



It is the mission of the Urbana Park District to:

- Improve the quality of life of its citizens through a responsive, efficient, and creative park and recreation system,

- Pursue excellence in a variety of programs, parks and special facilities that contribute to the attractiveness of neighborhoods, conservation of the environment and the overall health of the community.

**NOTICE AND AGENDA OF MEETING
URBANA PARK DISTRICT BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
TUESDAY, DECEMBER 10, 2019
7:00 PM
PLANNING AND OPERATIONS FACILITY
1011 E. KERR AVENUE
URBANA, ILLINOIS 61802**

I. Call to Order

A. Remote Attendance

The Board may authorize, by a voice vote of the physically present board members, any Commissioner wishing to attend remotely, pursuant to the UPD Remote Attendance Policy (Ord 2017-03).

II. Public Hearing for Truth in Taxation

Per state law, a public hearing must be held each year within a prescribed period of time after the district's Truth in Taxation Notice is published in the local newspaper. The public may make comment regarding the information in the Truth in Taxation Notice at this hearing.

III. Accept Agenda

IV. Public Comment

Any member of the public may make a brief statement at this time within the public participation rules of the Board.

A. Public Comment

B. Urbana Park District – Staff Introductions

V. Urbana Park District Advisory Committee (UPDAC) Report

UPDAC is an advisory committee appointed by the Board of Commissioners. The members of UPDAC are appointed for staggered three-year terms.

VI. Consent Agenda

All action and information items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately. Commissioners have had an opportunity to review these items prior to the Board Meeting.

A. Approval of the Minutes of the November 5, 2019 Study Session Meeting

B. Approval of the Minutes of the November 12, 2019 Regular Board Meeting

C. Approval of the Minutes of the November 20, 2019 Special Board Meeting

D. Monthly Reports

These are monthly reports from each department of the district.

1. Administration (Executive Director, Business, Development/Volunteers, Human Resources)
 2. Planning/Operations (Planning, Project Management, Facilities, Grounds, Aquatics)
 3. Recreation (Museum, Aquatics, Athletics, Community Programs, Public Information/Marketing, Champaign-Urbana Special Recreation–CUSR)
- E. Approval of the Monthly Paid Accounts Payable
This report is available for review by each Commissioner.
- F. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude
Gifts and donations must be officially accepted by the Board. The Philanthropy Report also lists volunteer service hours for the month.

Action on any item removed from the Consent Agenda will be taken during Old or New Business as appropriate.

VII. Reports

A. Financial Reports

These are financial reports that are reviewed by the board each month. The board must take action to accept the Treasurer's Report.

1. Revenue & Expenditure Report
2. Action on Treasurer's Report
3. Capital Budget Report

B. Executive Director

This is an opportunity for the Executive Director to provide special information to the Commissioners.

1. APNC School Tours
2. Health & Wellness Update
3. Climate Change
4. Story Walks
5. Cooperative Planning Efforts UPD/City of Urbana/USD #116
6. UPD/Clark Lindsey Age-Friendly Programming
7. TIF/Enterprise Zone Meeting

C. President

This is an opportunity for the President to make a comment.

1. Review of upcoming meeting agenda

D. Liaison Reports

1. Finance Study Group
Meets as needed to discuss financial matters of the District.
2. UPD Policy Study Group
Meets as needed to discuss policy matters of the District.
3. Urbana Parks Foundation Representative
Reports on Park Foundation activities.
4. UPDAC Planning Study Group
Meets as needed to coordinate and enhance Board-UPDAC activities and communication.

VIII. Old Business

A. Action to Adopt Ordinance 2019-13 Tax Levy Ordinance

Per state law, the Board of Commissioners must take action on the Levy Ordinance after the public hearing for Truth in Taxation is conducted. The ordinance must then be filed with the County Clerk by the last Tuesday in December.

- B. Consideration and Action on Ordinance 2019-12: An ordinance providing for the issue of approximately \$828,825 General Obligation Limited Tax Park Bonds, Series 2019B, of the District, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof
Bond bids will be received on December 9, 2019 and tabulated prior to the Board meeting. The Board will award the bond bid and adopt the final Bond Ordinance.
 - 1. Action to Award Low Bid
 - 2. Action on Bond Ordinance 2019-12
- C. Action on any Old Business Removed from the Consent Agenda

IX. New Business

- A. Review and Accept the Annual Priority Projects Report to the Urbana Parks Foundation
The Urbana Park District Board of Commissioners provides a report each year to the Urbana Parks Foundation identifying projects that are the district's highest priorities for donor funding. The Urbana Parks Foundation is an independent organization that supports the mission of the park district.
- B. Resolution 2019-10 to Authorize Opening an Investment Account with IPDLAF+
- C. Action to Approve the 2020 Capital Improvement Budget, Capital Improvement Budget 2019A, and Revisions of the 2017, 2018, and 2019 Capital Improvement Budgets
- D. Action to Award "Take a Walk" Interactive Exhibit Project
- E. Action to Accept the 2020 Annual Meeting Calendar
This is an annual action required by the Open Meetings Act.
- F. Review of 2019 Urbana Park District ADA Transition Plan – Completed Projects
- G. Review of 2019-2020 Urbana Park District Goals
- H. Action on any New Business removed from Consent Agenda

X. Comments from Commissioners

XI. Adjourn

Note: The Meeting Agenda and Supporting Materials are on the UPD website at <http://www.urbanaparks.org/documents/index.html>; choose the "Public Meetings" category and search for the meeting information you wish to download.