

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS  
MINUTES – BOARD STUDY SESSION  
TUESDAY, FEBRUARY 4, 2020  
6:30 PM  
PLANNING AND OPERATIONS FACILITY  
1011 E. KERR AVENUE  
URBANA, ILLINOIS 61802**

The study session meeting of the Urbana Park District Board of Commissioners was held Tuesday, February 4, 2020 at the Planning and Operations Facility, 1011 E. Kerr Avenue, Urbana, IL at 6:30 pm. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Nancy Delcomyn	X	
Commissioner Lashaunda Cunningham	X	
Commissioner Roger Digges	X	
Commissioner Meredith Blumthal	X	

Also present were Tim Bartlett, Executive Director;  
Derek Liebert, Planning and Operations Superintendent;  
Corky Emberson, Recreation Superintendent;  
Caty Roland, Business Manager;  
Allison Jones served as Recorder.

**I. Call to Order**

President Walker called the meeting to order at 6:32 PM.

**A. Remote Attendance**

There was no remote attendance requested at this time.

**II. Accept Agenda**

**COMMISSIONER CUNNINGHAM MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO ACCEPT THE AGENDA AS PRESENTED. ALL SAID “AYE”, MOTION CARRIED.**

**III. Public Comment**

There were no comments from members of the public.

**IV. Discussion**

**A. Health & Wellness Facility Updates**

Staff reviewed the final grant application and details for the Health & Wellness Facility,

including the facility layout, lot size, future development options, budget, bid alternates, timeline, local support for the project, diversity in staffing and contractors, marketing materials, and transition planning.

**B. Crystal Lake Park Updates**

Staff provided updates on Crystal Lake Park improvements, including, timeline for bids, communication with the public, best management practices, budgeting and cost sharing, and construction components such as pathways, water quality improvement features, native vegetation & wetland areas, bridge updates, new playground and pavilion updates, road repaving, and future possible improvements.

**V. Comments from Commissioners**

Commissioner Delcomyn commented on possible artwork at the Kickapoo Park Trailhead. Commissioner Walker expressed congratulations to UPD staff for hard work on the grant submission for the Health & Wellness facility.

**VI. Adjourn**

President Walker adjourned the meeting at 8:10 PM.

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Michael W. Walker, President

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Timothy A. Bartlett, Secretary

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Date Approved: March 10, 2020