

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS
 MINUTES - REGULAR BOARD MEETING
 TUESDAY, OCTOBER 8, 2024
 7:00 PM
 PLANNING AND OPERATIONS FACILITY
 1011 E. KERR AVENUE
 URBANA, ILLINOIS 61802**

A regular meeting of the Urbana Park District Board of Commissioners was held on Tuesday, October 8, 2024, at the Planning and Operations Facility, 1011 E. Kerr Avenue, Urbana, IL at 7:00 p.m. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting. UPTV taped the meeting for future airing.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Cedric Stratton	X	
Commissioner Laura Hastings	X	
Commissioner Roger Digges	X	
Commissioner Meredith Blumthal	X	

Also present were Tim Bartlett, Executive Director;
 Corky Emberson, Superintendent of Recreation;
 Laura Orcutt, Superintendent of Business Services;
 Derek Liebert, Superintendent of Planning and Operations;
 Andy Rousseau, Project Manager;
 Allie Shaw, Office Specialist I;
 Alex Higgs, Athletics Coordinator;
 Janet Soesbe, Community Program Manager;
 Bethany Surowka, Membership & Facility Coordinator;
 Jameel Jones, Outreach & Wellness Manager;
 Allison Jones served as Recorder.

I. Call to Order

President Walker called the meeting to order at 7:00 PM.

A. Remote Attendance

There was no remote attendance requested.

II. Adjourn to Executive Session

COMMISSIONER STRATTON MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES, IN ACCORDANCE WITH SECTION 2, PART 'C', EXCEPTION #11 OF THE ILLINOIS OPEN MEETINGS ACT, TO

ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING A LEGAL MATTER. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

The Board entered Executive Session at 7:04 PM.

COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER HASTINGS TO ADJOURN THE EXECUTIVE SESSION AND RETURN TO THE REGULAR BOARD MEETING. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

III. Reconvene Regular Board Meeting

President Walker reconvened the regular Board Meeting at 7:24 PM.

IV. Accept Agenda

COMMISSIONER STRATTON MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO ACCEPT THE AGENDA AS PRESENTED. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

V. Public Comment

A. Public Comment

There were no comments from members of the public.

B. UPD New Staff Introductions

1. Alexandria Shaw – Recreation Office Specialist I – Janet Soesbe, Community Program Manager, introduced Allie Shaw.
2. Bethany Surowka – Member and Facility Coordinator – Jameel Jones, Outreach and Wellness Manager, introduced Bethany Surowka.
3. Alexander Higgs – Athletics Coordinator - Jameel Jones introduced Alex Higgs.

VI. Urbana Park District Advisory Committee (UPDAC) Report

Hannah Sheets provided a report for the September UPDAC meeting. Commissioner Stratton commented that the meeting was held at the new Prairie Play Playground at Meadowbrook Park and UPDAC members were very excited to see the progress.

VII. Consent Agenda

- A. Approval of the Minutes of the September 3, 2024 Board Study Session
- B. Approval of the Minutes of the September 10, 2024 Regular Board Meeting
- C. Monthly Reports
 1. Administration
 2. Planning/Operations
 3. Recreation
- D. Approval of the Monthly Paid Accounts Payable
- E. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude

COMMISSIONER HASTINGS MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO APPROVE ALL OF THE ACTION ITEMS ON THE CONSENT AGENDA AND ACCEPT ALL THE INFORMATION ITEMS LISTED ON THE CONSENT AGENDA IN AN OMNIBUS MANNER. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

VIII. Reports

A. Financial Reports

1. Revenue & Expenditure Report
Laura Orcutt presented the Revenue and Expenditure Report.
2. Action on Treasurer's Report
Laura Orcutt presented the Treasurer's Report.

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO ACCEPT THE TREASURER'S REPORT FOR AUDIT. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE".

3. Capital Budget Report
Laura Orcutt presented changes in the Capital Budget.

Andy Rousseau presented updates on several Capital Projects, including updates at Meadowbrook Park Prairie Play and updates for the Health & Wellness Center.

4. 2024 Annual GO Bond Sale Planning Packet
Laura Orcutt reviewed final information for the GO Bond Sale. She noted that this is an annual action and reviewed the timeline for the process.

B. Executive Director

Director Bartlett provided updates on multiple projects, including:

1. You Belong Here Report
2. Champaign Park District Foundation – Ties and Tennies – very successful fundraising event;
3. Mahomet Recreation Department – Visit – staff visited and toured their amenities;
4. Community Compact – New Venture – looking at opportunities to support economic development;
5. Prairie Rivers Network – Annual Meeting – good event with important information on herbicide drift,
6. UPD – Pride Fest – wonderful turn out, UPD group very energetic;
7. American Planning Association – IL. Chapter Conference – a lot of useful information on climate change and regional athletic buildings;
8. State Park Planning – Updates;
9. City of Urbana – Alcohol Permits – discussed this process with the City to ensure maximum safety;
10. UPD Health Insurance Plan for 2025 – 14% increase from Health Alliance, so staff are evaluating options;
11. Other updates: Scarecrow Fest at AMBUCS Park coming up soon, and the Fall Fusion in Downtown Urbana event was very successful.

C. President

1. President's Report
President Walker reviewed the meeting agendas for the upcoming UPDAC meeting on 10/22/2024, the Board Study Session on 11/5/2024, and the regular Board meeting on 11/12/2024.

D. Liaison Reports

1. Finance Study Group
President Walker noted that the Finance Study Group last met on September 27, 2024 and discussed grants, capital projects, and health care cost increases. He noted they plan to meet next on October 25, 2024.
2. UPD Policy Study Group
Commissioner Blumthal stated that the UPD Policy Study Group plans to meet October 16, 2024 for policy review.
3. Urbana Parks Foundation Representative
Commissioner Digges stated that the UPF will be meeting the following week.
4. UPDAC Planning Study Group
Commissioner Stratton noted that the UPDAC Planning Study Group will likely meet in the coming week.

IX. Old Business

- A. Action on any Old Business removed from Consent Agenda
There was no old business removed from the Consent Agenda.

X. New Business

- A. Action on Resolution 2024-09 Determining Amount to be Raised by Taxation
Larua Orcutt provided an overview of the levy and presented several options for Board consideration. The Board and staff discussed the process, the pros and cons of the different choices, and the best decision to proceed.

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER STRATTON TO APPROVE RESOLUTION 2024-09 DETERMINING THE AMOUNTS ESTIMATED TO BE NECESSARY FOR THE 2024 LEVY PAYABLE IN 2025 UPON TAXABLE PROPERTY IS \$12,088,146.00. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

- B. Review of Preliminary 2025 Capital Improvement Budget
Andy Rousseau presented the preliminary 2025 Capital Improvement Budget, which needs to be approved at the November Board Meeting. He noted that there is a little over \$1 million in the budget, with many items regularly occurring, but also few are new projects.
- C. Action on any New Business removed from Consent Agenda
There was no new business removed from the Consent Agenda.

XI. Comments from Commissioners

There were no further comments from Commissioners.

XII. Adjourn

President Walker adjourned the meeting at 8:32 PM.

Michael W. Walker, President

Timothy A. Bartlett, Secretary

(Seal)

Date Approved: November 12, 2024