



It is the mission of the Urbana Park District to:

- Improve the quality of life of its citizens through a responsive, efficient, and creative park and recreation system,
- Pursue excellence in a variety of programs, parks and special facilities that contribute to the attractiveness of neighborhoods, conservation of the environment and the overall health of the community.

**NOTICE AND AGENDA OF MEETING**  
**URBANA PARK DISTRICT BOARD OF COMMISSIONERS**  
**BOARD STUDY SESSION**  
**TUESDAY, APRIL 7, 2020**  
**6:30 PM**  
**REMOTE MEETING VIA ZOOM**  
**MEETING VIDEO LINK: <https://zoom.us/j/423548027>**  
**MEETING PHONE NUMBER: (312) 626-6799**  
**MEETING ID: 423 548 027**

*Board Study Sessions are designed for the Board to study, review and discuss specific topics. Actions are not typically taken during a Study Session, unless specifically noted on the agenda.*

**I. Call to Order**

A. Remote Attendance

*The Board is suspending the usual Remote Attendance Policy, and will allow all board members to attend this meeting remotely, pursuant to State Executive Order 2020-07, which temporarily suspends the remote attendance requirements of the Illinois Open Meetings Act due to the COVID-19 pandemic.*

**II. Accept Agenda**

**III. Public Comment**

*Any member of the public may make a brief statement at this time within the public participation rules of the Board. Please see the attached document for details regarding attendance and public comment via Zoom.*

**IV. Discussion**

- A. Organic Garden Program Focus Groups and Action Plan
- B. COVID-19

**V. Comments from Commissioners**

**VI. Adjourn**

Note: This Meeting Agenda and its supporting materials are on the UPD website at <http://www.urbanaparks.org/documents/index.html>, choose the "Public Meetings" category and search for the meeting information you wish to download.

## Public Input for Urbana Park District Board Study Session (Tuesday, April 7, 2020)

Anyone can attend the meeting virtually via Zoom. We ask that if you possibly can, please submit your public comments via email by 6:30 pm to [tabartlett@urbanaparks.org](mailto:tabartlett@urbanaparks.org) – these will be read per Urbana Park District Board rules and time limits.

You will be able to use a phone to call in:

- Join by calling (312) 626-6799.
- Callers will then be asked to enter the Meeting ID number followed by the # key. The Meeting ID number is 423 548 027.
- We ask that you please mute yourself until the time for public input.

You will be able to use a computer to address the Urbana Park District Board using Zoom:

- Make sure you have a microphone on your computer if you wish to speak. Please identify yourself for the record if you do speak.
- You do not need to install software to use Zoom. You can click “Join from your browser.” It appears that Zoom prefers for users to download and install their meeting client software on your computer. Choose the option you are most comfortable with, and note, it may be browser specific.
- You should see the meeting video stream through Zoom and hear people talking. The link to join by computer is <https://zoom.us/j/423548027>.
- Please turn off your webcam video feed as everyone connected will be able to see you and your background. This Zoom session will be recorded as part of the record.
- We will not be using the Chat or Participant windows for this meeting.
- You can find tutorials and help information here:  
<https://support.zoom.us/hc/enus/articles/201362193-How-Do-I-Join-A-Meeting->

As a reminder, public input can be received prior to the meeting via email as listed above. This is a work in progress, and we ask for your patience and thank you for your understanding, as we navigate this difficult situation.

Two websites with additional tips and tricks:

<https://www.groovehq.com/blog/zoom-tips-and-tricks>

<https://www.colorado.edu/ocg/ocg-staff-resources/meeting-resources/zoom-meeting-tipstricks>