



It is the mission of the Urbana Park District to:

- Improve the quality of life of its citizens through a responsive, efficient, and creative park and recreation system,
- Pursue excellence in a variety of programs, parks and special facilities that contribute to the attractiveness of neighborhoods, conservation of the environment and the overall health of the community.

**NOTICE AND AGENDA OF MEETING**  
**URBANA PARK DISTRICT BOARD OF COMMISSIONERS**  
**REGULAR BOARD MEETING**  
**TUESDAY, APRIL 14, 2020**  
**7:00 PM REGULAR MEETING**  
**REMOTE MEETING VIA ZOOM**  
**MEETING VIDEO LINK: <https://zoom.us/j/493039073>**  
**MEETING PHONE NUMBER: (312) 626-6799**  
**MEETING ID: 493 039 073**

**I. Call to Order**

A. Remote Attendance

*The Board is suspending the usual Remote Attendance Policy, and will allow all board members to attend this meeting remotely, pursuant to State Executive Order 2020-07, which temporarily suspends the remote attendance requirements of the Illinois Open Meetings Act through April 30, 2020, due to the COVID-19 pandemic.*

**II. Accept Agenda**

**III. Public Comment**

*Any member of the public may make a brief statement at this time within the public participation rules of the Board. Please see the attached documents for details regarding attendance and public comment via Zoom.*

A. Public Comment

B. UPD New Staff Introductions

**IV. Urbana Park District Advisory Committee (UPDAC) Report**

*UPDAC is an advisory committee appointed by the Board of Commissioners. The members of UPDAC are appointed for staggered three-year terms.*

**V. Consent Agenda**

*All action and information items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately. Commissioners have had an opportunity to review these items prior to the Board Meeting.*

A. Approval of the Minutes of the March 3, 2020 Study Session Meeting

- B. Approval of the Minutes of the March 10, 2020 Regular Board Meeting
- C. Approval of the Monthly Paid Accounts Payable  
*This report is available for review by each Commissioner.*
- D. Action to Receive Post-Issuance Tax Compliance Report  
*This is an annual report that is required to be submitted by the Bond Compliance Officer per the Bond Record-Keeping Policy.*
- E. Action to Approve Resolution 2020-02 to Designate Committed Ending Fund Balances  
*This is an annual action.*

*Action on any item removed from the Consent Agenda will be taken during Old or New Business as appropriate.*

## **VI. Reports**

- A. Financial Reports  
*These are financial reports that are reviewed by the board each month. The board must take action to accept the Treasurer's Report.*
  - 1. Revenue and Expenditure Report
  - 2. Action on Treasurer's Report
  - 3. Capital Budget Report
- B. Executive Director  
*This is an opportunity for the Executive Director to provide special information to the Commissioners.*
- C. President  
*This is an opportunity for the President to make a comment.*
  - 1. Review of upcoming meeting agenda
- D. Liaison Reports
  - 1. Finance Study Group  
*Meets as needed to discuss financial matters of the District*
  - 2. UPD Policy Study Group  
*Meets as needed to discuss policy matters of the District*
  - 3. Urbana Parks Foundation Representative  
*Reports on Park Foundation activities*
  - 4. UPDAC Planning Study Group  
*Meets as needed to coordinate and enhance Board-UPDAC activities and communication*

## **VII. Old Business**

- A. Action on any Old Business Removed from the Consent Agenda

## **VIII. New Business**

- A. Action on Ordinance 2020-05 Authorizing Supplemental Appropriation for the FY 2019-2020 Budget
- B. Action on Ordinance 2020-06 Revising the Combined Budget and Appropriation Ordinance  
*This is an annual fiscal action.*

C. Receive Preliminary Budget for FY 2020-2021  
*The Board will receive the preliminary budget.*

D. Action on any New Business Removed from the Consent Agenda

**IX. Comments from Commissioners**

**X. Adjourn**

Note: The Meeting Agenda and Supporting Materials are on the UPD website at <http://www.urbanaparks.org/documents/index.html>, choose the "Public Meetings" category and search for the meeting information you wish to download.

## Public Input for Urbana Park District Regular Board Meeting (Tuesday, April 14, 2020)

Anyone can attend the meeting virtually via Zoom. We ask that if you possibly can, please submit your public comments via email by 7:00 pm to [tabartlett@urbanaparks.org](mailto:tabartlett@urbanaparks.org) – these will be read per Urbana Park District Board rules and time limits.

You will be able to use a phone to call in:

- Join by calling (312) 626-6799.
- Callers will then be asked to enter the Meeting ID number followed by the # key. The Meeting ID number is 493 039 073.
- We ask that you please mute yourself until the time for public input.

You will be able to use a computer to address the Urbana Park District Board using Zoom:

- Make sure you have a microphone on your computer if you wish to speak. Please identify yourself for the record if you do speak.
- You do not need to install software to use Zoom. You can click “Join from your browser.” It appears that Zoom prefers for users to download and install their meeting client software on your computer. Choose the option you are most comfortable with, and note, it may be browser specific.
- You should see the meeting video stream through Zoom and hear people talking. The link to join by computer is <https://zoom.us/j/493039073>.
- Please turn off your webcam video feed as everyone connected will be able to see you and your background. This Zoom session will be recorded as part of the record.
- We will not be using the Chat or Participant windows for this meeting.
- You can find tutorials and help information here:  
<https://support.zoom.us/hc/enus/articles/201362193-How-Do-I-Join-A-Meeting->

As a reminder, public input can be received prior to the meeting via email as listed above. This is a work in progress, and we ask for your patience and thank you for your understanding, as we navigate this difficult situation.

Two websites with additional tips and tricks:

<https://www.groovehq.com/blog/zoom-tips-and-tricks>

<https://www.colorado.edu/ocg/ocg-staff-resources/meeting-resources/zoom-meeting-tipstricks>