



It is the mission of the Urbana Park District to:

- Improve the quality of life of its citizens through a responsive, efficient, and creative park and recreation system,
- Pursue excellence in a variety of programs, parks, and special facilities that contribute to the attractiveness of neighborhoods, conservation of the environment, and the overall health of the community.

**NOTICE AND AGENDA OF MEETING
URBANA PARK DISTRICT BOARD OF COMMISSIONERS
SPECIAL BOARD MEETING
SATURDAY, APRIL 5, 2025
9:00 AM
HEALTH AND WELLNESS CENTER
2002 E. WASHINGTON ST.
URBANA, IL 61802**

Special Board Meetings are called for the Board to discuss specific, urgent topics. Actions are not typically taken during a Special Board Meeting, unless specifically noted on the agenda.

AGENDA:

1. WELCOME & CALL TO ORDER

a. Remote Attendance

The Board may authorize, by a voice vote of the physically present board members, any Commissioner wishing to attend remotely, pursuant to the UPD Remote Attendance Policy (Ord 2017-03).

2. ACCEPT AGENDA

3. PUBLIC COMMENT

Any member of the public may make a brief statement at this time within the public participation rules of the Board.

4. INTRODUCTIONS AND WARM UP

5. PLAN FOR THE MORNING

6. BEING A UPD COMMISSIONER...

- UPDs Role in the Community
- Commissioner's Role – Sharing from other Commissioners
- Non-partisan role
- Avoiding Conflicts of Interest
- Annual Calendar – Meeting Schedules
- Annual Calendar of Actions
- Serving on Study Groups: UPF Liaison, Finance, UPDAC, Policy
- Working with CUSR
- Working with the Public
- Working with the Media
- Working with UPDAC

- l. Working with UPF
- m. Working with NAC
- n. Working with Urbana Units of Government: City, Library, Schools, Township, others...
- o. Required Board Trainings: FOIA, OMA
- p. Optional Board Trainings – IAPD Boot Camp, IAPD Conference/Programs/Master Commissioner
- q. Statement of Economic Interest – Champaign County
- r. Other Related topics/Discussion...

7. UPD FINANCIAL PLANNING

- a. Annual Goals
- b. Annual Budget
- c. Annual Wage/Benefits/Health Insurance*
- d. Financial Calendar

8. UPD COMPREHENSIVE PLANNING

- a. Strategic Plan
- b. CARES – Climate Action Plan
- c. UPF
- d. Capital Development Budget
- e. ADA Plan
- f. Park and Facility Master Planning
- g. Other...

9. AFFILIATED GROUPS/ROLES - for staff and Commissioners

- a. IAPD – Elected Officials
- b. IPRA – Professional Staff
- c. IPARKS – Risk Management Provider
- d. NRPA - both
- e. Other...

10. STATE OF THE UPD

- a. Discussion on Current Status
- b. Challenges/Opportunities: Transitions in Admin, Rec, Planning/Operations
- c. Big Moves – Current

11. GENERAL DISCUSSION/SHARING

12. ADJOURN

Note: This Meeting Agenda and its supporting materials are on the UPD website at <https://www.urbanaparks.org/board-of-commissioners>.