



It is the mission of the Urbana Park District to:

- Improve the quality of life of its citizens through a responsive, efficient, and creative park and recreation system,
- Pursue excellence in a variety of programs, parks and special facilities that contribute to the attractiveness of neighborhoods, conservation of the environment and the overall health of the community.

**NOTICE AND AGENDA OF MEETING  
URBANA PARK DISTRICT BOARD OF COMMISSIONERS  
BOARD STUDY SESSION  
TUESDAY, JANUARY 7, 2020  
6:30 PM  
PLANNING AND OPERATIONS FACILITY  
1011 E. KERR AVENUE  
URBANA, ILLINOIS 61802**

*Board Study Sessions are designed for the Board to study, review and discuss specific topics. Actions are not typically taken during a Study Session, unless specifically noted on the agenda.*

- I. Call to Order**
  - A. Remote Attendance  
*The Board may authorize, by a voice vote of the physically present board members, any Commissioner wishing to attend remotely, pursuant to the UPD Remote Attendance Policy (Ord 2017-03).*
  
- II. Accept Agenda**
  
- III. Public Comment**  
*Any member of the public may make a brief statement at this time within the public participation rules of the Board.*
  
- IV. Discussion Items**
  - A. Health & Wellness Facility Update
  
- V. Action Items**
  - A. Resolution 2020-01 to Approve Application for a Park and Recreational Facility Construction (PARC) Grant
  
- VI. Comments from Commissioners**
  
- VII. Adjourn**

Note: This Meeting Agenda and its supporting materials are on the UPD website at <http://www.urbanaparks.org/documents/index.html>, choose the “Public Meetings” category and search for the meeting information you wish to download.

## MEMO

**TO: UPD BOARD OF COMMISSIONERS**  
**CC: TIMOTHY BARTLETT, EXECUTIVE DIRECTOR**  
**DEREK LIEBERT, SUPERINTENDENT OF PLANNING AND OPERATIONS**  
**CORKY EMBERSON, SUPERINTENDENT OF RECREATION**  
**FR: KARA DUDEK, PARK PLANNER**  
**DT: JANUARY 7, 2020**  
**RE: RESOLUTION FOR PARC GRANT APPLICATION**

### **I. Statement of Situation**

The Park and Recreational Facility Construction (PARC) grant, through the Illinois Department of Natural Resources (IDNR), is open for applications through January 21, 2020. The grant prioritizes assistance for the renovation or construction of indoor recreation facilities since they are not eligible under other IDNR grant programs. Park district staff are pursuing the grant for the construction of a health and wellness facility at Prairie Park. The grant project, titled Urbana Indoor Recreation & Fitness Center, has developed through much discussion with the Board of Commissioners, UPDAC, community stakeholders, as well as the public through the strategic planning and health and wellness planning processes.

### **II. Statement of work**

After discussion with IDNR grant administrators, it was recommended the grant application focus on recreation and fitness opportunities of the project, although many other health benefits will be realized. Discussion of Urbana's need for indoor health and recreation space has transpired over many years, but become clearer in recent times. Through the strategic planning process, including focus groups, a need for indoor, on your own time opportunities became a community priority. Meaningful community input centered on the true need to be active during winter months, and have affordable opportunities for the whole household. Additionally, with the uncertain future of the Brookens Gym facility, the park district must be prepared to continue providing important programs and facilities for the community.

Major components of the facility include gymnasium space and locker rooms, an elevated walking track, a fitness area with cardio equipment and weights, as well as multipurpose rental/ potential group fitness space. Any other opportunities are dependent on final cost estimates and budget.

### **III. Budget**

The PARC funding request will be the grant maximum of \$2,500,000. Currently the district has \$2,909,838 budgeted from the bond reissuance, which will be used as local matching funds. Additional donations will be pursued as project progresses.

### **IV. Recommendation**

Staff recommend that the Board approve Resolution 2020-01 for the PARC grant application for the Urbana Indoor Recreation & Fitness Center.

**RESOLUTION NO. 2020-01**

**RESOLUTION TO APPLY FOR AN ILLINOIS PARK AND RECREATIONAL FACILITY  
CONSTRUCTION GRANT FOR THE URBANA INDOOR RECREATION & FITNESS  
CENTER**

**WHEREAS**, the Board has determined that it is in the best interest of the district to apply for a Park and Recreational Facility Construction (PARC) grant to support the Urbana Indoor Recreation & Fitness Center;

**WHEREAS**, the Urbana Park District has sufficient funds to complete the project in the time period specified in the grant program;

**WHEREAS**, the District acknowledges and will comply with the terms, conditions and regulations of the grant program and other relevant regulations;

**WHEREAS**, the Board has discussed the Resolution of Authorization for the PARC grant program as detailed in the attached as Exhibit A;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE URBANA PARK DISTRICT, CHAMPAIGN COUNTY, ILLINOIS** as follows:

**Section 1:** The actions set forth above are incorporated by reference.

**Section 2:** The Urbana Park District shall apply for a Park and Recreational Facility Construction grant for the Urbana Indoor Recreation & Fitness Center and adopts the Resolution of Authorization, Exhibit A, which is attached.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

URBANA PARK DISTRICT

(SEAL)

By: \_\_\_\_\_  
Board President

\_\_\_\_\_  
Secretary

**PARC Grant Program  
Acquisition History**

**Form PARC/DOC-2A**

(Development Projects Only)

**ACQUISITION HISTORY and CERTIFICATION**

**ACQUISITION HISTORY:**

Parcel #	Date Acquired	Purchase Price	Acquisition Method (see code)	(CODE)
PIN # 92-21-16-200-007	01/03/1968	\$63,000	A	a) Negotiate Price b) Condemnation c) Donation

GPS Coordinates (Deg./Min./Sec./Dir.)      Latitude      Longitude  
 \_\_\_\_\_      40°06'22.8"N      88°10'57.7"W

**ACQUISITION CERTIFICATION:**

I, Michael Walker \_\_\_\_\_, President, Board of Commissioners \_\_\_\_\_ of the  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Urbana Park District \_\_\_\_\_, do hereby certify, to the best  
 \_\_\_\_\_  
 (local agency)

of my knowledge and under penalty for willful misstatement, that the property for which this development grant assistance is being sought was either 1) acquired in general compliance with P.L. 91-646 (Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970) or the state's Displaced Persons Relocation Act (310 ILCS 40 et. seq.); OR 2) acquired prior to January 2, 1971; OR 3) at the time of its acquisition, no planning had been initiated or contemplated by this local agency to obtain State OSLAD development grant assistance.

\_\_\_\_\_  
 (signature)

\_\_\_\_\_  
 (date)

1. Project Sponsor: Urbana Park District

2. Project Title: Urbana Indoor Recreation & Fitness Center

The Urbana Park District hereby certifies and acknowledges that it has 100% of the funds  
(local project sponsor)

necessary to complete the pending PARC project within the timeframes specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local recreation priorities is sufficient cause for project grant termination which will also result in the ineligibility of the local project sponsor for subsequent Illinois DNR indoor or outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination.

ALL Projects

It is understood that the project should be completed within the timeframe established in the project agreement and the Final Billing reimbursement request must be submitted within one year of the expiration date. Failure to do so will result in the Project Sponsor forfeiting all project reimbursements, and relieves DNR from further payment obligations on the grant.

The Urbana Park District further acknowledges and certifies that it will comply with  
(local project sponsor)

all terms, conditions and regulations of 1) the Park and Recreational Facility Construction Grant Program (PARC) (17 IL Adm. Code 3070) 2) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and/or the Illinois Displaced Persons Relocation Act (310 ILCS 40 et. seq.), as applicable, 3) the Illinois Human Rights Act (775 ILCS 5/1-101 et.seq.), 4) Title VI of the Civil Rights Act of 1964, (P.L. 83-352), 5) the Age Discrimination Act of 1975 (P.L. 94-135), 6) the Civil Rights Restoration Act of 1988, (P.L. 100-259) and 7) the Americans with Disabilities Act of 1990 (PL 101-336); and will maintain the project area in an attractive and safe condition, keep the facilities open to the general public during reasonable hours consistent with the type of facility, cease any farming operations, and obtain from the Illinois DNR written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property acquired with PARC assistance, agree to place a covenant restriction on the project property deed at the time of recording that stipulates the property must be used, in perpetuity, for public indoor or outdoor recreation purposes in accordance with the PARC programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois DNR.

BE IT FURTHER PROVIDED that the Urbana Park District certifies to the best of its knowledge that the information provided within the attached application is true and correct.

This Resolution of Authorization has been duly discussed and adopted by the Urbana Park District at a legal  
(local project sponsor)  
meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(Authorized Signature and Title)

ATTESTED BY:

\_\_\_\_\_  
(Name and Title)