3:09pm</td>
<td>3:10pm</td>
<td>3:15pm</td>
<td>3:20pm</td>
</tr>
<tr>
<td>All Extended Camps</td>
<td>5:30 - 5:34pm</td>
<td>5:35pm</td>
<td>5:40pm</td>
<td>5:45pm</td>
</tr>
</tbody>
</table>

If you are charged late fees but are unable to pay that day, they must be paid by Friday for your camper to remain enrolled in any remaining weeks of camp.

**LATE DROP-OFF & EARLY PICK-UP**

There are times when you may arrive late to camp. If you know in advance that you will be late, make arrangements with your camper's leader. Staff will locate where your camper's group will be when you arrive and direct you to that location. They will also contact the group's leader to inform them of your arrival time. If your camper's group is away from the area, your camper may be placed temporarily with another group.
LATE DROP-OFF & EARLY PICK-UP (Continued)

If you must pick up your camper early from camp, please make arrangements in advance. Give a note to your camper’s leader/site supervisor to ensure that your camper is waiting at the agreed-upon location at the appropriate time. If this advance arrangement is not possible, we will locate your camper. We ask that special pick up requests be kept at a minimum so as not to interfere with the camp schedule and your camper’s experience.

LUNCHES & SNACK TIMES

Campers are very active at camp. As such, we recommend packing a larger-than-average lunch. For more details about lunches and afternoon snacks, refer to the individual camp sections on the following pages.

If your camper has food allergies or sensitivities, alternatives can sometimes be provided. **Indicate any dietary restrictions or food allergies on your camper’s ePACT account.** If you prefer to send your camper with their own snack, please do so in a clearly-labeled container.

Campers with extreme food allergies will be allowed to sit apart from others during lunch time. **If you wish to bring in food to share with the camp,** like cupcakes for a birthday celebration, **you must have those items approved by the camp supervisor beforehand.**

The Urbana Park District cares about decreasing environmental impacts. That is why we recommend you try packing a “waste-free” lunch for your camper. Here are some easy tips to cut back on waste that would otherwise go to a landfill:

1. **Buy food in bulk.** Instead of buying individually-packaged foods, buy larger quantities and pack lunch portions in a reusable container. This can also save money over time!
2. **Pack food that has its own container,** like apples, oranges, grapes, cherries, bananas and other fruits. Some camps even have small-scale composting for food waste!
3. **Use a reusable lunch box/bag.** They can last for many years and save money on disposable lunch bags.
4. **Pack reusable utensils, containers, drink bottles, napkins,** etc.
5. **Ask your camper to bring home their lunch leftovers.** This is a great way to discover what your camper is and is not eating.
6. **Have your camper help pack their own lunches.** They will be more likely to eat the lunches that they help prepare. Not only is this a great life skill, it can help ensure that their lunches are waste-free!

Campers will also be encouraged to recycle appropriate items during camp. For more tips for packing a waste-free lunch, check out “How to Pack a Waste-Free Lunch for Your Kids” at [https://recyclenation.com/2017/05/how-to-pack-a-waste-free-lunch-for-your-kids/](https://recyclenation.com/2017/05/how-to-pack-a-waste-free-lunch-for-your-kids/).

FIELD TRIPS AND CHAMPAIGN-URBANA MASS TRANSIT DEPARTMENT (MTD)

Field trips are excursions where the campers leave the typical camp location. Summer camps may use MTD busses to transport campers to field trip locations and the outdoor pool for swim days. Camp coordinators will purchase bus tokens and/or passes for campers. Masks are required on all MTD bus rides. Adults and guardians will be informed of trips through weekly schedules or notes home. On occasion, a field trip day may necessitate an alternate location for drop off and/or pickup. Contact your camper’s coordinator with questions or concerns (see page 2 for contact information).

SWIMMING & “WATER PLAY DAYS” (GENERAL)

Weather permitting, day camps and extended camps will typically have recreational swim at the Urbana Indoor Aquatic Center (“the indoor pool”) and/or the Crystal Lake Park Family Aquatic Center (“the outdoor pool”) at least once a week (varies by camp and by session). Please send your camper to camp with a swimsuit and towel on those days. Staff will make sure your camper is wearing sunscreen prior to visiting the outdoor pool. Adults who wish to visit the pool with their camper must pay the full admission fee, even if they do not swim.
**SWIMMING & “WATER PLAY DAYS” (Continued)**

Preschoolers visiting the pool during Toddler Swim Time will be restricted to the wading pool area where they will be closely monitored. All other campers will be required to pass a swim test (once per summer or once per camp) before they will be allowed to enter the deep pools. During a swim test, a certified lifeguard will watch campers attempt to swim the length of the pool. Campers who succeed will be granted access to the deep pools. Campers who do not pass their swim test may try again each week during camp. Campers who do not pass the swim test, or who do not want to attempt the swim test, will be designated by a colored bracelet so that lifeguards and camp staff know that those children are restricted to the shallow pools. Camp staff will be stationed at each pool and at the camp’s “dry activity” location.

Weather permitting, camps may also plan “water play days” with water games and water-related activities. On these days, please dress your camper in clothes that can get wet, or in layers with swimwear underneath, and send a towel. You may choose to send extra dry clothes for your camper.

**Check your camper’s weekly schedule for more information, or find the specific camp’s swim day information in the appropriate section below.**

**HAZARDOUS & RAINY WEATHER**

Campers spend a significant amount of time outdoors. If the weather becomes hazardous, camp may be cancelled. The Urbana Park District understands the inconvenience that these rare incidences may present but must keep the safety of the campers and staff in mind at all times. The decision to cancel a camp is not made lightly. Camps will not be cancelled due to rainy weather alone. On the very rare occasion a camp is cancelled, no refunds are issued, and camp days cannot be made up.

Staff make every effort to accommodate campers during rainy weather. However, indoor space large enough to accommodate each day camp program over an extended period of time is limited. Staff members are instructed to remain in the nearest secure facility until severe weather has passed. Please bear with us during these days and expect to spend a few extra minutes waiting for your camper. Your camper’s safety is our first priority at all times.

If there is a severe weather watch or warning, or severe flooding, you may call the appropriate location listed on page 2 for more information. **Receive instant notifications on weather updates changes of plans** by signing up for the Urbana Park District Rainout Line at: [http://www.urbanaparks.org/events/rain-outs-and-cancellations/](http://www.urbanaparks.org/events/rain-outs-and-cancellations/)

**ITEMS NOT ALLOWED AT CAMP**

In order to ensure an enjoyable camp experience the following are not allowed at camp: weapons, portable electronics (iPods, video games, etc.), toys, and valuable items. These particular items can be distracting and have the chance of being lost or stolen. Some of these items may be permitted for campers with specific sensory needs. **Cell phones will be permitted but can only be used for emergencies and must be kept on silent.** The Urbana Park District is not responsible for lost or stolen items.

**LOST AND FOUND**

**Remember to label ALL belongings with your camper’s name (including towels and extra clothing on water days).** The Urbana Park District will not take responsibility for lost personal items. Lost and found items will be kept at each camp location.
ACCIDENTS
All camp staff are trained in general first aid and CPR. If a participant has an accident serious enough to require professional medical attention, Urbana Park District staff will contact you by phone. If you cannot be reached, the designated emergency contacts listed in ePACT will be called. If it is necessary for the participant to go to the hospital, you may transport the camper, or an ambulance will be called at your expense. In very severe circumstances, 911 will be called and you will be notified after the 911 call. If staff are unable to reach any adult responsible for the camper, or if time is critical, an ambulance will be called and the camper will be taken to the hospital. A staff member will accompany the camper to the hospital, and Urbana Park District staff will continue trying to contact you.

ASTHMA AND FOOD ALLERGIES
You must record any food allergies or other severe allergies in your camper’s ePACT account. Specify the severity of the allergy and intervention needed. Inform staff if your camper carries an Epi-pen or requires any special accommodations. If your camper has asthma or severe allergies (including food allergies), please have your camper’s physician complete an Asthma Action Plan or Allergy Action Plan and upload it to your camper’s ePACT account. This will allow us to best care for your camper.

MEDICATION / MEDICAL NEEDS
We strongly discourage administering medication at camp unless medically necessary. If possible, please ask your physician to write the prescription so that the medication can be given outside of camp hours. All prescription drugs must be given to the camp staff (typically the camp supervisor) who will administer the drug at the designated times. Please explain medical needs in detail in your camper’s ePACT account, AND communicate your camper’s special needs in person with their camp leader and camp supervisor. You must also complete a Medication Administration Packet, available at the camp site. You must indicate any allergies or dietary restrictions your camper has in their ePACT account. Specify the severity of the allergy and intervention needed. Inform your camper’s leader and camp supervisor if your camper carries an Epi-pen or requires any special accommodations.

NO FIREARMS POLICY
No person will carry or have in his or her possession any firearm, air pistol, air rifle, pellet gun, explosive device of any nature or any other instrument capable of launching or firing any projectile, rocket or noxious substance, whether propelled by gunpowder, gas, air, spring, or any other means while within any Park, Boulevard, driveway, or other public place of the District, except that this section will not apply to any law enforcement officer authorized by law to carry a weapon within the District and except in a District organized, authorized, and supervised recreational program.
URBANA PARK DISTRICT BEHAVIOR CODE

The goal of Urbana Park District Camps is to provide a safe, positive, and fun environment. In keeping with the Urbana Park District’s goals, we encourage fun for all participants. However, certain rules are necessary to ensure everyone’s safety and enjoyment. The following expectations apply to all participants in UPD camps. Failure to follow these rules may result in dismissal from programs.

Expectations for Camp:

* Use walking feet indoors.
* Be kind to yourself and others.
* Use gentle hands and feet.
* Do your best!
* Use kind words.
* Use listening ears.
* Keep your space clean.
* Follow directions.
* Ask a leader if you need help.
* Use inside voices when you are inside.

The UPD Camp program revolves around choices. Camp staff work with campers to help them make the best behavior choices. Camp staff give as much positive reinforcement and recognition as possible to campers who are meeting expectations. Expectations of campers are developmentally-appropriate, as are the consequences of inappropriate behavior. In the event of inappropriate behavior, staff will first give a quiet reminder, explain the behavior, and let the camper know what is expected and the consequences associated if the negative behavior continues (see below). Time-outs, behavior reports and conferences with parents and camp supervisors will be utilized as necessary.

**Please note:** In cases of major rule violations, including aggressive or physical contact (pushing, shoving, hitting, fighting, etc.), verbal abuse (cursing, threats, taunting, teasing, etc.), or destruction of property (other campers’ belongings, camp materials, or public property), participants may be suspended or dropped immediately from camp, regardless of the number of previous offenses. Refunds will not be issued for that session.

Consequences of Inappropriate Behavior:

1. **Time Out:** Participant will be removed from the group, receive a verbal warning that the exhibited behavior is inappropriate, and be reminded of the appropriate behavior. Participant may or may not return to the group, dependent upon severity of offense.

2. **Conference with supervisor:** Staff will inform the camp supervisor if a problem continues. The participant will again be removed from the group and will sit out for an appropriate period of time, dependent upon severity of offense. The participant’s parent/guardian or emergency contact will be notified that a second offense has occurred, asked for suggestions to prevent recurrence of the unwanted behavior, and asked to sign a behavior report.

3. **Suspension:** The participant’s parent/guardian or emergency contact will be called for immediate pickup, and the participant will be suspended from the program for up to five days without refund. When the participant is picked up, the appropriate staff will meet with the parent/guardian or emergency contact to discuss the incident and consequence, prevention tactics, and discuss the consequences of a fourth offense. The parent/guardian will be asked to sign the behavior report. (*If participant is not picked up within one hour of the parent/guardian being contacted, the participant may be released to the custody of the Urbana Police Department.)

4. **Expulsion:** The participant’s parent/guardian or emergency contact will be called for immediate pickup, and the participant will be suspended from all UPD Camps for the duration of the summer, without a refund for that session. If the participant is registered for any subsequent camps, the parent/guardian will be refunded their deposit and fees for those camps. When the participant is picked up, the appropriate staff will meet with the parent/guardian to discuss the incident and permanent suspension. The parent/guardian will be asked to sign the behavior report. (*If participant is not picked up within one hour of the parent/guardian being contacted, the participant may be released into the custody of the Urbana Police Department.)
Nature Camps – Anita Purves Nature Center

CAMP DESCRIPTIONS

Preschool Nature Camp is held at the Anita Purves Nature Center (1505 N. Broadway). Camper drop-off is from 8-8:30am starting with free play. Scheduled activities begin at 8:30am. Occasional field trips are also planned which may change drop-off and pick-up locations; be sure to check your camper’s schedule for details. Campers will go outside, so please dress them accordingly and bring a refillable water bottle daily. Preschool campers will attend Toddler Swim Time at the Crystal Lake Park Family Aquatic Center up to one time each week, typically on Fridays, as outside temperatures allow. Each camper receives a Nature Day Camp T-shirt. A daily snack is provided. Pickup is from 11:45am-noon. **Camp does not meet on Monday, July 4th.**

Nature Day Camp is held at the Anita Purves Nature Center (1505 N. Broadway). Camper drop-off is from 7:30-8:30am at the Friendship Grove Nature Playscape (inside the nature center on rainy days) starting with kids’ choice activities. Scheduled group activities begin at 8:30am, at which time campers will be divided into smaller groups, each with a different camp leader. **Campers must bring a lunch and refillable water bottle daily.** Campers spend as much time outside as possible; please dress them accordingly. Each camper receives a Nature Day Camp T-shirt. Pickup is from 2:45-3pm outside the Anita Purves Nature Center. **Camp does not meet on Monday, July 4th.**

Extended Nature Camp is for campers enrolled in the corresponding session of Nature Day Camp. An afternoon snack is provided. Extended Camp ends at 5:30pm. Campers may be picked up at any time during the Extended Camp hours. **Camp does not meet on Monday, July 4th.**

Wild Child Survival Camp is based at the Anita Purves Nature Center and Friendship Grove Nature Playscape (1505 N. Broadway). Camper drop-off is from 7:30-8:30am starting with kids’ choice activities. Scheduled activities begin at 8:30am and transition to district parks and natural areas such as Busey Woods. Campers will be divided into smaller groups, each with a different camp leader. Campers must bring a lunch and refillable water bottle daily; morning snacks will be provided. Campers spend the day adventuring outside; please dress them accordingly. All groups will visit the Crystal Lake Park Family Aquatic Center on Wednesday and Friday afternoon. Pickup is from 2:45-3pm.

Wild Child Extended Camp is for campers enrolled in Wild Child Survival Camp. An afternoon snack is provided. Extended Camp ends at 5:30pm. Campers may be picked up at any time during the Extended Camp hours. On swim days, campers can be picked up directly from the Crystal Lake Park Family Aquatic Center.

NATURE CAMP GOALS FOR CAMPERS

- Foster sensory exploration and curiosity through hands-on projects and play.
- Stimulate intellectual and physical development while participating in authentic learning opportunities.
- Develop respect and appreciation for the natural world through meaningful, place-based experiences.
- Develop social skills as campers make friends and work collaboratively.
- Develop self-confidence and a sense of belonging.

ARRIVAL / DROP-OFF

All nature camps have morning drop-off at the Anita Purves Nature Center and surrounding areas from 7:30-8:30am. On the first Monday of each session, or the first day of each session that your camper attends camp, you must **check-in at the front desk of the Anita Purves Nature Center.** Staff will then direct you to your camper’s group where you will sign-in your camper each day. A paper copy of the group’s schedule will be available at that time. If you would like a paper copy of the schedule and have not received one, please ask a staff member.
DEPARTURE / PICK-UP

All nature camps have afternoon pick-up at the Anita Purves Nature Center and surrounding areas; Nature Day Camp pick-up is from 2:45-3pm, and Extended Camp pickup is any time before 5:30pm. Parking outside the nature center may become limited during pickup times. Please plan accordingly. You may park in the loading zone temporarily during pick-up. Most camp groups will be involved in cleanup or closing activities when you arrive. Please be patient, as this can become a hectic time. See page 6 for information about Late Pick-up Fees.

All campers must be signed-out in the presence of a camp leader each day. No camper will be allowed to leave the camp unless accompanied by an adult designated in ePACT.

Typical pick-up locations:

<table>
<thead>
<tr>
<th>Camp</th>
<th>Pick-up Time</th>
<th>Pick-up Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preschool Nature Camp</td>
<td>11:45am-noon</td>
<td>Anita Purves Nature Center</td>
</tr>
<tr>
<td>Nature Day Camp &amp;</td>
<td>2:45-3pm</td>
<td>Friendship Grove Nature Playscape (or</td>
</tr>
<tr>
<td>Wild Child Survival Camp</td>
<td></td>
<td>Anita Purves Nature Center on rainy days)</td>
</tr>
<tr>
<td>Extended Nature Camp (M, T, Th) &amp;</td>
<td>3:15-5:30pm</td>
<td>Friendship Grove Nature Playscape (or</td>
</tr>
<tr>
<td>Wild Child Extended Camp (M, T, Th)</td>
<td></td>
<td>Anita Purves Nature Center on rainy days)</td>
</tr>
<tr>
<td>Extended Nature Camp <em>swim days</em> (W, F) &amp;</td>
<td>3:15-3:45pm</td>
<td>Friendship Grove Nature Playscape or Anita Purves</td>
</tr>
<tr>
<td>Wild Child Extended Camp <em>swim days</em> (W, F)</td>
<td></td>
<td>Nature Center</td>
</tr>
<tr>
<td></td>
<td>3:45-5:30pm</td>
<td>Crystal Lake Park Family Aquatic Center</td>
</tr>
</tbody>
</table>

Parking may become limited during pickup times. Please plan accordingly. See page 6 for information about Late Pick-up Fees and the Extended Camp Drop-In option.

LUNCH, SNACKS & WATER

All campers enrolled in Nature Day Camp must bring the following each day:

1. **Morning snack** – Campers will eat snacks that they bring from home at around 10am each day.
2. **Lunch** - Campers will be very active; we recommend that you pack a larger-than-average lunch.
3. **Refillable water bottle**

Lunches must be in a squirrel-proof container (no paper bags) and labeled with the camper’s name. We recommend packing a waste-free lunch by using reusable containers and utensils (see page 7). Refrigeration and microwaves are not available to campers. Additional water will be available. (Snacks are provided for Preschool Nature Camp, Extended Nature Camp, and Wild Child Camps; campers can bring their own from home if they prefer.)

WHAT CAMPERS SHOULD WEAR/BRING

All campers will spend time outdoors. Send your camper dressed according to the day’s weather and activities. It is important that campers come dressed in clothes and shoes that are comfortable for running and playing. All clothing, shoes and accessories should be able to get dirty. Long pants help protect campers from poison ivy, ticks, scrapes and sun, but pants should be lightweight and breathable. Light-colored clothing is recommended to help keep campers cool. Sometimes lightweight jackets are necessary in the mornings before temperatures rise.

<table>
<thead>
<tr>
<th>Essentials:</th>
<th>Recommended:</th>
<th>Optional:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morning Snack &amp; Lunch</td>
<td>Backpack / string bag</td>
<td>Sunscreen</td>
</tr>
<tr>
<td>Refillable water bottle</td>
<td>Long pants</td>
<td>Insect Repellent</td>
</tr>
<tr>
<td>Face mask</td>
<td>Light-colored clothing</td>
<td>Light jacket</td>
</tr>
<tr>
<td>Closed-toed shoes</td>
<td>Hat with visor/bill</td>
<td>Sunglasses</td>
</tr>
<tr>
<td>Comfortable clothing / layers</td>
<td>Rain jacket (rainy days only)</td>
<td></td>
</tr>
<tr>
<td>Towel / extra clothes (swim days &amp; water play days only)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
WHAT CAMPERS SHOULD WEAR/BRING (Continued)

Label ALL personal items with your camper’s name so they can be easily identified. The Urbana Park District will not take responsibility for lost personal items.

SPF 30+ sunscreen and insect repellent will be applied to your camper each morning and throughout the day as necessary, as long as permission has been granted in ePACT. If you prefer to supply your own sunscreen and/or insect repellent, please label the bottle and send it with your camper each day.

WEEKLY CAMP SCHEDULES

A schedule detailing camp plans for the week will be available on the first day of each camp session. Look for printed copies of your camper’s schedule when you sign in your camper at drop-off. If you do not see one, please ask and one will be provided. This weekly “session schedule” will outline the camp’s general activities and locations. It will also provide information regarding field trips and special activities as well as introduce the camp leader(s) and any special visitors. The staff spends a considerable amount of time planning educational and recreational activities. If you have any questions, please talk with your camper’s camp leader or the camp’s site supervisor. The weekly schedule will provide information regarding planned activities as well as introduce the camp leader(s). There are occasions when the schedule may be altered. The staff will make all attempts to notify you of location changes in a timely manner. **No camps are in session on Monday, July 4, in observance of Independence Day.**

SWIM DAYS

Swim time at the Crystal Lake Park Family Aquatic Center (across the parking lot from the nature center) will take place for all nature camps.

<table>
<thead>
<tr>
<th>Camp</th>
<th>Swim Day(s)</th>
<th>Approximate Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preschool Nature Camp</td>
<td>Fridays</td>
<td>9-11am (temperature permitting)</td>
</tr>
<tr>
<td>Nature Day Camp &amp; Wild Child Survival Camp</td>
<td>Wednesdays &amp; Fridays</td>
<td>1-2:30pm</td>
</tr>
<tr>
<td>Extended Nature Camp &amp; Wild Child Extended Camp</td>
<td>Wednesdays &amp; Fridays</td>
<td>3:45-5:30pm</td>
</tr>
</tbody>
</table>

On swim days, send your camper to camp with a towel, a backpack or bag, and wearing a swimsuit under their clothes. If your camper is not wearing a swim suit, they will be given the opportunity to change clothes in the restrooms, however changing times for large groups of children can delay swim time. Remember to label all of your camper’s belongings and clothing with their first and last name; the park district is not responsible for lost items. Staff will make sure your camper is wearing sunscreen prior to visiting the outdoor pool and will reapply as needed. Children who do not want to swim will sit in a “dry activity” location with a camp leader. If you are picking up a child during swim time, tell the pool staff at the entrance and you will be permitted to enter and locate your camper. You must still sign out your camper with their designated leader during swim times.

PROGRAM OPTIONS & FIELD TRIPS

As a program option, camp staff may plan a field trip, guest presenter, or movie. Field trips are excursions where campers leave the typical camp location. We consider trips to Meadowbrook Park, the Lake House, or the Urbana Indoor Aquatic Center as field trips. Campers travel via MTD city buses for most field trips. In some cases, scheduled field trips may mean a change in drop off and/or pick up location or time. You will be notified of any field trips at least 24 hours prior to the date. **Please carefully read all notes sent home.** Films may only be shown during hazardous weather when children are not allowed outdoors. The site supervisor and the camp coordinator will review and approve any movie selections; all films will be G or PG-rated.
COMMUNICATION
Nature Day Camp staff will be using ePACT for communication purposes throughout the day. ePACT allows us to send mass-texts, emails, and voicemails quickly and easily. Camp supervisors may also contact you by email or phone as necessary. Please make sure the contact information that you provide in your camper’s ePACT account is the most up-to-date.

RAINY DAYS
On rainy days when there is only light rain and no thunder/lightning, campers may still spend time outdoors. Please send your camper with a jacket or raincoat on rainy days. In the event of thunder and/or lightning, campers will be relocated inside the Anita Purves Nature Center or the nearest storm-safe shelter until the weather improves, and you will receive notification. If bad weather is forecasted, some activities may be cancelled or rescheduled.

NATURE DAY CAMPS & CAMP FRESH LOCATIONS
The Anita Purves Nature Center, 1505 N. Broadway Ave. in Urbana, is the headquarters for the Urbana Park District’s environmental programs and services. Should hazardous weather arise, the nature center has indoor space available. Restrooms and water fountains are located here, and this is where you will check in on the first day of each camp session.

The Friendship Grove Nature Playscape, located outdoors east of the nature center, opened in April 2017. A wide variety of play opportunities is available for all ages and abilities. “Loose parts” such as kitchen supplies, toys, natural materials, wooden blocks and more are seeded throughout the playscape and inspire creative play. The nature playscape is typically where campers will be dropped off from 7:30-8:30am.

Busey Woods, located west of the nature center, is a 59-acre remnant forest. The woods contain a 1/3 mile accessible boardwalk trail as well as soft paths. The Urbana Park District manages Busey Woods as a natural area. Some oak trees are as old as 300 years, and common wildlife includes deer, birds, box turtles, salamanders, squirrels, and more. Nature campers will take regular excursions into Busey Woods; our adventures may occasionally take us off trail!

Crystal Lake Park, just south of the nature center, is currently undergoing a rejuvenation with new lake access points and natural landscaping. The park features a mature urban forest, access to the Saline creek, the Lake House, a playground, and the Labyrinth. Campers may spend time exploring, fishing, and playing at Crystal Lake Park.

The Lake House in Crystal Lake Park is the primary location of Camp FRESH. The site offers a beautiful view of Crystal Lake Park and easy access to pavilions, playgrounds, and the lake in the park. Restrooms are drinking fountains are available to campers in the facility. Drop off and pickup for Camp FRESH will be at this location except for swim days on Wednesday and Friday afternoons. Pick up will be at Crystal Lake Park Family Aquatic Center on swim days.
Anita Purves Nature Center
1505 N. Broadway Ave.
Urbana, IL 61801
217-384-4062

Anita Purves Nature Center
ALL Nature Day Camps drop-off here by 8:30am
Nature Day Camp pick-up at 3pm
Extended Camp pick-up 3:15-5:30pm

CLP Family Aquatic Center
Extended Camp pick-up Wed & Fri (pool days)
From 3:45-5:30pm

Camp FRESH
Pick-up (pool days) Wed & Fri at 3pm

Nature Day Camps & Camp FRESH Map

Crystal Lake Park Entrance/Exit
Lake House
Camp FRESH drop-off and pick-up
Camp FRESH – Lake House

CAMP DESCRIPTION
Camp FRESH is held at the Crystal Lake Park Lake House (206 W Park). Please bring a sack lunch, snack, and beverage each day. Camper drop-off is from 7:30-8:30am, scheduled group activities begin at 8:30am. Camp FRESH campers will be visiting a variety of organizations throughout the Champaign-Urbana area and will be using MTD to travel to locations outside of Crystal Lake Park.

GOALS FOR CAMPERS
- Foster curiosity and exploration through hands-on projects
- Strengthen camper’s relationship and understanding of their community through authentic experiences
- Develop social skills as campers; make friends and work collaboratively
- Develop self-confidence and a sense of place

ARRIVAL / DROP-OFF
Camp FRESH drop-off will be at the Crystal Lake Park Lake House (206 W Park) every day. A paper copy of the camp schedule will be available at drop-off. You will sign-in your camper each day. You can provide written permission for your camper to sign themselves in and out.

DEPARTURE / PICK-UP
Camp FRESH pick-up will be at the Crystal Lake Park Lake House (206 W Park) Monday, Tuesday and Thursdays. On swim days, Wednesdays and Fridays, the pick-up will be at the Crystal Lake Park Family Aquatic Center. Tell the pool staff you are there to pick up a camper and they will let you through the gate. You will sign-out your camper each day. You can provide written permission for your camper to sign themselves in and out. See page 6 for information about Late Pick-up Fees and the Extended Camp Drop-In option.

LUNCH, SNACKS & WATER
Campers must bring a morning snack, lunch and a refillable water bottle. Lunches must be in a squirrel-proof container (no paper bags) and labeled with the camper’s name. The Urbana Park District recommends packing a waste-free lunch by using reusable containers and utensils. Refrigeration and microwaves are not available to campers. Additional water will be available.

Staff will ensure that all food and activities provided by the park district are free of nut products. If your camper has food allergies or sensitivities, alternatives can be provided. Indicate any dietary restrictions or food allergies within your camper’s ePACT account.

Campers are expected to wash their hands before and after lunch and snack. Campers with extreme food allergies will be allowed to sit at a special table during lunch time. If you wish to bring in food for your camper to share, like cupcakes for a birthday celebration, should have those items approved by the camp coordinator beforehand.

WHAT CAMPERS SHOULD WEAR/BRING
All campers will spend time outdoors. Be sure your camper is dressed according to the day’s weather and activities. It is important that campers come dressed in clothes and shoes that are comfortable for walking. All clothing, shoes and accessories should be able to get dirty. Long pants help protect campers from poison ivy, ticks, scrapes and sun; long pants should be lightweight and breathable. Light-colored clothing is recommended to help keep campers cool. Label ALL personal items with your camper’s name so they can be easily identified. The Urbana Park District will not take responsibility for lost personal items.

SPF 30+ sunscreen and insect repellent will be applied to your camper each morning and throughout the day as necessary, as long as permission has been granted in ePACT. If you prefer to supply your own sunscreen and/or insect repellent, please label the bottle and send it with your camper each day.

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WEEKLY CAMP SCHEDULES
A schedule detailing the camp’s plans for the week will be available on the first day of each camp session. Look for printed copies of your camper’s schedule when you sign in your camper upon drop-off. If you do not see one, please ask and one will be provided. This weekly “session schedule” will outline the camp’s general activities and locations. It will also provide information regarding field trips and special activities as well as introduce the camp leaders and any special visitors.

SWIM DAYS
Camp FRESH will swim on Wednesday and Friday afternoons from 12:30-3pm. On swim days, send your camper with a towel, a backpack or bag, and wearing a swimsuit under their clothes. If your camper is not wearing a swimsuit underneath their clothes, they will be given the opportunity to change clothes in the restrooms, however changing times for large groups of children can delay swim time. Remember to label all of your camper’s belongings and clothing with their first and last name; the park district is not responsible for lost items. Staff will make sure your camper is wearing sunscreen prior to visiting the outdoor pool and will reapply as needed. Campers who do not want to swim will sit in a “dry activity” location with a camp leader. If you are picking up a child during swim time, tell the pool staff at the entrance and you will be permitted to enter and locate your camper. You must still sign out your camper with their designated leader during swim times.

PROGRAM OPTIONS & FIELD TRIPS
Field trips are excursions where the campers leave the typical camp location. Much of Camp FRESH is offsite. Campers travel via MTD city buses for most field trips. In some cases, scheduled field trips may mean a change in drop-off and/or pick-up location or time. Please carefully read all notes sent home.

RAINY DAYS
On rainy days when there is only light rain and no thunder/lightning, campers may still spend time outdoors. Please send your camper with a jacket or raincoat on rainy days. In the event of thunder and/or lightning, campers will be relocated inside the Lake House or the nearest storm-safe shelter until the weather improves. If bad weather is forecasted, field trips or other offsite activities may be cancelled or rescheduled.

COMMUNICATION
Camp FRESH staff will be using ePACT for communication purposes throughout the day. ePACT allows us to send mass-texts, emails, and voicemails quickly and easily. Camp supervisors may also contact you by email or phone as necessary. Please make sure the contact information that you provide in your camper’s ePACT account is the most up-to-date.
CAMP DESCRIPTIONS

Sports Camp is held at the Brookens Gym (1776 E. Washington, Pod 400). Campers will enjoy a variety of fun activities involving sports and games, while making new friends in an active environment created by our Leaders. Campers will play together as much as possible, but will split into separate age groups (typically ages 6-8 and ages 9-12) for appropriate activities. A morning snack will be provided between 9:00-9:30am. Campers should bring an ice-pack lunch and a labeled refillable water bottle daily. Afternoon pickup locations will generally be at Brookens Gym between 2:30-3:00pm, but may vary and will be communicated depending on daily activities. Each camper receives a Sports Camp T-shirt. Camp does not meet on Monday, July 4th.

Sports Extended Camp is for Campers enrolled in the corresponding session of Sports Camp. An afternoon snack is provided between 3:00-3:30pm. Extended Camp ends at 5:30pm. Camp does not meet on Monday, July 4th.

GOALS FOR CAMPERS

- Discover and gain confidence in physical motor skills through interactions with one’s sporting environment.
- Develop the abilities to establish and maintain relationships while managing one’s emotions in team settings.
- Understand the value of respecting one another and sharing in a way that is fair for everyone.
- Develop self-confidence and a sense of belonging by building strengths and overcoming limitations.

LUNCH, SNACKS & WATER

All campers enrolled in Sports Camp must bring the following (labeled) items each day:

1. Ice-Pack Lunch – It is advised to pack a larger-than-average lunch, if possible, due to camper activity.
2. Morning snack – Campers will eat snacks that they bring from home.
3. Refillable water bottle

Lunches must be labeled with the camper’s name. We recommend packing a waste-free lunch by using reusable containers and utensils (see page 7). Campers will not be allowed to store lunches in a refrigerated space. Additional water will be available.

WHAT CAMPERS SHOULD WEAR/BRING

All Campers will spend time on our playing fields, in parks, and in our gymnasium. Send your Camper dressed according to the day’s weather and activities. It is important that Campers come dressed in clothes and sneakers that are comfortable for running and playing outdoors and in the gymnasium. Label ALL personal items with your Camper’s name so they can be easily identified. The Urbana Park District will not take responsibility for lost personal items. If Campers are not dressed appropriately, they may not be allowed to participate in some physical activities.

WEEKLY CAMP SCHEDULES & COMMUNICATIONS

A schedule detailing the camp plans for the upcoming week will be available on the Friday before each camp session. Weekly schedules will be available via email; however, a printed copy is available upon request. This weekly schedule will outline the camp’s general activities and location, though they are subject to change with relative advanced notice. It will also provide information regarding any special activities or activity guests. The Leaders spend a considerable amount of time planning a wide variety of activities and will do their best to adhere to the schedule that is provided. If you have any questions, please talk with your Camper’s camp Leader, or call our Athletics Staff at Brookens at 217-255-8601. All other communication will be done via email.

PROGRAM OPTIONS & FIELD TRIPS

As a program option, camp staff may plan a guest presenter, movie, or field trip. Movies may only be shown during hazardous weather when Campers are not allowed outdoors, though age-appropriate cable programming may be shown during meal times. The Coordinator will review and approve any movie/cable selections, and all content will be rated G or PG. MTD buses may be used as transportation to and from local sites/attractions, and parks.
RAINY DAYS
On rainy days when there is only light rain and no thunder/lightning, Campers may still spend time outdoors. Please send your Camper with a jacket or raincoat on rainy days. In the event of thunder and/or lightning, Campers will be relocated inside the Brookens Center gymnasium or the nearest storm-safe shelter until the weather improves, and you will receive a notice. If bad weather is forecasted, some activities may be cancelled or rescheduled.

ARRIVAL / DROP-OFF
Camp will begin each day at the Brookens Gym. Drop-off is between 7:30-8:30am at the northern-most entrance of POD 400. Please use Art Bartell Road to enter the parking lot. Planned activities will generally start around 8:45am once everyone is settled in.

DEPARTURE / PICK-UP
The camp day will typically end at the Brookens Gym. Pick-up is between 2:45-3:00pm. There may be times when an alternate pickup location will be noted on the weekly schedule. See page 6 for information about Late Pick-up Fees and the Extended Camp Drop-In option. Leaders and Campers will be taking a minute or two to debrief and reflect on the day with the pick-up contact. Please plan accordingly.

SPORTS CAMP MAP

Brookens Gym
Brookens County Administration Building
1776 E. Washington St, Pod 400
Urbana, IL 61802
217-255-8601
Arts Camps – Phillips Recreation Center

CAMP DESCRIPTIONS

**Preschool Arts Camp** is held at the Phillips Recreation Center (505 W Stoughton). Campers can expect to explore new art forms, make new friends, and complete exciting weekly projects. Be sure to dress for mess! Each camper will receive an art camp T-shirt. **Camp does not meet on July 4th.**

**Preschool Arts Extended Camp** is exclusively for participants enrolled in the corresponding session of Preschool Art Camp. An afternoon snack is provided. Extended camp ends at 5:30pm. **Camp does not meet on July 4th.**

**Summer Arts Camp** is held at the Phillips Recreation Center (505 W. Stoughton). Campers can expect to learn foundational skills while having fun! We will explore a new art form each session or every 2 weeks. Not all of our supplies are washable, so please dress for mess. Campers will also have open play at the Phillips Recreation Center playground. Each camper will receive an Arts Camp T-shirt. **Camp does not meet on July 4th.**

**Summer Arts Extended Camp** is exclusively for participants enrolled in the corresponding session of Summer art camp. An afternoon snack is provided. Extended camp ends at 5:30pm. **Camp does not meet on July 4th.**

GOALS FOR CAMPERS

- Gain an understanding of new art forms and techniques.
- Create beautiful projects to take home or display in the community.
- Develop friendships; increase self-confidence and independence.
- Build a sense of belonging at camp and at the Urbana Park District.

ARRIVAL / DROP-OFF

Each day, your camper will be dropped off inside the Phillips Recreation Center camp rooms. You must check-in your camper with a camp staff member and sign-in on ePACT using the tablet provided. After sign-in, campers will receive a name tag that will connect them with their workspace and group for the week. Campers have small locker spaces where they can keep their items for the day, if needed. Each Monday, camp schedules that will detail our week will be provided upon arrival.

We understand that drop-off can be a difficult time, especially for younger campers. You are welcome to stay for a few minutes to help your camper adjust to camp. We kindly ask that you leave the camp rooms by 9am before scheduled activities begin.

DEPARTURE / PICK-UP

All arts camps have afternoon pick-up at the Phillips Recreation Center. Summer Arts Camp and Pre-K Arts Camp pick-up is from 2:45-3pm, and Extended Camp pickup is any time before 5:30pm. Most camp groups will be involved in cleanup or closing activities when you arrive. Please be patient, as this can become a hectic time. See page 6 for information about Late Pick-up Fees and the Extended Camp Drop-In option.

Campers are required to be signed-out with a designated camp staff member. No camper will be allowed to leave the camp unless accompanied by an adult designated in ePACT.

LUNCH, SNACKS & WATER

All campers enrolled in Arts Camp and Preschool Arts Camp must bring the following (labeled) items each day:

1. Morning snack
2. Lunch
3. Refillable water bottle

You may also choose to send an extra afternoon snack. Refrigeration and microwaves are not available to campers.
LUNCH, SNACKS & WATER (Continued)

We recommend packing a waste-free lunch by using reusable containers and utensils (see page 7). Additional water will be available.

The Phillips Recreation Center has two vending machines that the kids enjoy using during the camp day. We will designate a time during snacks and lunch for campers to use these. If your camper has food restrictions, please indicate this while completing the ePACT registration information.

WHAT CAMPERS SHOULD WEAR/BRING

All campers will spend time indoors and outdoors dependent on the weather. Please dress for mess and with closed-toed shoes, as we will be exposed to many messy art forms and spend movement breaks outside. We suggest labeling all camper belongings (including water bottles) with your camper’s name; the Urbana Park District will not take responsibility for lost personal items. We also provide a small cubby for campers to keep their items throughout the day.

WEEKLY CAMP SCHEDULES

A schedule detailing the week’s plans will be available each day during drop-off. The weekly schedule will outline projects, movement breaks, field trips, visiting artist presentations, and much more. The schedule is subject to change, and any changes to the schedule will be communicated as soon as possible.

PROGRAM OPTIONS & FIELD TRIPS

As a programming option, we may plan field trips or invite visiting artist to the camp site. Field trips are excursions where the campers leave the typical camp location. Campers will travel to field trip sites via the Champaign-Urbana MTD buses. If field trip are scheduled, this information will be included in the weekly schedule, please reference the schedule for any off-site trips. In cases of hazardous weather that would prohibit campers from being outside, when we had previously planned to be outside, campers may watch a movie. All movies shown will be G or PG rated and approved by camp coordinators.

RAINY DAYS

If poor weather is predicted, field trips, swimming, and other offsite activities may be cancelled or rescheduled. You will be notified of any decisions to cancel or reschedule events.

COMMUNICATION

Arts Camp and Preschool Arts Camp staff will be using ePACT for all communication purposes throughout the day. ePACT allows us to send mass-texts, emails, and voicemails quickly and easily. Please make sure the contact information that you provide is the most up to date.

ARTS CAMP MAP

Phillips Recreation Center
505 W. Stoughton St.
Urbana, IL 61801
217-367-1544, Ext. 1
你 屬於 這裡。

Tú *perteneces* aquí.

Vous *appartenez* ici.

You *belong* here.

@urbana_parks