



It is the mission of the Urbana Park District to:

- Improve the quality of life of its citizens through a responsive, efficient, and creative park and recreation system,*
- Pursue excellence in a variety of programs, parks and special facilities that contribute to the attractiveness of neighborhoods, conservation of the environment and the overall health of the community.*

**NOTICE AND AGENDA OF MEETING
URBANA PARK DISTRICT BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
TUESDAY, MARCH 12, 2019
6:30 PM EXECUTIVE SESSION
7:00 PM REGULAR BOARD MEETING
PLANNING AND OPERATIONS FACILITY
1011 E. KERR AVENUE
URBANA, ILLINOIS 61802**

I. Call to Order

A. Remote Attendance

The Board may authorize, by a voice vote of the physically present board members, any Commissioner wishing to attend remotely, pursuant to the UPD Remote Attendance Policy (Ord 2017-03).

II. Adjourn to Executive Session

Executive Sessions are closed meetings and may be held subject to the restrictions of the Open Meetings Act.

III. Reconvene Regular Board Meeting

IV. Accept Agenda

V. Public Comment

Any member of the public may make a brief statement at this time within the public participation rules of the Board.

A. Public Comment

B. UPD New Staff Introductions

VI. Urbana Park District Advisory Committee (UPDAC) Report

UPDAC is an advisory committee appointed by the Board of Commissioners. The members of UPDAC are appointed for staggered three-year terms.

VII. Consent Agenda

All action and information items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately. Commissioners have had an opportunity to review these items prior to the Board Meeting.

- A. Approval of the Minutes of the February 5, 2019 Board Study Session Meeting
- B. Approval of the Minutes of the February 12, 2019 Regular Board Meeting
- C. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude
Gifts and donations must be officially accepted by the Board. The Philanthropy Report also lists volunteer service hours for the month.
- D. Monthly Reports
These are monthly reports from each department of the district.
 - 1. Administration (Executive Director, Business, Development/Volunteers, Human Resources)
 - 2. Planning/Operations (Planning, Project Management, Facilities, Grounds)
 - 3. Recreation (Museum, Aquatics, Athletics, Community Programs, Public Information/Marketing, Champaign-Urbana Special Recreation – CUSR)
- E. Approval of the Monthly Paid Accounts Payable
This report is available for review by each Commissioner.
- F. Action to Approve Ordinance 2019-02 Authorizing the Sale/Disposal of Personal Property
Per state law, any property no longer required for district business must be declared as surplus and disposed of in a manner stipulated by Board policy.

Action on any item removed from the Consent Agenda will be taken during Old or New Business as appropriate.

VIII. Reports

- A. Financial Reports
These are financial reports that are reviewed by the board each month. The board must take action to accept the Treasurer's Report.
 - 1. Revenue and Expenditure Report
 - 2. Action on Treasurer's Report
 - 3. Capital Budget Report
- B. Executive Director
This is an opportunity for the Executive Director to provide special information to the Commissioners.
 - 1. IAPD Legislative Breakfast report
 - 2. Minimum Wage Law impact
 - 3. USD Superintendent search
 - 4. Leal Park – east & west
 - 5. Read Across American event
 - 6. APNC Bio-Blitz event
- C. President
This is an opportunity for the President to make a comment.
 - 1. Review of upcoming meeting agendas
- D. Liaison Reports

1. Finance Study Group
(meets as needed to discuss financial matters of the District)
2. UPD Policy Study Group
(meets as needed to discuss policy matters of the District)
3. Urbana Parks Foundation Representative
(Reports on Park Foundation activities)
4. UPDAC Planning Study Group
(meets as needed to coordinate and enhance Board-UPDAC activities and communication)

IX. Old Business

- A. Action on any Old Business removed from the Consent Agenda

X. New Business

- A. FY 2020 Aquatics Budget Update
- B. Action to Approve Agreement for Purchase of Main Street Properties
- C. Action on any New Business removed from the Consent Agenda

XI. Comments from Commissioners

XII. Adjourn

Note: The Meeting Agenda and Supporting Materials are on the UPD website at <http://www.urbanaparks.org/documents/index.html>, choose the “Public Meetings” category and search for the meeting information you wish to download.

UPDAC minutes February 26, 2019

Attending: Kelly Boeger, Tomas Delgado, Marianne Downey, Lori Ellinger, Kay Holley, Heath Isome, Sue Kim, Ben Kaap, Vanessa Lane, Jean Paley, Sarah Roper, Howard Schein, Travis Schiess, Tim Stephens, Andy Wszalek.

UPD Commissioner: Nancy Delcomyn.

UPD Staff: Corky Emberson, Derek Liebert, Ellen Kirsanoff, Caty Roland, Andy Rousseau.

The meeting was called to order at 7:00 pm by Ellen Kirsanoff, acting on behalf of Melissa Logsdon. Introductions were done around the room.

Public Comment- none

New Business: UPD Business Manager Caty Roland introduced herself.

Caty said she would like to run through the topics of UPD Budget Cycle, Levy Cycle, and our Tax Bills. She would like to help us answer questions we may be asked about the Districts tax caps, funding for building projects, increases in taxes, and the relation of the City of Urbana and the UPD as taxing bodies.

She began with the Property Tax Levi, describing the Equalized Assessed Value, Consumer Price Index and Property Tax Extension Limitation Law.

There was a comment about how something like the way the court case with Carle Hospital is settled could affect the UPD.

Corky stated it is the same for tax money UPD may receive as well as money needed to be paid back. Any change applies only to the particular year when it happens.

Jean asked where this type of policy comes from.

Answer: Springfield.

Next the Tax Bills were discussed. UPD taxes are approximately 11%. Funds have restricted use.

There was a question about interest earned. It is required to be invested in a no risk type account. (such as money market)

There was a question if funds zero out year by year. No.

There was a question as to which banks UPD uses. Around 10 are used, Chase, Main Operating Funds Account Busey, Illinois Funds, Commerce Bank and mostly local institutions.

Next we talked about the Budget Cycle. 70% is property tax, the rest is fees, grants and donations. The budget plan starts in November and goes through July. After implementation the budget is monitored. Monthly forecasts and trial reports are reviewed by staff and presented to the board.

Nancy said we have a good person in Caty, as she is a concerned money person. The business office has been glitch free. It is efficient and effective, doing a bang up job.

There is a software change in place. It is going well. The old software was put in operation 30 years ago.

There was a question if Caty has a follower/replacement in the event of her being unavailable. She has two competent assistants.

Ellen mentioned to contact Janet the program manager for the upcoming art show at the Boneyard Festival if any staff or committee members want to submit artwork.

The grant for Crystal Lake Park improvements came through.

UPD is going to Plainfield Il. March 8 to view the recreation center there. Committee members are welcome to go. It is a "net zero energy" facility that used a grant for funding.

Nancy mentioned the work from Park St. to Church St. for the multi purpose concrete path on the south end of Crystal Lake Park. It uses an 80% federal IDOT grant and 20% donation from Carle Hospital.

Preliminary planning on the path north along Broadway is underway as is the path along University Avenue, possibly from Lincoln Ave. to Five Points (45 north) which is a state IDOT project.

Ellen informed us of the April 30 parks day at the state capital. We set up a table in the Capitol. UPDAC members are invited to come along to meet with legislature and other park districts.

March 11 is a breakfast with state legislators at Kerr.

Corky mentioned that the minimum wage increase will affect the UPD. They are preparing for the future and have estimates of the cost of the increased wages and what changes will be needed.

No Committee Reports

Approval of Minutes of January 22, 2019; the minutes were reviewed by all. A motion was made to accept the minutes by Tomas Delgado and seconded by Howard Schein. They were approved by all.

UPDAC comments:

A \$400,000 grant at the Lake House at Crystal Lake adding elements to the dock and lake activities was mentioned.

An announcement about individuals becoming part of the Mentor program at UHS was given.

There was a question about the High Cross Road (Binkerd's Grove) proposed park use. The concept includes a possible bird sanctuary, wild food locale, food forest, and play area.

Victory Park was mentioned. Ownership of two more houses will transfer to UPD in September. There is discussion of removing Grossback St. to open the area up more. Contacting Neighborhood Connections who may soon lose space in regard to Victory Park usage was suggested.

The kitchen open house at Phillips may possibly be in March.

Coyotes are near South Ridge Park. Informing the public of safety and proper reaction to and interaction with coyotes was brought up.

Howard asked if it was likely that when minimum wage increases that UPD jobs that were currently employing teens would be desirable to older applicants.

Ellen said if there are any questions or comments after the meeting tonight please email or contact the UPD.

Read Across America this Saturday at Lincoln Square was mentioned.

Also, hiring of summer staff is beginning.

Motion to adjourn by Jean Paley, seconded by Ben Kaap at 8:30 pm.

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS
MINUTES – BOARD STUDY SESSION
TUESDAY, FEBRUARY 5, 2019
6:30 PM-8:00 PM
PLANNING AND OPERATIONS FACILITY
1011 E. KERR AVENUE
URBANA, ILLINOIS 61802**

The study session meeting of the Urbana Park District Board of Commissioners was held Tuesday, February 5, 2019 at the Planning and Operations Facility, 1011 E. Kerr Avenue, Urbana, IL at 6:30 pm. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Nancy Delcomyn	X	
Commissioner Lashaunda Cunningham	X	
Commissioner Roger Digges	X	
Commissioner Meredith Blumthal	X	

Also present were Tim Bartlett, Executive Director;
Derek Liebert, Planning and Operations Superintendent;
Corky Emberson, Recreation Superintendent;
Caty Roland, Business Manager;
Allison Jones served as Recorder.

I. Call to Order

President Walker called the meeting to order at 6:34 PM.

A. Remote Attendance

There was no remote attendance requested.

II. Accept Agenda

COMMISSIONER CUNNINGHAM MADE A MOTION WITH A SECOND BY COMMISSIONER DELCOMYN TO ACCEPT THE AGENDA AS PRESENTED. ALL SAID "AYE," MOTION CARRIED.

III. Public Comment

There were no comments from members of the public.

IV. Discussion

A. School for Designing a Society

On behalf of the School for Designing a Society, Susan Parenti, Danielle Chynoweth, and Patch Adams presented to the Board a proposal for “Composers Cove” on Franklin Street in Urbana. The presentation included groups involved, an overview of the philosophy of the program, a review of previous projects, details of the new proposal, and future programming ideas. Presenters also discussed issues in the community such as poverty, reaching underserved populations, and youth violence prevention.

Other program participants spoke to express their support for the project, including Mariana Manetti, Kord Russell, Lorien Carsey, Janelle Pleasure, and Ivan Ruiz.

Board, staff, and School for a Designing a Society representatives discussed questions and possibilities for the project, as well as next steps in the discussion process.

B. Goals Review

Director Bartlett continued the review of the 2018-2019 district-wide goals. Board and staff provided input and discussion on how best to accomplish and expand these goals.

V. Comments from Commissioners

There were no further comments from Commissioners.

VI. Adjourn

President Walker adjourned the meeting at 9:03 PM.

Michael W. Walker, President

Timothy A. Bartlett, Secretary

(Seal)

Date Approved: _____

URBANA PARK DISTRICT BOARD OF COMMISSIONERS
MINUTES - REGULAR BOARD MEETING
TUESDAY, FEBRUARY 12, 2019
7:00 PM
PLANNING AND OPERATIONS FACILITY
1011 E. KERR AVENUE
URBANA, ILLINOIS 61802

A regular meeting of the Urbana Park District Board of Commissioners was held Tuesday, February 12, 2019, at the Planning and Operations Facility, 1011 E. Kerr Avenue, Urbana, IL at 7:00 p.m. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting. UPTV taped the meeting for future airing.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Nancy Delcomyn	X	
Commissioner Lashaunda Cunningham	X	
Commissioner Roger Digges	X	
Commissioner Meredith Blumthal	X	

Also present were Tim Bartlett, Executive Director;
Corky Emberson, Superintendent of Recreation;
Caty Roland, Business Manager;
Derek Liebert, Superintendent of Planning and Operations;
Andy Rousseau, Project Manager;
Judy Miller, Environmental Program Manager;
Savannah Donovan, Environmental Public Program Coordinator;
Chelsea Prahl, Environmental Education Coordinator;
Ellen Kirsanoff, Development Manager;
Nicole Hilberg, Environmental Office Manager;
Mark Schultz, Public Information and Marketing Manager;
Travis Pittman, UPD Intern;
Matthew Lewis, UPD Intern;
Stacey Clementz, Environmental Education Association of Illinois;
Allison Jones served as Recorder.

- I. **Call to Order**
President Walker called the meeting to order at 7:01 PM.
- II. **Accept Agenda**
 - A. Remote Attendance
There was no remote attendance requested.

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM MADE A MOTION TO ACCEPT THE AGENDA AS PRESENTED. ALL SAID "AYE," MOTION CARRIED.

III. Public Comment

A. Public Comment

Stacey Clementz from the Environmental Education Association of Illinois presented an award to Savannah Donovan, for 7 years of dedicated service to the organization.

B. Staff Introductions

1. Travis Pittman, Intern

Judy Miller introduced Travis Pittman, UPD's new Environmental Program Intern.

2. Matthew Lewis, Intern

Ellen Kirsanoff introduced Matthew Lewis, UPD's new Athletics and Community Program Intern.

IV. Urbana Park District Advisory Committee (UPDAC) Report

Commissioner Delcomyn provided an update on the January UPDAC meeting, noting a really involved UPDAC group.

V. Consent Agenda

A. Approval of the Minutes of the January 8, 2019 Regular Board Meeting

B. Monthly Reports

1. Administration

2. Planning/Operations

3. Recreation

C. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude

D. Approval of the Monthly Paid Accounts Payable

COMMISSIONER CUNNINGHAM MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO APPROVE ALL OF THE ACTION ITEMS ON THE CONSENT AGENDA AND ACCEPT ALL THE INFORMATION ITEMS LISTED ON THE CONSENT AGENDA IN AN OMNIBUS MANNER. A ROLL CALL VOTE WAS TAKEN, MOTION CARRIED UNANIMOUSLY.

VI. Reports

A. Financial Reports

1. Revenue and Expenditure Report

Caty Roland presented the new Revenue and Expenditure Report.

2. Action on Treasurer's Report

Caty Roland presented the Treasurer's Report.

COMMISSIONER DELOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM TO ACCEPT THE TREASURER'S REPORT FOR AUDIT. ALL SAID "AYE," MOTION CARRIED.

3. Capital Budget Report

Caty Roland reviewed the Capital Budget Report.

Andy Rousseau presented updates on several Capital Projects, including renovations at the Phillips Recreation Center, design work for Crystal Lake Park, and the Saline Rock Ripple stream bank stabilization project.

B. Executive Director

Director Bartlett presented updates on multiple projects, including:

- Staff work and accomplishments through the winter season
- IAPD/IPRA conference and the topics and issues discussed
- The upcoming Legislative Breakfast on 3/11/19
- Forest Therapy program
- OSLAD Grant award
- Art Fair program in development
- Center on Health, Aging, and Disability presentation
- 1/30/19 Lobbying Day cancellation due to poor weather
- The Recreation, Sports, and Tourism department at the University of Illinois meeting to discuss student and project opportunities
- Community Coalition updates & events
- Athletics Study – how to engage with young people and their parents
- Kickapoo Rail Trail promotion and efforts

C. President

1. Review of upcoming meeting agenda
President Walker reviewed the upcoming 3/5 Study Session & 3/12 Regular Board Meeting agendas. He also noted that 3/14/19 will be the Urbana Foundation Annual Dinner.

D. Liaison Reports

1. Finance Study Group
President Walker noted that the Finance Study Group Met in February, and will meet next in early April.
2. UPD Policy Study Group
There was no UPD Policy Study Group report.
3. Urbana Parks Foundation Representative
Commissioner Digges reported on two Urbana Parks Foundation meetings, where topics of discussion included the annual dinner, funding of UPD projects/equipment, investment strategy, and several special events.
4. UPDAC Planning Study Group
There was no UPDAC Planning Study Group report.

VII. **Old Business**

A. Goals Review

Director Bartlett continued to review UPD Goals & Objectives.

B. Action on any Old Business removed from the Consent Agenda

There was no old business removed from the Consent Agenda.

VIII. New Business

A. Action to Award Annual Bid for Program Guide Printing Services

Mark Schultz presented information on the bid process and specifications for the printing of the UPD Program Guide.

COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM TO AWARD THE BID FOR PRINTING THE 2019-2020 SEASONAL PROGRAM GUIDES TO INDIANA PRINTING AND PUBLISHING FOR TWO 80-PAGE PRINT RUNS AND ONE 72-PAGE PRINT RUN WITH A TOTAL PRICE NOT TO EXCEED \$35,000. A ROLL CALL VOTE WAS TAKEN, MOTION CARRIED UNANIMOUSLY.

B. Action to Award Portable Toilet Bid

Andy Rousseau presented an update on the bid specifications and changes from last year for the portable toilets throughout UPD parks. Several new toilets have been added, as well as additional room for special event drop-offs. He reviewed the bids received by 2 different companies, including the alternatives, and presented to the Board the low bid for approval.

COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO AWARD THE PORTABLE TOILET BID AND ALTERNATIVES #1 AND #2 FOR \$86,686 TO KEMPER INDUSTRIAL EQUIPMENT, INC OF CHAMPAIGN, IL WITH A 20% CONTINGENCY OF \$17,337.20 FOR ADDITIONAL SERVICES OVER THE THREE YEARS. A ROLL CALL VOTE WAS TAKEN, MOTION CARRIED UNANIMOUSLY.

C. Action to Approve Revision #1 to the 2019 Capital Improvement Budget

Staff reviewed updates to the 2019 Capital Improvement Budget, specifically with the addition of repairs to the Meadowbrook Park house.

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO APPROVE THE #1 REVISION TO THE 2019 CAPITAL IMPROVEMENT BUDGET. A ROLL CALL VOTE WAS TAKEN, MOTION CARRIED UNANIMOUSLY.

D. Recreation Statistics Review Calendar Year 2018

Corky Emberson presented the 2018 Year in Review Recreation Statistics. Board and staff discussed the details of the report and how to support program attendance and offerings.

E. Action on any New Business removed from the Consent Agenda

There was no new business removed from the Consent Agenda.

IX. Comments from Commissioners

There were no further comments from Commissioners.

X. Adjourn

President Walker adjourned the meeting at 9:17 PM.

Michael W. Walker, President

Timothy A. Bartlett, Secretary

(Seal)

Date Approved: _____

DRAFT

Philanthropy Report

February, 2019

Donations

<u>Name</u>	<u>Purpose</u>	<u>Amount</u>
IL. Educ. Assoc. Region 8	Donation to support Read Across America	\$125.00
C-U Illini After 5 Rotary	Donation to support Read Across America	\$150.00
Meijer Stores, Inc.	Donation to the Phillips Rec. Center Kitchen	\$1,000.00
E. Central IL. Assoc. of Educators of Young Children	Donation to support Read Across America	\$250.00
Montessori School of C-U	Donation to support Read Across America	\$230.00
Altrusa International	Donation to support Read Across America	\$1,000.00
Liesel Wildhagen	Donation of supplies for Educational use (value)	\$20.00
UIUC Extension	Donation to support Read Across America	\$100.00
Rotary Club of Champaign	Donation to support Read Across America	\$500.00
Cathy Cunningham	Donation of supplies for Educational use (value)	\$15.00

Total \$ 3,390.00

Asterisk denotes donation coming from individuals who choose to donate credit (refund) on account to the Youth Scholarship Fund versus keeping the funds on account or having a check written to them. Also referred to as *void to scholarship*.

Total donations 2018-2019 Fiscal Year to Date \$25,275.00

Grants

<u>Grant</u>	<u>Purpose</u>	<u>Amount</u>
OSLAD	Crystal Lake Park Redevelopment	\$ 400,000
Audubon Mini-grant	Anita Purves Nature Center's 40 th Anniversary	\$ 250

Total grants 2018-2019 Fiscal Year to Date **\$ 410,613.51**

Volunteers

The totals listed below are include volunteer hours for the month of February.

We had 3 volunteers with the African Violet Society who took care of the Anita Purves Nature Center's plants. They gave a total of 2 hours of service to the district.

Beth Chato gave a total of 20 hours managing the Audubon Shop at the Anita Purves Nature Center.

This semester we have 8 University of Illinois students taking the EDUC 201 course who are volunteering their time to assist staff with our SPLASH after school program. They gave a total of 24 hours of service this month.

There was 1 volunteer who assisted with Animal Care at the Anita Purves Nature Center this month. They gave 4 hours of service.

We have 20 Youth Basketball Coaches this season. They have provided 160 hours of service coaching teams so far this year.

Total Hours

210.0

The Independent Sector in 2016 updated its research on the value of time donated by volunteers. Their study finds that the current average value of time to be \$24.00 per hour.

If multiplied by the dollar value of volunteer time, as calculated by the Independent Sector's estimated value of \$24.00 an hour, this month's hours of volunteer service equate to **\$5,040.00** in service given to the Urbana Park District this month.

Total number of volunteer hours this Fiscal Year to date: **2,020.0**

The total value of these volunteer hours for the 2017-2018 Fiscal Year to date: **\$48,480.00**

Administration Department Report

TO: Urbana Park District Board of Commissioners

FROM: Timothy A. Bartlett, Executive Director

DATE: March 12, 2019

RE: February 2019 Administration Department Report

Tim Bartlett – Executive Director

LEAL PARK

Demolition on the lots east of Leal Park—including the blue house next to the Cottage—is beginning. I am working on several things related to this including:

- Site Development
- Parking Relocation – our staff and park visitors have parked in the east side lots next to the Cottage for about 20 years; We will likely be able to rent parking space for staff at the lot to the south of Leal Park—Alan Strong has offered to rent parking spaces for staff; we will work with him on that for the short term—so we can maintain open spaces in the front parking lot for business;
- Electrical Service and Access – the Culver’s development has balked at my request to place new underground service in to Leal Park as part of their overall site development—so the line can be connected to the Cottage for electrical service; I hope we can all work together to provide appropriate outlets for utilities; current access is via an overhead pole system; Ameren is responsible for providing service—my hope is that the new development will allow an underground ROW access; alternatively—Alan Strong is the owner of the properties and lots to the south of this area; Strong could also allow an electrical ROW on his property; I would strongly recommend eliminating the overhead for everyone involved to have better/safer service.
- There is still some discussion on land use changes to the west of Leal Park; I will continue to work with development interests on that side of the park; more information will be shared as it is presented to UPD staff.

METROPOLITAN INTERGOVERNMENTAL COUNCIL (MIC)

At our Feb. 19, 2019 quarterly meeting we had a presentation from William H. Sanders, Interim Director of Discovery Partners Institute/Illinois Innovation Network. Mr. Sanders shared information and intents on the University of Illinois’ interest in establishing and expanding both the Discovery Partners Institute (DPI) and the Illinois Innovation Network (IIN) as it relates to the Urbana campus and the rest of Illinois. The DPI program intends to create a new purpose-driven interdisciplinary research institute led by the University of Illinois System in downtown Chicago proposed along the Chicago River adjacent to Ping Tong Park.

The DPI will:

- Foster collaboration among faculty, students, industry partners
- Grow the economy by creating new knowledge/transition to practice
- Encourage entrepreneurship for economic development and prosperity
- Nurture the next-generation workforce by keeping top talent in Illinois]
- Attract international partners to broaden innovation impact
- Provide state-of-the-art facilities for leading-edge research and educational initiatives
- Create an environment that encourages diversity and inclusivity in all of its forms

Administration Department Report

The Illinois Innovation Network will:

- Drive innovation, workforce development and economic growth throughout the state
- Assess and meet regional needs through a combination of collaborative research, partnerships, entrepreneurship and training programs
- Collaborate with hubs across the state and share best practices (other university hubs)
- Advocate for the value of higher education at the state/national levels

Mr. Sanders indicated the immense opportunities both of these programs will provide for the state and the Urbana campus. The discussion that followed was less than enthusiastic for these initiatives based on local leader's key concerns:

- Both local mayors have been intentionally left off of the steering committees for these initiatives even after both mayors formally requested to be included; their intent is to include the cities of Urbana and Champaign in planning with the University; we have no local representation;
- Projections that Champaign County will grow by another 100,000 residents in 10 years seems unlikely and without local inclusion in the overall planning—our area will not be ready to absorb more residents and their needs without proper planning in place.
- Multiple concerns and issues were shared including:
 - Loss of resources for the Urbana campus—where will the funding actually end up?
 - Lack of equity to guarantee that all will benefit—not just some
 - Local concerns on housing, open space, transportation
 - Equity issues—jobs, upward mobility, race/class issues, economic winners and losers
 - Health care and mental health issues
 - Multiple and immense needs are still present on this campus with no solutions included
 - Lack of overall collaboration on planning for new growth and how best to manage change.

It is fair to say our local leaders all support new growth and recognize the great benefits the University of Illinois provides to our area in jobs, economic support and educational resources. All of our units have offered to help in any planning and/or research needed. Champaign County is ripe for new development—the raw materials for expanded opportunities exist here with a talented and diverse workforce present, room for growth, reasonable infrastructure in place and a collaborative intent. However, greater efforts are needed to bring inclusivity, equity, local control and other reasonable advantages to our area in a shared form regarding these proposals. The sincere interest of the council was to try to educate the University of Illinois leadership that a more inclusive approach with our local units would help advance and foster any new opportunities.

USD #116 – LOCAL GOVERNEMENT INTERVIEWS

This week I participated in a focus group—held at the APNC and hosted by the USD #116. The purpose of the meeting was to conduct parallel discussion groups with both community members and representatives of local government to help the firm selected to assist in identifying candidates for the new USD Superintendent. All of our local agency leaders were invited to participate. The government focus group included: UPD, MTD, City of Urbana (mayor, fire, police), Regional Office of Education, Parkland College, CC Regional Planning Commission, and staff from the consulting group—“School Exec Connect”. The consulting group's ultimate task is to conduct a process in Urbana that will identify ideal candidates to fill this open position. I learned that the average career time for a school superintendent at a local school district in Illinois is 3.4 years. The outcome of the focus groups is aimed at assisting in the preparation a “New Superintendent Profile”—ideally an accurate image of the type and characteristics of the ideal Superintendent for Urbana School District.

Administration Department Report

The focus group discussions questions included:

- List the District's/Urbana's strengths and attributes....
- Why would a new superintendent want to come to Urbana?
- Greatest challenges and barriers?
- What should a new superintendent know before accepting this responsibility? (lively discussion)
- What are the most important areas for the new superintendent to focus on in the first year?
- Describe the most important areas of knowledge and skill necessary for success?
- Other concerns/issues in Urbana....

There are additional new staff hires included in this search process—an Assistant Superintendent of Human Resources and an Assistant Superintendent of Curriculum and Instruction. The time schedule will also include meetings with students, parents, PTO groups, school board and others in the community to allow for input and to share information. School Exec Connect staff indicated it would be ideal to have a candidate confirmed by end of May/early June as the typical contracts expire and most of the faculty re-positioning at schools occurs during this time period.

CHAMPAIGN COUNTY COALITION

The Coalition is on the move! Both the Executive Committee and the Community Groups will be moving from our current meeting location. The Champaign Public Library has been the host site for the Coalition since the beginning of our work about 3 years ago. Since that time the Community Groups—which meet on the 2nd Wednesday of each month—has continued to attract between 150-200 people each meeting. The Library can no longer hold all of the participants in the meeting rooms—we exceeded the fire code capacity at the February meeting. The parking lots are full to capacity with people parking in lanes and aisles, on side streets and in adjacent businesses' lots. Edison Middle School ends at 3pm—with many of the students coming to the Library for after school activities and/or waiting for rides home. The Coalition meetings start at 3:30 pm so the combination of these activities will require for us to relocate.

Parkland College has offered to host the meetings on their campus. The greatest concern is that many community members are unfamiliar with Parkland College and wayfinding for parking and classroom space may be a challenge. However, Parkland College is a site that is able to grow with the size of our groups—we want to be able to have a future growth options for the Community Group—to allow as many people in the community to participate. The Executive Committee will be visiting Parkland to tour potential spaces and to coordinate the overall effort to relocate. It will likely take a few months to get things organized but, it appears that could be a great solution to our growing group.

Business Services – Caty Roland, Business Manager

Accounting Software

February was a whirlwind. BS&A's payroll implementation specialist arrived on site February 4 and we immediately began replicating the 1/18/19, and 2/1/19 payrolls in the system. These “parallel payrolls” served three purposes. 1. To ensure that all settings within the new system are properly configured and consistent with the old system. 2. To train accounting staff on how the process payroll within the new software. 3. To ensure all 2019 wages are recorded in the new system for end-of year W-2 tax reporting.

The first live payroll was processed in BS&A for 2/15/19 paychecks. Accounting staff immediately celebrated the benefits of electronic paystub delivery. On this single payroll, we saved: 155 sheets of

Administration Department Report

paper, 155 envelopes, \$100 on postage, and hours of staff time folding, stuffing, sealing, and stamping paper paystubs.

BS&A conducted two classroom-style trainings. All full-time employees were trained on how to access the Employee Self Service web portal. The portal allows employees to view year-to-date payroll information, check history, paid leave balances, and benefit plans. Supervisory staff also received training on the functionality of the Human Resources module for viewing and recording employee information.

Implementation is now complete and we have been transitioned to Support for ongoing assistance as we continue to learn the new system.

Human Resources - Alexandra Ivanova, Human Resources Coordinator

In the month of February, supervisors began the process of completing performance evaluations and reviewing the evaluations with their employees. As part of this process, employees have the opportunity to review their position descriptions and update as necessary. Two trainings took place this month. On February 19th, all full-time staff attended a training on sexual harassment and bias/privilege. This training was presented by Carle Resolutions Employee Assistance Program. The training was in a new, interactive format. On February 28th, Bill Bloch and Dan Morgan (representing the Illinois Public Risk Fund) provided all full-time UPD staff with a general safety OSHA training and fire extinguisher training. These trainings are important to conduct annually as they capture new staff and provide a valuable refresher for existing staff.

UPD Development - Ellen Kirsanoff, Development Manager

The Urbana Parks Foundation is working hard on planning events for 2019. The Annual Dinner will be held on March 14th at the Urbana Country Club. As of today's date, we have 70 rsvp's for the dinner this year. It will be an exciting evening as we share the latest information on the Campaign for the Next Century. The Big Splash pool party event that was held at the UIAC in February was small but Trustees felt it was successful and went well for a first time event. On May 17th the foundation will present its first big event, The Barn Bash, featuring The Boat Drunks. Tickets have gone on sale and within the first week we have sold 20. Foundation Trustees are very excited about this fundraising event. They feel the potential is to raise significant funds for the foundation and to raise the visibility of the foundation within the community.

UPDAC had its February meeting with the topic being the UPD budget process, our levy, and tax caps presented by Caty Roland. UPDAC members got a chance to see the full process the park district goes through to levy taxes and then utilize the funds to provide for all the service we provide. The turnout was great and staff received very positive feedback from UPDAC members on the work our business staff does in their daily job.

The Development Manager prepared and submitted several grant applications this month. An Urbana Public Arts grant was submitted to seek funding for a new event to be held this fall. A grant application to the Illinois Clean Energy Community Foundation was submitted seeking funding for the Anita Purves Nature Centers BioBlitz event planned as part of their 40th Anniversary Celebration. Work is beginning on the application process for the City of Urbana/Cunningham Township Community Development Block Grant to help support our Youth Summer Employment. Additionally, the Development Manager, working with several other recreation staff, Elsie Hedgspeth, Kara Boparai, Chelsea Pahl, and Ashley Dennis, presented a volunteer appreciation drop in open house. Approximately 12 volunteers stopped

Administration Department Report

in to enjoy some refreshments and visit with staff and take home a thank you gift. Staff plan to offer a similar event in the fall, and have summer thank you opportunities as well.

Planning and Operations Report

TO: Urbana Park District Board of Commissioners

FROM: Derek Liebert, Superintendent of Planning and Operations

CC: Tim Bartlett, Executive Director

DATE: March 12, 2019

RE: February 2019 Planning and Operations Report

Superintendent of Planning and Operations Derek Liebert

Goose Management

We have resumed our Canine Goose Hazing Services in Crystal Lake Park. Geese were hazed pre-nesting season and will be hazed again after nesting. We are avoiding hazing during nesting because our egg depredation protocol is most effective when the geese nest on the island and do not relocate nesting to other areas within the park or adjacent properties. We are following the same protocol as last year, but this year, we will be increasing the pressure on the geese while continuing to focus on keeping them from high impact areas like the Lake House and Day Camp pavilion. We are evaluating what additional measures might be needed next year as we initiate the lake edge restoration.

Arbor Day

Arbor Day will be hosted at Yankee Ridge School this year. Urbana Rotary fundraised \$750 towards trees at the school to help replace many of the trees that were lost due to construction. Additionally, the Urbana Park District received a \$750 donation from the Rosencranz/Lavey family to support Arbor Day. The donated funds will be used to purchase event supplies, such as one copy of the Dr. Seuss book "I can Name 50 Trees Today" for each class. The remainder will go towards tree purchases to supplement the Rotary funds. Rotary raised an additional \$250 for trees at Wiley School. Ten trees will be planted at Yankee Ridge School and the event will include every class in the school—it will be one of our largest Arbor Day events and we are appreciative of the support of Rotary, the Rosencranz/Lavey family and the School District.

Coyote Sightings

Coyote sightings have been on the rise at Southridge Park and the Urbana Park District is working with marketing staff to distribute information to help inform park visitors and neighbors about coyote behavior and how to cohabitate with the increased presence of urban coyotes. The Southridge neighborhood list serve has had numerous postings from neighbors that are concerned and are feeling threatened by the presence of coyotes. The National Park and Recreation Association, University of Illinois Extension, and the Ohio State University have some useful publications available that discuss the expanded range of coyotes eastward and into urbanized areas. The information will be summarized in our outreach efforts.

Planning and Operations Report

Facilities Supervisor Shane Newell

ADA

Blair Park is listed as having a barrier that is considered non-compliant with the Americans with Disabilities Act accessibility audit. The item number is 1.11.7 and states that both restroom stall doors do not have self-closing hinges, and the solution is to either adjust the hinges or replace with compliant models. Staff determined that the existing hinges are not equipped with closing adjustments so new hinges would have to be installed. Security Door and Hardware is a local door hardware vendor that supplies various types of parts including partition door hinges. The self-closing style had to be special ordered and comes with spacers to adjust to different door thicknesses. Staff recently installed the new hinges, and will be ready for the summer season.

Grounds Supervisor Rich McMahon

Grounds Notes

We're right in the middle of freeze-thaw season. The ground is generally frozen in the morning which allows us to get equipment on the turf to do tree work and park clean-up. By late morning the ground tends to thaw, and you can't even look at the turf without making ruts. There are pros and cons to both conditions, but generally it's a messy time of year. I always look forward to it getting warm enough to break the freeze-thaw cycle, so we can stick a shovel in the ground, fix ruts, and clean up all the debris that was hiding under the winter snow. It looks to be another solid tree-planting season this spring with close to 50 trees on the list at this point. We were able to get the Bobcat and forestry mower out to the back of Perkins and do some clean-up of Honeysuckle debris. We're hoping to use it on the north part of Judge Webber yet this winter. Early hiring for seasonal positions is going very well so far. I've been lucky enough to find several people who can start at the beginning of April which isn't always the case.

Construction Supervisor Keith Ewerks

Playground

We are hitting it hard at the removal of the Phillips playground. All of the posts and concrete footings are pulled out and recycled. We were able to separate the different metals (aluminum, steel) into different loads to take to the recycler since they have different pricing. We were paid approximately \$150 for all the metal from the playground. There is a concrete recycler on N. Lincoln in Urbana that we are able to take used footings, sidewalks, etc. that we can dump for free and they will grind it all up to make gravel to be reused. We also hauled out around 20 one ton dump truck loads of old safety surfacing/decomposed surfacing that we will let finish decomposing so we can use it for compost. We have the old landscape cloth and also the old boarder to remove and dispose of. While the ground is frozen the arbor crew will come in with the lift truck and trim the trees while there is access to that area now that the old playground is gone. After that we will start laying out the new playground. This takes time to make sure everything fits into the current footprint and still meets all fall zones. If we can get any warmer weather we will be able to start installation of the new playground. I'm really looking forward to installation!!

Nature Center

I have been able to help with some improvements at the Nature Center to honor its 40th birthday. I was able to install a new art display system in the classrooms and education wing hallway. This is the same system we have at Phillips Recreation Center that is easier to use for art showings. Take a look!

Planning and Operations Report

Upcoming Projects

Here is what is coming up in the next few months on our projects list;

Install plaque rocks at Ambucs, Meadowbrook

Installation of a new playground at Phillips Recreation Center

Pergola over SE patio at Phillips Recreation Center

Aquatics Facilities Supervisor Joseph Schmidt

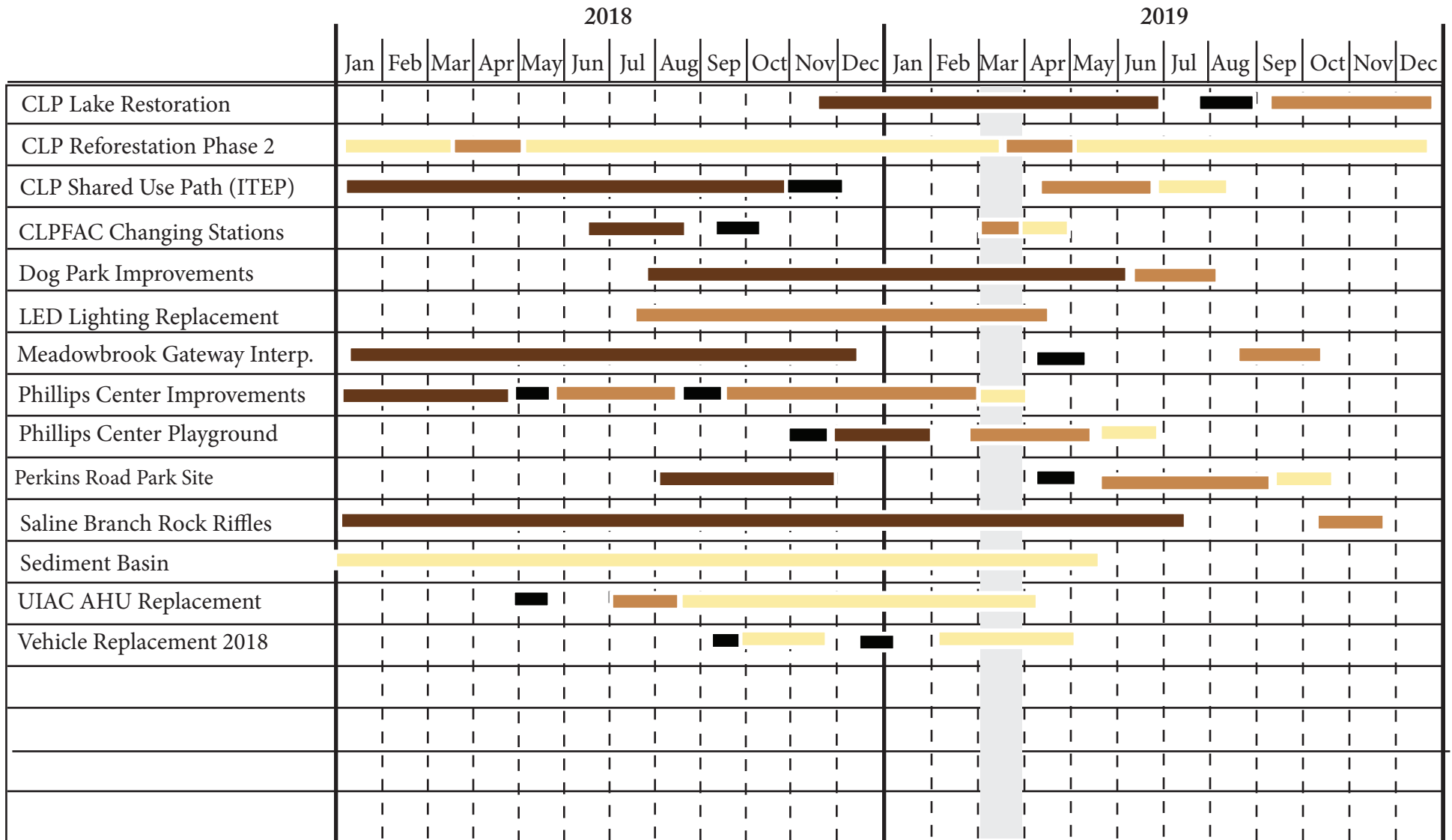
UIAC

At the Urbana Indoor Aquatic Center, the activity pool filter circulation pump impeller was replaced. The joint management team held its monthly meeting. The elevator received its annual state inspection and the operating permit application was submitted to the state fire marshal. The aquatics matrix team met to discuss the FY 2019-2020 budget and aquatics capital projects. The aquatic facilities maintenance supervisor and seasonal maintenance technician earned the Illinois State Pool Operator certification through the Illinois Department of Public Health. The IDPH swimming facility license was renewed. The maintenance supervisor completed BS&A accounting and employee self-service trainings. Staff completed annual fire extinguisher, sexual harassment, and general safety trainings.

CLPFAC

Off-season monitoring of the Crystal Lake Park Family Aquatic Center is ongoing. The motor was replaced in the mechanical room heater. The IDPH swimming facility license was renewed. Replacement roping was ordered for the rope fence system and plans were made for installation. Seasonal start-up activities are set to begin.

CAPITAL PROJECT TIMELINE



Future Projects		Legend A&E Design Out to Bid Estimated Construction Period Closeout & Maintenance
Blair Park Improvements	Winter 2018/2019 planning	
King Park Paviion Painting	Spring/Summer 2019	
Leal Park Gazebo Study	Winter/Spring 2019	
Meadowbrook Council Ring	Winter/Spring 2019	

Recreation Report

TO: Urbana Park District Board of Commissioners

FR: Corky Emberson, Superintendent of Recreation

CC: Tim Bartlett, Executive Director

DT: March 12th, 2019

RE: February 2019 Recreation Report

Superintendent of Recreation

Summer Programming – Recreation Staff are deep into the planning of our summer programs. Bands are being booked for summer concerts and staff are being hired to lead our variety of programs. All of the summer staff attend several hours of training in the area they were hired, but we also do one all staff training which is scheduled for the beginning of May. The hiring process takes several months to complete and when completed we will have around 250 part – time staff.

Budget FY 20 – Recreation staff have submitted budget numbers for FY 20 and the Superintendent of Recreation has been working through them and getting them ready for submission to the Business office. This is a very long and thorough process but staff, as always have done a great job. Future years are going to be challenging as we work through minimum wage increases but we will find ways to be creative to make things work.

Public Information and Marketing

Public Information Manager Mark Schultz – Be sure to watch UPTV, Channel 6 in Urbana for more episodes of Mark in the Park. We recorded several new episodes that feature age-friendly services, summer athletic camps, the Anita Purves Nature Center, Friendship Grove Nature Playscape, Youth Summer Theatre, and the James Room Kitchen. We will be recording more episodes later this spring. You can always watch episodes on the Urbana Park District Channel on YouTube.

Marketing will send the summer Program Guide to the printer in early March for delivery later in the month.

This past month we have placed ads encouraging people of becoming lifeguards this summer, purchasing UIAC memberships, summer camps. Marketing will have a media campaign for CLPFAC memberships in April, promotion of the APNC 40th anniversary and a media campaign promoting our fitness programs.

Aquatics

Aquatics Manager Leslie Radice – The aquatics department has been making multiple contacts this month to set up job fairs and booths to advertise our positions available. Staff will be at Parkland College during a few lunch hours, handing out fliers and speaking to student about our opportunities. We will also have a presence on U of I's campus during their open houses. This will be focused not only on jobs available now, but career paths for their futures. Almost all of the local high schools will carry fliers with information on opportunities, and some will put information on the morning announcements. By doing this, the aquatics department is hopeful for more part time employees for not only the summer, but the school year as well.

Recreation Report

Community

Community Program Manager, Janet Soesbe – After being off work for three weeks in January for a knee replacement, the Community Program Manager joined the Age Friendly Resource Specialist and the Marketing Coordinator from Clark-Lindsey to present a session at the Illinois Park and Recreation Association's annual conference in Chicago.

Our session, titled "Clicking Links, Forgetting Passwords and Other Haptic Hazards: Active Adult Technology", covered the history of the formation of our shared position, the job duties, and what we've learned over the past year about working cooperatively to offer programming. Lastly, the Age Friendly Resource Specialist offered tips and tricks for technology assistance to seniors. We know the creation of this position that is shared between the public and private sector is innovative, and we were so excited to share what we have done with others in our field.

The first week of my return also held the deadline for the 18th annual Best in Show photographic print competition. This program is run in cooperation with the Champaign County Camera Club. We had 391 photos entered by 100 photographers that were displayed at Lincoln Square Mall.

Community Program Coordinator, Niki Hoesman – We have begun SPLASH after school programming at all of our locations with the exception of Urbana Early Childhood School that will begin February 4th. Read Across America planning is in full swing as we have little under a month until the event. We have begun working with the new Recreation Intern to continue preparations for this summer as well as organize and coordinate with several volunteers we receive (on a semester basis) from the University of Illinois. With regards to summer plans, we have made considerable progress in gathering information forms from campers and have outlined trainings/training materials to get started with staff in the coming months. Cooking events have been rescheduled and we are working to promote these events in any way possible. Family Date Night is also approaching; we are extremely excited for this event and have lots of fun surprises in store.

Age-Friendly Resource Specialist, Jacob Johnston – Our Age-Friendly Resource Specialist, Jacob Johnston, started February by helping out with a "Happy Heart" event hosted by the Champaign Park District at the Hays Center. At the event, Jacob provided vitals checks, technology assistance, card games, and community resource information. Jacob was accompanied by Clark-Lindsey's Marketing and Outreach Specialist, Sara Hawkins, and two technology-savvy interns who assisted in technology troubleshooting and education. Jacob used this time to familiarize himself with Champaign Park District's "50 Plus!" program and officially meet and share with Cynthia Williams, Hays Senior Recreation Leader. Jacob looks forward to proliferating joint programming between the districts and has agreed to host one on one technology assistance once every one or two months at the Hays Center, which is currently scheduled for the second Thursday of most months. Depending on attendance, Jacob will consider bringing interns to ensure all participants are given patient, attentive service and/or education.

February was the final month of the new "Age-Friendly iPad 101" class and feedback was positive. 34 residents attended the class in total, out of 64 seats maximum. Jacob intends to host the class again this summer and has committed to more active advertising and intends to share Elsie Hedgspeth's summer intern to be used as a "classroom helper." Jacob expects full classrooms and even smoother iPad lessons this summer at the Lake House. Due to the popularity of the class, Jacob has also noted clear increases in Technology Help Office Hours attendance—about double the average of previous months.

Recreation Report

Jacob has been having a ton of fun with some of his new Office Hours regulars. Early in the month, Jacob helped residents Lisa and Judy understand their cloud photo services. Lisa and Judy used this knowledge, coupled with a lesson about connecting smart phones to projectors, to host a presentation of their small flower club to a local church. Later in the month Jacob began regularly helping Wendy and her husband understand their laptop computer. Wendy is a native Chinese speaker and has in the past attempted to get computer help at many business and programs around Champaign-Urbana. Wendy explained that people often get immediately impatient when attempting to help her with her tech woes and suggest purchasing new products to fix her computer problems instead of simply teaching her. Thus far, Jacob has helped Wendy: fix her home Wi-Fi network, reconnect her devices to home Wi-Fi, reset various email passwords, fixed an SD error on her smartphone, reconnect her printer, and learn the inner workings of Google Photos on phone and computer. Needless to say, Wendy is ecstatic about these lessons and appears to have a rekindled sense of empowerment.

Our Age-Friendly Resource Specialist made two television appearances (Mark-in-the-Park and WCIA 3) this month to build interest in the gardening portion of the new Age-Friendly Farm-to-Table program. Though Jacob was unable to get a raised bed garden plot at Meadowbrook in time for the program, OFS Faith in Action has offered to financially contribute to building a raised bed in the case that their regular clients need one to participate. The additional advertising brought enough new participants to ensure we can host the program in earnest this season.

Community Programs and Rentals:

- The Phillips Recreation Center had 5 rentals, which met a total of 11 times, and facility uses other than UPD programs.
- The Phillips Recreation Center had 1,787 visitors, 448 people attending programs excluding fitness, and 525 people attending rentals for a total of 4,118 people using our facility including fitness programs.
- The Lake House was rented 7 times, with a total attendance of 185 and total revenue of \$1,554.75.

Environmental

Environmental Program Manager Judy Miller – The nature center’s 40th anniversary programs and events are in full swing. The manager was busy this month working on funding sources for the event and planning the September 27-28, 2019 Busey Woods BioBlitz and next month’s Big Grove Storytelling Festival. This event is on Saturday, March 9 from 1-4pm. Four tellers are scheduled: Dan Keding, Kim Sheahan, Kim Petzing Lehman and Kath Brinkmann. Both Kath and Kim Petzing are past district staff. Besides the stories they will tell both during a 1-2pm round robin and half hour sets to follow, there will be a concession area, storytelling activity area and a teller’s booth.

The BioBlitz planning team includes 22 staff and scientists. We met on February 26 to review the potential scientist list, introduce everyone to the iNaturalist web/app and to plan public involvement with this event. Both the iNaturalist tool and inclusion of a citizen science element the few days before the public event are new to this year’s event. Local classrooms will be invited to follow along with various scientists and participate in gathering data the four days prior to the public event.

Environmental Public Program Coordinator Savannah Donovan – The coordinator collaborated with the Champaign County Audubon Society (CCAS) and the environmental program intern to organize this year’s Great Backyard Bird Count (GBBC) at the nature center on Saturday, February 16. This annual winter event engages diverse participants of all ages and backgrounds as they search for and tally the birds that they see—as many of each species as can be seen at one time. Results are submitted as part of a national citizen science project through the Cornell Institute of Ornithology. Binoculars and field guides were available for visitors, and CCAS members led two hikes and assisted in bird identification throughout the day. Staff offered three different birdfeeder crafts (from 11am-1pm), a “nest helper” craft

Recreation Report

(from 1-3pm), a variety of giveaways (such as seed gift bags, bird-counting booklets and suet recipe booklets), bird nest displays and general bird information. The birdfeeder crafts and guided hikes (at 10am and 1pm) attracted the most participants. In total, 123 visitors participated, compared to only 59 participants in 2018. This increase may have been a result of the nice weather on the day of the event, the increase in social media promotion, or a combination of these factors.

Environmental Education Coordinator Chelsea Prah – The coordinator spent time this month looking for opportunities to strengthen communication with local educators. Current forms of communication include an educator e-newsletter sent to approximately 800 subscribed educators four times each year and an education services brochure (now renamed the Nature Connections Brochure) which is distributed annually to all area educators in April. This month the coordinator developed a new Facebook group, Nature Connections, to maintain a line of communication with educators and schools throughout the year. This medium will keep local educators informed about environmental education program opportunities, as well as highlight other education resources and information the nature center has to offer. The coordinator is inviting educators to join this group by reaching out to school administrators, through parent/teacher associations, by email, social media platforms, and through the e-newsletter. As an incentive to join the group, any educator who signs up in the months of February or March will be entered to win a free Naturalist in the Classroom program.

Environmental Office Manager Nicole Hilberg – The office manager spent time this month arranging a district-wide staff appreciation luncheon with a customer service standards presentation. During the lunch, a PowerPoint presentation was shown with quotes of all the previous years' Customer Care Award nominations. The after-lunch presentation informed staff that in 2018 we received 63 Customer Care Award nominations; 38 from the public and 25 from UPD coworkers. It also reviewed customer service principles and standards. Principles reviewed include that we want to pursue excellence in customer service and that customer service is everyone's job. Standards reviewed include greeting all customers with a smile, how to answer the phone, best practices with voicemail and email turn-around times, and how to utilize a district-wide email signature.

Environmental Programs and Anita Purves Nature Center Rentals:

- The Nature Center hosted 14 onsite programs that served 366 people this month.
- The Nature Center was rented 19 times. The total number of people using the Center for rentals and meetings was 222.
- The Nature Center welcomed 1,104 persons visiting or participating in programs at the Center.
- The Nature Center staff coordinated and conducted 16 offsite programs (Traveling Naturalist and Naturalist in the Classroom programs) for 225 people this month.

Outreach and Wellness

Outreach & Wellness Manager Elsie Hedgspeth – In early February, the Outreach & Wellness department attended a meeting of the CU Professional Chefs Association at the suggestion of UPDAC member Kelly Boger. Kelly is a member of the Chefs Association and wanted the UPD staff to connect to other local chefs who may be able to assist in programming in the new kitchen space at the Phillips Recreation Center.

During the meeting, the members of the Chefs Association shared their insights on trends that they are seeing in the industry. Their expertise was helpful in guiding the type of programming that could draw more participants. All five of the chefs in attendance were very receptive to working with UPD in the future to provide cooking classes, nutrition

Recreation Report

classes, and demonstrations. The Outreach & Wellness staff has remained in contact with the group throughout the month with hopes to incorporate the chefs' feedback and services for kitchen programming during the September-December 2019 season.

Outreach & Wellness Coordinator Ashley Dennis – For the month of February the Outreach and Wellness Department held several successful Wellness Workshops. Our Foam Rolling workshop over the lunch hour on February 20th brought in over 15 participants. Candlelight Concentration continues to grow with our February 17th session having 13 attendances. We also planned more workshops that we will offer in the summer including a Nutrition Navigation workshop and a Sip, Savor and Science: Feeding your Friendly Bacteria workshop which will both be held in the new kitchen at Phillips Recreation Center.

Elsie and I both attended the Welcoming Collaborative Kick-Off in February. It was truly eye opening to see all of the organizations that attended in support of welcoming immigrants into Champaign County. We gathered ideas and shared information about events each of our entities were hosting. I look forward to meeting with this group regularly to plan more collaborative events with this initiative.

The Outreach and Wellness Department had a booth at a Health Fair for the Urbana Middle School staff in February. We spoke to many attendees who had nothing but good things to say about the Park District. We gave away information on our workshops, free events and program guides, answered inquiries concerning Summer Camps and promoted all events across UPD departments.

Fitness Programs:

- There were 1,504 unique land fitness class visits (1,358 at Phillips Recreation Center, 86 at Brookens Gymnasium, and 60 at Anita Purves Nature Center).
- There were 352 unique aquatic fitness class visits at the Urbana Indoor Aquatic Center.

03/06/2019 01:49 PM
User: crroland
DB: Urbana Park Dist

INVOICE GL DISTRIBUTION REPORT FOR URBANA PARK DISTRICT
POST DATES 02/01/2019 - 02/28/2019
JOURNALIZED
PAID

Page 1/14

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 01 GENERAL FUND					
Dept 00-920 BALANCE SHEET ACCOUNTS - LIABILITIES					
01-00-920-21018	REFUND CLEARING ACCOUNT	Jerry Babiarz	UIAC Individual 3 month	86.00	13076
01-00-920-21018	REFUND CLEARING ACCOUNT	Kimberly Ashbrook	Deposit Refund	75.00	13093
01-00-920-21018	REFUND CLEARING ACCOUNT	CYNTHIA PEETE	LKHS REFUND	75.00	13109
01-00-920-21018	REFUND CLEARING ACCOUNT	CHAMPAIGN COUNTY UNIT SCHCLKHS DEPOSIT		75.00	13126
01-00-920-21018	REFUND CLEARING ACCOUNT	DINH, MAI-LY	LKHS DEPOSIT	39.00	13127
01-00-920-21018	REFUND CLEARING ACCOUNT	VAN OSTRAND, TAYLA	DEPOSIT REFUND	75.00	13129
01-00-920-21018	REFUND CLEARING ACCOUNT	SMITH, JARVIS	DEPOSIT REFUND	75.00	13128
01-00-920-21019	LIFE INSURANCE PAYABLE	PROTEC INSURANCE COMPANY	MAR PREMIIUMS	172.30	31
01-00-920-21026	HEALTH & DENTAL WITHHOLDINDELTA DENTAL OF ILLINOIS-FDENTAL/VISION			1,111.54	28
01-00-920-21026	HEALTH & DENTAL WITHHOLDINHEALTH ALLIANCE		PREMIUM	1,397.00	29
Total For Dept 00-920 BAL				3,180.84	
Dept 01-001 ADMINISTRATION - ADMIN					
01-01-001-43001	OFFICE SUPPLIES	RR DONNELLEY	W-2 ENVELOPES	51.69	13090
01-01-001-43001	OFFICE SUPPLIES	ROGARDS OFFICE PRODUCTS	W-2 ENVELOPES	21.00	67
01-01-001-43001	OFFICE SUPPLIES	ILLINOIS ASSOCIATION OF	PARK DISTRICT CODE BOOK	63.00	91
01-01-001-43001	OFFICE SUPPLIES	ROGARDS OFFICE PRODUCTS	OFFICE SUPPL	126.48	91
01-01-001-43002	POSTAGE	UNITED PARCEL SERVICE	POSTAGE	10.11	91
01-01-001-45003	ATTORNEY	MEYER CAPEL	LEGAL SERV	2,820.50	13101
01-01-001-45007	LEGAL NOTICES	NEWS-GAZETTE INC	BEST IN SHOW ADS	70.56	13118
01-01-001-45009	FUND DEVELOPMENT-FOUNDATICFRONTSTREAM		DONOR SFTWR JAN	45.00	71
01-01-001-45009	FUND DEVELOPMENT-FOUNDATICURBANA POSTMASTER		UPF POSTAGE	200.00	71
01-01-001-45222	BENEFITS ADMINISTRATION FEBENEFIT PLANNING CONSULTANADMIN FEES			90.00	27
01-01-001-47001	MEDICAL & LIFE INSURANCE	HEALTH ALLIANCE	PREMIUM	3,959.20	29
01-01-001-47001	MEDICAL & LIFE INSURANCE	PROTEC INSURANCE COMPANY	MAR PREMIIUMS	47.34	31
01-01-001-48001	TELEPHONE	CONSOLIDATED COMMUNICATIONPHONE		120.05	16
01-01-001-48001	TELEPHONE	CALL ONE	FAX	58.47	21
01-01-001-48010	INTERNET/WIFI/SATELITE	I3 BROADBAND	FEB INTERNET	269.88	11
01-01-001-48010	INTERNET/WIFI/SATELITE	I3 BROADBAND	REPLACES LOST ACH CH#59942	269.88	19
01-01-001-49004	MILEAGE REIMBURSEMENT	IVANOVA, ALEX	MILEAGE REIMB	134.83	13086
01-01-001-49006	MEETING EXPENSES 3RD PARTYCOURIER CAFE		MTG EXP	23.95	70
01-01-001-49006	MEETING EXPENSES 3RD PARTYSTONE CREEK GOLF CLUB		CCDCF MTG-TAB	16.00	70
01-01-001-49006	MEETING EXPENSES 3RD PARTYTAXI SVC		IPRA CONF TAXI	11.50	70
01-01-001-49007	DUES	ILLINOIS ASSOCIATION OF	IAPD DUES	6,326.90	91
01-01-001-49008	TRAVEL & TRAINING	COURIER CAFE	STAFF MTG-TAB/RAE/JKM	37.99	70
01-01-001-49008	TRAVEL & TRAINING	SANTORINI	IPRA STAFF DINNER	418.80	70
01-01-001-49008	TRAVEL & TRAINING	SWISSOTEL	IPRA CONF HOTEL-TAB	722.05	70
01-01-001-49008	TRAVEL & TRAINING	TAXI SVC	IPRA CONF TAXI	25.43	70
01-01-001-49008	TRAVEL & TRAINING	AMTRAK	IPRA CONF TRAIN-RD	62.00	91
01-01-001-49008	TRAVEL & TRAINING	SWISSOTEL	IPRA CONF HOTEL-LC	757.05	91
01-01-001-49010	STAFF MEETINGS & RECOGNITISCHNUCKS		ACCTNG MTG EXP	19.77	90
Total For Dept 01-001 ADMI				16,779.43	
Dept 01-250 ADMINISTRATION - DEVELOPMENT					
01-01-250-47001	MEDICAL & LIFE INSURANCE	PROTEC INSURANCE COMPANY	MAR PREMIIUMS	10.01	31
01-01-250-49004	MILEAGE REIMBURSEMENT	KIRSANOFF, ELLEN	REIMB MILEAGE	63.22	13070
01-01-250-49008	TRAVEL & TRAINING	CHICAGO TAXI COMPANIES	IPRA TAXIS	39.60	71
01-01-250-49008	TRAVEL & TRAINING	SWISSOTEL	IPRA CONF HOTEL-ERK	288.82	71
01-01-250-49008	TRAVEL & TRAINING	AMTRAK	IPRA CONF TRAIN-RD	31.00	91
01-01-250-49015	SUBSCRIPTIONS	FRONTSTREAM	DONOR SFTWR JAN	45.00	71
Total For Dept 01-250 ADMI				477.65	
Dept 01-260 ADMINISTRATION - INFORMATION TECHNOLOGY					
01-01-260-45118	SERVICE CONTRACTS/REPAIRS LAZERS EDGE OFFICE		COPIER MAINT/USAGE	312.91	13114
01-01-260-45551	COMPUTER (ACCOUNTING) SERVURBANA, CITY OF		FEB-APR SERV	3,870.00	32
01-01-260-45552	INFORMATION TECHNOLOGY SEFMCS OFFICE TECHNOLOGIES		IT SUPPORT	708.75	13116
01-01-260-45553	SOFTWARE/MAINTENANCE FEES ESRI		ARCGIS LICENSE	700.00	13095

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Fund 01 GENERAL FUND					
Dept 01-260 ADMINISTRATION - INFORMATION TECHNOLOGY					
01-01-260-45553	SOFTWARE/MAINTENANCE FEES	HUMANITY INC	PAYROLL PROG	100.00	68
01-01-260-46001	EQUIPMENT	CDW-GOVERNMENT LLC	MONITOR	932.89	91
01-01-260-46001	EQUIPMENT	ROGARDS OFFICE PRODUCTS	MONITOR ARM	124.99	91
Total For Dept 01-260 ADMI				6,749.54	
Dept 03-001 P & O - ADMIN					
01-03-001-43443	UNIFORMS	PROJECT TE	UNIFORMS	248.00	13120
01-03-001-43443	UNIFORMS	CARHARTT	JACKET	99.99	87
01-03-001-47001	MEDICAL & LIFE INSURANCE	HEALTH ALLIANCE	PREMIUM	18,959.62	29
01-03-001-47001	MEDICAL & LIFE INSURANCE	PROTEC INSURANCE COMPANY	MAR PREMIIUMS	149.44	31
01-03-001-49006	MEETING EXPENSES 3RD PARTY	GREATER CHAMPAIGN COUNTY	ANNUAL DINNER TICKETS	250.00	13083
01-03-001-49006	MEETING EXPENSES 3RD PARTY	JIMMY JOHN'S #8	STRATEGIC PLNG MTG EXP	39.30	87
01-03-001-49007	DUES	GREATER CHAMPAIGN COUNTY	AMBC DUES-KAE	420.00	13083
01-03-001-49008	TRAVEL & TRAINING	MORTON ARBORETUM, THE	WINTER PRUMING REGIS	184.00	44
01-03-001-49008	TRAVEL & TRAINING	VERMEER SALES & SERVICE	ARBROIST REGIS	125.00	44
01-03-001-49008	TRAVEL & TRAINING	ILLINOIS SPORTS TURF MANAGISTMA	REGIS-JAH	78.00	78
01-03-001-49008	TRAVEL & TRAINING	VERMEER SALES & SERVICE	ARBORIST REGIS-DHZ	25.00	80
01-03-001-49008	TRAVEL & TRAINING	HYATT REGENCY	IPRA PRKNG	2.00	81
01-03-001-49008	TRAVEL & TRAINING	SWISSOTEL	IPRA CONF HOTEL-DAL	348.82	81
01-03-001-49008	TRAVEL & TRAINING	TAXI SVC	IPRA TAXI	11.25	81
01-03-001-49010	STAFF MEETINGS & RECOGNITIS	CHNUCKS	MTG EXP	49.93	87
Total For Dept 03-001 P &				20,990.35	
Dept 03-002 P & O - P & O OFFICE					
01-03-002-43001	OFFICE SUPPLIES	ROGARDS OFFICE PRODUCTS	SUPPL	71.11	87
01-03-002-43002	POSTAGE	NEOPOST USA INC	POST MTR RENT	344.78	13089
01-03-002-43003	PLANNING PROJECT SUPPLIES	FAST SIGNS	PLYGRND BANNER	108.00	51
01-03-002-43003	PLANNING PROJECT SUPPLIES	DEANS'S SUPERIOR BLUEPRINT	OSLAD PRES BOARDS	168.00	90
01-03-002-48001	TELEPHONE	CONSOLIDATED COMMUNICATION	PHONE	221.15	16
01-03-002-48010	INTERNET/WIFI/SATELITE	I3 BROADBAND	FEB INTERNET	164.98	11
01-03-002-48010	INTERNET/WIFI/SATELITE	I3 BROADBAND	REPLACES LOST ACH CH#59942	164.98	19
01-03-002-48010	INTERNET/WIFI/SATELITE	COMCAST BUSINESS	CABLE TV	17.40	22
Total For Dept 03-002 P &				1,260.40	
Dept 03-004 P & O - AMBUCS					
01-03-004-48007	STORMWATER UTILITY FEE	URBANA-CHAMPAIGN SANITARY	STORMWATER	165.14	33
Total For Dept 03-004 P &				165.14	
Dept 03-011 P & O - BLAIR					
01-03-011-48003	WATER	ILLINOIS-AMERICAN WATER	CCWATER	121.52	18
Total For Dept 03-011 P &				121.52	
Dept 03-015 P & O - BROOKENS					
01-03-015-43111	JANITORIAL SUPPLIES	CDC PAPER & JANITOR SUPPLY	TRASH LINERS	301.62	86
Total For Dept 03-015 P &				301.62	
Dept 03-030 P & O - CANADAY					
01-03-030-48003	WATER	ILLINOIS-AMERICAN WATER	CCWATER	41.42	18
Total For Dept 03-030 P &				41.42	
Dept 03-040 P & O - CARLE					
01-03-040-48003	WATER	ILLINOIS-AMERICAN WATER	CCWATER	25.97	18
Total For Dept 03-040 P &				25.97	
Dept 03-060 P & O - CRESTVIEW					
01-03-060-43112	LUMBER & HARDWARE	MENARDS	LUMBER	15.34	56
01-03-060-43112	LUMBER & HARDWARE	FAST SIGNS	KOISHIKAWA GARDEN	192.00	90
Total For Dept 03-060 P &				207.34	
Dept 03-070 P & O - CRYSTAL LAKE					
01-03-070-43112	LUMBER & HARDWARE	FAST SIGNS	KOISHIKAWA GARDEN	50.00	90
01-03-070-45331	LANDSCAPE WASTE/BRUSH	PROCURBANA, CITY OF	BRUSH PROCESSING/MULCH/COM	167.00	13125

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Fund 01 GENERAL FUND					
Dept 03-070 P & O - CRYSTAL LAKE					
01-03-070-48002	ELECTRIC	AMEREN IP	GAS/ELECTRIC	210.02	26
Total For Dept 03-070 P &				427.02	
Dept 03-075 P & O - 117 FRANKLIN ST					
01-03-075-48002	ELECTRIC	AMEREN IP	ELECTRIC/NATURAL GAS	33.58	15
01-03-075-48004	SANITARY FEE	URBANA-CHAMPAIGN SANITARY	SANIT	12.88	25
01-03-075-48005	NATURAL GAS	AMEREN IP	ELECTRIC/NATURAL GAS	125.37	15
Total For Dept 03-075 P &				171.83	
Dept 03-078 P & O - DOG PARK					
01-03-078-43006	SUPPLIES	AMAZON.COM	TAG ENVELOPES	27.50	66
01-03-078-48003	WATER	ILLINOIS-AMERICAN WATER	CCWATER	113.39	24
01-03-078-48007	STORMWATER UTILITY FEE	URBANA-CHAMPAIGN SANITARY	STORMWATER	44.06	33
Total For Dept 03-078 P &				184.95	
Dept 03-084 P & O - HICKORY					
01-03-084-48007	STORMWATER UTILITY FEE	URBANA-CHAMPAIGN SANITARY	STORMWATER	98.04	33
Total For Dept 03-084 P &				98.04	
Dept 03-085 P & O - KERR					
01-03-085-43009	ELECTRICAL SUPPLIES	BATTERY GUY	EXIT LIGHT BATTERIES	38.60	72
01-03-085-43111	JANITORIAL SUPPLIES	SCHNUCKS	AIR FRESHENER	4.99	86
01-03-085-45999	MISCELLANEOUS CONTRACTUAL	DAVE & HARRY LOCKSMITHS	INLOCK REP'R	46.86	72
01-03-085-48003	WATER	ILLINOIS-AMERICAN WATER	CCWATER	60.14	18
01-03-085-48004	SANITARY FEE	URBANA-CHAMPAIGN SANITARY	SANIT	40.47	25
01-03-085-48005	NATURAL GAS	AMEREN IP	GAS/ELECTRIC	1,496.36	26
Total For Dept 03-085 P &				1,687.42	
Dept 03-090 P & O - KING					
01-03-090-48002	ELECTRIC	AMEREN IP	GAS/ELECTRIC	189.90	26
Total For Dept 03-090 P &				189.90	
Dept 03-100 P & O - LEAL					
01-03-100-43111	JANITORIAL SUPPLIES	CHEMICAL MAINTENANCE, INC	TRASH LINERS	216.00	86
01-03-100-48004	SANITARY FEE	URBANA-CHAMPAIGN SANITARY	SANIT	79.76	25
01-03-100-48005	NATURAL GAS	AMEREN IP	ELECTRIC/NATURAL GAS	103.52	15
Total For Dept 03-100 P &				399.28	
Dept 03-120 P & O - MEADOWBROOK					
01-03-120-43113	PAINT, STAIN & SUPPLIES	BLAIN'S FARM & FLEET	PAINT/GRDN STAKES	29.92	83
01-03-120-43113	PAINT, STAIN & SUPPLIES	SHERWIN WILLIAMS CO	PAINT/GRDN STAKES	19.31	83
01-03-120-48002	ELECTRIC	AMEREN IP	ELECTRIC/NATURAL GAS	67.74	15
01-03-120-48005	NATURAL GAS	AMEREN IP	ELECTRIC/NATURAL GAS	126.67	15
Total For Dept 03-120 P &				243.64	
Dept 03-170 P & O - PATTERSON PARKLET					
01-03-170-48007	STORMWATER UTILITY FEE	URBANA-CHAMPAIGN SANITARY	STORMWATER	17.58	33
Total For Dept 03-170 P &				17.58	
Dept 03-180 P & O - PRAIRIE					
01-03-180-45115	EQUIPMENT RENTAL	MCCABE BROTHERS INC	SOD CUTTER RENTAL	88.50	78
Total For Dept 03-180 P &				88.50	
Dept 03-182 P & O - SHOP & GARAGE					
01-03-182-43332	PARTS-SMALL ENGINES	TOPTECHAUTO	BLOWER RECOIL	24.95	80
01-03-182-43332	PARTS-SMALL ENGINES	DUST AND SON OF CHAMPAIGN	TRIMMER BLADE GUARD	21.68	88
01-03-182-43334	PARTS-MOWING EQUIPMENT	ARENDS HOGAN WALKER AHW	LIOIL/FUEL FILTERS	777.12	53
01-03-182-43335	PARTS-TRACTORS	ZURCHER TIRE INC	TIRES	233.50	13108
01-03-182-43336	PARTS-TRUCK, AUTO	DUST AND SON OF CHAMPAIGN	REC VAN PARTS	24.41	53
01-03-182-43339	PARTS-IMPLEMENTS	BLAIN'S FARM & FLEET	SNOW PLOW PARTS	6.25	56
01-03-182-43339	PARTS-IMPLEMENTS	RAHN EQUIPMENT COMPANY	SNOW PLOW SHOES	534.32	56
01-03-182-43339	PARTS-IMPLEMENTS	RURAL KING	WINCH PARTS	9.48	80
01-03-182-43339	PARTS-IMPLEMENTS	HARBOR FREIGHT TOOLS USA,	TRAILER JACK	26.99	83

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Dept 03-182 P & O - SHOP & GARAGE					
01-03-182-43441	FUEL	ILLINI FS, INC	FUEL	1,609.55	23
01-03-182-43442	OIL, LUBRICANTS, ANTIFREEZDUST AND SON OF CHAMPAIGN		BAR OIL/OIL MIX	50.82	58
01-03-182-43442	OIL, LUBRICANTS, ANTIFREEZMENARDS		LUBE	7.03	72
01-03-182-43442	OIL, LUBRICANTS, ANTIFREEZDUST AND SON OF CHAMPAIGN		LUBE	19.48	80
01-03-182-43446	TREE MAINTENANCE SUPPLIES A M LEONARD		TREE WATERING BAGS	407.25	44
01-03-182-43552	SNOW/ICE MELT	FASTENAL COMPANY	ICE MELT	1,111.36	80
01-03-182-43556	SAFETY SUPPLIES	MIDWEST TRUCK EQUIPMENT,	IM-3 ALUMINUM VEHICLE LIFT	2,400.00	13117
01-03-182-43556	SAFETY SUPPLIES	SPORT REDI-MIX	SAFETY GLASSES	11.95	74
01-03-182-43556	SAFETY SUPPLIES	MENARDS	GLOVES	1.78	78
01-03-182-43998	SHOP TOOLS & SUPPLIES	BLAIN'S FARM & FLEET	SPADE/FLAGGING TAPE	29.88	44
01-03-182-43998	SHOP TOOLS & SUPPLIES	AGSCO CORP	SANDBLASTER PARTS	125.41	50
01-03-182-43998	SHOP TOOLS & SUPPLIES	MENARDS	TORCH/GAS	54.46	56
01-03-182-43998	SHOP TOOLS & SUPPLIES	RURAL KING	GAS CAN/RATCHET STRAPS	66.12	61
01-03-182-43998	SHOP TOOLS & SUPPLIES	BLAIN'S FARM & FLEET	PAINT SUPPL/BITS	23.45	72
01-03-182-43998	SHOP TOOLS & SUPPLIES	MENARDS	PAINTERS TAPE	41.02	72
01-03-182-43998	SHOP TOOLS & SUPPLIES	BLAIN'S FARM & FLEET	NAILS	19.99	74
01-03-182-43998	SHOP TOOLS & SUPPLIES	MENARDS	SPRAY PAINT	16.52	78
01-03-182-43998	SHOP TOOLS & SUPPLIES	HARBOR FREIGHT TOOLS USA,	NITRILE GLOVES/GRINDER DIS	29.94	83
01-03-182-43998	SHOP TOOLS & SUPPLIES	SHERWIN WILLIAMS CO	PAINT/GRDN STAKES	4.67	83
01-03-182-45111	WELDING	DEPKE WELDING SUPPLIES INC	CARGON GAS	66.28	80
01-03-182-45113	CONTR SER STATE VEH INSPE	CLONG'S GARAGE INC	M-42 VEHICLE INSPECT	19.00	74
01-03-182-45114	WASTE & RECYCLING	MIDWEST FIBER RECYCLING	RECYCLING	197.00	13088
01-03-182-46005	PARK EQUIPMENT	BLAIN'S FARM & FLEET	METAL GARBAGE CANS	263.88	56
Total For Dept 03-182 P &				8,235.54	
Dept 03-200 P & O - VICTORY					
01-03-200-48003	WATER	ILLINOIS-AMERICAN WATER	CCWATER	47.52	18
01-03-200-48007	STORMWATER UTILITY FEE	URBANA-CHAMPAIGN SANITARY	STORMWATER	11.88	33
Total For Dept 03-200 P &				59.40	
Total For Fund 01 GENERAL				62,104.32	

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Fund 05 RECREATION FUND					
Dept 00-910 BALANCE SHEET ACCOUNTS - ASSETS					
05-00-910-10015	PREPAID EXPENSES	EDWARDS, PHIL	PLAY DAYS DEPOSITS: 6/13,	600.00	13082
05-00-910-10040	SALES TAX RECEIVABLE	AMAZON.COM	OFC SUPPL	0.73	89
Total For Dept 00-910 BALA				600.73	
Dept 50-500 RECREATION OFFICE - MANAGEMENT					
05-50-500-43001	OFFICE SUPPLIES	ROGARDS OFFICE PRODUCTS	LABEL MAKER/TAPE	48.42	79
05-50-500-45118	SERVICE CONTRACTS/REPAIRS	LAZERS EDGE OFFICE	COPIER MAINT/USAGE	487.64	13114
05-50-500-45221	ADVERTISING/PRINTING	NEWS-GAZETTE INC	BEST IN SHOW ADS	208.37	13118
05-50-500-45999	MISCELLANEOUS CONTRACTUAL	ASCAP	MUSIC LICENSE	357.00	13078
05-50-500-45999	MISCELLANEOUS CONTRACTUAL	SESAC	MUSIC LICENSE	875.00	13105
05-50-500-47001	MEDICAL & LIFE INSURANCE	HEALTH ALLIANCE	PREMIUM	8,082.95	29
05-50-500-47001	MEDICAL & LIFE INSURANCE	PROTEC INSURANCE COMPANY	MAR PREMIIUMS	78.86	31
05-50-500-48001	TELEPHONE	CONSOLIDATED COMMUNICATION	PHONE	94.78	16
05-50-500-48001	TELEPHONE	CALL ONE	FAX	58.10	21
05-50-500-48010	INTERNET/WIFI/SATELITE	I3 BROADBAND	FEB INTERNET	104.98	11
05-50-500-48010	INTERNET/WIFI/SATELITE	I3 BROADBAND	REPLACES LOST ACH CH#59942	104.98	19
05-50-500-49004	MILEAGE REIMBURSEMENT	SOESBE, JANET	REIMB MILEAGE	49.20	13122
05-50-500-49007	DUES	NRPA	NRPA CPRP CERTIF-RAE	60.00	52
05-50-500-49008	TRAVEL & TRAINING	HYATT REGENCY	IPRA PRKNG	19.50	48
05-50-500-49008	TRAVEL & TRAINING	SWISSOTEL	IPRA CONF HOTEL-RAE	144.41	52
05-50-500-49008	TRAVEL & TRAINING	SWISSOTEL	IPRA CONF HOTEL-LAR	72.21	89
05-50-500-49008	TRAVEL & TRAINING	TAXI SVC	IPRA TAXI	12.00	89
Total For Dept 50-500 RECF				10,858.40	
Dept 50-505 RECREATION OFFICE - MAINTENANCE					
05-50-505-43008	HEATING & COOLING	ROGERS SUPPLY CO INC	CEILING VENT DAMPENERS	527.52	74
05-50-505-43111	JANITORIAL SUPPLIES	CHEMICAL MAINTENANCE, INC	AUTO SCRUBBER PARTS	235.20	54
05-50-505-43111	JANITORIAL SUPPLIES	CHEMICAL MAINTENANCE, INC	URINAL SCREEN	35.00	86
05-50-505-43225	PLANT MATERIALS, PEAT MOSS	URBANA, CITY OF	BRUSH PROCESSING/MULCH/COM	125.00	13125
05-50-505-45220	JANITORIAL	ESS CLEAN INC	JANIT JAN	1,825.00	13068
05-50-505-48003	WATER	ILLINOIS-AMERICAN WATER	CCWATER	27.00	18
05-50-505-48004	SANITARY FEE	URBANA-CHAMPAIGN SANITARY	SANIT	35.62	25
05-50-505-48005	NATURAL GAS	AMEREN IP	ELECTRIC/NATURAL GAS	167.92	15
Total For Dept 50-505 RECF				2,978.26	
Dept 51-001 MARKETING - ADMIN					
05-51-001-47001	MEDICAL & LIFE INSURANCE	HEALTH ALLIANCE	PREMIUM	870.00	29
05-51-001-47001	MEDICAL & LIFE INSURANCE	PROTEC INSURANCE COMPANY	MAR PREMIIUMS	16.27	31
05-51-001-49004	MILEAGE REIMBURSEMENT	SCHULTZ, MARK	JANUARY MILEAGE	30.45	13091
05-51-001-49015	SUBSCRIPTIONS	MAILCHIMP	E-NEWSLETTER	150.00	46
Total For Dept 51-001 MARK				1,066.72	
Dept 51-502 MARKETING - PUBLIC INFO/MARKETING					
05-51-502-45221	ADVERTISING/PRINTING	BIGG SUCCESS	FEBRUARY ON HOLD MESSAGE	65.00	13079
05-51-502-45221	ADVERTISING/PRINTING	DEX.YP	YELLOW PAGES	20.30	13081
05-51-502-45221	ADVERTISING/PRINTING	ILLINI RADIO GROUP	MEDIA BUY DOWNPAYMENT	429.00	13085
05-51-502-45221	ADVERTISING/PRINTING	MARTIN ONE SOURCE	WINTER FOLDOUT BROCHURE	862.95	13099
05-51-502-45221	ADVERTISING/PRINTING	NEWS-GAZETTE INC	BEST IN SHOW ADS	377.55	13118
05-51-502-45221	ADVERTISING/PRINTING	FAST SIGNS	VINYL STICKER	20.00	46
05-51-502-45221	ADVERTISING/PRINTING	VISTAPRINT	UIAC HOURS CARDS	42.78	46
Total For Dept 51-502 MARK				1,817.58	
Dept 53-512 AGE-FRIENDLY PROG - SENIOR CLUB					
05-53-512-43002	POSTAGE	PREMIER PRINT GROUP, INC	SR NEWS LABELS	65.00	13119
Total For Dept 53-512 AGE-				65.00	
Dept 53-516 AGE-FRIENDLY PROG - AGE-FRIENDLY TRIPS					
05-53-516-43006	SUPPLIES	BEST BUY	ADAPTERS	97.98	85
Total For Dept 53-516 AGE-				97.98	

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Fund 05 RECREATION FUND					
Dept 54-500 CRYSTAL LK PK FAM AQ CNTR - MANAGEMENT					
05-54-500-43001	OFFICE SUPPLIES	AMAZON.COM	OFC SUPPL	11.70	89
05-54-500-43553	FOOD & SUPPLIES	JIMMY JOHN'S #8	PRE IPRA CONF MTG EXP	19.85	89
05-54-500-48001	TELEPHONE	CONSOLIDATED COMMUNICATION	PHONE	18.96	16
05-54-500-48005	NATURAL GAS	AMEREN IP	NATURAL GAS	275.08	20
05-54-500-49002	GUARD CERTIFICATION	STARFISH AQUATICS INSTITUTE	CERTIFICATIONS	105.00	13092
Total For Dept 54-500 CRYSTAL LK PK FAM AQ CNTR - MANAGEMENT				430.59	
Dept 55-540 COMM PROG - YOUTH SUMMER THEATRE					
05-55-540-45774	ROYALTIES	MUSIC THEATRE INTERNATIONAL	OFFICIAL LOGO PACK	75.00	46
Total For Dept 55-540 COMM PROG - YOUTH SUMMER THEATRE				75.00	
Dept 55-544 COMM PROG - SCHOOL'S OUT DAYS					
05-55-544-43006	SUPPLIES	AT&T	WIFI HOTSPOT	25.00	68
05-55-544-43006	SUPPLIES	NETFLIX	NETFLIX SUBSCRIPT	13.99	68
05-55-544-43006	SUPPLIES	REDBOX DVD RENTAL	DVD RENTALS	108.00	68
05-55-544-43006	SUPPLIES	VERIZON	CAMP PHONE	44.86	68
05-55-544-43006	SUPPLIES	HOBBY LOBBY STORES, INC	PHOTO BOOTH SUPPL	18.45	75
05-55-544-43006	SUPPLIES	WALMART	ACTIVITY SUPPL	48.15	75
05-55-544-45005	CONTRACTUAL SERVICES	UNIVERSITY OF ILLINOIS	FIELD TRIP ADMISS	120.00	76
05-55-544-45119	POOL FEES-UIAC & CLP	URBANA PARK DISTRICT	FIELD TRIP ADMISS	56.00	76
Total For Dept 55-544 COMM PROG - SCHOOL'S OUT DAYS				434.45	
Dept 55-548 COMM PROG - FAMILY PROGRAMS					
05-55-548-43006	SUPPLIES	DJ FIREPROOF MOBILE DJ SEF	DJ SERVICE	350.00	68
Total For Dept 55-548 COMM PROG - FAMILY PROGRAMS				350.00	
Dept 55-550 COMM PROG - READ ACROSS AMERICA					
05-55-550-43006	SUPPLIES	AMAZON.COM	FRAME WIRE STAKES	93.02	68
Total For Dept 55-550 COMM PROG - READ ACROSS AMERICA				93.02	
Dept 55-552 COMM PROG - SPLASH PROGRAM					
05-55-552-43006	SUPPLIES	WALGREENS	ACTIVITY SUPPL	51.37	59
05-55-552-43006	SUPPLIES	WALGREENS	STICKERS/TEALIGHTS	13.94	63
05-55-552-43006	SUPPLIES	WALMART	ACTIVITY SUPPL	93.95	63
05-55-552-43006	SUPPLIES	AMAZON.COM	STRESS BALLS	25.26	65
05-55-552-43006	SUPPLIES	AMAZON.COM	FAKE SNOW	27.84	68
05-55-552-43006	SUPPLIES	WALMART	ACTIVITY SUPPL	151.84	68
05-55-552-43006	SUPPLIES	MICHAELS	UECS ACITIVITIES	88.50	75
05-55-552-43006	SUPPLIES	DOLLAR TREE STORES, INC	BOWLS/PANS	13.00	76
05-55-552-43006	SUPPLIES	WALMART	ACTIVITY SUPPL	158.98	76
05-55-552-43006	SUPPLIES	WALMART	ACTIVITY SUPPL	58.80	77
05-55-552-43006	SUPPLIES	WALGREENS	ACTIVITY SUPPL	17.27	82
05-55-552-45005	CONTRACTUAL SERVICES	OLD ORCHARD LANES	FIELD TRIP ADMISS	72.00	65
Total For Dept 55-552 COMM PROG - SPLASH PROGRAM				772.75	
Dept 56-618 ATHLETICS PROG - YOUTH SOCCER					
05-56-618-43006	SUPPLIES	WALMART	FIRST-AID SUPPL	38.68	55
Total For Dept 56-618 ATHLETICS PROG - YOUTH SOCCER				38.68	
Dept 56-620 ATHLETICS PROG - SHARKEYS SOCCER					
05-56-620-43664	APPAREL	EXPRESS PRESS	SHARKEYS SHIRTS	248.46	55
Total For Dept 56-620 ATHLETICS PROG - SHARKEYS SOCCER				248.46	
Dept 56-628 ATHLETICS PROG - YOUTH BASKETBALL					
05-56-628-43664	APPAREL	PROJECT TE	YOUTH BASKETBALL JERSEYS	1,452.95	13104
05-56-628-45005	CONTRACTUAL SERVICES	BUTLER, MARCUS L	YOUTH BASKETBALL OFFICIATI	150.00	13080
05-56-628-45005	CONTRACTUAL SERVICES	LOWRY, RYAN	YOUTH BASKETBALL OFFICIAL	180.00	13087
05-56-628-45005	CONTRACTUAL SERVICES	HACKER, REBECCA	YOUTH BASKETBALL OFFICIAL	120.00	13097
05-56-628-45005	CONTRACTUAL SERVICES	LOWRY, RYAN	YOUTH BASKETBALL OFFICIAL	120.00	13098
05-56-628-45005	CONTRACTUAL SERVICES	BUTLER, MARCUS L	OFFICIAL	120.00	13112
05-56-628-45005	CONTRACTUAL SERVICES	LOWRY, RYAN	OFFICIAL	150.00	13115

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Fund 05 RECREATION FUND					
Dept 56-628 ATHLETICS PROG - YOUTH BASKETBALL					
		Total For Dept 56-628 ATHI		2,292.95	
Dept 56-630 ATHLETICS PROG - HOOPSTERS					
05-56-630-43006	SUPPLIES	EXPRESS PRESS	HOOPSTERS BASKETBALL SHIRI	181.80	13096
		Total For Dept 56-630 ATHI		181.80	
Dept 56-650 ATHLETICS PROG - BROOKENS GYMNASIUM					
05-56-650-43006	SUPPLIES	ROGARDS OFFICE PRODUCTS	ORANGE PAPER	27.96	49
05-56-650-43006	SUPPLIES	DAVE & HARRY LOCKSMITHS	INBUILDING KEYS	30.00	55
05-56-650-43006	SUPPLIES	WALMART	OFC SUPPL	40.24	55
05-56-650-45118	SERVICE CONTRACTS/REPAIRS	LAZERS EDGE OFFICE	COPIER MAINT/USAGE	381.51	13114
05-56-650-45220	JANITORIAL	ESS CLEAN INC	JANIT JAN	1,720.00	13068
05-56-650-48001	TELEPHONE	CONSOLIDATED COMMUNICATION	PHONE	37.91	16
05-56-650-48001	TELEPHONE	CALL ONE	FAX	57.98	21
		Total For Dept 56-650 ATHI		2,295.60	
Dept 57-574 AQUATICS PROGRAMS - NADIATORS					
05-57-574-45119	POOL FEES-UIAC & CLP	URBANA PARK DISTRICT	CLPFAC FACILITY FEE	4,755.00	13124
		Total For Dept 57-574 AQUA		4,755.00	
Dept 59-001 OUTREACH & WELLNESS - ADMIN					
05-59-001-43006	SUPPLIES	AMAZON.COM	FITNESS EQUIP	9.59	84
05-59-001-43006	SUPPLIES	WALMART	VOTIVES	4.97	84
05-59-001-46001	EQUIPMENT	AMAZON.COM	FITNESS EQUIP	154.09	84
05-59-001-46001	EQUIPMENT	HYDROFIT INC	CUFF COVERS	157.66	84
05-59-001-46001	EQUIPMENT	POWER SYSTEMS	FITNESS EQUIP	1,044.67	84
05-59-001-49008	TRAVEL & TRAINING	SWISSOTEL	IPRA CONF HOTEL-EMH	144.41	47
05-59-001-49008	TRAVEL & TRAINING	MORTON ARBORETUM, THE	FOREST THERAPY WALK REGIS-	20.00	57
		Total For Dept 59-001 OUTF		1,535.39	
Dept 59-582 OUTREACH & WELLNESS - YOGA					
05-59-582-43006	SUPPLIES	WALMART	VOTIVES	6.00	84
05-59-582-43006	SUPPLIES	YOGA ACCESSORIES	YOGA BLANKETS	80.56	84
		Total For Dept 59-582 OUTF		86.56	
Dept 59-586 OUTREACH & WELLNESS - STRENGTH CLASSES					
05-59-586-43006	SUPPLIES	POWER SYSTEMS	FITNESS EQUIP	53.62	84
05-59-586-43006	SUPPLIES	TITAN FITNESS	FITNESS EQUIP	203.49	84
		Total For Dept 59-586 OUTF		257.11	
Dept 59-588 OUTREACH & WELLNESS - WATER AEROBICS					
05-59-588-43006	SUPPLIES	HYDROFIT INC	CUFF COVERS	282.52	84
		Total For Dept 59-588 OUTF		282.52	
Dept 59-596 OUTREACH & WELLNESS - OUTRCH/WELL EVENTS					
05-59-596-45005	CONTRACTUAL SERVICES	URBANA PARK DISTRICT	APNC RENTAL	80.00	13107
05-59-596-45005	CONTRACTUAL SERVICES	URBANA PARK DISTRICT	APNC ROOM RENTAL ADD'TL	75.00	13124
		Total For Dept 59-596 OUTF		155.00	
Dept 60-500 LAKE HOUSE - MANAGEMENT					
05-60-500-48001	TELEPHONE	CONSOLIDATED COMMUNICATION	PHONE	6.32	16
05-60-500-48002	ELECTRIC	AMEREN IP	GAS/ELECTRIC	260.46	26
05-60-500-48005	NATURAL GAS	AMEREN IP	ELECTRIC/NATURAL GAS	196.45	15
05-60-500-48010	INTERNET/WIFI/SATELITE	I3 BROADBAND	FEB INTERNET	104.98	11
05-60-500-48010	INTERNET/WIFI/SATELITE	I3 BROADBAND	REPLACES LOST ACH CH#59942	104.98	19
		Total For Dept 60-500 LAKE		673.19	
Dept 60-505 LAKE HOUSE - MAINTENANCE					
05-60-505-43111	JANITORIAL SUPPLIES	CHEMICAL MAINTENANCE, INC	URINAL SCREEN	35.00	86
		Total For Dept 60-505 LAKE		35.00	
		Total For Fund 05 RECREATI		32,477.74	

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Fund 09 MUSEUM FUND					
Dept 00-910 BALANCE SHEET ACCOUNTS - ASSETS					
09-00-910-10040	SALES TAX RECEIVABLE	PBS DISTRIBUTION LLC	VIDEOS	5.12	62
Total For Dept 00-910 BAL				5.12	
Dept 40-500 NATURE CENTER - MANAGEMENT					
09-40-500-43001	OFFICE SUPPLIES	SCHNUCKS	COFFEE	14.97	64
09-40-500-45118	SERVICE CONTRACTS/REPAIRS	LAZERS EDGE OFFICE	COPIER MAINT/USAGE	533.71	13114
09-40-500-45221	ADVERTISING/PRINTING	TEMPLE DISPLAY LTD	BANNER HARDWARE	430.47	13123
09-40-500-47001	MEDICAL & LIFE INSURANCE	HEALTH ALLIANCE	PREMIUM	3,739.60	29
09-40-500-47001	MEDICAL & LIFE INSURANCE	PROTEC INSURANCE COMPANY	MAR PREMIIUMS	35.87	31
09-40-500-48001	TELEPHONE	CONSOLIDATED COMMUNICATION	PHONE	56.87	16
09-40-500-48001	TELEPHONE	CALL ONE	FAX	58.04	21
09-40-500-48010	INTERNET/WIFI/SATELITE	I3 BROADBAND	FEB INTERNET	104.98	11
09-40-500-48010	INTERNET/WIFI/SATELITE	I3 BROADBAND	REPLACES LOST ACH CH#59942	104.98	19
09-40-500-49008	TRAVEL & TRAINING	HILBERG, NICOLE	PETTY CASH REIMBURSEMENTS	2.50	13084
09-40-500-49008	TRAVEL & TRAINING	SKILLPATH SEMINARS	CONF REGIS-NAH/JKM	517.00	66
09-40-500-49009	STAFF DEVELOPMENT PROGRAMS	PRAHL, CHELSEA	TUITION REIMB	1,200.00	13103
09-40-500-49010	STAFF MEETINGS & RECOGNITISAM'S CLUB		STAFF MTG EXP	13.26	66
09-40-500-49010	STAFF MEETINGS & RECOGNITIWALMART		STAFF MTG EXP	53.07	66
Total For Dept 40-500 NATU				6,865.32	
Dept 40-505 NATURE CENTER - MAINTENANCE					
09-40-505-43112	LUMBER & HARDWARE	MENARDS	SCREWS	10.89	72
09-40-505-43112	LUMBER & HARDWARE	BLAIN'S FARM & FLEET	NAILS	2.78	74
09-40-505-43112	LUMBER & HARDWARE	HOME DEPOT	OUTSIDE CORNERS	39.36	74
09-40-505-43112	LUMBER & HARDWARE	LOWES	LUMBER	49.44	74
09-40-505-43112	LUMBER & HARDWARE	MENARDS	LUMBER	62.45	74
09-40-505-43113	PAINT, STAIN & SUPPLIES	MENARDS	PAINTERS TAPE	28.84	72
09-40-505-43113	PAINT, STAIN & SUPPLIES	SHERWIN WILLIAMS CO	POLYURETHANE	32.18	74
09-40-505-45220	JANITORIAL	ESS CLEAN INC	JANIT JAN	1,605.00	13068
09-40-505-45999	MISCELLANEOUS CONTRACTUAL	THYSSENKRUPP ELEVATOR	ELEVATOR SERVICE	205.24	13106
09-40-505-48003	WATER	ILLINOIS-AMERICAN WATER	CCWATER	190.06	24
09-40-505-48005	NATURAL GAS	AMEREN IP	ELECTRIC/NATURAL GAS	227.89	15
Total For Dept 40-505 NATU				2,454.13	
Dept 41-402 EXHIBITS - MGMT & VOLUNTEERS					
09-41-402-43006	SUPPLIES	SCHNUCKS	NAC SNACKS	31.35	73
Total For Dept 41-402 EXHI				31.35	
Dept 41-406 EXHIBITS - INTERPRETATION					
09-41-406-43006	SUPPLIES	HILBERG, NICOLE	PETTY CASH REIMBURSEMENTS	13.19	13084
09-41-406-43006	SUPPLIES	MCCORMICK DISTRIBUTING &	BULK HOT COCOA	69.80	13100
09-41-406-43006	SUPPLIES	AMAZON.COM	DVD PLAYER	48.95	57
09-41-406-43006	SUPPLIES	PBS DISTRIBUTION LLC	VIDEOS	81.95	62
09-41-406-43006	SUPPLIES	INTERNATIONAL GALLERIES	ART PRINT MOUNTS	225.00	66
Total For Dept 41-406 EXHI				438.89	
Dept 41-408 EXHIBITS - EXHIBIT ANIMALS & WILDLIFE					
09-41-408-43006	SUPPLIES	HILBERG, NICOLE	PETTY CASH REIMBURSEMENTS	13.75	13084
09-41-408-43006	SUPPLIES	PRAIRIE MELODY BIRDSEED.CC	SUNFLOWER SEED	48.00	57
09-41-408-43006	SUPPLIES	SAILFIN PET SHOP INC	TURTLE FOOD	14.97	57
09-41-408-43006	SUPPLIES	UNIVERSITY OF ILLINOIS	QUASI VET VISIT	101.25	57
09-41-408-43006	SUPPLIES	UNIVERSITY OF ILLINOIS	QUASI MEDS	7.25	62
09-41-408-43006	SUPPLIES	SCHNUCKS	COFFEE	15.29	64
Total For Dept 41-408 EXHI				200.51	
Dept 42-414 PUBLIC PROGRAMS - ALL AGE PROGRAMS					
09-42-414-43006	SUPPLIES	HILBERG, NICOLE	PETTY CASH REIMBURSEMENTS	9.68	13084
09-42-414-43006	SUPPLIES	DONOVAN, SAVANNAH	REIM OWL PELLETS	30.00	13094
Total For Dept 42-414 PUBI				39.68	

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Fund 09 MUSEUM FUND					
Dept 42-422 PUBLIC PROG - BIRTHDAY/PARTY PROGRAMS					
09-42-422-43006	SUPPLIES	HILBERG, NICOLE	PETTY CASH REIMBURSEMENTS	4.00	13084
Total For Dept 42-422 PUBI				4.00	
Total For Fund 09 MUSEUM F				10,039.00	

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Fund 16 URBANA INDOOR AQUATICS CENTER FUND					
Dept 00-910 BALANCE SHEET ACCOUNTS - ASSETS					
16-00-910-10040	SALES TAX RECEIVABLE	AMAZON.COM	OFC SUPPL	0.72	89
Total For Dept 00-910 BAL				0.72	
Dept 68-500 URBANA INDOOR AQ CNTR - MANAGEMENT					
16-68-500-43001	OFFICE SUPPLIES	AMAZON.COM	OFC SUPPL	11.50	89
16-68-500-43001	OFFICE SUPPLIES	MICHAELS	OFC SUPPL	19.98	89
16-68-500-45118	SERVICE CONTRACTS/REPAIRS	LAZERS EDGE OFFICE	COPIER MAINT/USAGE	296.70	13114
16-68-500-45221	ADVERTISING/PRINTING	FAST SIGNS	WINDOW CLINGS	50.00	89
16-68-500-47001	MEDICAL & LIFE INSURANCE	HEALTH ALLIANCE	PREMIUM	974.23	29
16-68-500-47001	MEDICAL & LIFE INSURANCE	PROTEC INSURANCE COMPANY	MAR PREMIIUMS	12.95	31
16-68-500-48001	TELEPHONE	CONSOLIDATED COMMUNICATION	PHONE	75.81	16
16-68-500-48001	TELEPHONE	CALL ONE	FAX	57.98	21
16-68-500-48003	WATER	ILLINOIS-AMERICAN WATER	CCWATER	620.48	18
16-68-500-48004	SANITARY FEE	URBANA-CHAMPAIGN SANITARY	SANIT	295.62	25
16-68-500-48005	NATURAL GAS	AMEREN IP	ELECTRIC/NATURAL GAS	1,870.34	15
16-68-500-48010	INTERNET/WIFI/SATELITE	I3 BROADBAND	FEB INTERNET	104.98	11
16-68-500-48010	INTERNET/WIFI/SATELITE	I3 BROADBAND	REPLACES LOST ACH CH#59942	104.98	19
16-68-500-49002	GUARD CERTIFICATION	STARFISH AQUATICS INSTITUT	CERTIFICATIONS	105.00	13092
16-68-500-49008	TRAVEL & TRAINING	SWISSOTEL	IPRA CONF HOTEL-LAR	72.20	89
Total For Dept 68-500 URB				4,672.75	
Dept 68-505 URBANA INDOOR AQ CNTR - MAINTENANCE					
16-68-505-43007	HVAC/DEHUMIDIFICATION	FILTER SERVICES INC	POOLPAK FILTERS	312.48	69
16-68-505-43110	PLUMBING	MENARDS	COMP INSERTS	6.94	45
16-68-505-43110	PLUMBING	BLAIN'S FARM & FLEET	WATER KEYS	29.56	60
16-68-505-43110	PLUMBING	CONNOR CO	VALVE KITS	274.93	69
16-68-505-43111	JANITORIAL SUPPLIES	BLAIN'S FARM & FLEET	CLR CLNR	39.98	60
16-68-505-43111	JANITORIAL SUPPLIES	DAVE & HARRY LOCKSMITHS	INKEYS	16.50	60
16-68-505-43111	JANITORIAL SUPPLIES	BLAIN'S FARM & FLEET	SPONGE/CLR	15.96	69
16-68-505-43111	JANITORIAL SUPPLIES	CDC PAPER & JANITOR SUPPLY	CAN LINERS	346.01	69
16-68-505-43112	LUMBER & HARDWARE	BLAIN'S FARM & FLEET	SPONGE/CLR	36.62	69
16-68-505-43113	PAINT, STAIN & SUPPLIES	BLAIN'S FARM & FLEET	EXTENSION POLE	21.24	60
16-68-505-43448	SMALL TOOLS & EQUIPMENT	BLAIN'S FARM & FLEET	TILE CUT WHEEL	74.43	60
16-68-505-43448	SMALL TOOLS & EQUIPMENT	MENARDS	KNIFE/TILE CUT WHEEL	138.45	60
16-68-505-43554	POOL CHEMICALS	MINERAL MASTERS CORP	POOL ACID	230.56	13102
16-68-505-43999	MISCELLANEOUS SUPPLIES	MENARDS	CEILING TILES	88.55	60
16-68-505-43999	MISCELLANEOUS SUPPLIES	STAPLES	LABEL TAPE	39.98	60
16-68-505-45449	SERVICE AGREEMENTS	THYSSENKRUPP ELEVATOR	UIAC ELEVATOR SERVICE AGRE	585.54	13106
Total For Dept 68-505 URB				2,257.73	
Dept 68-890 URBANA INDOOR AQ CNTR - INDOOR PL CONST					
16-68-890-45336	POOLPAK REPLACEMENT	RELIABLE PLUMBING AND HEAT	POOLPAK INSTALL #5	36,929.60	13121
Total For Dept 68-890 URB				36,929.60	
Total For Fund 16 URBANA I				43,860.80	

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Fund 20 ILLINOIS MUNICIPAL RETIREMENT FUND					
Dept 01-001 ADMINISTRATION - ADMIN					
20-01-001-47075	IMRF PAYMENTS	ILLINOIS MUNICIPAL	CONTRIBUTIONS	28,569.19	34
Total For Dept 01-001 ADMI				28,569.19	
Total For Fund 20 ILLINOIS				28,569.19	

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Fund 22	LIABILITY INSURANCE FUND				
Dept 01-001	ADMINISTRATION - ADMIN				
22-01-001-47020	WORKERS COMPENSATION INSUFILLINOIS PUBLIC RISK FUND WORKER'S COMP			8,182.00	17
22-01-001-47020	WORKERS COMPENSATION INSUFILLINOIS PUBLIC RISK FUND WORKER'S COMP			8,182.00	30
22-01-001-47040	IPARKS AGGREGATE DEDUCTIBIPELLA WINDOWS & DOORS	LKHS	SCREENS	234.34	86
Total For Dept 01-001 ADMI				16,598.34	
Total For Fund 22 LIABILIT				16,598.34	

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Fund 80 CAPITAL IMPROVEMENT FUND					
Dept 16-800 2016 CAP IMP BUDGET - FROM BONDS					
80-16-800-54058	CLP DESIGN & ENGINEERING	ENGINEERING RESOURCE	CLP PHASE 2 DESIGN #1	6,188.65	13113
Total For Dept 16-800 2016				6,188.65	
Dept 17-800 2017 CAP IMP BUDGET - FROM BONDS					
80-17-800-54050	CONTINGENCY	BERNS, CLANCY & ASSOCIATES	SEDIMENT ENGINEERING #17	935.00	13111
80-17-800-54061	RECREATION SMALL EQUIPMENT	BEST BUY	TV MONITOR/MOUNT	309.98	66
80-17-800-54066	CONSTRUCTION CREW PROJECTS	FAST SIGNS	SIGN	50.00	45
80-17-800-54066	CONSTRUCTION CREW PROJECTS	ARMSTRONG LUMBER COMPANY	SIGN LUMBER	167.69	50
80-17-800-54066	CONSTRUCTION CREW PROJECTS	SHERWIN WILLIAMS CO	SIGN PAINT	70.56	50
Total For Dept 17-800 2017				1,533.23	
Dept 17-810 2017 CAP IMP BUDGET - GRANTS/DONATIONS					
80-17-810-54034	CLP LAKE SEDIMENT BASIN	BERNS, CLANCY & ASSOCIATES	SEDIMENT ENGINEERING #17	935.00	13111
Total For Dept 17-810 2017				935.00	
Dept 17-840 2017 CAP IMP BUDGET - FROM ADA					
80-17-840-54090	UPD ADA CAPITAL IMPRV/TRAN	BARBER & DEATLEY INC	PRC JAMES RM REMODEL #1	39,555.00	13110
Total For Dept 17-840 2017				39,555.00	
Dept 18-810 2018 CAP IMP BDGT - GRANTS/DONATIONS					
80-18-810-54035	TRIBUTES & DONATIONS	BRONZE MEMORIAL CO	YOUNG MEM	194.16	71
80-18-810-54040	WEAVER PARK KRT TRAILHEAD	TRIGARD	KRT LOGO	42.66	90
Total For Dept 18-810 2018				236.82	
Total For Fund 80 CAPITAL				48,448.70	

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Fund Totals:

Fund 01	GENERAL FUND	62,104.32
Fund 05	RECREATION FUND	32,477.74
Fund 09	MUSEUM FUND	10,039.00
Fund 16	URBANA INDOOR AQUA	43,860.80
Fund 20	ILLINOIS MUNICIPAL	28,569.19
Fund 22	LIABILITY INSURANC	16,598.34
Fund 80	CAPITAL IMPROVEMEN	48,448.70

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AMTRAK	GENERAL FUND	ADMINISTRATION - ADMIN	TRAVEL & TRAINING	IPRA CONF TRAIN-RD	31.00	93.00	
	GENERAL FUND	ADMINISTRATION - ADMIN	TRAVEL & TRAINING	IPRA CONF TRAIN-TAB	31.00		
	GENERAL FUND	ADMINISTRATION - DEVELOPMENT	TRAVEL & TRAINING	IPRA CONF TRAIN-ERK	31.00		
GREATER CHAMPAIGN COUNTY						420.00	
GENERAL FUND	P & O - ADMIN	DUES	AMBC DUES-KAE		420.00	250.00	
GREATER CHAMPAIGN COUNTY						250.00	
GENERAL FUND	P & O - ADMIN	MEETING EXPENSES 3RD PARTY	ANNUAL DINNER TTX		250.00	12.22	
AMAZON.COM						12.22	
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MANAG	OFFICE SUPPLIES	OFC SUPPL		11.50	12.43	
URBANA INDOOR AQU	BALANCE SHEET ACCOUNTS - ASSET	SALES TAX RECEIVABLE	SALES TAX-LAR		0.72		
AMAZON.COM						12.43	
RECREATION FUND	CRYSTAL LK PK FAM AQ CNTR - MAN	OFFICE SUPPLIES	OFC SUPPL		11.70	14.27	
RECREATION FUND	BALANCE SHEET ACCOUNTS - ASSET	SALES TAX RECEIVABLE	SALES TAX-LAR		0.73		
AMAZON.COM						14.27	
RECREATION FUND	COMM PROG - SPLASH PROGRAM	SUPPLIES	STRESS BALLS		14.27	10.99	
AMAZON.COM							10.99
RECREATION FUND	COMM PROG - SPLASH PROGRAM	SUPPLIES	GALLON GLUE		10.99	27.50	
AMAZON.COM							27.50
GENERAL FUND	P & O - DOG PARK	SUPPLIES	TAG ENVELOPES		27.50	48.95	
AMAZON.COM							48.95
MUSEUM FUND	EXHIBITS - INTERPRETATION	SUPPLIES	DVD PLAYER		48.95	40.00	
AMAZON.COM							40.00
RECREATION FUND	COMM PROG - READ ACROSS AMERI	SUPPLIES	FRAME WIRE STAKES		40.00	80.86	
AMAZON.COM							80.86
RECREATION FUND	COMM PROG - SPLASH PROGRAM	SUPPLIES	FAKE SNOW		27.84		
RECREATION FUND	COMM PROG - READ ACROSS AMERI	SUPPLIES	ANIMAL STICKERS		53.02	163.68	
AMAZON.COM							163.68
RECREATION FUND	OUTREACH & WELLNESS - ADMIN	EQUIPMENT	FITNESS EQUIP		154.09		
RECREATION FUND	OUTREACH & WELLNESS - ADMIN	SUPPLIES	DONATN BOX		9.59	407.25	
A M LEONARD							407.25
GENERAL FUND	P & O - SHOP & GARAGE	TREE MAINTENANCE SUPPLIES	TREE WATERING BAGS		407.25	357.00	
ASCAP							357.00
RECREATION FUND	RECREATION OFFICE - MANAGEMEN	MISCELLANEOUS CONTRACTUAL	MUSIC LICENSE		357.00	108.04	
ARENDS HOGAN WALKER AHW LLC							108.04
GENERAL FUND	P & O - SHOP & GARAGE	PARTS-MOWING EQUIPMENT	OIL/FUEL FILTERS		108.04	669.08	
ARENDS HOGAN WALKER AHW LLC							669.08
GENERAL FUND	P & O - SHOP & GARAGE	PARTS-MOWING EQUIPMENT	DRIVESHAFT		669.08	50.56	
ARMSTRONG LUMBER COMPANY							50.56

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CAPITAL IMPROVEMEN	2017 CAP IMP BUDGET - FROM BON	CONSTRUCTION CREW PROJECTS	SIGN LUMBER	50.56			
ARMSTRONG LUMBER COMPANY							117.13
CAPITAL IMPROVEMEN	2017 CAP IMP BUDGET - FROM BON	CONSTRUCTION CREW PROJECTS	LUMBER/REBAR	117.13			
AT&T							25.00
RECREATION FUND	COMM PROG - SCHOOL'S OUT DAYS	SUPPLIES	WIFI HOTSPOT	25.00			
BATTERY GUY							38.60
GENERAL FUND	P & O - KERR	ELECTRICAL SUPPLIES	EXIT LIGHT BATTERIES	38.60			
BENEFIT PLANNING CONSULTANTS,							90.00
GENERAL FUND	ADMINISTRATION - ADMIN	BENEFITS ADMINISTRATION FEES	ADMIN FEES MAR	90.00			
BERNS, CLANCY & ASSOCIATES							1,870.00
CAPITAL IMPROVEMEN	2017 CAP IMP BUDGET - GRANTS/D	CLP LAKE SEDIMENT BASIN	CL SEDIMENT PROJ	935.00			
CAPITAL IMPROVEMEN	2017 CAP IMP BUDGET - FROM BON	CONTINGENCY	CL SEDIMENT PROJ	935.00			
BEST BUY							97.98
RECREATION FUND	AGE-FRIENDLY PROG - AGE-FRIENDL	SUPPLIES	ADAPTERS	97.98			
BEST BUY							309.98
CAPITAL IMPROVEMEN	2017 CAP IMP BUDGET - FROM BON	RECREATION SMALL EQUIPMENT	TV MONITOR/MOUNT	309.98			
BIGG SUCCESS							65.00
RECREATION FUND	MARKETING - PUBLIC INFO/MARKET	ADVERTISING/PRINTING	FEBRUARY ON HOLD	65.00			
BRONZE MEMORIAL CO							194.16
CAPITAL IMPROVEMEN	2018 CAP IMP BDGT - GRANTS/DON	TRIBUTES & DONATIONS	YOUNG MEM	194.16			
CDC PAPER & JANITOR SUPPLY CO							96.70
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MAINT	JANITORIAL SUPPLIES	CAN LINERS	96.70			
CDC PAPER & JANITOR SUPPLY CO							23.95
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MAINT	JANITORIAL SUPPLIES	SANITARY BAGS	23.95			
CDC PAPER & JANITOR SUPPLY CO							47.10
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MAINT	JANITORIAL SUPPLIES	AIR FRESHENER	47.10			
CDC PAPER & JANITOR SUPPLY CO							178.26
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MAINT	JANITORIAL SUPPLIES	JANIT SUPPL	178.26			
CDC PAPER & JANITOR SUPPLY CO							301.62
GENERAL FUND	P & O - BROOKENS	JANITORIAL SUPPLIES	TRASH LINERS	301.62			
CALL ONE							290.57
GENERAL FUND	ADMINISTRATION - ADMIN	TELEPHONE	ADMIN FAX MAR	58.47			
MUSEUM FUND	NATURE CENTER - MANAGEMENT	TELEPHONE	APNC FAX MAR	58.04			
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	TELEPHONE	PRC FAX MAR	58.10			
RECREATION FUND	ATHLETICS PROG - BROOKENS GYM	TELEPHONE	BRKN FAX MAR	57.98			
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MANAG	TELEPHONE	UIAC FAX MAR	57.98			
DOLLAR TREE STORES, INC							13.00
RECREATION FUND	COMM PROG - SPLASH PROGRAM	SUPPLIES	BOWLS/PANS	13.00			
BUTLER, MARCUS L							150.00

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RECREATION FUND	ATHLETICS PROG - YOUTH BASKETB	CONTRACTUAL SERVICES	OFFICATING 2/9/18	150.00	
BUTLER, MARCUS L					120.00
RECREATION FUND	ATHLETICS PROG - YOUTH BASKETB	CONTRACTUAL SERVICES	OFFICIAL 2/23/19	120.00	
CONSOLIDATED COMMUNICATIONS					631.85
MUSEUM FUND	NATURE CENTER - MANAGEMENT	TELEPHONE	APNC PHONE FEB	56.87	
RECREATION FUND	ATHLETICS PROG - BROOKENS GYM	TELEPHONE	BRKN PHONE FEB	37.91	
RECREATION FUND	CRYSTAL LK PK FAM AQ CNTR - MAN	TELEPHONE	CLPL PHONE FEB	18.96	
GENERAL FUND	ADMINISTRATION - ADMIN	TELEPHONE	ADMN PHONE FEB	120.05	
GENERAL FUND	P & O - P & O OFFICE	TELEPHONE	KERR PHONE FEB	221.15	
RECREATION FUND	LAKE HOUSE - MANAGEMENT	TELEPHONE	LKHS PHONE FEB	6.32	
RECREATION FUND	RECREATION OFFICE - MANAGEMEN	TELEPHONE	PRC PHONE FEB	94.78	
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MANAG	TELEPHONE	UIAC PHONE FEB	75.81	
CDW-GOVERNMENT LLC					112.78
GENERAL FUND	ADMINISTRATION - INFORMATION T	EQUIPMENT	MONITOR	112.78	
CDW-GOVERNMENT LLC					820.11
GENERAL FUND	ADMINISTRATION - INFORMATION T	EQUIPMENT	DOCUMENT SCANNER	820.11	
CHEMICAL MAINTENANCE, INC					70.00
RECREATION FUND	LAKE HOUSE - MAINTENANCE	JANITORIAL SUPPLIES	URINAL SCREEN	35.00	
RECREATION FUND	RECREATION OFFICE - MAINTENANC	JANITORIAL SUPPLIES	URINAL SCREEN	35.00	
CHEMICAL MAINTENANCE, INC					216.00
GENERAL FUND	P & O - LEAL	JANITORIAL SUPPLIES	TRASH LINERS	216.00	
CHEMICAL MAINTENANCE, INC					235.20
RECREATION FUND	RECREATION OFFICE - MAINTENANC	JANITORIAL SUPPLIES	AUTO SCRUBBER PARTS	235.20	
CHICAGO TAXI COMPANIES					39.60
GENERAL FUND	ADMINISTRATION - DEVELOPMENT	TRAVEL & TRAINING	IPRA TAXIS	39.60	
EDWARDS, PHIL					600.00
RECREATION FUND	BALANCE SHEET ACCOUNTS - ASSET	PREPAID EXPENSES	6 PREPD PLAY DAYS DEPOSITS	600.00	
MIDWEST FIBER RECYCLING					197.00
GENERAL FUND	P & O - SHOP & GARAGE	WASTE & RECYCLING	RECYCLING JAN	197.00	
COMCAST BUSINESS					17.40
GENERAL FUND	P & O - P & O OFFICE	INTERNET/WIFI/SATELLITE	CABLE TV SERV MAR	17.40	
CONNOR CO					274.93
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MAINT	PLUMBING	VALVE KITS	239.33	
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MAINT	PLUMBING	STOP VALVE	35.60	
COURIER CAFE					23.95
GENERAL FUND	ADMINISTRATION - ADMIN	MEETING EXPENSES 3RD PARTY	MTG EXP	23.95	
COURIER CAFE					37.99
GENERAL FUND	ADMINISTRATION - ADMIN	TRAVEL & TRAINING	STAFF MTG-TAB/RAE/JKM	37.99	
DEANS'S SUPERIOR BLUEPRINT INC					168.00

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GENERAL FUND	P & O - P & O OFFICE	PLANNING PROJECT SUPPLIES	OSLAD PRES BOARDS	168.00			
DELTA DENTAL OF ILLINOIS-RISK							1,111.54
GENERAL FUND	BALANCE SHEET ACCOUNTS - LIABIL	HEALTH & DENTAL WITHHOLDING PAY	DENTAL MAR	982.90			
GENERAL FUND	BALANCE SHEET ACCOUNTS - LIABIL	HEALTH & DENTAL WITHHOLDING PAY	VISION MAR	128.64			
DEPKE WELDING SUPPLIES INC							66.28
GENERAL FUND	P & O - SHOP & GARAGE	WELDING	ARGON GAS	66.28			
DEX.YP							20.30
RECREATION FUND	MARKETING - PUBLIC INFO/MARKET	ADVERTISING/PRINTING	YELLOW PAGES JAN	20.30			
RR DONNELLEY							51.69
GENERAL FUND	ADMINISTRATION - ADMIN	OFFICE SUPPLIES	W-2 ENVELOPES	51.69			
DONOVAN, SAVANNAH							30.00
MUSEUM FUND	PUBLIC PROGRAMS - ALL AGE PROG	SUPPLIES	REIMB OWL PELLETS	30.00			
DUST AND SON OF CHAMPAIGN CTY							21.68
GENERAL FUND	P & O - SHOP & GARAGE	PARTS-SMALL ENGINES	TRIMMER BLADE GUARD	21.68			
DUST AND SON OF CHAMPAIGN CTY							24.41
GENERAL FUND	P & O - SHOP & GARAGE	PARTS-TRUCK, AUTO	REC VAN PARTS	24.41			
DUST AND SON OF CHAMPAIGN CTY							19.48
GENERAL FUND	P & O - SHOP & GARAGE	OIL, LUBRICANTS, ANTIFREEZE	LUBE	19.48			
DUST AND SON OF CHAMPAIGN CTY							50.82
GENERAL FUND	P & O - SHOP & GARAGE	OIL, LUBRICANTS, ANTIFREEZE	BAR OIL/OIL MIX	50.82			
TAXI SVC							11.25
GENERAL FUND	P & O - ADMIN	TRAVEL & TRAINING	IPRA TAXI	11.25			
TAXI SVC							12.00
RECREATION FUND	RECREATION OFFICE - MANAGEMEN	TRAVEL & TRAINING	IPRA TAXI	12.00			
TAXI SVC							11.50
GENERAL FUND	ADMINISTRATION - ADMIN	MEETING EXPENSES 3RD PARTY	IPRA CONF TAXI	11.50			
TAXI SVC							25.43
GENERAL FUND	ADMINISTRATION - ADMIN	TRAVEL & TRAINING	IPRA CONF TAXI	25.43			
ENGINEERING RESOURCE							6,188.65
CAPITAL IMPROVEMEN	2016 CAP IMP BUDGET - FROM BON	CLP DESIGN & ENGINEERING	CLP PHASE 2 DESIGN #1	6,188.65			
ESS CLEAN INC							5,150.00
RECREATION FUND	RECREATION OFFICE - MAINTENANC	JANTORIAL	PRC JANIT JAN	1,825.00			
RECREATION FUND	ATHLETICS PROG - BROOKENS GYM	JANTORIAL	BRKN JANIT JAN	1,720.00			
MUSEUM FUND	NATURE CENTER - MAINTENANCE	JANTORIAL	APNC JANIT JAN	1,605.00			
ESRI							700.00
GENERAL FUND	ADMINISTRATION - INFORMATION T	SOFTWARE/MAINTENANCE FEES	ARGGIS CONCURRENT LICENSE	700.00			
EXPRESS PRESS							181.80
RECREATION FUND	ATHLETICS PROG - HOOPSTERS	SUPPLIES	HOOPSTER TEES	181.80			
EXPRESS PRESS							248.46

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RECREATION FUND	ATHLETICS PROG - SHARKEYS SOCC	APPAREL	SHARKEYS SHIRTS	248.46	
BLAIN'S FARM & FLEET					263.88
GENERAL FUND	P & O - SHOP & GARAGE	PARK EQUIPMENT	METAL GARBAGE CANS	263.88	
BLAIN'S FARM & FLEET					6.25
GENERAL FUND	P & O - SHOP & GARAGE	PARTS-IMPLEMENTS	SNOW PLOW PARTS	6.25	
BLAIN'S FARM & FLEET					22.77
MUSEUM FUND	NATURE CENTER - MAINTENANCE	LUMBER & HARDWARE	NAILS	2.78	
GENERAL FUND	P & O - SHOP & GARAGE	SHOP TOOLS & SUPPLIES	KNEE PADS	19.99	
BLAIN'S FARM & FLEET					29.92
GENERAL FUND	P & O - MEADOWBROOK	PAINT, STAIN & SUPPLIES	PAINT/GRDN STAKES	29.92	
BLAIN'S FARM & FLEET					29.56
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MAINT	PLUMBING	WATER KEYS	29.56	
BLAIN'S FARM & FLEET					21.24
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MAINT	PAINT, STAIN & SUPPLIES	EXTENSION POLE	21.24	
BLAIN'S FARM & FLEET					55.77
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MAINT	SMALL TOOLS & EQUIPMENT	TILE CUT WHEEL	55.77	
BLAIN'S FARM & FLEET					39.98
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MAINT	JANITORIAL SUPPLIES	CLR CLNR	39.98	
BLAIN'S FARM & FLEET					18.66
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MAINT	SMALL TOOLS & EQUIPMENT	DRILL BITS	18.66	
BLAIN'S FARM & FLEET					52.58
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MAINT	JANITORIAL SUPPLIES	SPONGE/CLR	15.96	
BLAIN'S FARM & FLEET					36.62
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MAINT	LUMBER & HARDWARE	HRDWR	36.62	
BLAIN'S FARM & FLEET					23.45
GENERAL FUND	P & O - SHOP & GARAGE	SHOP TOOLS & SUPPLIES	PAINT SUPPLY/BITS	23.45	
BLAIN'S FARM & FLEET					29.88
GENERAL FUND	P & O - SHOP & GARAGE	SHOP TOOLS & SUPPLIES	SPADE/FLAGGING TAPE	29.88	
FAST SIGNS					50.00
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MANAG	ADVERTISING/PRINTING	WINDOW CLINGS	50.00	
FAST SIGNS					242.00
GENERAL FUND	P & O - CRESTVIEW	LUMBER & HARDWARE	KOISHIKAWA GARDEN	192.00	
GENERAL FUND	P & O - CRYSTAL LAKE	LUMBER & HARDWARE	HOMETOWN AWARD SIGN	50.00	
FAST SIGNS					108.00
GENERAL FUND	P & O - P & O OFFICE	PLANNING PROJECT SUPPLIES	PLYGRND BANNER	108.00	
FAST SIGNS					50.00
CAPITAL IMPROVEMEN	2017 CAP IMP BUDGET - FROM BON	CONSTRUCTION CREW PROJECTS	SIGN	50.00	
FAST SIGNS					20.00
RECREATION FUND	MARKETING - PUBLIC INFO/MARKET	ADVERTISING/PRINTING	VINYL STICKER	20.00	
FASTENAL COMPANY					1,111.36

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MEYER CAPEL	GENERAL FUND	P & O - SHOP & GARAGE	SNOW/ICE MELT	ICE MELT	1,111.36
MEYER CAPEL	GENERAL FUND	ADMINISTRATION - ADMIN	ATTORNEY	LEGAL SERV JAN	2,650.00
MEYER CAPEL	GENERAL FUND	ADMINISTRATION - ADMIN	ATTORNEY	ADDTL LEGAL SERV DEC	170.50
MICHAELS	RECREATION FUND	COMM PROG - SPLASH PROGRAM	SUPPLIES	UECS ACTIVITIES	88.50
MICHAELS	URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MANAG	OFFICE SUPPLIES	OFC SUPPL	19.98
HACKER, REBECCA	RECREATION FUND	ATHLETICS PROG - YOUTH BASKETB	CONTRACTUAL SERVICES	OFFICIAL 2/16/19	120.00
HARBOR FREIGHT TOOLS USA, INC	GENERAL FUND	P & O - SHOP & GARAGE	SHOP TOOLS & SUPPLIES	NITRILE GLOVES/GRINDER DISC	29.94
HARBOR FREIGHT TOOLS USA, INC	GENERAL FUND	P & O - SHOP & GARAGE	PARTS-IMPLEMENTS	TRAILER JACK	26.99
HEALTH ALLIANCE	GENERAL FUND	P & O - ADMIN	MEDICAL & LIFE INSURANCE	PREMIUM MAR	18,959.62
	RECREATION FUND	RECREATION OFFICE - MANAGEMENT	MEDICAL & LIFE INSURANCE	PREMIUM MAR	8,082.95
	MUSEUM FUND	NATURE CENTER - MANAGEMENT	MEDICAL & LIFE INSURANCE	PREMIUM MAR	3,739.60
	RECREATION FUND	MARKETING - ADMIN	MEDICAL & LIFE INSURANCE	PREMIUM MAR	870.00
	GENERAL FUND	ADMINISTRATION - ADMIN	MEDICAL & LIFE INSURANCE	PREMIUM MAR	3,959.20
	URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MANAG	MEDICAL & LIFE INSURANCE	PREMIUM MAR	974.23
	GENERAL FUND	BALANCE SHEET ACCOUNTS - LIABIL	HEALTH & DENTAL WITHHOLDING PAY	PREMIUM MAR	1,397.00
FRONTSTREAM	GENERAL FUND	ADMINISTRATION - DEVELOPMENT	SUBSCRIPTIONS	DONOR SFTWR JAN	45.00
	GENERAL FUND	ADMINISTRATION - ADMIN	FUND DEVELOPMENT-FOUNDATION DE	DONOR SFTWR JAN	45.00
CARHARTT	GENERAL FUND	P & O - ADMIN	UNIFORMS	JACKET	99.99
HOBBY LOBBY STORES, INC	RECREATION FUND	COMM PROG - SCHOOLS OUT DAYS	SUPPLIES	PHOTO BOOTH SUPPL	18.45
HOME DEPOT	MUSEUM FUND	NATURE CENTER - MAINTENANCE	LUMBER & HARDWARE	OUTSIDE CORNERS	39.36
HYATT REGENCY	RECREATION FUND	RECREATION OFFICE - MANAGEMENT	TRAVEL & TRAINING	IPRA PRKNG	19.50
HYATT REGENCY	GENERAL FUND	P & O - ADMIN	TRAVEL & TRAINING	IPRA PRKNG	2.00
HYDROFIT INC	RECREATION FUND	OUTREACH & WELLNESS - WATER A	SUPPLIES	CUFF COVERS	282.52
	RECREATION FUND	OUTREACH & WELLNESS - ADMIN	EQUIPMENT	CUFF COVERS	157.66
					440.18
					37,982.60
					26.99
					29.94
					120.00
					19.98
					88.50
					170.50
					2,650.00
					1,111.36
					90.00
					99.99
					18.45
					39.36
					19.50
					2.00
					440.18

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ILLINI FS, INC		
GENERAL FUND	P & O - SHOP & GARAGE	381.56
GENERAL FUND	P & O - SHOP & GARAGE	1,227.99
ILLINOIS ASSOCIATION OF		63.00
GENERAL FUND	ADMINISTRATION - ADMIN	63.00
ILLINOIS ASSOCIATION OF		6,326.90
GENERAL FUND	ADMINISTRATION - ADMIN	6,326.90
ILLINOIS MUNICIPAL		28,569.19
ILLINOIS MUNICIPAL R	ADMINISTRATION - ADMIN	28,569.19
AMEREN IP		2,919.48
GENERAL FUND	P & O - 117 FRANKLIN ST	125.37
GENERAL FUND	P & O - 117 FRANKLIN ST	33.58
GENERAL FUND	P & O - MEADOWBROOK	60.02
GENERAL FUND	P & O - MEADOWBROOK	126.67
GENERAL FUND	P & O - MEADOWBROOK	7.72
RECREATION FUND	RECREATION OFFICE - MAINTENANC	167.92
MUSEUM FUND	NATURE CENTER - MAINTENANCE	227.89
URBANA INDOOR AQU	URBANA INDOOR AQU CNTR - MANAG	1,870.34
GENERAL FUND	P & O - LEAL	103.52
RECREATION FUND	LAKE HOUSE - MANAGEMENT	196.45
AMEREN IP		275.08
RECREATION FUND	CRYSTAL LK PK FAM AQ CNTR - MAN	275.08
AMEREN IP		2,156.74
GENERAL FUND	P & O - KING	189.90
GENERAL FUND	P & O - KERR	1,496.36
GENERAL FUND	P & O - CRYSTAL LAKE	63.44
GENERAL FUND	P & O - CRYSTAL LAKE	146.58
RECREATION FUND	LAKE HOUSE - MANAGEMENT	260.46
ILLINOIS PUBLIC RISK FUND		8,182.00
LIABILITY INSURANCE	ADMINISTRATION - ADMIN	8,182.00
ILLINOIS PUBLIC RISK FUND		8,182.00
LIABILITY INSURANCE	ADMINISTRATION - ADMIN	8,182.00
ILLINOIS SPORTS TURF MANAGERS ASSOC		78.00
GENERAL FUND	P & O - ADMIN	78.00
INTERNATIONAL GALLERIES		225.00
MUSEUM FUND	EXHIBITS - INTERPRETATION	225.00
IVANOVA, ALEX		134.83
GENERAL FUND	ADMINISTRATION - ADMIN	134.83

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FILTER SERVICES INC		
URBANA INDOOR AQU	URBANA INDOOR AQU CNTR - MAINT	312.48
KIRSANOFF, ELLEN		
GENERAL FUND	ADMINISTRATION - DEVELOPMENT	63.22
HILBERG, NICOLE		
MUSEUM FUND	PUBLIC PROGRAMS - ALL AGE PROG	43.12
MUSEUM FUND	NATURE CENTER - MANAGEMENT	9.68
MUSEUM FUND	EXHIBITS - INTERPRETATION	2.50
MUSEUM FUND	EXHIBITS - EXHIBIT ANIMALS & WIL	13.19
MUSEUM FUND	PUBLIC PROG - BIRTHDAY/PARTY PR	13.75
LAZERS EDGE OFFICE		
GENERAL FUND	ADMINISTRATION - INFORMATION T	2,012.47
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	312.91
RECREATION FUND	ATHLETICS PROG - BROOKENS GYM	487.64
MUSEUM FUND	NATURE CENTER - MANAGEMENT	381.51
URBANA INDOOR AQU	URBANA INDOOR AQU CNTR - MANAG	533.71
JIMMY JOHN'S #8		
RECREATION FUND	CRYSTAL LK PK FAM AQU CNTR - MAN	296.70
JIMMY JOHN'S #8		
GENERAL FUND	P & O - ADMIN	19.85
LONG'S GARAGE INC		
GENERAL FUND	P & O - SHOP & GARAGE	39.30
LOWES		
MUSEUM FUND	NATURE CENTER - MAINTENANCE	19.00
LOWRY, RYAN		
RECREATION FUND	ATHLETICS PROG - YOUTH BASKETB	49.44
LOWRY, RYAN		
RECREATION FUND	ATHLETICS PROG - YOUTH BASKETB	150.00
LOWRY, RYAN		
RECREATION FUND	ATHLETICS PROG - YOUTH BASKETB	180.00
MCCABE BROTHERS INC		
GENERAL FUND	P & O - PRAIRIE	120.00
MCCORMICK DISTRIBUTING &		
MUSEUM FUND	EXHIBITS - INTERPRETATION	88.50
MCS OFFICE TECHNOLOGIES		
GENERAL FUND	ADMINISTRATION - INFORMATION T	69.80
MCS OFFICE TECHNOLOGIES		
GENERAL FUND	ADMINISTRATION - INFORMATION T	101.25
MCS OFFICE TECHNOLOGIES		
GENERAL FUND	ADMINISTRATION - INFORMATION T	202.50
MCS OFFICE TECHNOLOGIES		
GENERAL FUND	ADMINISTRATION - INFORMATION T	405.00

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GENERAL FUND	ADMINISTRATION - INFORMATION T	INFORMATION TECHNOLOGY SERVICE	IT SUPPORT APNC/CLPFAC	405.00			
MENARDS							
GENERAL FUND	P & O - CRESTVIEW	LUMBER & HARDWARE	LUMBER	15.34			15.34
MENARDS							
MUSEUM FUND	NATURE CENTER - MAINTENANCE	LUMBER & HARDWARE	LUMBER	62.45			62.45
MENARDS							
GENERAL FUND	P & O - SHOP & GARAGE	SHOP TOOLS & SUPPLIES	TORCH/GAS	54.46			54.46
MENARDS							
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MAINT	MISCELLANEOUS SUPPLIES	CEILING TILES	88.55			88.55
MENARDS							
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MAINT	SMALL TOOLS & EQUIPMENT	KNIFE/TILE CUT WHEEL	138.45			138.45
MENARDS							
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MAINT	PLUMBING	COMP INSERTS	6.94			6.94
MENARDS							
GENERAL FUND	P & O - SHOP & GARAGE	SHOP TOOLS & SUPPLIES	SPRAY PAINT	6.56			6.56
MENARDS							
GENERAL FUND	P & O - SHOP & GARAGE	SAFETY SUPPLIES	GLOVES	1.78			1.78
GENERAL FUND	P & O - SHOP & GARAGE	SHOP TOOLS & SUPPLIES	SNOW SHOVEL	9.96			9.96
MENARDS							
MUSEUM FUND	NATURE CENTER - MAINTENANCE	PAINT, STAIN & SUPPLIES	PAINTERS TAPE	28.84			28.84
GENERAL FUND	P & O - SHOP & GARAGE	SHOP TOOLS & SUPPLIES	FILTERS	41.02			41.02
MENARDS							
GENERAL FUND	P & O - SHOP & GARAGE	OIL, LUBRICANTS, ANTIFREEZE	LUBE	7.03			7.03
MENARDS							
MUSEUM FUND	NATURE CENTER - MAINTENANCE	LUMBER & HARDWARE	SCREWS	10.89			10.89
MIDWEST TRUCK EQUIPMENT, INC							
GENERAL FUND	P & O - SHOP & GARAGE	SAFETY SUPPLIES	M-3 LIFT GATE	2,400.00			2,400.00
MINERAL MASTERS CORP							
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MAINT	POOL CHEMICALS	SAFE ACID	230.56			230.56
MORTON ARBORETUM, THE							
GENERAL FUND	P & O - ADMIN	TRAVEL & TRAINING	WINTER PRUMING REGIS	184.00			184.00
MORTON ARBORETUM, THE							
RECREATION FUND	OUTREACH & WELLNESS - ADMIN	TRAVEL & TRAINING	FOREST THERAPY WALK REGIS-EMH	20.00			20.00
MUSIC THEATRE INTERNATIONAL							
RECREATION FUND	COMM PROG - YOUTH SUMMER THE	ROYALTIES	OFFICIAL LOGO PACK	75.00			75.00
NRPA							
RECREATION FUND	RECREATION OFFICE - MANAGEMEN	DUES	NRPA CPRP CERTIF-RAE	60.00			60.00
NETFLIX							
RECREATION FUND	COMM PROG - SCHOOLS OUT DAYS	SUPPLIES	NETFLIX SUBSCRIPT	13.99			13.99

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MAILCHIMP				
RECREATION FUND	MARKETING - ADMIN	SUBSCRIPTIONS	E-NEWSLETTER	150.00
NEOPOST USA INC				
GENERAL FUND	P & O - P & O OFFICE	POSTAGE	KERR POST MTR RENT	344.78
NEWS-GAZETTE INC				
RECREATION FUND	MARKETING - PUBLIC INFO/MARKET	ADVERTISING/PRINTING	BEST IN SHOW ADS	377.55
GENERAL FUND	ADMINISTRATION - ADMIN	LEGAL NOTICES	PORTA POTTY BID AD	70.56
RECREATION FUND	RECREATION OFFICE - MANAGEMEN	ADVERTISING/PRINTING	GARMENT/EQP BID AD	208.37
ILLINOIS-AMERICAN WATER CO				
GENERAL FUND	P & O - BLAIR	WATER	BLAI WTR *9662 JAN	62.31
GENERAL FUND	P & O - BLAIR	WATER	BLAI WTR *8158 JAN	59.21
GENERAL FUND	P & O - CANADAY	WATER	CANA WTR *0138 JAN	41.42
GENERAL FUND	P & O - CARLE	WATER	CARL WTR *1858 JAN	25.97
GENERAL FUND	P & O - KERR	WATER	KERR FIRE *7964 FEB	60.14
RECREATION FUND	RECREATION OFFICE - MAINTENANC	WATER	PRC FIRE *6603 FEB	27.00
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MANAG	WATER	UIAC FIRE *5554 FEB	117.33
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MANAG	WATER	UIAC WTR *8831 JAN	503.15
GENERAL FUND	P & O - VICTORY	WATER	VICT WTR *7470 JAN	26.02
GENERAL FUND	P & O - VICTORY	WATER	VICT WTR *8237 JAN	21.50
ILLINOIS-AMERICAN WATER CO				
MUSEUM FUND	NATURE CENTER - MAINTENANCE	WATER	APNC WTR *0992 FEB	76.67
MUSEUM FUND	NATURE CENTER - MAINTENANCE	WATER	APNC WTR *1063 FEB	113.39
GENERAL FUND	P & O - DOG PARK	WATER	DOG WTR *6742 FEB	113.39
OLD ORCHARD LANES				
RECREATION FUND	COMM PROG - SPLASH PROGRAM	CONTRACTUAL SERVICES	FIELD TRIP ADMISS	72.00
PELLA WINDOWS & DOORS				
LIABILITY INSURANCE	ADMINISTRATION - ADMIN	IPARKS AGGREGATE DEDUCTIBLE	LKHS SCREENS	234.34
SPORT REDI-MIX				
GENERAL FUND	P & O - SHOP & GARAGE	SAFETY SUPPLIES	SAFETY GLASSES	11.95
POWER SYSTEMS				
RECREATION FUND	OUTREACH & WELLNESS - ADMIN	EQUIPMENT	FITNESS EQUIP	1,044.67
RECREATION FUND	OUTREACH & WELLNESS - STRENGT	SUPPLIES	FITNESS EQUIP	53.62
PRAHL, CHELSEA				
MUSEUM FUND	NATURE CENTER - MANAGEMENT	STAFF DEVELOPMENT PROGRAMS	TUITION REIMB	1,200.00
PRAIRIE MELODY BIRDSEED.COM				
MUSEUM FUND	EXHIBITS - EXHIBIT ANIMALS & WIL	SUPPLIES	SUNFLOWER SEED	48.00
PREMIER PRINT GROUP, INC				
RECREATION FUND	AGE-FRIENDLY PROG - SENIOR CLUB	POSTAGE	NEWS LABELS FEB	65.00

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PROJECT TE		1,452.95	
RECREATION FUND	ATHLETICS PROG - YOUTH BASKETB	APAREL	JERSEYS 766.95
RECREATION FUND	ATHLETICS PROG - YOUTH BASKETB	APPAREL	JERSEYS 686.00
PROJECT TE		248.00	
GENERAL FUND	P & O - ADMIN	UNIFORMS	CARHARTTS 248.00
PROTEC INSURANCE COMPANY		523.04	
GENERAL FUND	ADMINISTRATION - ADMIN	MEDICAL & LIFE INSURANCE	BASIC LIFE MAR 47.34
GENERAL FUND	ADMINISTRATION - DEVELOPMENT	MEDICAL & LIFE INSURANCE	BASIC LIFE MAR 10.01
GENERAL FUND	P & O - ADMIN	MEDICAL & LIFE INSURANCE	BASIC LIFE MAR 149.44
RECREATION FUND	MARKETING - ADMIN	MEDICAL & LIFE INSURANCE	BASIC LIFE MAR 16.27
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	MEDICAL & LIFE INSURANCE	BASIC LIFE MAR 78.86
MUSEUM FUND	NATURE CENTER - MANAGEMENT	MEDICAL & LIFE INSURANCE	BASIC LIFE MAR 35.87
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MANAG	MEDICAL & LIFE INSURANCE	BASIC LIFE MAR 12.95
GENERAL FUND	BALANCE SHEET ACCOUNTS - LIABIL	LIFE INSURANCE PAYABLE	SUPL LIFE MAR 172.30
MARTIN ONE SOURCE		862.95	
RECREATION FUND	MARKETING - PUBLIC INFO/MARKET	ADVERTISING/PRINTING	WINTER FOLDOUT BROCHURE 862.95
REDBOX DVD RENTAL		108.00	
RECREATION FUND	COMM PROG - SCHOOL'S OUT DAYS	SUPPLIES	DVD RENTALS 108.00
RELIABLE PLUMBING AND HEATING		36,929.60	
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - INDOO	POOLPAK REPLACEMENT	POOLPAK INSTALL # 5 36,929.60
ROGARDS OFFICE PRODUCTS		21.00	
GENERAL FUND	ADMINISTRATION - ADMIN	OFFICE SUPPLIES	W-2 ENVELOPES 21.00
ROGARDS OFFICE PRODUCTS		48.42	
RECREATION FUND	RECREATION OFFICE - MANAGEMEN	OFFICE SUPPLIES	LABEL MAKER/TAPE 48.42
ROGARDS OFFICE PRODUCTS		27.96	
RECREATION FUND	ATHLETICS PROG - BROOKENS GYM	SUPPLIES	ORANGE PAPER 27.96
ROGARDS OFFICE PRODUCTS		71.11	
GENERAL FUND	P & O - P & O OFFICE	OFFICE SUPPLIES	SUPL 71.11
ROGARDS OFFICE PRODUCTS		124.99	
GENERAL FUND	ADMINISTRATION - INFORMATION T	EQUIPMENT	MONITOR ARM 124.99
ROGARDS OFFICE PRODUCTS		126.48	
GENERAL FUND	ADMINISTRATION - ADMIN	OFFICE SUPPLIES	OFFICE SUPL 126.48
ROGERS SUPPLY CO INC		527.52	
RECREATION FUND	RECREATION OFFICE - MAINTENANC	HEATING & COOLING	CEILING VENT DAMPENERS 527.52
RURAL KING		9.48	
GENERAL FUND	P & O - SHOP & GARAGE	PARTS-IMPLEMENTS	WINCH PARTS 9.48
RURAL KING		66.12	
GENERAL FUND	P & O - SHOP & GARAGE	SHOP TOOLS & SUPPLIES	GAS CAN/RATCHET STRAPS 66.12
SAILFIN PET SHOP INC		14.97	

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MUSEUM FUND	EXHIBITS - EXHIBIT ANIMALS & WIL	SUPPLIES	TURTLE FOOD	14.97		
SAM'S CLUB						
MUSEUM FUND	NATURE CENTER - MANAGEMENT	STAFF MEETINGS & RECOGNITION	STAFF MTG EXP	13.26		13.26
SCHNUCKS						
MUSEUM FUND	NATURE CENTER - MANAGEMENT	OFFICE SUPPLIES	COFFEE	14.97		
MUSEUM FUND	EXHIBITS - EXHIBIT ANIMALS & WIL	SUPPLIES	ANIMAL FRUITS/VEGGIES	15.29		30.26
SCHNUCKS						
GENERAL FUND	ADMINISTRATION - ADMIN	STAFF MEETINGS & RECOGNITION	ACCTNG MTG EXP	19.77		19.77
SCHNUCKS						
GENERAL FUND	P & O - ADMIN	STAFF MEETINGS & RECOGNITION	MTG EXP	49.93		49.93
SCHNUCKS						
MUSEUM FUND	EXHIBITS - MGMT & VOLUNTEERS	SUPPLIES	NAC SNACKS	31.35		31.35
SCHNUCKS						
GENERAL FUND	P & O - KERR	JANITORIAL SUPPLIES	AIR FRESHENER	4.99		4.99
SCHULTZ, MARK						
RECREATION FUND	MARKETING - ADMIN	MILEAGE REIMBURSEMENT	JANUARY MILEAGE	30.45		30.45
SESAC						
RECREATION FUND	RECREATION OFFICE - MANAGEMEN	MISCELLANEOUS CONTRACTUAL	MUSIC LICENSE	875.00		875.00
DAVE & HARRY LOCKSMITHS INC						
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MAINT	JANITORIAL SUPPLIES	KEYS	16.50		16.50
DAVE & HARRY LOCKSMITHS INC						
RECREATION FUND	ATHLETICS PROG - BROOKENS GYM	SUPPLIES	BUILDING KEYS	30.00		30.00
DAVE & HARRY LOCKSMITHS INC						
GENERAL FUND	P & O - KERR	MISCELLANEOUS CONTRACTUAL	LOCK REPR	46.86		46.86
SHERWIN WILLIAMS CO						
GENERAL FUND	P & O - MEADOWBROOK	PAINT, STAIN & SUPPLIES	PAINT/GRDN STAKES	19.31		23.98
GENERAL FUND	P & O - SHOP & GARAGE	SHOP TOOLS & SUPPLIES	PAINT BRUSHES	4.67		
SHERWIN WILLIAMS CO						
MUSEUM FUND	NATURE CENTER - MAINTENANCE	PAINT, STAIN & SUPPLIES	POLYURETHANE	32.18		32.18
SHERWIN WILLIAMS CO						
CAPITAL IMPROVEMEN	2017 CAP IMP BUDGET - FROM BON	CONSTRUCTION CREW PROJECTS	SIGN PAINT	70.56		70.56
HUMANITY INC						
GENERAL FUND	ADMINISTRATION - INFORMATION T	SOFTWARE/MAINTENANCE FEES	PAYROLL PROG	100.00		100.00
SOESBE, JANET						
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	MILEAGE REIMBURSEMENT	REIMB MILEAGE	29.58		49.20
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	MILEAGE REIMBURSEMENT	REIMB MILEAGE	19.62		
SKILLPATH SEMINARS						
MUSEUM FUND	NATURE CENTER - MANAGEMENT	TRAVEL & TRAINING	CONF REGIS-NAH/JKM	517.00		517.00
STAPLES						
						39.98

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URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MAINT	MISCELLANEOUS SUPPLIES	LABEL TAPE	39.98	
STONE CREEK GOLF CLUB					16.00
GENERAL FUND	ADMINISTRATION - ADMIN	MEETING EXPENSES 3RD PARTY	CCDCF MTG-TAB	16.00	
SWISSOTEL					144.41
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	TRAVEL & TRAINING	IPRA CONF HOTEL-RAE	144.41	
SWISSOTEL					722.05
GENERAL FUND	ADMINISTRATION - ADMIN	TRAVEL & TRAINING	IPRA CONF HOTEL-TAB	722.05	
SWISSOTEL					144.41
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	TRAVEL & TRAINING	IPRA CONF HOTEL-LAR	72.21	
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MANAG	TRAVEL & TRAINING	IPRA CONF HOTEL-LAR	72.20	
SWISSOTEL					323.82
GENERAL FUND	ADMINISTRATION - ADMIN	TRAVEL & TRAINING	IPRA CONF HOTEL-LC	323.82	
SWISSOTEL					433.23
GENERAL FUND	ADMINISTRATION - ADMIN	TRAVEL & TRAINING	IPRA CONF HOTEL-RD	433.23	
SWISSOTEL					348.82
GENERAL FUND	P & O - ADMIN	TRAVEL & TRAINING	IPRA CONF HOTEL-DAL	348.82	
SWISSOTEL					144.41
RECREATION FUND	OUTREACH & WELLNESS - ADMIN	TRAVEL & TRAINING	IPRA CONF HOTEL-EMH	144.41	
SWISSOTEL					288.82
GENERAL FUND	ADMINISTRATION - DEVELOPMENT	TRAVEL & TRAINING	IPRA CONF HOTEL-ERK	288.82	
TITAN FITNESS					203.49
RECREATION FUND	OUTREACH & WELLNESS - STRENGT	SUPPLIES	FITNESS EQUIP	203.49	
THYSENKRUPP ELEVATOR					205.24
MUSEUM FUND	NATURE CENTER - MAINTENANCE	MISCELLANEOUS CONTRACTUAL	APNC FEB-APR ELEVATOR SERV	205.24	
THYSENKRUPP ELEVATOR					585.54
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MAINT	SERVICE AGREEMENTS	UIAC FEB-APR ELEVATOR SERV	585.54	
UNITED PARCEL SERVICE					10.11
GENERAL FUND	ADMINISTRATION - ADMIN	POSTAGE	POSTAGE	10.11	
UNIVERSITY OF ILLINOIS					120.00
RECREATION FUND	COMM PROG - SCHOOL'S OUT DAYS	CONTRACTUAL SERVICES	FIELD TRIP ADMISS	120.00	
UNIVERSITY OF ILLINOIS					7.25
MUSEUM FUND	EXHIBITS - EXHIBIT ANIMALS & WIL	SUPPLIES	QUASI MEDS	7.25	
UNIVERSITY OF ILLINOIS					101.25
MUSEUM FUND	EXHIBITS - EXHIBIT ANIMALS & WIL	SUPPLIES	QUASI VET VISIT	101.25	
URBANA-CHAMPAIGN SANITARY					464.35
GENERAL FUND	P & O - KERR	SANITARY FEE	KERR SANIT *2003 JAN	40.47	
URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MANAG	SANITARY FEE	UIAC SANIT *2999 DEC	295.62	
GENERAL FUND	P & O - LEAL	SANITARY FEE	LEAL SANIT *6012 JAN	79.76	
RECREATION FUND	RECREATION OFFICE - MAINTENANC	SANITARY FEE	PRC SANIT *6008 JAN	35.62	

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URBANA-CHAMPAIGN SANITARY	GENERAL FUND	P & O - 117 FRANKLIN ST	SANITARY FEE		FRNK SANIT *3002 JAN	12.88	
	GENERAL FUND	P & O - PATTERSON PARKLET	STORMWATER UTILITY FEE		STORMWATER FEE JAN	17.58	336.70
	GENERAL FUND	P & O - DOG PARK	STORMWATER UTILITY FEE		STORMWATER FEE JAN	44.06	
	GENERAL FUND	P & O - HICKORY	STORMWATER UTILITY FEE		STORMWATER FEE JAN	98.04	
	GENERAL FUND	P & O - AMBUCS	STORMWATER UTILITY FEE		STORMWATER FEE JAN	165.14	
	GENERAL FUND	P & O - VICTORY	STORMWATER UTILITY FEE		VICT STORMWATER FEE FEB	11.88	
							854.78
	13 BROADBAND						
	GENERAL FUND	ADMINISTRATION - ADMIN	INTERNET/WIFI/SATELITE		ADMN INTRNT JAN	104.98	
	GENERAL FUND	ADMINISTRATION - ADMIN	INTERNET/WIFI/SATELITE		CITY INTRNT JAN	164.90	
13 BROADBAND	RECREATION FUND	LAKE HOUSE - MANAGEMENT	INTERNET/WIFI/SATELITE		LKHS INTRNT JAN	104.98	
	MUSEUM FUND	NATURE CENTER - MANAGEMENT	INTERNET/WIFI/SATELITE		APNC INTRNT JAN	104.98	
	RECREATION FUND	RECREATION OFFICE - MANAGEMENT	INTERNET/WIFI/SATELITE		PRC INTRNT JAN	104.98	
	GENERAL FUND	P & O - P & O OFFICE	INTERNET/WIFI/SATELITE		KERR INTRNT JAN	164.98	
	URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MANAG	INTERNET/WIFI/SATELITE		UIAC INTRNT JAN	104.98	
							854.78
	13 BROADBAND						
	GENERAL FUND	ADMINISTRATION - ADMIN	INTERNET/WIFI/SATELITE		ADMN INTRNT FEB	104.98	
	GENERAL FUND	ADMINISTRATION - ADMIN	INTERNET/WIFI/SATELITE		CITY INTRNT FEB	164.90	
	RECREATION FUND	LAKE HOUSE - MANAGEMENT	INTERNET/WIFI/SATELITE		LKHS INTRNT FEB	104.98	
URBANA, CITY OF	MUSEUM FUND	NATURE CENTER - MANAGEMENT	INTERNET/WIFI/SATELITE		APNC INTRNT FEB	104.98	
	RECREATION FUND	RECREATION OFFICE - MANAGEMENT	INTERNET/WIFI/SATELITE		PRC INTRNT FEB	104.98	
	GENERAL FUND	P & O - P & O OFFICE	INTERNET/WIFI/SATELITE		KERR INTRNT FEB	164.98	
	URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MANAG	INTERNET/WIFI/SATELITE		UIAC INTRNT FEB	104.98	
							3,870.00
	URBANA, CITY OF						
	GENERAL FUND	ADMINISTRATION - INFORMATION T	COMPUTER (ACCOUNTING) SERVICES		FEB-APR SERV	3,870.00	
	GENERAL FUND	P & O - CRYSTAL LAKE	LANDSCAPE WASTE/BRUSH PROCESSI		LANDSCAPE WASTE/BRUSH PROCESSI	167.00	292.00
	RECREATION FUND	RECREATION OFFICE - MAINTENANC	PLANT MATERIALS, PEAT MOSS		PLANT MATERIALS, PEAT MOSS	125.00	
	URBANA PARK DISTRICT	COMM PROG - SCHOOL'S OUT DAYS	POOL FEES-UIAC & CLP		FIELD TRLP ADMISS	56.00	56.00
URBANA PARK DISTRICT	RECREATION FUND	COMM PROG - SCHOOL'S OUT DAYS	POOL FEES-UIAC & CLP		FIELD TRLP ADMISS	56.00	
	URBANA PARK DISTRICT	OUTREACH & WELLNESS - OUTRCH/	CONTRACTUAL SERVICES		APNC ROOM RENTAL	75.00	75.00
	RECREATION FUND	OUTREACH & WELLNESS - OUTRCH/	CONTRACTUAL SERVICES		APNC ROOM RENTAL	80.00	80.00
	URBANA PARK DISTRICT	AQUATICS PROGRAMS - NADIATORS	POOL FEES-UIAC & CLP		CLPFAC FAC FEE	4,755.00	4,755.00
	RECREATION FUND	AQUATICS PROGRAMS - NADIATORS	POOL FEES-UIAC & CLP		CLPFAC FAC FEE	4,755.00	
							4,755.00
	DJ FIREPROOF MOBILE DJ SERVICES						
	RECREATION FUND	COMM PROG - FAMILY PROGRAMS	SUPPLIES		DJ SERVICE	350.00	350.00
							350.00

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SANTORINI	GENERAL FUND	ADMINISTRATION - ADMIN	TRAVEL & TRAINING	IPRA STAFF DINNER	418.80
TRIGARD	CAPITAL IMPROVEMEN	2018 CAP IMP BDGT - GRANTS/DON	WEAVER PARK KRT TRAILHEAD FR DO	KRT LOGO	42.66
AGSCO CORP	GENERAL FUND	P & O - SHOP & GARAGE	SHOP TOOLS & SUPPLIES	SANDBLASTER PARTS	125.41
TOPTTECHAUTO	GENERAL FUND	P & O - SHOP & GARAGE	PARTS-SMALL ENGINES	BLOWER RECOIL	24.95
URBANA POSTMASTER	GENERAL FUND	ADMINISTRATION - ADMIN	FUND DEVELOPMENT-FOUNDATION DE	UPF POSTAGE	200.00
STARFISH AQUATICS INSTITUTE	RECREATION FUND	CRYSTAL LK PK FAM AQ CNTR - MAN	GUARD CERTIFICATTION	CAP PACKS	105.00
	URBANA INDOOR AQU	URBANA INDOOR AQ CNTR - MANAG	GUARD CERTIFICATION	CAP PACKS	105.00
VERMEER SALES & SERVICE	GENERAL FUND	P & O - ADMIN	TRAVEL & TRAINING	ARBROIST REGIS	125.00
VERMEER SALES & SERVICE	GENERAL FUND	P & O - ADMIN	TRAVEL & TRAINING	ARBORIST REGIS-DHZ	25.00
VERIZON	RECREATION FUND	COMM PROG - SCHOOL'S OUT DAYS	SUPPLIES	CAMP PHONE	44.86
VISTAPRINT	RECREATION FUND	MARKETING - PUBLIC INFO/MARKET	ADVERTISING/PRINTING	UIAC HOURS CARDS	42.78
ILLINI RADIO GROUP	RECREATION FUND	MARKETING - PUBLIC INFO/MARKET	ADVERTISING/PRINTING	MEDIA BUY DOWNPAYMENT	429.00
WALGREENS	RECREATION FUND	COMM PROG - SPLASH PROGRAM	SUPPLIES	ACTIVITY SUPPL	17.27
WALGREENS	RECREATION FUND	COMM PROG - SPLASH PROGRAM	SUPPLIES	ACTIVITY SUPPL	51.37
WALGREENS	RECREATION FUND	COMM PROG - SPLASH PROGRAM	SUPPLIES	STICKERS/TEALIGHTS	13.94
WALMART	RECREATION FUND	COMM PROG - SPLASH PROGRAM	SUPPLIES	ACTIVITY SUPPL	93.95
WALMART	MUSEUM FUND	NATURE CENTER - MANAGEMENT	STAFF MEETINGS & RECOGNITION	STAFF MTG EXP	53.07
WALMART	RECREATION FUND	COMM PROG - SPLASH PROGRAM	SUPPLIES	ACTIVITY SUPPL	58.80
WALMART	RECREATION FUND	COMM PROG - SCHOOL'S OUT DAYS	SUPPLIES	ACTIVITY SUPPL	48.15
WALMART	RECREATION FUND	COMM PROG - SPLASH PROGRAM	SUPPLIES	ACTIVITY SUPPL	151.84
WALMART					158.98

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RECREATION FUND	COMM PROG - SPLASH PROGRAM	SUPPLIES	ACTIVITY SUPPL	158.98		
WALMART						40.24
RECREATION FUND	ATHLETICS PROG - BROOKENS GYM	SUPPLIES	OFC SUPPL	40.24		
WALMART						38.68
RECREATION FUND	ATHLETICS PROG - YOUTH SOCCER	SUPPLIES	FIRST-AID SUPPL	38.68		
WALMART						10.97
RECREATION FUND	OUTREACH & WELLNESS - YOGA	SUPPLIES	VOTIVES	6.00		
RECREATION FUND	OUTREACH & WELLNESS - ADMIN	SUPPLIES	AUX CABLE	4.97		
YOGA ACCESSORIES						80.56
RECREATION FUND	OUTREACH & WELLNESS - YOGA	SUPPLIES	YOGA BLANKETS	80.56		
RAHN EQUIPMENT COMPANY						210.00
GENERAL FUND	P & O - SHOP & GARAGE	PARTS-IMPLEMENTS	SNOW PLOW SHOES	210.00		
RAHN EQUIPMENT COMPANY						324.32
GENERAL FUND	P & O - SHOP & GARAGE	PARTS-IMPLEMENTS	SNOW PLOW PARTS	324.32		
BARBER & DEATLEY INC						39,555.00
CAPITAL IMPROVEMEN	2017 CAP IMP BUDGET - FROM ADA	UPD ADA CAPITAL IMPRV/TRANSITION	PRC JAMES RM REMODEL #1	39,555.00		
ZURCHER TIRE INC						233.50
GENERAL FUND	P & O - SHOP & GARAGE	PARTS-TRACTORS	JD MOWER TIRES	233.50		
TEMPLE DISPLAY LTD						171.36
MUSEUM FUND	NATURE CENTER - MANAGEMENT	ADVERTISING/PRINTING	BANNER HARDWARE	171.36		
TEMPLE DISPLAY LTD						259.11
MUSEUM FUND	NATURE CENTER - MANAGEMENT	ADVERTISING/PRINTING	BANNERS	259.11		
PBS DISTRIBUTION LLC						87.07
MUSEUM FUND	EXHIBITS - INTERPRETATION	SUPPLIES	VIDEOS	81.95		
MUSEUM FUND	BALANCE SHEET ACCOUNTS - ASSET	SALES TAX RECEIVABLE	SALES TAX-MAH	5.12		
CHAMPAIGN COUNTY UNIT SCHOOL DISTRI						75.00
GENERAL FUND	BALANCE SHEET ACCOUNTS - LIABIL	REFUND CLEARING ACCOUNT	LKHS DEPOSIT	75.00		
CYNTHIA PEETE						75.00
GENERAL FUND	BALANCE SHEET ACCOUNTS - LIABIL	REFUND CLEARING ACCOUNT	LKHS REFUND	75.00		
DINH, MAI-LY						39.00
GENERAL FUND	BALANCE SHEET ACCOUNTS - LIABIL	REFUND CLEARING ACCOUNT	LKHS DEPOSIT	39.00		
Jerry Babiarz						86.00
GENERAL FUND	BALANCE SHEET ACCOUNTS - LIABIL	REFUND CLEARING ACCOUNT	UIAC Individual 3 month	86.00		
Kimberly Ashbrook						75.00
GENERAL FUND	BALANCE SHEET ACCOUNTS - LIABIL	REFUND CLEARING ACCOUNT	Deposit Refund	75.00		
SMITH, JARVIS						75.00
GENERAL FUND	BALANCE SHEET ACCOUNTS - LIABIL	REFUND CLEARING ACCOUNT	DEPOSIT REFUND	75.00		
VAN OSTRAND, TAYLA						75.00
GENERAL FUND	BALANCE SHEET ACCOUNTS - LIABIL	REFUND CLEARING ACCOUNT	DEPOSIT REFUND	75.00		

INVOICE REGISTER FOR URBANA PARK DISTRICT
POST DATES 02/01/2019 - 02/28/2019
JOURNALIZED
PAID

Vendor

Amount

Total: 242,098.09

ORDINANCE NO. 2019-02

ORDINANCE AUTHORIZING DISPOSAL/SALE OF PERSONAL PROPERTY

WHEREAS, the Urbana Park District in Champaign County, Illinois, is a district organized and existing under the Park District Code of the State of Illinois, as amended; and

WHEREAS, Section 8-22 of the Park District Code provides: "Whenever a Park District owns any personal property that in the opinion of three-fifths of the members of the board then holding office is no longer necessary, useful to, or for the best interests of the park district, three-fifths of the park board then holding office, at any regular meeting, by ordinance, may authorize the conveyance or sale of that personal property in any manner that they may designate, with or without advertising the sale." and,

WHEREAS, the items listed on the Exhibits attached hereto are no longer useful to the Urbana Park District.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Urbana Park District in Champaign County, Illinois, that staff is authorized to use one or more of the marked alternatives to dispose of the items listed on Exhibits attached hereto:

_____ Put the items listed on Exhibit ____ up for auction with other local units of government and junk any items not sold.

_____ Arrange for the items listed on Exhibit ____ to be sold on consignment by an auctioneer and donate or junk any items not sold.

_____ Attempt to sell the items listed on Exhibit ____ on EBay and junk any items not sold.

_____ Sell the items listed on Exhibit ____ for one dollar (\$1.00) or more and junk any items not sold.

 X Donate the items listed on Exhibit A and junk any items not accepted.

_____ Junk the items listed on Exhibit ____ .

Any items junked are to be offered to a recycler before being hauled to disposal site.

Upon the roll being called, the following Park Commissioners voted AYE:

Upon the roll being called, the following Park Commissioners voted NAY:

Adopted by the Commissioners of the Urbana Park District in Champaign County, Illinois, at a regular meeting thereof, held on the 12th of March 2019.

URBANA PARK DISTRICT

By: _____
Board President

(SEAL)

ATTEST:

Secretary

Exhibit A

Five (5) Bags of miscellaneous lost and found (Brookens)

Two (2) Golf Clubs, lost and found (Kerr)

All Funds Less Capital Improvements

ACCOUNT DESCRIPTION	END BALANCE 04/30/2018		2018-19 AMENDED BUDGET		10 months YTD BALANCE 02/28/2019		% BDGT USED
	NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
PROPERTY TAXES	6,637,911.01		6,878,220.00		6,792,069.47		98.75
INTEREST	57,076.14		59,740.00		51,740.50		86.61
SALES	9,201.57		21,060.00		28,518.08		135.41
FEES	1,178,856.63		1,233,610.00		931,137.19		75.48
GRANTS	108,120.72		105,140.00		113,650.13		108.09
INTERGOV REV	254,890.58		230,000.00		92,852.16		40.37
DONATIONS	881,569.51		1,800,450.00		938,238.05		52.11
<u>Total Revenue:</u>	9,127,626.16		10,328,220.00		<u>8,948,205.58</u>		86.64
TRANFERS IN	2,474,020.00		2,545,910.00		2,435,410.00		95.66
<u>Total Other Sources Of Funds:</u>	2,474,020.00		2,545,910.00		<u>2,435,410.00</u>		95.66
TOTAL REVENUES	11,601,646.16		12,874,130.00		11,383,615.58		88.42
SALARIES - FULL TIME	2,252,773.98		2,384,850.00		1,848,483.54		77.51
SALARIES - PART TIME	903,985.41		1,061,870.00		827,748.18		77.95
SUPPLIES	377,158.81		489,680.00		306,445.96		62.58
PRINCIPAL AND INTEREST	1,900,379.64		1,913,480.00		1,913,467.98		100.00
CONTRACTUAL SERVICES	1,076,193.05		2,573,110.00		1,537,160.76		59.74
EQUIPMENT	52,189.85		104,700.00		35,049.61		33.48
INSURANCES	1,249,122.89		1,479,430.00		1,107,917.44		74.89
UTILITIES	334,530.66		343,280.00		250,352.54		72.93
OTHER EXPENDITURES	347,702.45		263,180.00		217,004.97		82.45
CAPITAL OUTLAY	80,489.73		31,300.00		0.00		0.00
<u>Total Expenditure:</u>	8,574,526.47		10,644,880.00		<u>8,043,630.98</u>		75.56
TRANSFERS OUT	2,505,798.75		2,845,910.00		2,679,936.80		94.17
<u>Total Other Uses Of Funds:</u>	2,505,798.75		2,845,910.00		<u>2,679,936.80</u>		94.17
TOTAL EXPENDITURES	11,080,325.22		13,490,790.00		10,723,567.78		79.49
TOTAL REVENUES - ALL FUNDS	11,601,646.16		12,874,130.00		11,383,615.58		88.42
TOTAL EXPENDITURES - ALL FUNDS	11,080,325.22		13,490,790.00		10,723,567.78		79.49
NET OF REVENUES & EXPENDITURES	521,320.94		(616,660.00)		(+) 660,047.80		107.04
BEG. FUND BALANCE - ALL FUNDS	4,866,097.73		5,387,418.67		5,387,418.67		
END FUND BALANCE - ALL FUNDS	5,387,418.67		4,770,758.67		6,047,466.47		

Change after 10 months

**Sum-1
 Operating and
 Bond Payments**

PERIOD ENDING 02/28/2019
 % Fiscal Year Completed: 83.29

Capital Improvements Fund

ACCOUNT DESCRIPTION	END BALANCE 04/30/2018		2018-19 AMENDED BUDGET		10 months YTD BALANCE 02/28/2019		% BDGT USED
	NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 80 - CAPITAL IMPROVEMENT FUND							
INTEREST		4,829.12		3,500.00		9,093.79	259.82
GRANTS		0.00		0.00		69,876.24	100.00
DONATIONS		222,777.67		216,300.00		105,411.44	48.73
<u>Total Revenue:</u>		227,606.79		219,800.00		<u>184,381.47</u>	83.89
TRANFERS IN		31,778.75		300,000.00		244,526.80	81.51
BOND SALES		710,000.00		710,000.00		738,065.00	103.95
<u>Total Other Sources Of Funds:</u>		741,778.75		1,010,000.00		<u>982,591.80</u>	97.29
TOTAL REVENUES		969,385.54		1,229,800.00		1,166,973.27	94.89
OTHER EXPENDITURES		0.00		0.00		0.00	0.00
CAPITAL OUTLAY		814,077.51		1,726,300.00		741,502.10	42.95
<u>Total Expenditure:</u>		814,077.51		1,726,300.00		<u>741,502.10</u>	42.95
TRANSFERS OUT		0.00		0.00		0.00	0.00
<u>Total Other Uses Of Funds:</u>		0.00		0.00		<u>0.00</u>	0.00
TOTAL EXPENDITURES		814,077.51		1,726,300.00		741,502.10	42.95
TOTAL REVENUES		969,385.54		1,229,800.00		1,166,973.27	94.89
TOTAL EXPENDITURES		814,077.51		1,726,300.00		741,502.10	42.95
NET OF REVENUES & EXPENDITURES		155,308.03		(496,500.00)	(+)	425,471.17	85.69
BEG. FUND BALANCE		1,569,015.43		1,724,323.46		1,724,323.46	
END FUND BALANCE		1,724,323.46		1,227,823.46		2,149,794.63	

Change after 10 months

**Sum-2
 Capital Projects**

All Funds District-Wide

ACCOUNT DESCRIPTION	END BALANCE 04/30/2018		2018-19 AMENDED BUDGET		10 months YTD BALANCE 02/28/2019		% BDGT USED
	NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
PROPERTY TAXES	6,637,911.01		6,878,220.00		6,792,069.47		98.75
INTEREST	61,905.26		63,240.00		60,834.29		96.20
SALES	9,201.57		21,060.00		28,518.08		135.41
FEES	1,178,856.63		1,233,610.00		931,137.19		75.48
GRANTS	108,120.72		105,140.00		183,526.37		174.55
INTERGOV REV	254,890.58		230,000.00		92,852.16		40.37
DONATIONS	1,104,347.18		2,016,750.00		1,043,649.49		51.75
<u>Total Revenue:</u>	9,355,232.95		10,548,020.00		<u>9,132,587.05</u>		86.58
TRANFERS IN	2,505,798.75		2,845,910.00		2,679,936.80		94.17
BOND SALES	710,000.00		710,000.00		738,065.00		103.95
<u>Total Other Sources Of Funds:</u>	3,215,798.75		3,555,910.00		<u>3,418,001.80</u>		96.12
TOTAL REVENUES	12,571,031.70		14,103,930.00		12,550,588.85		88.99
SALARIES - FULL TIME	2,252,773.98		2,384,850.00		1,848,483.54		77.51
SALARIES - PART TIME	903,985.41		1,061,870.00		827,748.18		77.95
SUPPLIES	377,158.81		489,680.00		306,445.96		62.58
PRINCIPAL AND INTEREST	1,900,379.64		1,913,480.00		1,913,467.98		100.00
CONTRACTUAL SERVICES	1,076,193.05		2,573,110.00		1,537,160.76		59.74
EQUIPMENT	52,189.85		104,700.00		35,049.61		33.48
INSURANCES	1,249,122.89		1,479,430.00		1,107,917.44		74.89
UTILITIES	334,530.66		343,280.00		250,352.54		72.93
OTHER EXPENDITURES	347,702.45		263,180.00		217,004.97		82.45
CAPITAL OUTLAY	894,567.24		1,757,600.00		741,502.10		42.19
<u>Total Expenditure:</u>	9,388,603.98		12,371,180.00		<u>8,785,133.08</u>		71.01
TRANSFERS OUT	2,505,798.75		2,845,910.00		2,679,936.80		94.17
<u>Total Other Uses Of Funds:</u>	2,505,798.75		2,845,910.00		2,679,936.80		94.17
TOTAL EXPENDITURES	11,894,402.73		15,217,090.00		11,465,069.88		75.34
TOTAL REVENUES - ALL FUNDS	12,571,031.70		14,103,930.00		12,550,588.85		88.99
TOTAL EXPENDITURES - ALL FUNDS	11,894,402.73		15,217,090.00		11,465,069.88		75.34
NET OF REVENUES & EXPENDITURES	676,628.97		(1,113,160.00)		(+) 1,085,518.97		97.52
BEG. FUND BALANCE - ALL FUNDS	6,435,113.16		7,111,742.13		7,111,742.13		
END FUND BALANCE - ALL FUNDS	7,111,742.13		5,998,582.13		<u>8,197,261.10</u>		

Change after 10 months

**Sum-3
 All Funds
 District-Wide**

General Fund

ACCOUNT DESCRIPTION	END BALANCE 04/30/2018		2018-19 AMENDED BUDGET		10 months YTD BALANCE 02/28/2019		% BDGT USED
	NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 01 - GENERAL FUND							
PROPERTY TAXES	1,919,020.08		1,964,400.00		1,939,815.02		98.75
INTEREST	41,157.86		40,000.00		33,134.29		82.84
SALES	37.58		0.00		42.53		100.00
FEES	28,529.61		28,600.00		22,137.64		77.40
GRANTS	10,219.00		5,540.00		6,038.00		108.99
INTERGOV REV	110,022.00		110,000.00		0.00		0.00
DONATIONS	48,238.38		39,200.00		40,592.94		103.55
<u>Total Revenue:</u>	2,157,224.51		2,187,740.00		<u>2,041,760.42</u>		93.33
TRANFERS IN	1,380,000.00		1,450,500.00		1,401,500.00		96.62
<u>Total Other Sources Of Funds:</u>	1,380,000.00		1,450,500.00		<u>1,401,500.00</u>		96.62
TOTAL REVENUES	3,537,224.51		3,638,240.00		3,443,260.42		94.64
SALARIES - FULL TIME	1,281,337.87		1,348,820.00		1,064,378.14		78.91
SALARIES - PART TIME	83,710.02		145,250.00		71,552.11		49.26
SUPPLIES	147,429.75		225,505.00		124,129.94		55.05
CONTRACTUAL SERVICES	248,978.00		559,355.00		263,776.17		47.16
EQUIPMENT	19,139.28		45,400.00		21,708.54		47.82
INSURANCES	193,458.05		236,190.00		160,167.48		67.81
UTILITIES	117,717.32		129,920.00		77,495.43		59.65
OTHER EXPENDITURES	50,351.11		66,880.00		53,540.73		80.05
<u>Total Expenditure:</u>	2,142,121.40		2,757,320.00		<u>1,836,748.54</u>		66.61
TRANSFERS OUT	1,039,200.00		1,033,910.00		1,033,910.00		100.00
<u>Total Other Uses Of Funds:</u>	1,039,200.00		1,033,910.00		<u>1,033,910.00</u>		100.00
TOTAL EXPENDITURES	3,181,321.40		3,791,230.00		2,870,658.54		75.72
TOTAL REVENUES	3,537,224.51		3,638,240.00		3,443,260.42		94.64
TOTAL EXPENDITURES	3,181,321.40		3,791,230.00		2,870,658.54		75.72
NET OF REVENUES & EXPENDITURES	355,903.11		(152,990.00)		(+) 572,601.88		374.27
BEG. FUND BALANCE	2,075,512.00		2,431,415.11		2,431,415.11		
END FUND BALANCE	2,431,415.11		2,278,425.11		3,004,016.99		

Change after 10 mo.

General Fund

Recreation Fund

ACCOUNT DESCRIPTION	END BALANCE 04/30/2018		2018-19 AMENDED BUDGET		10 months YTD BALANCE 02/28/2019		% BDGT USED
	NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 05 - RECREATION FUND							
PROPERTY TAXES	2,028,545.60		2,076,660.00		2,050,525.88		98.74
INTEREST	4,154.29		4,000.00		4,031.04		100.78
SALES	9,152.99		21,000.00		28,443.05		135.44
FEES	867,187.83		913,030.00		688,210.79		75.38
GRANTS	1,700.00		1,600.00		5,200.00		325.00
DONATIONS	57,226.57		44,020.00		41,397.63		94.04
<u>Total Revenue:</u>	2,967,967.28		3,060,310.00		<u>2,817,808.39</u>		92.08
TRANFERS IN	6,418.34		17,000.00		0.00		0.00
<u>Total Other Sources Of Funds:</u>	6,418.34		17,000.00		<u>0.00</u>		0.00
TOTAL REVENUES	2,974,385.62		3,077,310.00		2,817,808.39		91.57
SALARIES - FULL TIME	616,406.91		656,540.00		507,299.23		77.27
SALARIES - PART TIME	520,631.70		576,820.00		493,289.70		85.52
SUPPLIES	155,983.02		170,865.00		127,533.66		74.64
CONTRACTUAL SERVICES	287,477.25		344,805.00		268,420.47		77.85
EQUIPMENT	15,636.34		17,800.00		4,521.45		25.40
INSURANCES	79,797.76		99,610.00		69,719.03		69.99
UTILITIES	90,715.29		86,220.00		75,213.17		87.23
OTHER EXPENDITURES	175,318.65		179,890.00		117,361.15		65.24
<u>Total Expenditure:</u>	1,941,966.92		2,132,550.00		<u>1,663,357.86</u>		78.00
TRANSFERS OUT	959,440.00		956,000.00		920,000.00		96.23
<u>Total Other Uses Of Funds:</u>	959,440.00		956,000.00		<u>920,000.00</u>		96.23
TOTAL EXPENDITURES	2,901,406.92		3,088,550.00		2,583,357.86		83.64
TOTAL REVENUES	2,974,385.62		3,077,310.00		2,817,808.39		91.57
TOTAL EXPENDITURES	2,901,406.92		3,088,550.00		2,583,357.86		83.64
NET OF REVENUES & EXPENDITURES	72,978.70		(11,240.00)		(+) 234,450.53		2,085.86
BEG. FUND BALANCE	521,518.54		594,497.24		594,497.24		
END FUND BALANCE	594,497.24		583,257.24		828,947.77		

Change after 10 mo.

Recreation Fund

Museum Fund

ACCOUNT DESCRIPTION	END BALANCE 04/30/2018		2018-19 AMENDED BUDGET		10 months YTD BALANCE 02/28/2019		% BDGT USED
	NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 09 - MUSEUM FUND							
PROPERTY TAXES	728,178.85		841,890.00		831,349.29		98.75
INTEREST	2,411.27		1,400.00		1,088.21		77.73
SALES	0.00		30.00		5.50		18.33
FEES	118,627.56		110,420.00		106,219.73		96.20
GRANTS	700.00		0.00		500.00		100.00
DONATIONS	12,084.23		22,370.00		6,502.05		29.07
<u>Total Revenue:</u>	862,001.91		976,110.00		<u>945,664.78</u>		96.88
TRANFERS IN	2,151.66		5,000.00		0.00		0.00
<u>Total Other Sources Of Funds:</u>	2,151.66		5,000.00		<u>0.00</u>		0.00
TOTAL REVENUES	864,153.57		981,110.00		945,664.78		96.39
SALARIES - FULL TIME	247,702.87		268,020.00		202,076.22		75.40
SALARIES - PART TIME	106,310.06		138,450.00		106,990.03		77.28
SUPPLIES	25,824.20		30,460.00		15,838.05		52.00
CONTRACTUAL SERVICES	52,568.61		79,520.00		39,657.47		49.87
EQUIPMENT	7,109.25		41,000.00		5,949.68		14.51
INSURANCES	36,791.09		35,900.00		26,304.59		73.27
UTILITIES	17,679.50		18,100.00		13,272.84		73.33
OTHER EXPENDITURES	7,773.94		11,510.00		6,180.54		53.70
<u>Total Expenditure:</u>	501,759.52		622,960.00		<u>416,269.42</u>		66.82
TRANSFERS OUT	320,000.00		390,000.00		390,000.00		100.00
<u>Total Other Uses Of Funds:</u>	320,000.00		390,000.00		<u>390,000.00</u>		100.00
TOTAL EXPENDITURES	821,759.52		1,012,960.00		806,269.42		79.60
TOTAL REVENUES	864,153.57		981,110.00		945,664.78		96.39
TOTAL EXPENDITURES	821,759.52		1,012,960.00		806,269.42		79.60
NET OF REVENUES & EXPENDITURES	42,394.05		(31,850.00)		(+) 139,395.36		437.66
BEG. FUND BALANCE	298,793.16		341,187.21		341,187.21		
END FUND BALANCE	341,187.21		309,337.21		480,582.57		

Change after 10 mo.

Museum Fund

Urbana Indoor Aquatic Center Fund

ACCOUNT DESCRIPTION	END BALANCE 04/30/2018		2018-19 AMENDED BUDGET		10 months YTD BALANCE 02/28/2019		% BDGT USED
	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 16 - URBANA INDOOR AQUATICS CENTER FUND							
INTEREST		0.00		0.00		0.00	0.00
SALES		11.00		30.00		27.00	90.00
FEES	158,211.63		174,810.00		111,269.03		63.65
GRANTS		250.00		0.00		10,363.51	100.00
DONATIONS	566,011.73		1,156,410.00		735,126.42		63.57
<u>Total Revenue:</u>	724,484.36		1,331,250.00		<u>856,785.96</u>		64.36
TRANFERS IN		6,810.00		3,500.00		0.00	0.00
<u>Total Other Sources Of Funds:</u>	6,810.00		3,500.00		<u>0.00</u>		0.00
TOTAL REVENUES	731,294.36		1,334,750.00		856,785.96		64.19
SALARIES - FULL TIME	105,929.26		106,410.00		73,546.29		69.12
SALARIES - PART TIME	193,279.63		199,650.00		155,916.34		78.09
SUPPLIES	47,091.75		51,740.00		36,115.32		69.80
CONTRACTUAL SERVICES	183,059.92		784,380.00		654,781.35		83.48
EQUIPMENT	10,304.98		500.00		2,869.94		573.99
INSURANCES	80,932.16		79,130.00		47,404.19		59.91
UTILITIES	108,418.55		109,040.00		84,371.10		77.38
OTHER EXPENDITURES	2,278.11		3,900.00		2,346.48		60.17
<u>Total Expenditure:</u>	731,294.36		1,334,750.00		<u>1,057,351.01</u>		79.22
TOTAL EXPENDITURES	731,294.36		1,334,750.00		1,057,351.01		79.22
TOTAL REVENUES	731,294.36		1,334,750.00		856,785.96		64.19
TOTAL EXPENDITURES	731,294.36		1,334,750.00		1,057,351.01		79.22
NET OF REVENUES & EXPENDITURES	0.00		0.00		(-) (200,565.05)		100.00
BEG. FUND BALANCE	5.10		5.10		5.10		
END FUND BALANCE	5.10		5.10		(200,559.95)		

Change after 10 mo.



Urbana Park District
Treasurer's Report at February 28, 2019

Printed on 3/7/2019

Fund	Cash on Hand	Chase Cking	Busey Savings*, Chase Svngs* (operations)	Busey With* Chase Svngs* Commerce CD* Busey CD*	Illinois Funds*	Park Pool*	Due(To)/From Other Funds	Fund Total
01 General	100.00	331,963.38	543,355.02	1,499,264.84	857,965.97	926,129.66	7,431.17	4,166,210.04
05 Recreation	400.00	305,042.98	104,373.04	256,185.41	301,228.25	11.57	0.00	967,241.25
09 Museum	100.00	186,102.29	102,918.21	191,099.48	0.00	11.57	0.00	480,231.55
16 Urbana Indoor Pool	200.00	68,718.20	0.00	0.00	0.00	0.00	0.00	68,918.20
20 IMRF	0.00	71,943.29	60,497.87	50,896.49	20,081.87	50,044.04	0.00	253,463.56
21 Audit	0.00	7,830.11	3,080.76	10,084.96	0.00	0.00	0.00	20,995.83
22 Liability	0.00	75,590.45	59,594.45	906.45	100,409.42	1.57	0.00	236,502.34
23 Social Security	0.00	79,183.00	2,917.85	125,798.06	0.00	11.57	0.00	207,910.48
30 Special Recreation	0.00	185.53	3.48	0.00	0.00	0.00	0.00	189.01
32 Police	0.00	14.59	1,365.26	50,048.66	10,040.93	11.57	0.00	61,481.01
43 Park House	0.00	14,005.89	0.00	0.00	0.00	10.02	0.00	14,015.91
50 Scholarship Fund	0.00	6,862.34	0.00	0.00	0.00	0.00	0.00	6,862.34
51 Meadowbrook Park	0.00	22,242.45	63.86	0.00	0.00	0.00	0.00	22,306.31
52 English Trust	0.00	21,787.42	0.00	465,840.01	0.00	0.00	0.00	487,627.43
53 Hall Sculpture Fund	0.00	489.45	3,451.01	0.00	0.00	0.00	0.00	3,940.46
60 Replacement Tax	0.00	117.40	1,481.19	0.00	29,541.32	0.00	0.00	31,139.91
61 Working Cash	0.00	300.43	125,090.73	0.00	0.00	0.00	0.00	125,391.16
70 Bond P & I	0.00	53,293.19	22,061.62	2,731.26	50,204.69	0.00	0.00	128,290.76
80 Capital Improvement	0.00	263,796.31	635,870.79	246,000.00	1,004,094.17	33.36	0.00	2,149,794.63
81 Land Acquisition	0.00	27,131.29	4,093.45	0.00	0.00	0.00	0.00	31,224.74
82 CL Pool Renewal	0.00	49,705.90	950.54	75,000.00	0.00	0.00	0.00	125,656.44
83 Perkins Road	0.00	4,601.65	255,249.24	0.00	70,286.55	0.00	0.00	330,137.44
91 Payroll	0.00	11,396.62	0.00	0.00	0.00	0.00	(6,431.17)	4,965.45
92 Interim	0.00	1,000.00	0.00	0.00	0.00	0.00	(1,000.00)	0.00
Total	800.00	1,603,304.16	1,926,418.37	2,973,855.62	2,443,853.17	976,264.93	0.00	9,924,496.25

*Interest bearing savings, money market, certificates of deposit or managed accounts
Investments with Busey Wealth Management are listed at cost with values as of 2/28/19



**Urbana Park District
Investments by Institution at February 28, 2019**

Printed on 3/7/2019

			<u>Gross</u>	<u>Fees</u>
Busey Bank	Savings Account**	249,917.89	0.18%	
Chase Savings-Operations	Collateralized Savings **	1,676,500.48	0.28%	
Busey Wlth Mgmt-(English Pool)	Investment Fund *	465,840.01	2.72%	0.40%
Illinois Funds	Investment Pool **	2,443,853.17	2.44%	
Park Pool-Money Mkt.	Money Market**	264.93	2.32%	
Park Pool CD's	Four 1-Year CD's	976,000.00	2.21%	0.15%
Busey Investment Services CD's	Four CD's	750,000.00	2.10%	
	Range from 3 to 9 months, interest rates from 2.00% to 2.20%			
Commerce Bank CD's	Eight CD's	652,116.95	2.29%	
	Range from 6 to 36 months, interest rates from 2.15% to 2.45%			

Set Aside Reserves for Hospitals

Presence Hosp,Chase Savings	Collateralized Savings **	20,015.61	0.28%
Presence Hosp,Commerce Bank CDs	Eight CD's	1,085,883.05	2.29%
	Subtotal Reserves for Hospitals	<u>1,105,898.66</u>	

Grand Total Investments 8,320,392.09

* Busey Wlth Management investments are 2/28/19 ending balances shown at cost. Interest for February is included.

** Does not include February interest Busey Savings and Park Pool. Includes February interest Chase Savings and Illinois Funds.



**Urbana Park District
Interfund Loans at February 28, 2019**

Fund	Amount	Due to	Due from	Reason
General	6,431.17		Payroll	Balance
7,431.17	1,000.00		Interim	Balance
Payroll	(6,431.17)	General		Balance
Interim	(1,000.00)	General		Balance



**Urbana Park District
Disbursements in February 2019**

Fund	To	For	Amount
General	Payroll	Payroll 2/1/19	52,553.49
	Payroll	Payroll 2/15/19	49,535.18
	Vendor	Vendor Payments	62,104.32
Recreation	Payroll	Payroll 2/1/19	31,793.84
	Payroll	Payroll 2/15/19	33,033.55
	Vendor	Vendor Payments	32,477.74
Museum	Payroll	Payroll 2/1/19	11,712.57
	Payroll	Payroll 2/15/19	11,970.82
	Vendor	Vendor Payments	10,039.00
Indoor Pool	Payroll	Payroll 2/1/19	11,583.31
	Payroll	Payroll 2/15/19	10,058.68
	Vendor	Vendor Payments	43,860.80
IMRF	Vendor	Feb IMRF Contributions (less PR deductions)	18,980.54
Liability	Vendor	Vendor Payments	16,598.34
Social Security	Payroll	Payroll 2/1, Employer portion	8,058.00
	Payroll	Payroll 2/15, Employer portion	7,816.96
Park House	Payroll	Payroll	74.99
Capital Improvement	Vendor	Vendor Payments	48,448.70
Total all disbursements			<u><u>460,700.83</u></u>

CAPITAL BUDGET 2019

80-19

	Feb. 12, 2019 Approved Revision #1 Budget 2019	<u>02/28/19</u>	<u>YTD Total</u>	<u>Probable Committed</u>	(Over) or Under budget
REVENUES					
GO Bond Sales - Dec 2018	738,065	738,065	738,065	738,065	0
Tributes & Donations	12,000		0	12,000	12,000
CUSR UPD ADA Capital Fund (FY 2018-2019)	65,000		0	65,000	65,000
Donations-Showmobile (UPF)	50,000		0	50,000	50,000
Total Revenues	865,065	738,065	738,065	865,065	127,000

EXPENDITURES FOR CAPITAL PROJECTS

<u>Improvements to Parks</u>					
Tributes & Donations	12,000		0	12,000	12,000
Cost of Issue	10,700		0	10,700	10,700
Emerald Ash Borer and Hazard Tree Work	10,000	2,113	2,113	10,000	7,888
Construction Crew Projects	10,000		0	10,000	10,000
Technology	20,000		0	20,000	20,000
Operations Small Equipment	5,000		0	5,000	5,000
Recreation Small Equipment	5,000		0	5,000	5,000
UPD Mechanical Replacement Schedule	10,000		0	10,000	10,000
Trails Projects	40,000	2,400	2,400	40,000	37,600
Hardscapes & Fencing (CLP)	40,000		0	40,000	40,000
UIAC - UPD Share of Capital Expenses	20,000		0	20,000	20,000
PRC Playground	85,000		0	85,000	85,000
King Pavilion Painting	16,000		0	16,000	16,000
UPD ADA Capital Projects - Park Improvements/Transition	65,000		0	65,000	65,000
Meadowbrook Park House Repairs	61,000		0	61,000	61,000
Subtotal	409,700	4,513	4,513	409,700	
<u>Equipment</u>					
Showmobile	0		0	0	0
Contingency for Vehicle and Equipment Replacement	100,000		0	100,000	100,000
Subtotal	100,000	0	0	100,000	
<u>Crystal Lake Park Improvements</u>					
CLP Improvements fr Bonds	0		0	0	0
CLP Improvements fr Grants	0		0	0	0
CLP Improvements fr Donations/Contributions	0		0	0	0
Subtotal	0	0	0	0	
<u>Contingency (remainder not listed below)</u>					
	355,365		0	355,365	355,365
	0		0	0	0
Subtotal	355,365	0	0	355,365	
Total Expenditures	865,065	4,513	4,513	865,065	860,553

CAPITAL BUDGET 2018

910-2

	Nov. 13, 2018 Approved Revision #2 Budget 2018	Year Ended 04/30/18	02/28/19	YTD Total	Probable Committed	(Over) or Under budget
REVENUES						
GO Bond Sales - Dec 2017	710,000	710,000		710,000	710,000	0
Transfer from English Fund (UPD Share, UIAC PoolPak)	300,000	31,779	244,527 *	276,306	300,000	23,694
Transfer from General Fund (103 Grossbach Purch)	89,000			0	89,000	89,000
Tributes & Donations	12,000	1,100	7,688	8,788	12,000	3,212
Donations-AMBUCS Berns Tribute	7,077	7,077		7,077	7,077	0
Donations-AMBUCS Berns Tribute (UPF)	0		100	100	100	0
Auction of 2-Ton Dump Truck	2,500		4,489	4,489	4,489	0
CUSR UPD ADA Capital Fund (FY 2018-2019)	65,000			0	65,000	65,000
CUSR UPD ADA Special Distribution (fr Reserves)	45,000			0	45,000	45,000
IDOT Contrib. -303 W University Ave Easements	81,700		81,700 *	81,700	81,700	0
Donations-Meadowbrook Gateway (UPF)	50,000			0	50,000	50,000
Donations-Weaver KRT Trailhead (UPF)	36,000	36,000		36,000	36,000	0
Donations-Weaver KRT Trailhead	100		100	100	100	0
Donations-Lohmann Disc Golf	1,000		1,000	1,000	1,000	0
Donations-Lohmann Cricket Pitch	2,600		2,600	2,600	2,600	0
Total Revenues	1,401,977	785,955	342,204	1,128,160	1,404,066	275,906
EXPENDITURES FOR CAPITAL PROJECTS						
Improvements to Parks						
Tributes & Donations	12,000	453	2,870 *	3,323	12,000	8,677
Cost of Issue	9,800	9,800		9,800	9,800	0
Emerald Ash Borer and Hazard Tree Work	10,000		10,000	10,000	10,000	0
Construction Crew Projects	10,000			0	10,000	10,000
Technology	10,000			0	10,000	10,000
Operations Small Equipment	5,000		1,740	1,740	5,000	3,260
Recreation Small Equipment	5,000	504		504	5,000	4,496
UPD Mechanical Replacement Schedule	10,000			0	10,000	10,000
Trails Projects	58,200			0	58,200	58,200
Hardscapes & Fencing (King Park Basketball)	50,000	7,188	36,907	44,095	50,000	5,905
UIAC UPD Share of Capital Expenses	20,000			0	20,000	20,000
UIAC UPD Share PoolPak Replacement, fr English Fund	300,000	31,779	244,527 *	276,306	300,000	23,694
MBK Bridge Painting	10,555		10,555	10,555	10,555	0
MBK Gateway, fr Donations	50,000	5,850		5,850	50,000	44,150
PRC Improvements - Siding	0			0	0	0
PRC Improvements - Landscaping	10,000	1,826	4,140	5,966	10,000	4,034
UPD ADA Capital Projects - Park Improvements/Transition	10,000			0	10,000	10,000
UPD ADA Capital Projects - PRC James Room	55,000		5,969	5,969	55,000	49,031
UPD ADA Special Dist - PRC James Room (fr Reserves)	45,000			0	45,000	45,000
AMBUCS Improvements fr Donations (Berns Tribute)	7,077			0	7,177	7,177
Weaver-KRT Trailhead Project fr Donations	36,100		30,176 *	30,176	36,100	5,924
Lohmann Disc Golf fr Donations	1,000		1,000	1,000	1,000	0
Lohmann Cricket Pitch fr Donations	2,600		2,468	2,468	2,600	132
Victory Park-103 Grossbach Dr Purchase & Demo	89,000		68,070	68,070	89,000	20,930
Subtotal	816,332	57,399	418,422	475,821	816,432	
Equipment						
1-ton Dump Truck	0			0	46,165	46,165
72" Mower	30,975		30,975	30,975	30,975	0
Showmobile - Add'l	0			0	1,367	1,367
Contingency for Vehicle and Equipment Replacement	44,025			0	0	0
Subtotal	75,000	0	30,975	30,975	78,507	
Crystal Lake Park Improvements						
CLP Improvements fr Bonds	98,072			0	93,293	93,293
Water Quality	19,072	6,058	17,793	23,851	23,851	0
CLP Improvements fr Grants	0			0	0	0
CLP Improvements fr Donations/Contributions	0			0	0	0
Subtotal	117,144	6,058	17,793	23,851	117,144	
Contingency (remainder not listed below)						
Leal Park Path	368,651			0	363,571	363,571
	24,850		28,412	28,412	28,412	0
Subtotal	393,501	0	28,412	28,412	391,983	
Total Expenditures	1,401,977	63,457	495,602	559,059	1,404,066	845,007

CAPITAL BUDGET 2017
910-9

	Apr. 10, 2018 Approved Revision #4 Budget 2017	Year Ended <u>04/30/17</u>	Year Ended <u>04/30/18</u>	<u>02/28/19</u>	YTD Total	Probable Committed	(Over) or Under budget
REVENUES							
GO Bond Sales - Dec 2016	710,000	710,000			710,000	710,000	0
Tributes & Donations	10,620	2,900	7,720		10,620	10,620	0
Donation, Sunnycrest Tot Lot Playground Equip	2,300		2,300		2,300	2,300	0
Donations-Urbana Parks Fdn (Kimpel 4 of 4)	5,600		5,600		5,600	5,600	0
CUSR UPD ADA Capital Fund (FY 2017-2018)	62,553		4,824	1,190	6,014	62,553	56,539
Grants-ITEP CLP Park Street Path	426,600			69,876	69,876	426,600	356,724
Donations-CLP Restoration	275	275			275	275	0
Donations-CLP Park Street Path (Carle)	107,000				0	107,400	107,400
Donations-CLP Seditment Basin City of Urbana Contrib.	200,000		90,766		90,766	200,000	109,234
Donations-AMBUCS Improvements	10,000		4,163		4,163	4,163	0
KRT Connectivity Study IGA-City of Urb Contrib.	6,166			6,166	6,166	6,166	0
KRT Connectivity Study IGA-CCFPD Contrib.	3,500		3,122	378	3,500	3,500	0
Misc-Scottswood Drainage District Refund	44,790	44,790			44,790	44,790	0
Auction of Skidsteer	25,250		25,250		25,250	25,250	0
Total Revenues	1,614,654	757,965	143,745	77,610	979,320	1,609,217	629,897
EXPENDITURES FOR CAPITAL PROJECTS							
<u>Improvements to Parks</u>							
UPD ADA Capital Projects - Park Improvements/Transition	62,553		4,824	40,745 *	45,569	62,553	16,984
Tributes & Donations	10,620	85	7,397	3,138	10,620	10,620	(0)
Cost of Issue	8,500	8,500			8,500	8,500	0
Emerald Ash Borer and Hazard Tree Work	15,000		12,705	2,295	15,000	15,000	0
Construction Crew Projects	20,000			2,012 *	2,012	20,000	17,988
Technology	20,000			5,939	5,939	20,000	14,061
Operations Small Equipment	10,000		3,592	6,105	9,697	10,000	303
Recreation Small Equipment	10,000	4,206	888	1,005 *	6,099	10,000	3,901
Trails Projects (CLP / ITEP Overage)	40,000			250	250	40,000	39,750
UPD Mechanical Replacement Schedule	10,000		8,000		8,000	10,000	2,000
Hardscapes & Fencing (Larson Tennis Court)	40,000		40,000		40,000	40,000	0
UIAC - UPD Share of Capital Expenses	40,000		8,838		8,838	40,000	31,162
Planning Studies & Initiatives (KRT Traffic Study)	25,000		16,497	8,503	25,000	25,000	0
CLP Demolition of 901 N. Broadway	62,609	8,738	53,870		62,608	62,609	1
Crystal Lake Park Improvements fr. Donations	275				0	275	275
CLP Reforestation-Parks Fdn Donation (Kimpel 3 of 4)	5,600	1,721	3,279	90	5,090	5,600	510
CLP Park Street Path ITEP fr Grant Funds	426,600		69,876	14,871	84,747	426,600	341,853
CLP Park Street Path ITEP fr Contributions (Carle)	107,000		17,469	3,718	21,187	107,400	86,213
CLP Sediment Basin-fr City of Urbana Contrib.	200,000	100,851	23,552	(1,034) *	123,370	200,000	76,630
AMBUCS Improvements fr Donations	10,000		2,000	2,163	4,163	4,163	0
Sunnycrest Tot Lot Playground Equip fr Donations	2,300		2,300		2,300	2,300	0
Subtotal	1,126,057	124,101	275,088	89,799	488,989	1,120,620	
<u>Equipment</u>							
2017 Toyota Prius M-21	22,756	22,857	(101)		22,756	22,756	0
Bobcat Compact Track Loader	8,575	8,575			8,575	8,575	0
Bobcat Tilt Trailer	8,303	8,303			8,303	8,303	0
Avant Lift	35,176		35,176		35,176	35,176	0
2 x 72" John Deere Mowers	56,428		56,428		56,428	56,428	0
2017 Dodge Ram 1500 M-13	22,539		22,539		22,539	22,539	0
M-13 Toolbox	780		780		780	780	0
Vehicle Decals	57		57		57	57	0
Snowplow attachment	1,694		1,694		1,694	1,694	0
M-13 Radio	938		938		938	938	0
Contingency for Vehicle and Equipment Replacement	0				0	0	0
Subtotal	157,247	39,735	117,512	0	157,247	157,247	
<u>Contingency (remainder not listed below)</u>							
Larson Tennis Court-add'l	23,500		23,500		23,500	23,500	(0)
CLP Rain Garden Improvements-Bioswale Add'l	2,153		2,153		2,153	2,153	0
Dog Park concrete driveway approach	2,280		2,280		2,280	2,280	0
Kerr precast concrete panels caulking	5,358		5,358		5,358	5,358	0
Binkerd Asbestos, Demolition, Seeding, Well Sealing	32,121		32,121	1,500	33,621	33,621	(0)
CLPFAC/APNC Parkinglot sealing	19,050		19,050		19,050	19,050	0
Crystal Lake Improvements	150,000		23,756	19,827 *	43,583	150,000	106,417
APNC Bioswale Project - Add'l	0		636	1,794	2,430	2,430	0
Subtotal	331,350	0	108,854	23,121	131,975	331,350	0
Total Expenditures	1,614,654	163,836	501,454	112,920	778,211	1,609,217	831,006

CAPITAL BUDGET 2016
910-8

	Nov. 13, 2018 Approved Revision #5 Budget 2016	Year Ended 04/30/16	Year Ended 04/30/17	Year Ended 04/30/18	02/28/19	YTD Total	Probable Committed	(Over) or Under budget
REVENUES								
Transfer from General Fund	500,000		500,000			500,000	500,000	0
GO Bond Sales - Dec 2015	710,000	710,000				710,000	710,000	0
Donations, Memorials, Special Requests	23,691	8,600	10,675	4,416		23,691	23,691	0
Donations, Urbana Parks Fdn (Kimpel 3 of 4)	5,000	0	5,000			5,000	5,000	0
Donation, Phillips Recreation Center (Houston)	35,050	0	35,050			35,050	35,050	(0)
CUSR UPD ADA Capital Fund (FY 2016-2017)	56,666	2,500	47,348	6,818		56,666	56,666	0
Auction of Wide Area Mower	13,755	0	13,755			13,755	13,755	0
Total Revenues	1,344,162	721,100	611,828	11,233	0	1,344,162	1,344,162	0
EXPENDITURES FOR CAPITAL PROJECTS								
<u>Improvements to Parks</u>								
UPD ADA Capital Projects - Park Improvements/Transition	56,666	10,347	44,678	1,641		56,666	56,666	0
Memorials & Special Requests	23,691		17,587	1,423	4,681	23,691	23,691	0
Cost of Issue	8,100	7,750	350			8,100	8,100	0
Scottswood Drainage Assessment Payment #15 of 15	0					0	0	0
Emerald Ash Borer and Hazard Tree Work	15,000		9,690	5,310		15,000	15,000	0
Construction Crew Projects	20,000		4,090	6,008	9,903	20,000	20,000	0
Technology	20,000		9,245	10,200	555	20,000	20,000	0
Operations Small Equipment	10,000		6,321	3,679		10,000	10,000	(0)
Recreation Small Equipment	10,000	5,245	4,755			10,000	10,000	0
Crystal Lake Park Improvements fr. Bonds	23,925	1,545	9,005	13,375		23,925	23,925	0
Crystal Lake Park Improvements fr. General Fund Trans	500,000				6,189 *	6,189	500,000	493,811
CLP Lake Sediment Basin	50,000		50,000			50,000	50,000	0
CLP Reforestation-Parks Fdn Donation (Kimpel 3 of 4)	5,000		2,159	2,841		5,000	5,000	0
Trails Projects (CLP/Overage for ITEP)	21,800	300	21,500			21,800	21,800	0
MBK Hickman Wildflower Walk	15,000	14,985	15			15,000	15,000	0
UPD Mechanical Replacement Schedule	10,000		5,659	4,341		10,000	10,000	0
CLP Road Repairs	15,000		15,000			15,000	15,000	0
CLP Nature Playscape	10,000		10,000			10,000	10,000	0
Brookens Gym Floor	0					0	0	0
Hardscapes (Larson Tennis Court)	40,000		13,189	26,811		40,000	40,000	0
UIAC - UPD Share of Capital Expenses	40,000		21,207	18,793		40,000	40,000	0
Phillips Recreation Center Improvements	10,000		10,000			10,000	10,000	0
Phillips Recreation Center Improvements fr. Donations	35,050		35,050			35,050	35,050	0
Subtotal	939,232	40,172	289,500	94,421	21,327	445,420	939,232	
<u>Vehicles and Equipment</u>								
M-18	25,538	25,102	437			25,538	25,538	(0)
Wide Area Mower	55,420	55,420				55,420	55,420	(0)
M-42 Tool Box	622		622			622	622	0
Bobcat Compact Track Loader	82,175		82,175			82,175	82,175	0
Subtotal	163,755	80,522	83,234	0	0	163,756	163,755	
<u>Contingency (remainder not listed below)</u>								
	0					0	0	0
Blair Baseball Backstop Fencing	12,460	3,870	8,590			12,460	12,460	0
Leal Gazebo/PRC Roof Design Services	4,750		4,750			4,750	4,750	0
Leal Gazebo Roof Construction	36,100		30,400	5,700		36,100	36,100	0
Phillips Recreation Center Improvements-add'l	837		837			837	837	0
CLP Lake Sediment Basin-add'l	46,810		34,232	12,578		46,810	46,810	(0)
Crystal Lake Improvements	4,875			4,875		4,875	4,875	0
Phillips Recreation Center Siding	79,608			29,706	49,902	79,608	79,608	(0)
King Park Bankshot Basketball	29,523			300	29,223	29,523	29,523	0
Meadowbrook Bridge Painting - Additional	13,265				13,265	13,265	13,265	0
Phillips Recreation Center James Room - Additional	12,947				12,948	12,948	12,947	(1)
Subtotal	241,175	3,870	78,809	53,159	105,338	241,176	241,175	
Total Expenditures	1,344,162	124,564	451,543	147,579	126,665	850,351	1,344,162	493,811



REMINDERS:

- **March 26, 2019 UPDAC Meeting (at Brookens) @ 7:00 pm**
 - Wellness
- **April 2, 2019 Study Session (Kerr) @ 6:30 pm**
 - UPD 2019-2020 Goals
- **April 9, 2019 Regular Board Meeting (Kerr) @ 7:00 pm**
 - Authorize wage, salary, and merit actions for FY19-20 budget
 - Accept preliminary budget for FY19-20
 - Revise current year capital projects budget as needed
 - Approve ordinance adjusting the combined budget and appropriation ordinance as needed to balance funds
 - Approve resolution designating committed ending fund balances
- **April 23, 2019 – UPDAC Meeting (TBD) @ 7:00 pm**
 - Strategic Plan OR Community Coalition updates

For Your Calendar:

DATE	DAY(S)	TIME	ACTIVITY	LOCATION
March 9	Sat	1:00 – 4:00 pm	Big Grove Story Telling Festival	APNC
March 14	Thurs	5:30 pm	Urbana Parks Foundation Annual Dinner	Urbana Country Club
April 6	Sat	12:00 – 3:00 pm	Boneyard Arts Festival Art Show at the MIC	Meadowbrook Interpretive Center
April 20	Sat	10:00 am – 12:00 pm	Egg Hunt with a Splash!	Urbana Indoor Aquatic Center
April 26	Fri	8:30 – 11:30 am	Arbor Day Celebration	Yankee Ridge
April 30	Daily	PRC and UIAC open hours	Pool Pass SALE – See Page 34 of the Jan-April Program Guide	PRC & UIAC
May 3	Fri	4:30 – 7:00 PM	Urbana Park District Sculpture Program – honoring Robin Hall	Meadowbrook Interpretive Center
May 17	Fri	6:00 – 9:00 PM	Barn Bash – UPF fundraiser	Hudson Farm in Urbana

Memo

To: Urbana Park District Board of Commissioners

From: Leslie Radice, Aquatics Manager

CC: Tim Bartlett, Executive Director
Corky Emberson, Superintendent of Recreation

Date: March 12, 2019

Re: Aquatics Program

1. Aquatics Present

The changes made to the aquatics department within the last decade have been amazing. Not only has an outdoor facility been built and began operation, but the programs have increased and provided more opportunities for the community. The aquatics department is determined to keep this going. Currently, the aquatics department employs an Aquatics Manager and an Aquatics Specialist as full-time employees, and up to 150 part-time employees.

During the past few years, the aquatics department has lost key staff members. There were three part-time staffers who left for full time careers, which equaled approximately 30 years of experience lost. With 150 part time staffers, training and managing can be stressful and difficult. Coaching and mentoring are a huge part of the staffing program in aquatics. The aquatics department does not look at the staff as employees, but more as program participants. Staff helps them learn how to become efficient employees and grow to further their marketable skills.

The current programs offered through the Urbana Park District in aquatics are swim lessons, Nadiators summer swim team, egg hunt with a splash, teeny tiny beach party, community pool-ooza, and movies at the pool. These programs are doing well, but the department would like enhance what is currently offered.

2. Aquatics Future

The addition of an Aquatics Program Coordinator will help enhance the current programs offered and bring on new programs for our community. During the summer of 2019, an Aquatics Camp will be implemented, which will serve 32 more children per week who need care. There will also be Parents Nights Out, Mermaid Parties, and Holiday Camps for the participants during the school year. The aquatics department will continue to come up with new and invigorating programs and events to take place at our facilities

With the limited aquatic space and time available in Champaign County, Urbana will be where people look for all aquatic programming, expertise, and recreation. There is already a wonderful indoor aquatic facility which people term as “the hidden gem of Urbana.” This will help ensure the facility is no longer “hidden.” The Aquatics Manager will be reaching out to area businesses and organizations to inform them of the facilities and what the aquatics department can offer to them.

The addition of a Swim Pro will bring a year round swim team to the Urbana Indoor Aquatic Center. This will help build the swimming culture up in Urbana. The Nadiator swim team, which had 220 swimmers during the 2018 summer season, only has a few participants who currently swim year round with the Heat swim team. The swimmers, having the opportunity to do so through the Urbana Park District, will foster a healthy community who are focused on swimming.

The Swim Pro and Aquatics Program Coordinator will work together to create and foster a swim lesson program from infancy to adulthood. The swim lesson program will follow a path to competitive swimming. The Swim Pro will conduct trainings on the best and newest training techniques. The Aquatics Program Coordinator will use these trainings and knowledge to help provide the best possible swim lessons to all of our participants.

The Aquatics Specialist will be focusing on the increased safety and consistency of our staff, facilities, and patrons. This will allow the Aquatics Specialist to have more time to spend with lifeguards and Customer Service Representatives during certification classes, in service trainings, and one on one coaching's to maximize every employee's skills. The Aquatic Specialist will also be conducting all mandatory in service trainings, which will ensure that the utmost importance and consistency is placed on the areas that are needed.

There will be more of a full time presence in the facilities as a whole. A full time presence will be at the facilities during the week, weekends and evenings. This will help the overall operation and consistency of both facilities, staffing and aquatic programs. Professionalism will be raised and concerns will be addressed quicker.

The Aquatics Manager will focus on helping the development of employees, both part time and full time. This will help improve turnover rates, and the exposure of the facilities will help bring in more potential staff members. By having more staff members, overtime costs can be majorly decreased and the focus will be on more efficient operations. There will also be more of a presence from aquatics at various job fairs, health and wellness fairs, college courses, and high school classes to recruit possible employees.

With the addition staff members, there will be an increase in programming within the aquatics department. The increase in programming will significantly impact the revenue generated. There will be no additional tax dollars used in the aquatics department budgets due to the increased positions and programming. There is also more room to grow as staff begin to build the existing programs up, introduce new programming and hear from the participants about what else they would like to see. Patrons will have aquatics programming from infants, to teens, to adults. The Urbana Indoor Aquatic Center budget will benefit from the year round swim team as well, by providing more memberships for families who are on the team.

Programming

Existing Programs/Events to enhance	New Programming
<ul style="list-style-type: none">• Parent-Tot Swim Lessons• Preschool Swim Lessons• Group Swim Lessons• Nadiator Conditioning• Homeschool Swim Lessons• Adult Swim Lessons• Private Swim Lessons• Private Coaching Lessons• Nadiator Swim Team• Swim Clinic• Egg Hunt with a Splash• Teeny Tiny Beach Party• Community Pool-ooza• Movies at the pool• 4th of July fun day	<ul style="list-style-type: none">• Aquatics Camp• Diving Lessons• Parent's Night Out• Community CPR and First Aid Class• Jr. Lifeguard Program• Mermaid Splash Party• Holiday Camps• Stroke Clinics• Year Round Swim Team

Aquatic Staff

Aquatics Manager	<ul style="list-style-type: none"> • Supervision of staff • Employee development (FT and PT) • Policies and Procedures • Communications with patrons • Social Media • Radio/Television • Conference presentations • Job Fairs • Health and Wellness Fairs • Budget – UIAC, CLPFAC, Aquatics Program • Relationships/Partnerships • Assist where needed • UPD “big picture”
Aquatics Pro	<ul style="list-style-type: none"> • Year round swim team • Swim Lessons • Stroke Clinics • Nadiator Swim Team
Aquatics Program Coordinator	<ul style="list-style-type: none"> • Swim Lessons • Front Desk Cashiers/Customer Service • Aquatics Camp • Diving Program • Holiday Camps • Parents Nights Out • Community Pool-ooza • Movies at the pool • Mermaid Party • Egg Hunt with a Splash • Teeny Tiny Beach Party • CLPFAC special event days
Aquatics Specialist	<ul style="list-style-type: none"> • Lifeguards • Customer Service Representatives • In-service trainings • Internal Audits • Lifeguard Courses • Lifeguard Instructor Courses • Rentals • Billings • Deposits • Money Audits • Community CPR/First Aid Classes • Jr. Lifeguard Classes • Facility Scheduling

FY 20 Aquatic Program Budget

905 7 0130 ----		Budget FY 19-20
Revenue		
3000	Transfer from Scholarship Fund	\$5,000.00
3010	Recreation Fund Tax Monies	\$153,340.00
3400	Sales-Instructor Suits	\$0.00
3502	Fees-Swim Lessons	\$78,000.00
3503	Fees-Special Programs	\$1,600.00
3504	Instructor Certification	\$0.00
3505	Fees- Aquatics Camp	\$31,490.00
3507	Fees - Private Swim Lessons	\$10,000.00
	Fees - Private Coaching	\$10,000.00
3599	Fee Waivers & CCRS Rate Subsidy	-\$2,500.00
3990	Miscellaneous	\$0.00
3992	Fees - UIAC Fiscal Agent	\$10,430.00
3998	Insurance Claim Payments	\$0.00
	Fees - Stroke Clinic	\$4,000.00
	Booster Sales - Concessions	\$2,500.00
	Sales - Merchandise	\$500.00
	Fees - Swim Team Summer	\$8,800.00
	Fees - Swim Team School Year	\$58,000.00
	Fees - Home Meets	\$10,000.00
	Fees - Away Meets	\$1,800.00
	Fees - Membership	\$0.00
	Fee - Team Registration Fee	\$9,000.00
	Fee - USA Swimming Reg Fee	\$7,000.00
	YR Swim Team Fundraising	\$2,000.00
	Sponsorships	\$0.00
	Miscellaneous	\$0.00
	Sales - Conference	\$0.00
	Sales - Swimsuits/Shirts	\$0.00
	Fees - Summer	\$18,500.00
	Fees - Conference	\$4,800.00
	Donations - Booster Club	\$0.00
	Donations - Misc	\$0.00
	Major Account Totals	\$424,260.00
905 7 0240----		Budget FY 19-20
Swim Lessons		
Part-time salary		

4261	Leadership	\$36,600.00
4262	Swim Lesson Coordinator	\$6,500.00
4263	Private Swim Instructor	\$12,000.00
4264	Training	\$5,000.00
	Total Part-time Salary	\$60,100.00
	Supplies	
4306	Equipment & Supplies	\$500.00
4343	Uniforms	\$200.00
	Total Supplies	\$700.00
	Contractual Services	
4505	Swim Lesson Program Fees	\$0.00
4519	Pool Fees -UIAC & CLP	\$0.00
	Total Contractual	\$0.00
	Miscellaneous	
4970	Sales Tax	\$50.00
	Total Miscellaneous	\$50.00
	Major Account Totals	\$60,850.00
905 7 0340 ----		Budget FY 19-20
	Special Programs	
	Part-time Salary	
4261	Leadership	\$1,500.00
	Total Part-Time Salary	\$1,500.00
	Supplies	
4306	Supplies	\$500.00
	Total Supplies	\$500.00
	Major Account Totals	\$2,000.00
905 7 0440 ----		Budget FY 19-20

Aquatics Camp		
Part-time Salary		
4261	Leadership	\$19,000.00
	Total Part-Time Salary	\$19,000.00
Supplies		
4306	Supplies	\$500.00
	Transportation	\$400.00
	Tshirts	\$850.00
	Total Supplies	\$1,750.00
	Major Account Totals	\$20,750.00
	Division Totals	\$83,600.00
905 7 0140 ----		Budget FY 19-20
YR Swim Team		
Part-time Salary		
	PT Clerical	\$0.00
	Assistant Coach	\$7,000.00
	Lifeguards	\$0.00
	Total Part-Time Salary	\$7,000.00
Supplies		
	Office Supplies	\$300.00
	Postage	\$0.00
	Supplies and Equipment	\$0.00
	Swim Cap	\$0.00
	Special Events	\$300.00
	Awards	\$500.00
	Merchandise for resale	\$0.00
	Summer Banquet/Awards	\$0.00
	Total Supplies	\$1,100.00
Expenses		
	IMRF	\$0.00
	FICA	\$0.00
	Total Supplies	\$0.00
Contractual Services		

	Contractual Services	\$1,500.00
	Facility Rental	\$0.00
	Advertising	\$0.00
	Charter/Sanction Fees	\$0.00
	Meet Entry Fees	\$12,070.00
	Athletic Membership	\$7,000.00
	Total Contractual Services	20570.00
Equipment Purchases		
	Equipment	0.00
	Computer Equipment	1000.00
	Total Equipment Purchases	1000.00
Miscellaneous		
	Transportation	0.00
	Staff Training/Dues/Travel	3500.00
	Officials Training	0.00
	Athlete Travel	0.00
	Sales Tax	0.00
	Contingency	0.00
	Misc	500.00
	Total Miscellaneous	4000.00
	Major Account Totals	33670.00
	Division Totals	33670.00
		Budget FY 19-20
Nadiators		
Part Time Salary		
	Lifeguard	\$0.00
	Coach	\$6,000.00
	Assistant Coaches	\$7,000.00
	Total Part-Time Salary	\$13,000.00
Supplies		
	Equipment and Supplies	\$3,000.00
	Conference-Supplies	\$250.00
	T Shirts/Sweats/Caps	\$2,000.00

	Conference T Shirts	\$0.00
	Miscellaneous	\$0.00
	Total Supplies	\$5,250.00
Expenses		
	Program Transfer - Public Information	\$0.00
	Transfer to Pool Complex	\$0.00
	Total Expenses	\$0.00
Contractual Services		
	Pool Rent - Crystal Lake Pool	\$3,250.00
	Advertising	\$0.00
	Conference Fees	\$800.00
	Conference-Tent	\$0.00
	Conference-Awards	\$250.00
	Conference-Books	\$0.00
	Miscellaneous	\$0.00
	Total Contractual Services	\$4,300.00
Equipment Purchases		
	Equipment (Booster Club)	\$0.00
	Total Equipment Purchases	\$0.00
Miscellaneous		
	Sales Tax	\$50.00
	Miscellaneous	\$0.00
	Total Miscellaneous	\$50.00
	Major Account Totals	\$22,600.00
	Division Total	\$22,600.00
905 7 0940 ----		Budget FY 19-20
Administration		
Salary		
4109	Program Manager	\$0.00
4115	Aquatics Supervisor	\$19,110.00
4116	Aquatics & Fitness Coordinator	\$0.00

4117	Aquatics Specialist	\$12,140.00
	Aquatic Program Coordinator	\$33,490.00
	Head Coach	\$46,350.00
	Total Salary	\$111,090.00
Insurance		
	Medical and Life Insurance	\$12,650.00
	EAP Fees	\$50.00
	Workers Compensation Insurance	\$0.00
	Unemployment Insurance	\$0.00
	Total Insurance	\$12,700.00
Contractual Services		
4521	Advertising	\$0.00
	Total Contractual Services	\$0.00
Utilities		
4806	Cell Phone	\$600.00
	Total Utilities	\$600.00
Miscellaneous		
4908	Training	\$0.00
4998	Reserve for Annual Payment	\$160,000.00
	Total Miscellaneous	\$160,000.00
	Major Account Totals	\$284,390.00
	Division Totals	\$424,260.00
	Department Totals	\$424,260.00

MEMO

TO: UPD BOARD OF COMMISSIONERS
CC: TIM BARTLETT, EXECUTIVE DIRECTOR
CATY ROLAND, BUSINESS MANAGER
FR: DEREK LIEBERT, SUPERINTENDENT OF PLANNING AND OPERATIONS
DT: MARCH 7, 2019
RE: ACTION TO APPROVE AGREEMENT FOR PURCHASE OF MAIN STREET PROPERTIES

I. Statement of Situation

The Urbana Park District purchased 103 Grossbach in November of 2018. The owner of the Grossbach house approached the park district shortly afterwards about purchasing two adjacent properties, 907 and 909 E Main. The two properties would provide more park space on the north edge of the park. Staff had an appraisal for the two properties completed in which they appraised for \$80,000 and \$74,000 respectively. Staff met with the owners in January of 2019 to discuss purchase options. The owners offered to sell each property separately, and a year apart at the appraised value, or to sell both properties at a discount of \$1000 each, if both are purchased in September of 2019.

II. Statement of work

Staff reviewed these options with the board in January of 2019 and the board expressed an interest in purchasing both and at a discount. Staff worked with district attorney Matt Deering to prepare an agreement for the purchase and provided the agreement for the owner's review and approval. The agreement provides that the Urbana Park District will provide the owner with \$500 in earnest money within five days of the agreement. The agreement is provided to the board for their review and approval.

III. Budget

The \$500 in earnest money will be expensed to the FY19 Land Acquisition budget. The Urbana Park District will budget a transfer from the General Fund into Land Acquisition in the FY20 budget.

IV. Recommendation

Staff recommend the Board of Commissioners approve the contract to purchase real property identified as parcel identification number (PIN) 92-21-16-104-004 and 92-21-16-104-005, commonly known as 907 and 909 E Main Street in Urbana IL, for \$79,000 and \$73,000, and to authorize Tim Bartlett or his designee to sign the closing documents on behalf of the Urbana Park District.

RESIDENTIAL SALES CONTRACT

Seller:
Hung B. Tran
Ngoc-Nhung T. Le

Buyer:
Urbana Park District

Notice Address:
4102 Pebblebrook Lane
Champaign, IL 61822

Notice Address:
303 W. University Avenue
Urbana, IL 61801

1. Real Estate Description. Seller agrees to sell and Buyer agrees to purchase the two (2) parcels of real estate located at 907 E. Main Street, Urbana, IL ("Parcel 1") and 909 E. Main Street, Urbana, IL ("Parcel 2") respectively (Parcel 1 and Parcel 2 are each a "Parcel" and collectively the "Parcels").

(legal description for the subject parcels shall conform to the approved title commitment)

PINs: 92-21-16-104-004 and 92-21-16-104-005

together with all improvements and appurtenances thereon, upon the terms set forth in this Contract.

2. Purchase Price. Buyer agrees to pay to Seller the sum of Seventy Nine Thousand and no/100 Dollars (\$79,000.00) in exchange for Parcel 1, and the sum of Seventy Three Thousand and no/100 Dollars (\$73,000.00) in exchange for Parcel 2. Buyer agrees to pay Five Hundred and no/100 Dollars (\$500.00) within five (5) days as earnest money to be held in the trust account of Meyer Capel, A Professional Corporation for delivery to Seller at time of closing. The balance of the purchase price, adjusted by prorations and credits allowed the parties by this Contract, shall be paid to Seller at closing in cash, by cashier's check, by check issued by a lending institution or by other form of payment acceptable to Seller.

3. Possession and Closing. Seller shall deliver possession of the premises to Buyer concurrently with the closing of this transaction which shall be held on or before September 15, 2019, provided all leases affecting either Parcel are terminated or expired, and the Parcels are unoccupied. In the event any such lease is not terminated or expired, or either Parcel is occupied on September 15, 2019 and such other date as may be agreed upon for closing by the parties, then Buyer may at its option delay the closing until such contingencies are satisfied. Closing shall be held at the offices of Buyer's lender, Buyer's lender's closing agent, Buyer's attorney, or such other place as the parties may agree. At or before closing, Seller shall deliver to Buyer all available keys and all of the following which are in the Seller's possession: surveys; equipment and appliance warranties; subdivision Covenants, Conditions and Restrictions; and By-laws and Regulations of any association to which property is subject.

4. Personal Property. Free and clear title to the following items of personal property shall pass at closing without the necessity of separate conveyance or additional consideration: NONE. Buyer acknowledges Seller will remove whatever personal property prior it wishes to remove prior to surrendering the Parcels. Any property left on either Parcel shall be deemed abandoned and may be disposed of in any manner at Buyer's discretion.
disposed of in any manner at Buyer's discretion.

5. Condition of Premises. Buyer acknowledges it has inspected the Parcels and the improvements thereon, and is acquainted with the condition thereof. Subject to normal wear and tear, Buyer accepts the same as of the time it executed this Contract in "As-is" condition.

6. Deed of Conveyance. Buyer's attorney shall prepare and Seller shall execute a recordable Warranty Deed sufficient to convey the real estate to Buyer or its nominee, in fee simple absolute, subject only to exceptions permitted herein. The deed shall be delivered to Buyer at the closing of this transaction upon Buyer's compliance with the terms of this Contract.

7. Encumbrances. Seller warrants that no contracts for the furnishing of any labor or material to the land or the improvements thereon) and no security agreements or leases in respect to any goods or chattels that have been or are to become attached to the land or any improvements thereon as fixtures, will at the time of closing be outstanding and not fully performed and satisfied, and further warrant that there are not and will not at the time of the closing be any unrecorded leases or contracts, other than this Contract, affecting the property.

8. Taxes, Assessments and Notices. Real estate taxes apportioned through the date of possession shall be Seller's expense. The proration thereof shall be calculated upon the basis of the most current tax information, including confirmed multipliers. Transfer tax and all special assessments which are liens upon the Parcels as of the date of the closing shall be Seller's expense. All such taxes and special assessments shall constitute a credit to Buyer against the purchase price, and shall release Seller from any further liability to Buyer in connection therewith. Seller expressly warrants that Seller have received no notice from any city, village or other governmental authority of a current dwelling code or other ordinance violation or pending rezoning, reassessment, or special assessment proceeding affecting either Parcel.

9. Insurance and Risk of Loss. Seller shall maintain hazard insurance covering improvements on the Parcels until delivery of possession to Buyer, and shall provide evidence of such insurance to Buyer upon request. Buyer may obtain additional coverage at Seller's expense.

If prior to the earlier of delivery of possession or closing hereunder, the improvements on either Parcel, or both Parcels, shall be destroyed or materially damaged by fire or other casualty, then the Buyer shall have the option of (a) declaring this Contract null and void and receiving a refund of earnest money or (b) accepting the Parcel(s) as damaged or destroyed, with the proceeds of any insurance payable as a result of the destruction or damage, which proceeds Seller agrees to assign for payment to Buyer. In no event shall Seller be obligated to repair or replace the damaged improvements. The provisions of the Uniform Vendor and Purchaser Risk Act of the State of Illinois shall be applicable to this Contract except as specified in this paragraph.

10. Evidence of Title. Within fourteen (14) days following execution of this Contract, Seller shall deliver to Buyer as evidence of Seller's title a Commitment for Title Insurance issued by a title insurance company doing business in Champaign County, Illinois, committing the company to issue a policy in the usual form insuring title to the Parcels in Buyer's name for the amount of the purchase price. Seller shall be responsible for payment of the owner's premiums, one (1) state policy fee, one (1) closing protection letter and Seller's customary search charges. The balance of the cost of providing title insurance for Buyer and for Buyer's lender, if any, shall be borne by Buyer.

Permissible exceptions to title shall include only the lien of general taxes and special assessments; zoning laws and building ordinances; and, easements, apparent or of record, which do not underlie the improvements; covenants and restrictions of record which are not violated by the existing improvements or the present use of the property and which do not restrict reasonable use of the property.

If title Evidence discloses exceptions other than those permitted, Buyer shall give written notice of such exceptions to Seller within a reasonable time. Seller shall have a reasonable time to have such title exceptions removed, or, any such exception which may be removed by the payment of money may be cured by deduction from the purchase price at the time of closing. If Sellers are unable to cure such exception, then Buyer shall have the option to terminate this Contract in which case Buyer shall be entitled to refund of the earnest money.

11. Wood Infestation Report. Unless this obligation is waived in writing by Buyer, at least ten (10) but not more than-thirty (30) days prior to closing, Seller shall, at Seller's expense, provide written report from a licensed pest firm certifying that the premises have been inspected for termite, powder post beetle and other wood destroying infestation. If active infestation is found, the premises shall be treated at Seller's expense. In-the event of prior or existing-infestation, unless Buyer waives in writing Seller's obligation to do so, Seller shall secure a firm bid from a reputable full time contractor for the good and workmanlike repair of all structural or functional damage due to the prior or existing infestation. Seller shall cause the bid to be delivered to Buyer, or Buyer's attorney, not less-than five (5) clays prior to closing. The bid must be in a form that can be accepted by Buyer at any time prior to thirty (30) days beyond the closing. If the bid for repairs exceeds \$1,000.00, then at the option of either Seller or Buyer, this Contract may be terminated by written notice to the other party and the earnest money shall thereupon be refunded to Buyer. Unless otherwise agreed, if the bid is for less than \$1,000.00, the amount of the bid shall be credited to Buyer against the purchase price at the time of closing.

12. Lender Required Inspections. All other inspections required by the Buyer's Lender shall be at the expense of Buyer except as otherwise provided herein.

13. Default.

A. If Buyer fails to make any payment or to perform any obligation imposed upon it by this Contract, Seller may serve written notice of default upon Buyer, and if such default is not corrected within ten (10) days thereafter, Buyer is deemed in default and Seller may take one or more of the following actions: re-sell the Parcels to another party; maintain a claim for monetary damages for breach of contract; maintain a specific performance action against Buyer; and maintain any other or different remedy allowed by law.

B. In the event of the failure of Seller to perform the obligations imposed upon her by this Contract, Buyer may serve written notice of default upon Seller and if such default is not corrected with ten (10) days thereafter, Seller is deemed in default and Buyer may take one or more of the following actions: maintain a claim for monetary damages for breach of contract; maintain a specific performance action against Seller; and maintain any other or different remedy allowed by law.

C. The foregoing remedies in the event of a default are not intended to be exclusive and the parties shall have the right to all other lawful remedies.

D. In the event of such breach, the non-defaulting party shall be excused from further performance of this Contract, unless he elects the remedy of Specific Performance.

E. Default by any party to this Contract shall also entitle the non-defaulting party to reasonable costs, attorney's fees and expenses incurred by reason of the default (breach) of this Contract.

F. In the event of a dispute over the disposition of earnest money, the earnest money shall continue to be held in the trust account of the escrow agent until: (a) the agent has a written release from all parties consenting to the disposition, or (b) a civil action is filed, by either the broker or one of the parties, to determine the disposition of the earnest money, at which time payment may be made into court; or (c) deposit is made with the Illinois Department of Financial Institutions in accordance with the law. Similarly, the executed warranty deed shall continue to be held by the escrow agent for such deed until the agent has been provided a written release from all parties consenting to its disposition, or until a civil action is filed, by either the escrow agent or one of the parties, to determine its disposition, at which time the warranty deed may be filed with the court.

14. Notices. Any notice required under this Contract to be served upon Seller or Buyer shall be in writing and shall be deemed effective when either actually received or when mailed to such party evidenced by certified mail or upon postal certification of mailing to such party; information copies of all such notices shall be sent or delivered to office of the attorneys and realtors named herein and such information copies may be sent by facsimile transmission.

15. Compliance. Seller and Buyer hereby agree to make all disclosures and to sign all documents necessary to allow full compliance with all applicable laws.

16. Entirety of Agreement. This Contract contains the entire agreement between the parties and NO ORAL REPRESENTATION, warranty or covenant exists other than those herein set forth. References to plural parties shall apply to singular parties as well. References to a specific number of days shall mean calendar days.

17. Time of the Essence. The time is of the essence of this Contract.

18. Financing Contingency. This transaction is a cash sale without contingency.

(Signatures on following page)

BUYER:

URBANA PARK DISTRICT

BY: _____

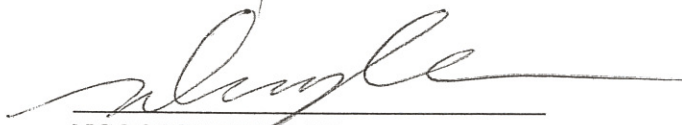
NAME: _____

TITLE: _____

SELLER:



HUNG B. TRAN



NGOC-NHUNG T. LE



