



It is the mission of the Urbana Park District to:

- Improve the quality of life of its citizens through a responsive, efficient, and creative park and recreation system,
- Pursue excellence in a variety of programs, parks and special facilities that contribute to the attractiveness of neighborhoods, conservation of the environment and the overall health of the community.

**NOTICE AND AGENDA OF MEETING
URBANA PARK DISTRICT BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
TUESDAY, JUNE 9, 2020
7:00 PM**

REMOTE MEETING VIA ZOOM

VIDEO: <https://us02web.zoom.us/j/85017500101>

PHONE: (312) 626-6799

MEETING ID: 850 1750 0101

PASSWORD: 244776

I. Call to Order

A. Remote Attendance

The Board is suspending the usual Remote Attendance Policy, and will allow all commissioners to attend remotely, pursuant to State Executive Order 2020-39, which temporarily suspends the remote attendance requirements of the Open Meetings Act through June 27, 2020, due to the COVID-19 pandemic.

II. Accept Agenda

III. Public Comment

Any member of the public may make a brief statement at this time within the public participation rules of the Board. Please see the attached documents for details regarding attendance and public comment via Zoom.

A. Public Comment

B. UPD New Staff Introductions

IV. Appointments – 2020-2021 UPDAC Class

UPDAC is an advisory committee appointed by the Board of Commissioners. Each year the Board appoints representatives to UPDAC for staggered three-year terms to begin service in August. Board members were asked to contact UPDAC nominees, and their confirmation is pending upon board contact and affirmation to serve. Unconfirmed nominees may be confirmed at future board meetings.

V. Urbana Park District Advisory Committee (UPDAC) Report

UPDAC is an advisory committee appointed by the Board of Commissioners. The members of UPDAC are appointed for staggered three-year terms.

VI. Consent Agenda

All action and information items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately. Commissioners have had an opportunity to review these items prior to the Board Meeting.

- A. Approval of the Minutes of the May 5, 2020 Board Study Session
- B. Approval of the Minutes of the May 12, 2020 Regular Board Meeting
- C. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude
Gifts and donations must be officially accepted by the Board. The Philanthropy Report also lists volunteer service hours for the month.
- D. Monthly Reports
These are monthly reports from each department of the district.
 - 1. Administration (Executive Director, Business, Development/Volunteers, Human Resources)
 - 2. Planning/Operations (Planning, Project Management, Facilities, Grounds, Aquatics)
 - 3. Recreation (Aquatics, Athletics, Community Programs, Museum, Public Information/Marketing, Champaign-Urbana Special Recreation – CUSR)
- E. Approval of the Monthly Paid Accounts Payable
This report is available for review by each Commissioner.
- F. Approval of Ordinance 2020-08 Authorizing the Disposal/Sale of Personal Property
Per state law, any property no long required for district business must be declared as surplus and disposed of in a manner stipulated by Board policy.

Action on any item removed from the Consent Agenda will be taken during Old or New Business as appropriate.

VII. Reports

- A. Financial Reports
These are financial reports that are reviewed by the board each month. The board must take action to accept the Treasurer's Report.
 - 1. Revenue and Expenditure Report
 - 2. Action on Treasurer's Report
 - 3. Capital Budget Report
- B. Executive Director
This is an opportunity for the Executive Director to provide special information to the Commissioners.
 - 1. IL SB 2135
 - 2. COVID-19 Updates
 - 3. Sculpture
 - 4. Wandell Council Ring
 - 5. 2019-2020 Audit Interview
 - 6. KRT Friends Group
 - 7. U of I Arboretum Annual Meeting

C. President

This is an opportunity for the President to make a comment.

1. Review of upcoming meeting agenda

D. Liaison Reports

1. Finance Study Group

Meets as needed to discuss financial matters of the District.

2. UPD Policy Study Group

Meets as needed to discuss policy matters of the District.

3. Urbana Parks Foundation Representative

Reports on Park Foundation activities.

4. UPDAC Planning Study Group

Meets as needed to coordinate and enhance Board-UPDAC activities and communication.

VIII. Old Business

- A. Receive DRAFT Ordinance 2020-07 to Adopt the FY 2020-2021 Combined Budget and Appropriation Ordinance

The Board will receive the draft ordinance.

- B. Action to Approve Lease Agreement with Urbana-Champaign Sanitary District

- C. Action on any Old Business removed from Consent Agenda

IX. New Business

- A. Review of Draft District Goals for FY 2020-2021

- B. Action on Resolution 2020-06 to Accept the FY 2020-2021 CUSR Budget

- C. Action to Approve Preservation Covenant for Leal Park

- D. Action to Approve Intergovernmental Agreement with Urbana-Champaign Sanitary District for the Crystal Lake Park Interceptor Crossing

- E. Action to Award Design Services for Blair Park OSLAD Development Project

- F. Action on any New Business removed from Consent Agenda

X. Comments from Commissioners

XI. Adjourn

Note: This Meeting Agenda and its supporting materials are on the UPD website at <http://www.urbanaparks.org/documents/index.html> in the "Public Meetings" category.

Public Input for Urbana Park District Regular Board Meeting (Tuesday, June 9, 2020)

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Anyone can attend the meeting virtually via Zoom. Any member of the public may make a brief statement during the Public Comment portion of the agenda. Per Board rules, comments will have a two-minute time limit. The Board typically accepts comments, but neither the Board nor staff will respond to individual comments during the meeting.

You will be able to use a phone to call in:

- Join by calling (312) 626-6799.
- Callers will then be asked to enter the Meeting ID number followed by the # key. The Meeting ID number is 850 1750 0101.
- Enter meeting password 244776, followed by the # key.
- We ask that you please mute yourself until the time for public comment.
- You can toggle between mute and unmute by dialing *6.

You will be able to use a computer to address the Urbana Park District Board using Zoom:

- Make sure you have a microphone on your computer if you wish to speak. Please identify yourself for the record if you do speak.
- You do not need to install software to use Zoom. You can click “Join from your browser.” It appears that Zoom prefers for users to download and install their meeting client software on your computer. Use whichever option you are most comfortable with, and note it may be browser-specific.
- You see the meeting video stream through Zoom and hear people talking. The link to join by computer is: <https://us02web.zoom.us/j/85017500101?pwd=MTR0QzBEWEJhWEXuTHQrdEN6WIR1QT09>
- If you do not want to be seen, please turn off your webcam video feed, as everyone connected will be able to see you and your background.
- This Zoom session will be recorded as part of the record.
- We ask that you please mute yourself until the time for public comment.
- We will not be using the Chat or Participant windows for this meeting.
- You can find tutorials and help information here: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>.

If you are unable to call or video in to the Zoom Meeting, or would prefer to write in, public input can also be received before the meeting via email. Please submit your comments via email by 7:00 pm to tabartlett@urbanaparks.org – these will be read per Urbana Park District Board rules and time limits.

This is a work in progress, and we ask your patience as we navigate this difficult situation.