

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS
MINUTES - REGULAR BOARD MEETING
TUESDAY, NOVEMBER 12, 2019
7:00 PM
PLANNING AND OPERATIONS FACILITY
1011 E. KERR AVENUE
URBANA, ILLINOIS 61802**

A regular meeting of the Urbana Park District Board of Commissioners was held Tuesday, November 12, 2019, at the Planning and Operations Facility, 1011 E. Kerr Avenue, Urbana, IL at 7:00 p.m. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting. UPTV taped the meeting for future airing.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Nancy Delcomyn	X	
Commissioner Lashaunda Cunningham	X	
Commissioner Roger Digges		X
Commissioner Meredith Blumthal		X

Also present were Tim Bartlett, Executive Director;
Corky Emberson, Superintendent of Recreation;
Caty Roland, Business Manager;
Derek Liebert, Superintendent of Planning and Operations;
Andy Rousseau, Project Manager;
Allison Jones served as Recorder.

I. Call to Order

President Walker called the meeting to order at 7:04 PM.

A. Remote Attendance

There was no request for remote attendance.

II. Accept Agenda

COMMISSIONER CUNNINGHAM MADE A MOTION WITH A SECOND BY COMMISSIONER DELCOMYN TO ACCEPT THE AGENDA AS PRESENTED. ALL SAID "AYE", MOTION CARRIED.

III. Public Comment

A. Public Comment

There were no comments from members of the public.

B. Staff Introductions

There were no staff introductions at this time.

IV. **Urbana Park District Advisory Committee (UPDAC) Report**

Minutes for the October UPDAC meeting have been provided. President Walker noted a misspelling on page 3.

V. **Consent Agenda**

A. Approval of the Minutes of the October 8, 2019 Regular Board Meeting

B. Monthly Reports

1. Administration
2. Planning/Operations
3. Recreation

C. Approval of the Monthly Paid Accounts Payable

D. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude

COMMISSIONER CUNNINGHAM MADE A MOTION WITH A SECOND BY COMMISSIONER DELCOMYN TO APPROVE ALL OF THE ACTION ITEMS ON THE CONSENT AGENDA AND ACCEPT ALL THE INFORMATION ITEMS LISTED ON THE CONSENT AGENDA IN AN OMNIBUS MANNER. A ROLL CALL VOTE WAS TAKEN, MOTION CARRIED UNANIMOUSLY.

VI. **Reports**

A. Financial Reports

1. Revenue & Expenditure Report

Caty Roland presented the Revenue & Expenditure Report.

2. Action on Treasurer's Report

Caty Roland presented the Treasurer's Report.

COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM TO ACCEPT THE TREASURER'S REPORT FOR AUDIT. ALL SAID "AYE", MOTION CARRIED.

3. Capital Budget Report

Caty Roland reported on updates to Capital Budgets 2019, 2018, and 2017.

Andy Rousseau provided updates on the Crystal Lake Park rehabilitation project, including the public open house, design review, and habitat restoration work. He also provided updates on delays at the Leal Park parking lot expansion. Derek Liebert also presented updates on the sanitary district bridge in Crystal Lake Park and future work.

B. Executive Director

Director Bartlett provided updates on multiple projects, including the proposed Health & Wellness facility, the CC First project, the 50th anniversary of UPDAC, Kickapoo Rail Trail next steps, climate change issues, staff awards, and cyber security efforts.

C. President

1. Review of upcoming meeting agenda
President Walker noted a Special UPD Board Meeting on 11/20, a 12/3 Study Session, 12/5 Joint CUSR Board Meeting, and a 12/12 regular Board Meeting.

D. Liaison Reports

1. Finance Study Group
President Walker noted that the Finance Study Group met the previous week and would be meeting again on 12/6/19.
2. UPD Policy Study Group
Commissioner Cunningham noted that the UPD Policy Study Group last met in May and will be meeting early next year for further policy review.
3. Urbana Parks Foundation Representative
There was no Urbana Parks Foundation report.
4. UPDAC Planning Study Group
Commissioner Cunningham noted that the UPDAC Planning Study Group met last August and will meet next in January for further discussion.

VII. **Old Business**

- A. Action on any Old Business removed from the Consent Agenda
There was no old business removed from the Consent Agenda.

VIII. **New Business**

- A. Action to Assign 2020 IAPD/IPRA Conference Delegate Credentials for Annual Joint IAPD/IPRA Meeting
Staff and Board discussed attendance at the upcoming January 2020 IAPD/IPRA Annual conference and meeting, and the need to appoint meeting delegates.

COMMISSIONER CUNNINGHAM MADE A MOTION WITH A SECOND BY COMMISSIONER DELCOMYN TO CERTIFY THAT VICE-PRESIDENT DELCOMYN AND DIRECTOR BARTLETT ARE DESIGNATED TO SERVE AS DELEGATES TO THE ANNUAL 2019 BUSINESS MEETING OF THE IAPD. ALL SAID "AYE", MOTION CARRIED UNANIMOUSLY.

- B. Action to Approve Ordinance 2019-10 Authorizing the Sale/Disposal of Personal Property
Staff presented information on the future of the Mare & Foal sculpture, including its history, expert evaluation for repair, and lifespan of the piece. Due to extensive repair cost and inability to contact the original artist, staff recommend letting the piece go.

COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM TO APPROVE ORDINANCE 2019-10 AUTHORIZING THE SALE/DISPOSAL OF PERSONAL PROPERTY. A ROLL CALL VOTE WAS TAKEN, MOTION CARRIED UNANIMOUSLY.

- C. Review Annual Board Actions Calendar
Board reviewed the annual Board Actions Calendar and staff noted that a formal calendar would be approved next month.

D. Action on any New Business removed from Consent Agenda
There was no new business removed from the Consent Agenda.

IX. **Comments from Commissioners**

Commissioner Delcomyn commented positively on UPD older adult programming, including the ukulele class.

X. **Adjourn**

President Walker adjourned the meeting at 8:37 PM.

Nancy A. Delcomyn, Vice-President

Timothy A. Bartlett, Secretary

(Seal)

Date Approved: December 10, 2019