

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS
 MINUTES - REGULAR BOARD MEETING
 TUESDAY, AUGUST 13, 2024
 7:00 PM
 PLANNING AND OPERATIONS FACILITY
 1011 E. KERR AVENUE
 URBANA, ILLINOIS 61802**

A regular meeting of the Urbana Park District Board of Commissioners was held Tuesday, August 13, 2024, at the Planning and Operations Facility, 1011 E. Kerr Avenue, Urbana, IL at 7:00 p.m. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting. UPTV taped the meeting for future airing.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Cedric Stratton	X	
Commissioner Laura Hastings	X	
Commissioner Roger Digges	X	
Commissioner Meredith Blumthal		X

Also present were Tim Bartlett, Executive Director;
 Corky Emberson, Superintendent of Recreation;
 Laura Orcutt, Superintendent of Business Services;
 Derek Liebert, Superintendent of Planning and Operations;
 Andy Rousseau, Project Manager;
 Kelsey Beccue, Development Manager;
 Charles Rogers, Planning and Operations Office Manager;
 Keenan Portis, Park Planner;
 Darrell Price, UPDAC;
 Allison Jones served as Recorder.

I. Call to Order

President Walker called the meeting to order at 7:00 PM.

A. Remote Attendance

There was no remote attendance requested.

II. Accept Agenda

VICE-PRESIDENT STRATTON MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO ACCEPT THE AGENDA AS PRESENTED. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

III. Public Comment

A. Public Comment

One member of the public spoke on the Weaver Park Master Planning process.

B. UPD New Staff Introductions

1. Charles Rogers – Planning & Operations Office Manager - Derek Liebert introduced Charles Rogers, UPD’s new Planning & Operations Office Manager.

IV. UPDAC Appointments

Kelsey Beccue reviewed the 3 candidates recommended for UPDAC appointments.

COMMISSIONER HASTINGS MADE A MOTION WITH A SECOND BY COMMISSIONER STRATTON TO APPOINT MARTHA MCSIMS, LAURA KARPLUS AND DARRELL PRICE TO SERVE 3-YEAR TERMS AS PART OF THE 2024-2027 CLASS FOR THE URBANA PARK DISTRICT ADVISORY COMMITTEE (UPDAC). A ROLL CALL VOTE WAS TAKEN, ALL SAID “AYE.”

V. Urbana Park District Advisory Committee (UPDAC) Report

There was no UPDAC meeting in July.

VI. Consent Agenda

A. Approval of the Minutes of the July 9, 2024 Regular Board Meeting

B. Approval of the Minutes of the July 9, 2024 Executive Session

C. Monthly Reports

1. Administration
2. Planning & Operations
3. Recreation

D. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude

E. Approval of the Monthly Paid Accounts Payable

VICE-PRESIDENT STRATTON MADE A MOTION WITH A SECOND BY COMMISSIONER HASTINGS TO APPROVE ALL THE ACTION ITEMS IN THE CONSENT AGENDA AND ACCEPT ALL THE INFORMATION ITEMS LISTED ON THE CONSENT AGENDA IN AN OMNIBUS MANNER. A ROLL CALL VOTE WAS TAKEN, ALL SAID “AYE.”

VII. Reports

A. Financial Reports

1. Revenue and Expenditure Report

Laura Orcutt presented the Revenue and Expenditure Report.

2. Action on Treasurer’s Report

Laura Orcutt presented the Treasurer’s Report.

COMMISSIONER HASTINGS MADE A MOTION WITH A SECOND BY VICE-PRESIDENT STRATTON TO ACCEPT THE TREASURER’S REPORT FOR AUDIT. A ROLL CALL VOTE WAS TAKEN, ALL SAID “AYE.”

3. Capital Budget Report

Laura Orcutt presented the Capital Budget Report.

Andy Rousseau presented updates on multiple projects, including construction at the Health & Wellness facility, the playground at Meadowbrook Park, and the Southridge Park trail.

B. Executive Director

Director Bartlett provided updates on multiple projects, including:

1. You Belong Here Report
2. Thanks to all Staff – great summer programs, facilities, and camps;
3. CLPFAC – recommend having an audit of the facility, as it is 10 years old;
4. Art Fair – great reviews and attendance;
5. Weaver and Prairie Park Master Plan – proud of the process and all stakeholders involved;
6. KRT – Updates – UPD focus on trailhead at Weaver Park, and in discussions with railways for potential land use;
7. CUSR – Advisory Committee – getting more people joining, focusing a lot on fundraising;
8. UPDAC – New Members/Kickoff in September – either at Prairie Play or Health & Wellness facility;
9. Dr. Preston Williams School/Back to School Neighborhood Walk – held on 8/8/24, promoting the new Health & Wellness facility and school programming, also canvassed the neighborhood;
10. Other Updates
 - grant award from Budzinski’s office updated to a \$250,000 award;
 - Prairie Rivers Network has been doing research on herbicide drift and want to get involved.

C. President’s Report

1. Review of upcoming meeting agenda

President Walker reviewed the upcoming 8/27/24 UPDAC meeting, the 9/3/24 Board Study Session, the 9/10/24 regular Board Meeting, and the UPDAC Meeting on 9/24/24. He also noted that staff and Board are working on a date for Health & Wellness facility and PrairiePlay opening events.

D. Liaison Reports

1. Finance Study Group

President Walker noted that the Finance Study Group last met on 6/14/24 and is next scheduled to meet on 8/23/34.

2. UPD Policy Study Group

There was no Policy Study Group report.

3. Urbana Parks Foundation Representative

Commissioner Digges noted that the UPF is continuing work towards the addition of educational components during the monthly UPF Board meetings.

4. UPDAC Planning Study Group

There was no UPDAC Planning Study Group report.

VIII. Old Business

- A. Action on any Old Business removed from Consent Agenda
There was no old business removed from the Consent Agenda.

IX. New Business

- A. Action to Approve Gift Agreement with the Reichard Foundation for the Health & Wellness Center
Kelsey Beccue reported that staff began working with the Reichard family in 2022 on projects at Blair Park and they recently approached UPD about supporting the Health & Wellness facility. After discussing the options, they expressed interest in naming opportunities for the Community Room.

COMMISSIONER HASTINGS MADE A MOTION WITH A SECOND BY VICE-PRESIDENT STRATTON THAT THE URBANA PARK DISTRICT BOARD OF COMMISSIONERS APPROVE THE GIFT AGREEMENT WITH THE REICHARD FOUNDATION FOR THE HEALTH & WELLNESS CENTER. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

- B. Action to Approve Donation Agreement with OSF Healthcare for Health & Wellness Center Scholarships
Kelsey Beccue reviewed the ongoing discussions with OSF Healthcare for support for the Health & Wellness Center. They want to support membership scholarships to the facility and will be granted naming rights for the Exercise Room.

VICE-PRESIDENT STRATTON MADE A MOTION WITH A SECOND BY COMMISSIONER HASTINGS THAT THE URBANA PARK DISTRICT BOARD OF COMMISSIONERS APPROVE THE DONATION AGREEMENT WITH OSF HEALTHCARE FOR HEALTH & WELLNESS CENTER SCHOLARSHIPS. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

- C. Action to Accept Weaver and Prairie Parks Master Plans
Staff briefly reviewed the planning process, community input, and updated proposal for the Weaver-Prairie Park Master Plan. Staff also discussed the issue of the spoil pile and its impact on the site.

COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY VICE-PRESIDENT STRATTON THAT THE URBANA PARK DISTRICT BOARD OF COMMISSIONERS ACCEPT OPTION 3.0 AS THE PLAN OF RECORD FOR WEAVER AND PRAIRIE PARKS. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

- D. Action on any New Business Removed from the Consent Agenda
There was no new business removed from the Consent Agenda.

X. Comments from Commissioners

Commissioner Hastings commented on a recent gathering she observed at Blair Park where a group invited a stranger to join them for a picnic, which really embodied UPD's "You Belong Here" focus.

President Walker commented on the resiliency of UPD staff during the Weaver-Prairie Park Master Planning process.

Commissioner Digges noted his pleasure with the final outcome of the Weaver-Prairie Park master planning process.

XI. Adjourn

President Walker adjourned the meeting at 8:34 PM.

Michael W. Walker, President

Timothy A. Bartlett, Secretary

(Seal)

Date Approved: September 10, 2024