



It is the mission of the Urbana Park District to:

- Improve the quality of life of its citizens through a responsive, efficient, and creative park and recreation system,

- Pursue excellence in a variety of programs, parks and special facilities that contribute to the attractiveness of neighborhoods, conservation of the environment and the overall health of the community.

**NOTICE AND AGENDA OF MEETING
URBANA PARK DISTRICT BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
TUESDAY, OCTOBER 8, 2019
7:00 PM
PLANNING AND OPERATIONS FACILITY
1011 E. KERR AVENUE
URBANA, ILLINOIS 61802**

I. Call to Order

A. Remote Attendance

The Board may authorize, by a voice vote of the physically present board members, any Commissioner wishing to attend remotely, pursuant to the UPD Remote Attendance Policy (Ord 2017-03).

II. Accept Agenda

III. Public Comment

Any member of the public may make a brief statement at this time within the public participation rules of the Board.

A. Public Comment

B. UPD New Staff Introductions

1. Jinny Swedberg, Intern

IV. Urbana Park District Advisory Committee (UPDAC) Report

UPDAC is an advisory committee appointed by the Board of Commissioners. The members of UPDAC are appointed for staggered three-year terms.

V. Consent Agenda

All action and information items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately. Commissioners have had an opportunity to review these items prior to the Board Meeting.

A. Approval of the Minutes of the September 3, 2019 Board Study Session

B. Approval of the Minutes of the September 10, 2019 Regular Board Meeting

C. Monthly Reports

These are monthly reports from each department of the district.

1. Administration (Executive Director, Business, Development/Volunteers, Human Resources)
 2. Planning/Operations (Planning, Project Management, Facilities, Grounds, Aquatics)
 3. Recreation (Museum, Aquatics, Athletics, Community Programs, Public Information/Marketing, Champaign-Urbana Special Recreation–CUSR)
- D. Approval of the Monthly Paid Accounts Payable
This report is available for review by each Commissioner
- E. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude
Gifts and donations must be officially accepted by the Board. The Philanthropy Report also lists volunteer service hours for the month.
- F. Action to Approve Ordinance 2019-09 Authorizing the Sale/Disposal of Personal Property
Per state law, any property no longer required for district business must be declared as surplus and disposed of in a manner stipulated by Board policy.

Action on any item removed from the Consent Agenda will be taken during Old or New Business as appropriate.

VI. Reports

- A. Financial Reports
These are financial reports that are reviewed by the board each month. The board must take action to accept the Treasurer's Report.
1. Revenue & Expenditure Report
 2. Action on Treasurer's Report
 3. Capital Budget Report
- B. Executive Director
This is an opportunity for the Executive Director to provide special information to the Commissioners.
1. Community Event Updates
 2. KRT Updates
 3. DREAAM House
- C. President
This is an opportunity for the President to make a comment.
1. Review of upcoming meeting agenda
- D. Liaison Reports
1. Finance Study Group
Meets as needed to discuss financial matters of the district.
 2. UPD Policy Study Group
Meets as needed to discuss policy matters of the district.
 3. Urbana Parks Foundation Representative
Reports on Park Foundation activities.
 4. UPDAC Planning Study Group

Meets as needed to coordinate and enhance Board-UPDAC activities and communication.

VII. Old Business

- A. Action on any Old Business removed from Consent Agenda

VIII. New Business

- A. Review of and Action to Accept 2019 Comprehensive Annual Financial Report (2019 CAFR)
The annual audit must be completed, recorded and filed with the Champaign County Clerk and the Illinois Comptroller. The Urbana Park District also submits its annual audit for review by the Government Finance Officers Association (GFOA).
- B. Action on Resolution 2019-09 Determining Amount to be Raised by Taxation
The Board will review various tax levy options and take action on a resolution determining the amount to be raised by taxation.
- C. Review of Preliminary 2020 Capital Improvement Budget
- D. Action to Award Services for Health & Wellness Planning and Design
- E. Action to Award 2020 Recreation Cargo Van Bid
- F. Action on any New Business removed from Consent Agenda

IX. Comments from Commissioners

X. Adjourn

Note: The Meeting Agenda and Supporting Materials are on the UPD website at <http://www.urbanaparks.org/documents/index.html>; choose the "Public Meetings" category and search for the meeting information you wish to download.