

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS  
MINUTES – BOARD STUDY SESSION  
TUESDAY, MARCH 3, 2020  
6:30 PM-8:00 PM  
PLANNING AND OPERATIONS FACILITY  
1011 E. KERR AVENUE  
URBANA, ILLINOIS 61802**

The study session meeting of the Urbana Park District Board of Commissioners was held Tuesday, March 3, 2020 at the Planning and Operations Facility, 1011 E. Kerr Avenue, Urbana, IL at 6:30 pm. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Nancy Delcomyn	X	
Commissioner Lashaunda Cunningham	X	
Commissioner Roger Digges		X
Commissioner Meredith Blumthal	X	

Also present were Tim Bartlett, Executive Director;  
Derek Liebert, Planning and Operations Superintendent;  
Corky Emberson, Recreation Superintendent;  
Caty Roland, Business Manager;  
Alex Ivanova, Human Resources Manager;  
Andy Rousseau, Project Manager;  
Joellen Cademartori, GovHR USA;  
Allison Jones served as Recorder.

**I. Call to Order**

A. Remote Attendance

There was no remote attendance requested at this time.

**II. Accept Agenda**

**COMMISSIONER CUNNINGHAM MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO ACCEPT THE AGENDA AS PRESENTED. ALL SAID “AYE”, MOTION CARRIED.**

**III. Public Comment**

There were no comments from members of the public.

**IV. Discussion**

A. Compensation Study

Director Bartlett reviewed the background and purpose of a comprehensive compensation study for UPD staff. He also introduced Joellen Cademartori from GovHR, the agency hired to complete the compensation survey and study. Mrs. Cademartori presented an overview of the compensation survey, including background on GovHR, the scope of work, compensation and benefits analysis, classification study/job evaluation, and results. She also reviewed the schedule, next steps in the process, and the expected results in the next 2-3 months.

**B. Health & Wellness Fundraising**

Staff provided an overview and open discussion for fundraising for the proposed Health & Wellness Facility. Areas discussed included hiring paid fundraising staff, evaluations of amounts needed to raise in different circumstances, meeting with community stakeholders, fundraising tools and strategies, and grant updates.

**V. Comments from Commissioners**

There were no further comments from Commissioners.

**VI. Adjourn**

President Walker adjourned the meeting at 7:44 PM.

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Michael W. Walker, President

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Timothy A. Bartlett, Secretary

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Date Approved: April 14, 2020