

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS  
MINUTES – BOARD STUDY SESSION  
TUESDAY, NOVEMBER 5, 2019  
6:30 PM-8:00 PM  
PLANNING AND OPERATIONS FACILITY  
1011 E. KERR AVENUE  
URBANA, ILLINOIS 61802**

The study session meeting of the Urbana Park District Board of Commissioners was held Tuesday, November 5, 2019 at the Planning and Operations Facility, 1011 E. Kerr Avenue, Urbana, IL at 6:30 pm. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Nancy Delcomyn	X	
Commissioner Lashaunda Cunningham		X
Commissioner Roger Digges	X	
Commissioner Meredith Blumthal	X	

Also present were Tim Bartlett, Executive Director;  
Derek Liebert, Planning and Operations Superintendent;  
Corky Emberson, Recreation Superintendent;  
Caty Roland, Business Manager;  
Andy Rousseau, Project Manager;  
Leslie Radice, Aquatics Manager;  
Scott Burge, Farnsworth Group;  
Patricia McKissack, Farnsworth Group;  
Allison Jones served as Recorder.

**I. Call to Order**

President Walker called the meeting to order at 6:30 PM.

A. Remote Attendance

There was no remote attendance requested at this time.

**II. Accept Agenda**

**COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO ACCEPT THE AGENDA WITH ADJUSTING THE ORDER OF THE TWO DISCUSSION ITEMS. ALL SAID "AYE", MOTION CARRIED.**

**III. Public Comment**

There were no comments from members of the public.

**IV. Discussion**

**A. Aquatics Program Review**

Staff presented a year-in-review for the UPD aquatics program, including details on upcoming focus groups, increased marketing, holidays and events, revenue, strategies for increasing sales and promotion, expenses, staffing, replacement and renewal funds/capital projects, concessions, feedback results, and programming. The Board and staff discussed how best to serve the community through UPD's aquatics program.

**B. Health & Wellness Update**

Staff presented information regarding the proposed health & wellness facility, specifically funding opportunities, requirements for a location, attendance, opportunities for collaboration with other community stakeholders, space needs, and the process for next steps. Staff from the Farnsworth Group presented information on the scope of work (fact-finding, design, delivery), key stakeholders, project wishes and desires, site selection consideration, beginnings of the programmatic study, and space needs. Board and staff discussed facility possibilities and next steps in the process.

**V. Comments from Commissioners**

Staff noted a Special UPD Board Meeting to be held on Wednesday, November 20, 2019, with additional details forthcoming.

**VI. Adjourn**

President Walker adjourned the meeting at 8:22 PM.

---

Nancy A. Delcomyn, Vice-President

---

Timothy A. Bartlett, Secretary

(Seal)

Date Approved: December 10, 2019