



*It is the mission of the Urbana Park District to:*

- *Improve the quality of life of its citizens through a responsive, efficient, and creative park and recreation system,*
- *Pursue excellence in a variety of programs, parks and special facilities that contribute to the attractiveness of neighborhoods, conservation of the environment and the overall health of the community.*

**NOTICE AND AGENDA OF MEETING  
URBANA PARK DISTRICT BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING  
TUESDAY, JUNE 9, 2020  
7:00 PM**

**REMOTE MEETING VIA ZOOM**

**VIDEO: <https://us02web.zoom.us/j/85017500101>**

**PHONE: (312) 626-6799**

**MEETING ID: 850 1750 0101**

**PASSWORD: 244776**

**I. Call to Order**

**A. Remote Attendance**

*The Board is suspending the usual Remote Attendance Policy, and will allow all commissioners to attend remotely, pursuant to State Executive Order 2020-39, which temporarily suspends the remote attendance requirements of the Open Meetings Act through June 27, 2020, due to the COVID-19 pandemic.*

**II. Accept Agenda**

**III. Public Comment**

*Any member of the public may make a brief statement at this time within the public participation rules of the Board. Please see the attached documents for details regarding attendance and public comment via Zoom.*

**A. Public Comment**

**B. UPD New Staff Introductions**

**IV. Appointments – 2020-2021 UPDAC Class**

*UPDAC is an advisory committee appointed by the Board of Commissioners. Each year the Board appoints representatives to UPDAC for staggered three-year terms to begin service in August. Board members were asked to contact UPDAC nominees, and their confirmation is pending upon board contact and affirmation to serve. Unconfirmed nominees may be confirmed at future board meetings.*

**V. Urbana Park District Advisory Committee (UPDAC) Report**

*UPDAC is an advisory committee appointed by the Board of Commissioners. The members of UPDAC are appointed for staggered three-year terms.*

## **VI. Consent Agenda**

*All action and information items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately. Commissioners have had an opportunity to review these items prior to the Board Meeting.*

- A. Approval of the Minutes of the May 5, 2020 Board Study Session
- B. Approval of the Minutes of the May 12, 2020 Regular Board Meeting
- C. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude  
*Gifts and donations must be officially accepted by the Board. The Philanthropy Report also lists volunteer service hours for the month.*
- D. Monthly Reports  
*These are monthly reports from each department of the district.*
  - 1. Administration (Executive Director, Business, Development/Volunteers, Human Resources)
  - 2. Planning/Operations (Planning, Project Management, Facilities, Grounds, Aquatics)
  - 3. Recreation (Aquatics, Athletics, Community Programs, Museum, Public Information/Marketing, Champaign-Urbana Special Recreation – CUSR)
- E. Approval of the Monthly Paid Accounts Payable  
*This report is available for review by each Commissioner.*
- F. Approval of Ordinance 2020-08 Authorizing the Disposal/Sale of Personal Property  
*Per state law, any property no longer required for district business must be declared as surplus and disposed of in a manner stipulated by Board policy.*

*Action on any item removed from the Consent Agenda will be taken during Old or New Business as appropriate.*

## **VII. Reports**

- A. Financial Reports  
*These are financial reports that are reviewed by the board each month. The board must take action to accept the Treasurer's Report.*
  - 1. Revenue and Expenditure Report
  - 2. Action on Treasurer's Report
  - 3. Capital Budget Report
- B. Executive Director  
*This is an opportunity for the Executive Director to provide special information to the Commissioners.*
  - 1. IL SB 2135
  - 2. COVID-19 Updates
  - 3. Sculpture
  - 4. Wandell Council Ring
  - 5. 2019-2020 Audit Interview
  - 6. KRT Friends Group
  - 7. U of I Arboretum Annual Meeting

C. President

*This is an opportunity for the President to make a comment.*

1. Review of upcoming meeting agenda

D. Liaison Reports

1. Finance Study Group

*Meets as needed to discuss financial matters of the District.*

2. UPD Policy Study Group

*Meets as needed to discuss policy matters of the District.*

3. Urbana Parks Foundation Representative

*Reports on Park Foundation activities.*

4. UPDAC Planning Study Group

*Meets as needed to coordinate and enhance Board-UPDAC activities and communication.*

**VIII. Old Business**

- A. Receive DRAFT Ordinance 2020-07 to Adopt the FY 2020-2021 Combined Budget and Appropriation Ordinance

*The Board will receive the draft ordinance.*

- B. Action to Approve Lease Agreement with Urbana-Champaign Sanitary District

- C. Action on any Old Business removed from Consent Agenda

**IX. New Business**

- A. Review of Draft District Goals for FY 2020-2021

- B. Action on Resolution 2020-06 to Accept the FY 2020-2021 CUSR Budget

- C. Action to Approve Preservation Covenant for Leal Park

- D. Action to Approve Intergovernmental Agreement with Urbana-Champaign Sanitary District for the Crystal Lake Park Interceptor Crossing

- E. Action to Award Design Services for Blair Park OSLAD Development Project

- F. Action on any New Business removed from Consent Agenda

**X. Comments from Commissioners**

**XI. Adjourn**

Note: This Meeting Agenda and its supporting materials are on the UPD website at <http://www.urbanaparks.org/documents/index.html> in the "Public Meetings" category.

## Public Input for Urbana Park District Regular Board Meeting (Tuesday, June 9, 2020)

**MEETING ID: 850 1750 0101**

**PASSWORD: 244776**

Anyone can attend the meeting virtually via Zoom. Any member of the public may make a brief statement during the Public Comment portion of the agenda. Per Board rules, comments will have a two-minute time limit. The Board typically accepts comments, but neither the Board nor staff will respond to individual comments during the meeting.

You will be able to use a phone to call in:

- Join by calling (312) 626-6799.
- Callers will then be asked to enter the Meeting ID number followed by the # key. The Meeting ID number is 850 1750 0101.
- Enter meeting password 244776, followed by the # key.
- We ask that you please mute yourself until the time for public comment.
- You can toggle between mute and unmute by dialing \*6.

You will be able to use a computer to address the Urbana Park District Board using Zoom:

- Make sure you have a microphone on your computer if you wish to speak. Please identify yourself for the record if you do speak.
- You do not need to install software to use Zoom. You can click “Join from your browser.” It appears that Zoom prefers for users to download and install their meeting client software on your computer. Use whichever option you are most comfortable with, and note it may be browser-specific.
- You see the meeting video stream through Zoom and hear people talking. The link to join by computer is: <https://us02web.zoom.us/j/85017500101?pwd=MTR0QzBEWEJhWEYuTHQrdEN6WIR1QT09>
- If you do not want to be seen, please turn off your webcam video feed, as everyone connected will be able to see you and your background.
- This Zoom session will be recorded as part of the record.
- We ask that you please mute yourself until the time for public comment.
- We will not be using the Chat or Participant windows for this meeting.
- You can find tutorials and help information here: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>.

If you are unable to call or video in to the Zoom Meeting, or would prefer to write in, public input can also be received before the meeting via email. Please submit your comments via email by 7:00 pm to [tabartlett@urbanaparks.org](mailto:tabartlett@urbanaparks.org) – these will be read per Urbana Park District Board rules and time limits.

This is a work in progress, and we ask your patience as we navigate this difficult situation.



**TO: Urbana Park District Board of Commissioners**

**FROM: Ellen Kirsanoff, Development Manager**

**CC: Timothy Bartlett, Executive Director**

**DATE: June 3, 2020**

**RE: UPDAC Appointments**

Each year new Urbana Park District Advisory Committee members are appointed for a three-year term. The following names are presented for discussion and consideration for appointment to the Urbana Park District Advisory Committee this August. The current UPDAC membership is 20, with 7 members completing their three-year term. It is recommended that the two applicants listed below be appointed, which will bring UPDAC membership to a full 15 members.

The new members will complete an orientation meeting with the Development Manager, and participate in a park tour with the Development Manager and the Executive Director, in preparation for their first meeting to begin their term on the committee. Both these applicants are self-nominated and are eager to begin their terms on the Urbana Park District Advisory Committee.

Park District staff continue to seek additional applications for UPDAC appointment in Urbana neighborhoods with little or no representation by the current membership. Additional applications can be brought to the July Board of Commissioners meeting if they meet the criteria.

Gary Ambler  
614 W. Washington

Ashley Price  
1403 S. Smith Rd.

## UPDAC Meeting Summary, May 28, 2020 (via ZOOM)

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### New Business

- **SPLASH Program:** Tim Bartlett introduced and gave an overview on how the UPD and School District work together to provide after-school programming district-wide. Corky Emberson provided history, and the UPD's committed investment for this program throughout the School District, and our increasing responsibility for planning, staffing, and financial support. Niki Hoesman, Community Program Coordinator, supervises and implements this program. She described the range of activities on offer from kindergarten through elementary, middle, and high school. Chelsea Prah, described Nature Connections, also part of SPLASH, which includes hands-on nature experiences that come to the kids in the schools.

Important to mention: children who participate also get a meal before they finish the day's activities.

- **Outdoor Learning Pavilion:** Derek Liebert provided an outline of the Museum Capital Grant Application and shared strategic plans for the area of CLP near the Nature Center and outdoor pool.
- **Director's Report:** Staff are working to keep on track with ongoing projects, among them the ongoing redevelopment of Crystal Lake Park, the formation of a steering committee to begin the process of looking for additional funding for the health and wellness facility, and working with the Champaign County Forest Preserve District regarding formation of a "friends group" for the KRT.
- **The Goose Situation:** Board Representative Nancy Delcomyn reported she has received many letters, both for and against, on the issue of the charity harvest of the goose population in CLP. Lots of misinformation from those opposed. Derek Liebert reported that most responses were either strongly opposed or strongly in favor, with very few in the middle. Resident input is given more weight and credibility than that from non-residents. Howard Schein has submitted a letter to the Editor of the News-Gazette, vetted by UPD staff, in support of the harvest
- **Other Project Updates:** Andy Rousseau reported that work on more components of the CLP project will begin this summer. Work at Blair Park will begin this summer as well.

Jean Paley, Chair  
06/04/2020

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS**  
**MINUTES – BOARD STUDY SESSION**  
**TUESDAY, MAY 5, 2020**  
**6:30 PM-8:00 PM**  
**REMOTE MEETING VIA ZOOM**  
**URBANA, ILLINOIS 61802**

The study session meeting of the Urbana Park District Board of Commissioners was held Tuesday, May 5, 2020 online via Zoom at 6:30 pm. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Nancy Delcomyn	X	
Commissioner Lashaunda Cunningham	X	
Commissioner Roger Digges	X	
Commissioner Meredith Blumthal	X	

Also present were Tim Bartlett, Executive Director;  
Derek Liebert, Planning and Operations Superintendent;  
Corky Emberson, Recreation Superintendent;  
Caty Roland, Business Manager;  
Ellen Kirsanoff, Development Manager;  
Andy Rousseau, Project Manager;  
Allison Jones served as Recorder.

Present from the Urbana Parks Foundation were:  
Nancy Schrumpf;  
Megan Puzey;  
Helen Grandone;  
Carolyn Trimble;  
Jim Conlin;  
Bill Gray;  
Fred Delcomyn;  
Sarah Nemeth;  
Steve Rugg;  
and Marketing Consultant Natalie Kenny Marquez.

**I. Call to Order and Introductions**

President Walker called the meeting to order at 6:33 PM.

A. Remote Attendance

**COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM TO TEMPORARILY SUSPEND THE URBANA PARK DISTRICT'S REMOTE ATTENDANCE POLICY PURSUANT TO STATE EXECUTIVE ORDER 2020-07 WHICH SUSPENDS THE REMOTE ATTENDANCE REQUIREMENTS OF THE OPEN MEETINGS ACT THROUGH MAY 30, 2020, AND ALLOW ALL COMMISSIONERS TO ATTEND THIS MEETING REMOTELY. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."**

**II. Accept Agenda**

**COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM TO ACCEPT THE AGENDA AS PRESENTED. ALL SAID "AYE", MOTION CARRIED UNANIMOUSLY.**

**III. Public Comment**

There were no comments from members of the public.

**IV. Discussion Items**

A. Joint Discussion with Urbana Parks Foundation

1. UPF Information for the UPD Board

i. Overview of UPF Organization; Committee Structure

Fred Delcomyn provided an overview of the current Urbana Parks Foundation organization and committee structure, which includes 11 appointed board members, as well as 4 active committees.

ii. UPF Events Planning

Megan Puzey, Events Committee Chair, reviewed UPF events for the last year, including attendance and outcomes. The events included the Barn Bash, Holiday Party, and The Big Splash. She noted that the next Barn Bash will be postponed until 2021 due to the pandemic. She noted that the Events Committee is considering new and different events for the future, as well as ways to improve existing events.

iii. UPF Financial Status

Jim Conlin, the new UPF Treasurer, provided an update on the Foundation's financial status, including contributions from 2019. He also noted that the UPF is using a new system of Quickbooks.

iv. UPF Fundraising Status

Steve Rugg, UPF Fundraising Committee Chair, reviewed the challenges of fundraising during this time, and noted that the UPF will continue with grassroots efforts.

v. UPF Recruitment Status

Carolyn Trimble, Nominating Committee Chair, provided an update on new Foundation members, including 4 new members in the last 12 months. She also noted that several long time Board members have reached the end of their terms per the by-laws, but continue to remain active.

Fred Delcomyn noted that it is time to review the UPF by-laws and that process will be happening soon.

vi. UPF Marketing Status

Natalie Kenney-Marquez, UPF's Marketing Consultant, provided updates regarding the UPF website, the Nature When you Need It Campaign, graphic design elements, and the annual report. Staff noted that the UPF provided around \$83,000 in financial support to the UPD in 2019, including funding specific projects as well as event sponsorship.

2. UPD Information for UPF Board

i. Report from UPD Board President, Michael Walker

President Walker reported on the refinancing of two UPD bonds, with a reduction in interest rates and additional available capital withdrawn for future projects. He noted a three-year time frame to spend the additional bond money. He also noted that UPD programming has been turned upside down with the pandemic situation, which will result in ongoing challenges for the foreseeable future.

ii. Health & Wellness Initiative Update

a) Discussion on Project Fundraiser for Health & Wellness Facility

Director Bartlett noted that the UPD 2019 Strategic Plan is now complete, and highlighted Placemaking, Trails and Connectivity, You Belong Here, and Health and Wellness. In regards to the Health & Wellness facility proposal, all fundraising options are being explored, and any support from the Foundation is appreciated. The UPD and UPD Boards discussed options and possibilities for maximum fundraising efforts.

iii. Capital Projects Update

Staff provided updates on several critical needs projects, including:

a) Crystal Lake Park

Andy Rousseau provided updates on renovations at Crystal Lake Park, including improved lakeshore, new playground, and new boat launch. He noted this work should begin in June. Derek Liebert noted that \$120,000 of support for this project was provided by the Urbana Parks Foundation.

b) Blair Park

Derek Liebert reviewed updates coming to Blair Park, including a new playground/challenge course, loop path, and electronic ball game. He noted that IDNR staff are working on the grant agreement and engineering should begin within the next few weeks.

c) Museum Grant

Derek Liebert provided background on the state museum grant

program, which could provide up to 100% funding, up to \$750,000, to help fund nature focused program areas. He noted that in the past this grant program helped pay for the boardwalk in Busey Woods and the gateway trail interpretation display. He noted that a current high needs project that would be eligible for this program would be a new nature day camp facility, which could also be used for rentals and a fire circle. He noted that concepts for this project will be reviewed soon, with an application submitted later this month.

- iv. Other Information for UPF Board  
There was no further information discussed.

- 3. Strategies for Effective UPD/UPF Collaboration to Support UPD Priority Projects  
The UPD and UPF Boards discussed how best to collaborate on projects and fundraising efforts, including possibly hiring outside fundraising staff.

**V. Action Items**

- A. Action to Affirm Staff Decisions on Facility Closures and Cancellation of Programs, Rentals, and Events

Director Bartlett reviewed the need for timely and prompt communication and decision-making in regards to program, facility, and staffing status during the ever-evolving pandemic situation. The Board and staff discussed how best to quickly provide updates and information to all parties, while making sure staff have latitude to work quickly. The Board requested weekly updates on any changes.

**VI. Comments from Commissioners**

The Board thanked staff for their hard work during these difficult circumstances.

**VII. Adjourn**

President Walker adjourned the meeting at 8:18 PM.

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Michael W. Walker, President

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Timothy A. Bartlett, Secretary

(Seal)

Date Approved: \_\_\_\_\_

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS  
MINUTES - REGULAR BOARD MEETING  
TUESDAY, MAY 12, 2020  
7:00 PM  
ANNUAL BOARD MEETING AND  
REGULAR BOARD MEETING  
REMOTE MEETING VIA ZOOM  
URBANA, ILLINOIS 61802**

A regular meeting of the Urbana Park District Board of Commissioners was held Tuesday, May 12, 2020, online via Zoom at 7:00 p.m. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting. UPTV taped the meeting for future airing.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Nancy Delcomyn	X	
Commissioner Lashaunda Cunningham	X	
Commissioner Roger Digges	X	
Commissioner Meredith Blumthal	X	

Also present were Tim Bartlett, Executive Director;  
Corky Emberson, Superintendent of Recreation;  
Derek Liebert, Superintendent of Planning and Operations;  
Caty Roland, Business Manager;  
Judy Miller, Environmental Program Manager;  
Andy Rousseau, Project Manager,  
Rich McMahon, Grounds Maintenance Supervisor;  
Ben Williams, IDNR;  
Scott Beckerman, USDA;  
Jake Wolf, ERA;  
Erin Roeing, ERA;  
Allison Jones served as Recorder.

**ANNUAL BOARD MEETING AGENDA**

- I. **Call to Order – Annual Board Meeting**  
President Walker called the meeting to order at 7:02 PM.
  - A. Remote Attendance

**COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM TO TEMPORARILY SUSPEND THE URBANA PARK DISTRICT'S REMOTE ATTENDANCE POLICY PURSUANT TO STATE EXECUTIVE ORDER 2020-07, SUSPENDING THE REMOTE ATTENDANCE REQUIREMENTS OF THE OPEN MEETINGS ACT THROUGH MAY 30, 2020, AND ALLOW FOR ALL BOARD MEMBERS TO ATTEND THIS MEETING REMOTELY. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE".**

President Walker transferred chairmanship of the meeting to Board Secretary and Executive Director Tim Bartlett.

**II. Election of Officers**

**COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO ELECT COMMISSIONER WALKER TO BE BOARD PRESIDENT. ALL SAID "AYE", MOTION CARRIED.**

President Walker resumed chairmanship of the meeting.

**COMMISSIONER CUNNINGHAM MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO ELECT COMMISSIONER DELCOMYN TO BE BOARD VICE PRESIDENT. ALL SAID "AYE", MOTION CARRIED.**

**III. Appointments**

A. Action to Appoint Secretary, Assistant Secretary, Treasurer, Attorney, Recorder, Auditor  
**COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM TO MAKE THE FOLLOWING APPOINTMENTS:**  
**BOARD SECRETARY –TIM BARTLETT**  
**ASSISTANT SECRETARY—ALLISON JONES**  
**BOARD TREASURER – RICHARD PERCIVAL**  
**ATTORNEY – MATT DEERING**  
**BOARD RECORDER – ALLISON JONES OR DESIGNEE OF THE BUSINESS MANAGER**  
**AUDITOR – MARTIN HOOD LLC**  
**ALL SAID "AYE", MOTION CARRIED.**

B. Action to Appoint a Commissioner to the Urbana Parks Foundation  
**COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM TO APPOINT COMMISSIONER DIGGES TO THE URBANA PARKS FOUNDATION. ALL SAID "AYE", MOTION CARRIED.**

C. Action to Appoint Commissioner(s) as UPDAC Representative(s)  
**COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO APPOINT COMMISSIONERS DELCOMYN AND CUNNINGHAM AS UPDAC REPRESENTATIVES. ALL SAID "AYE," MOTION CARRIED.**

D. Action to Appoint a Representative to Urbana TIF Joint Review Board  
**COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER DELCOMYN TO APPOINT COMMISSIONER WALKER AND DIRECTOR BARTLETT TO THE URBANA TIF JOINT REVIEW BOARD. ALL SAID "AYE," MOTION CARRIED.**

**IV. Adjourn the Annual Board Meeting**

President Walker adjourned the Annual Board Meeting at 7:09 PM.



## REGULAR BOARD MEETING AGENDA

### I. Call to Order

President Walker called the meeting to order at 7:10 PM.

#### A. Remote Attendance

**COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO TEMPORARILY SUSPEND THE URBANA PARK DISTRICT'S REMOTE ATTENDANCE POLICY PURSUANT TO STATE EXECUTIVE ORDER 2020-07, SUSPENDING THE REMOTE ATTENDANCE REQUIREMENTS OF THE OPEN MEETINGS ACT THROUGH MAY 30, 2020, AND ALLOW FOR ALL BOARD MEMBERS TO ATTEND THIS MEETING REMOTELY. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."**

### II. Accept Agenda

**COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER DELCOMYN TO ADJUST THE ORDER OF THE AGENDA TO MOVE "NEW BUSINESS ITEM A" TO IMMEDIATELY AFTER "PUBLIC COMMENT." ALL SAID "AYE," MOTION CARRIED.**

### III. Public Comment

#### A. Public Comment

The following members of the public spoke on the issue of managing geese in Crystal Lake Park:

- Viktoria Ford
- Susan Parenti
- Niloofar Shambayati
- Rohn
- Stuart Levy
- Morgan Dirkson
- Greg Springer
- Patch Adams
- Karen Medina

#### B. UPD New Staff Introductions

There were no new staff introductions.

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### VIII. New Business, Item A.: Action on Illinois Department (IDNR) Charity Harvest Permit Application

Director Bartlett and Derek Liebert provided a history and background on the goose control issue, reviewing the extensive management strategies attempted in the past. Ben Williams, IDNR's Urban Waterfowl Project Manager, reviewed the biology and behavior of the geese, and Scott Beckerman with USDA Wildlife Services reviewed nuisance issues and approaches to damage management, including physical barriers, chemical products, and egg management. He also reviewed the process of a charity harvest. Board and staff discussed the process, asked questions, and discussed public input.

**COMMISSIONER BLUTMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER DELCOMYN TO APPROVE THE IDNR CHARITY HARVEST PERMIT APPLICATION. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."**

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#### **IV. Urbana Park District Advisory Committee (UPDAC) Report**

UPDAC Chair Jean Paley has provided a written report for the April 2020 UPDAC meeting.

#### **V. Consent Agenda**

- A. Approval of the Minutes of the April 7, 2020 Board Study Session
- B. Approval of the Minutes of the April 14, 2020 Regular Board Meeting
- C. Monthly Reports
  1. Administration
  2. Planning/Operations
  3. Recreation
- D. Approval of the Monthly Paid Accounts Payable
- E. Action to Accept Philanthropy Report and Gifts Listed with Gratitude
- F. Action on Resolution 2020-03 to Appoint UPD FOIA Officers
- G. Action on Resolution 2020-04 to Appoint UPD OMA Representatives
- H. Action on Resolution 2020-05 to Appoint UPD ADA Coordinator
- I. Action on Annual Appointments and Assignments

**COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM TO APPROVE ALL THE ACTION ITEMS ON THE CONSENT AGENDA AND ACCEPT ALL THE INFORMATION ITEMS LISTED ON THE CONSENT AGENDA IN AN OMNIBUS MANNER. A ROLL CALL VOTE WAS TAKEN, MOTION CARRIED UNANIMOUSLY.**

#### **VI. Reports**

- A. Financial Reports
  1. Revenue and Expenditure Report  
Cathy Roland presented the Revenue and Expenditure Report.
  2. Action on Treasurer's Report  
Cathy Roland presented the Treasurer's Report.

**COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM TO ACCEPT THE TREASURER'S REPORT FOR AUDIT. ALL SAID "AYE," MOTION CARRIED.**

3. Capital Budget Report  
Andy Rousseau presented updates on the ITEP site walkthrough, the Saline Branch renovations, and Leak Park updates.
- B. Executive Director  
Director Bartlett provided updates on several projects, including:
  - Evaluation on opening parks & and operations during the pandemic, including issues of staffing, programming, and safety;
  - The lease for Brookens Gym;
  - Carle partnership on the ITEP path project;
  - Gun violence issues/and Coalition programming efforts.
- C. President

1. Review of upcoming meeting agenda

President Walker reviewed the upcoming June 2<sup>nd</sup> Study Session and June 9<sup>th</sup> Regular Board Meeting.

D. Liaison Reports

1. Finance Study Group

President Walker noted that the Finance Study Group last met on May 1 to discuss COVID-19 financial impacts and 2020 IDNR grant program updates and plans to meet again in the future for further discussion.

2. UPD Policy Study Group

Commissioner Blumthal noted there are no current Policy Study Group meetings scheduled at this time.

3. Urbana Parks Foundation Representative

Commissioner Digges noted that the UPD and UPF held a Joint Board Meeting on 5/5/20 with good discussion and information shared.

4. UPDAC Planning Study Group

Commissioner Cunningham noted that the UPDAC Planning Study Group last met in August to finalize topics through the first half of 2020, and will meet again in the future to discuss topics through the end of 2020

VII. **Old Business**

- A. Action on any Old Business removed from the Consent Agenda

There was no old business removed from the Consent Agenda.

VIII. **New Business**

- A. Action on Illinois Department of Natural Resources (IDNR) Charity Harvest Permit Application  
See above.

- B. Action on Resolution 2020-06 Authorizing an IDNR Public Museum Capital Grant Application  
Derek Liebert provided background on the IDNR Public Museum Grant program. He noted that UPD's application would include a new pavilion for the Nature Day Camp Program at the Anita Purves Nature Center, as well as a council ring and additional parking. He stated that design options are being explored, and funding is available up to \$750,000.

**COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER DELCOMYN TO APPROVE RESOLUTION 2020-06 IN SUPPORT OF THE MUSEUM CAPITAL GRANT APPLICATION FOR THE ANITA PURVES NATURE CENTER. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE".**

- C. Action to Award Crystal Lake Park Rehabilitation Project

Andy Rousseau reviewed background on the Crystal Lake Park rehabilitation, with a focus on water quality, shoreline restoration, and public recreation. Staff from the Engineering Resource Associates were available to answer questions regarding the design work for the project.

**COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO AWARD THE BASE BID AND ALTERNATES 2,3,4, AND 5 FOR THE CRYSTAL LAKE REHABILITATION**

**PROJECT IN THE AMOUNT OF \$2,475,418 AND A CONSTRUCTION CONTINGENCY OF 15% IN THE AMOUNT OF \$371,313 TO STARK EXCAVATING, INC. OF CHAMPAIGN, IL. A ROLL CALL VOTE WAS TAKEN, MOTION CARRIED UNANIMOUSLY.**

- D. Review of Draft Lease Agreement with Urbana-Champaign Sanitary District  
Staff provided a background and history of UC Sanitary District Properties leased by UPD, which include the Hickory Street site, AMBUCS Park, and Perkins Road Wet Prairie. Board and staff commented on the positive collaboration between the two organizations and are glad to continue the process.
- E. Action on any New Business removed from the Consent Agenda  
There were no items removed from the Consent Agenda.

**IX. Comments from Commissioners**

The Board thanked citizens, UPD staff, and IDNR for their comments and information regarding the goose control issue. Staff and Board wish to continue to provide additional information and education to the public as much as possible.

**X. Adjourn**

President Walker adjourned the meeting at 10:10 PM.

\_\_\_\_\_  
Michael W. Walker, President

\_\_\_\_\_  
Timothy A. Bartlett, Secretary

(Seal)

Date Approved: \_\_\_\_\_

# Philanthropy Report

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May, 2020

## Donations

<u>Name</u>	<u>Purpose</u>	<u>Amount</u>
Patricia Tuchman	Donation to the Youth Scholarship Fund*	\$61.00
Elizabeth Kohen	Donation for Tribute Plaque	\$750.00

Total \$ 811.00

Asterisk denotes donation coming from individuals who choose to donate credit (refund) on account to the Youth Scholarship Fund. Donation amount is rounded. Also referred to as *void to scholarship*.

**Total donations 2020-2021 Fiscal Year to Date \$811.00**

## Grants

<u>Grant</u>	<u>Purpose</u>	<u>Amount</u>
None this month		\$

**Total grants 2020-2021 Fiscal Year to Date \$ 0.00**

## Volunteers

No volunteer numbers are listed for the month of May, due to the closure of facilities. If there might have been any volunteer hours to report during the closure, those will be noted in future reporting. The totals for FY volunteer numbers reflected below remain unchanged.

**Total Hours**

**0.0**

The Independent Sector in 2018 updated its research on the value of time donated by volunteers. Their study finds that the current average value of time to be \$26.00 per hour.

If multiplied by the dollar value of volunteer time, as calculated by the Independent Sector's estimated value of \$26.00 an hour, this month's hours of volunteer service equate to **\$0** in service given to the Urbana Park District this month.

**Total number of volunteer hours this Fiscal Year to date: 0.0**

**The total value of these volunteer hours for the 2020-2021 Fiscal Year to date: \$0.00**

# Administration Department Report

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**TO:** Urbana Park District Board of Commissioners

**FROM:** Timothy A. Bartlett, Executive Director

**DATE:** June 9, 2020

**RE:** May 2020 Administration Department Report

## **Tim Bartlett – Executive Director**

### **Brookens Gym – Regional Planning Commission**

Corky Emberson and I had a Zoom meeting with three (3) staff from the Champaign County Regional Planning Commission regarding use of the gymnasium at the Brookens Administrative Center by RPC staff. Their need is to promote and facilitate their heating/cooling program for the summer to allow residents to come in for in-person meetings to help them sign up for financial assistance for heating/cooling bills. The effort this summer would be for the cooling/AC support.

They need to have a space that would allow folks to come in-person and be able to socially distance in a way that would be safe for the walk-in customer and the staff that facilitate the registrations for the program. There are a number of reasons they need additional space to host the in-person meetings with their clientele. Fortunately, the timing works well for the UPD as the gym is currently closed for summer camps, any public programming, and/or UPD special events. Given the specific use of the gym—to facilitate a countywide assistance program—it is reasonable for them to use the gym during our closure period.

We discussed the situation of any re-opening efforts in the state that might allow us to resume programming and how we could work toward a cooperative approach. Their needs are near term and will last into July. Our current COVID-19 working plan is to remain closed for public use through July 31, 2020. RPC also agreed to our request to clean and sanitize any areas they use as we do have some staff that need to come into the facility for work purposes. They readily agreed to that. We jointly agreed we could keep our locker rooms/restrooms locked and unused in order to reduce the amount of additional cleaning for RPC use of the gym. Other nearby restrooms are open and available in the adjacent pods so that would take care of that need.

Lastly, we promoted our new UrVANa vehicle and suggested to their staff team that we are available to work with any underrepresented groups or neighborhoods using the van to deliver food, COVID PPE/supplies, and/or other needed services that could be jointly arranged. RPC staff were very appreciative of our offer, and will work with UPD to see what we can do to help our local groups in Urbana this summer and fall. Both Corky Emberson and I are pleased we can be a resource to their needs at no cost to either agency. I would also note that we requested a follow up meeting to help us discuss what space needs RPC has currently, and our plans to construct a new Health & Wellness facility. Staff would like to know their long-term space needs, the kind of cooperative programming that may be needed, and any options for collaboration.

# Administration Department Report

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## **Crystal Lake Park – Charity Harvest**

Derek Liebert and I met at Crystal Lake Park this week with a local group of residents concerned about the planned Charity Harvest as part of the UPD park management strategy. It is fair to say the group is opposed to the harvest, and that UPD has determined to move forward with the planned harvest. However, I strongly recommended that we begin working in a collective partnership with all local groups that are willing on goose-related issues in our area. I promoted the option having a UPD staff team take the lead in working with all of the local units of government, University of Illinois departments, municipalities, local Home Owner Associations, and other land managers to provide a network of resources to help support the impacts of the geese at the many and varied locations around our community. This would be a huge step for the UPD to take on. However, the benefits of having a local resource for best practices, science-based management strategies, testing of new techniques, and a format for input and information sharing with other land and water managers would really help our local situation. Currently, every group is on their own—with some assistance provided by IDNR and/or other state/federal agencies—to learn how to best manage their geese impacts. The planned harvest at Crystal Lake Park needs to continue to move forward to immediately reduce the number of geese that have overpopulated the park. We will also meet with another group this week to see what we can do to help them understand why the harvest is necessary at this time.

## **Meadowbrook Park – Wandell Legacy Circle**

Derek Liebert and I met with Jeff Wandell and Bryan Johns (Clark-Lindsey Village) to make final plans for the proposed council ring seating/education facility planned for the north end of Meadowbrook Park, adjacent to the McCullough Creek Bridge, in the sculpture garden. The gift would include the approach walk, and the council ring for casual seating or planned education programs at the park. The large benches will be solid stones selected as seating benches and will face inwards toward the circle to provide everyone with a special place to meet, talk, learn, and view the sculpture garden. There will be an additional sign telling the Wandell family story and/or dedicated to their family members as you approach the path that leads to the council ring. Native oak and serviceberry trees will be planted to surround the council ring with trees for screening and shade, as well as giving the circle form and scale in the overall garden plan.

Staff plans to proceed with the bidding of the project with plans to award at the July regular board meeting. The construction would follow once the bid has been awarded. The tree plantings will happen now (very soon) as they have been dug from the nursery and need to be planted during our spring planting schedule.

We are very grateful to the Wandell family for their continued support of the Wandell Sculpture Garden. The council ring has been part of our park education and interpretation plan for the park and gardens at Meadowbrook Park. This outdoor facility will be used for formal programming and informal seating and gatherings. Signage and bike racks will be included in the project to support the use of the council ring. We hope to have the work start shortly after the bid approvals, and it should be completed by the end of 2020 assuming all of the contractors, supplies, and materials come together in the next several months. The final product will add to the grace, beauty, and function of Meadowbrook Park thanks to the Wandell Family.



# Administration Department Report

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## **Business Services – Caty Roland, Business Manager**

### **General**

In May, the Business Office booked year-end adjusting journal entries and began gathering materials in preparation for the district's annual audit set to begin on July 13. Business Office continued work on the 2020-2021 Budget. The FY2020-2021 Budget and Appropriation Ordinance document was drafted and will be on display for public review at the Administration Office 30 days before the public hearing scheduled for July 14.

The Business Manager attended the 2020 Government Finance Officers Association Virtual Conference. The live conference sessions are being streamed between May 18–June 26, 2020, and feature leading practitioners, recognized industry experts, and researchers. The Business Manager has already attended the following sessions and learned knowledge and skills to apply to her work at the Park District, and she looks forward to the sessions continuing through the month of June:

- Financial Transparency in an Age of Excessive Data Availability
- Enterprising Accounting: Business-Type Activities and Proprietary Funds
- Preventing Fraud Before It Happens...Uncovering Fraud When It Does
- Accounting & Auditing Year In Review
- GFOA Reserves and Risk Management
- GFOA Leases & Daughters — GASB 87, Leases, and New

### **COVID-19**

In May, the Business Manager coordinated with City IT services to configure several more networked-laptops for staff to access the internal network when working from home. The Business Manager worked with the Facilities Maintenance Supervisor to rearrange the accounting staff office to space employees further apart, in preparation for returning to the office in June. Staff are also staggering shifts and are continuing to work from home when possible.

## **Human Resources – Alexandra Ivanova, Human Resources Coordinator**

Normally in May, the district holds its annual seasonal staff training and is hiring and training in full force. This year, the focus in May was to continue to respond to COVID-19 in a way that prioritized the safety and well-being of district staff. In preparation for entering Restore Illinois Phase 3, the district developed Return-to-Work Guidelines for staff returning on 6/1. Recreation Office Manager Kathy Myers announced earlier this spring that she will be retiring in June. As such, a hiring process took place with video interviews in May. The successful applicant will tentatively be starting on August 10. However, this date may change. The compensation study that the District embarked on with GovHR is currently on hold with hopes to resume in the near future.

## **UPD Development – Ellen Kirsanoff, Development Manager**

The Urbana Parks Foundation has been relatively inactive for the last few months. A joint meeting was held on May 5 in conjunction with the Urbana Park District Board of commissioners via Zoom. A good discussion was had with UPF Trustees updating the

## Administration Department Report

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Commissioners on the status of the campaign, events that have been held, and work the foundation is doing to raise funds to complete the Campaign for the Next Century efforts. During the joint meeting, the need for a new fundraising effort was discussed for the new Health and Wellness Facility being planned. It was agreed that Tim Bartlett should lead an effort to establish a steering committee to oversee this effort. In late May, an initial kickoff meeting of the steering committee was held.

UPDAC's May meeting was held via Zoom. We had a terrific program from Niki Hoesman to share information about the SPLASH Program with UPDAC. In addition, Chelsea Pahl shared information on the Environmental/Nature based programs she provides as a part of SPLASH. UPDAC members were very impressed with the information presented. In addition, a quick review of the plans for the Nature Education Pavilion that is the focus of the Museum Capital Grant application submitted to the IDNR. We especially wanted to present this information to them allow for their public comments to be included in the application. Three UPDAC members also wrote letters of support to be included in the application. UPDAC applications are still being encouraged. At this time, we only have two. Anecdotally, we have heard there might be a few citizens who have an interest in making an application. To date we have not received them.

The Development Manager spent May in virtual meetings, working remotely with the parks foundation and on UPD matters. I have continued to receive several inquiries about Tribute projects at the UPD. Our two interns have begun their experience here with the park district. I feel they will have a good experience, as staff are working with them to create positive opportunities to plan programs, research possible options for new creative ideas, and perhaps be involved in hands on activities once we are able to provide them.

# Planning and Operations Report

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**TO:** Urbana Park District Board of Commissioners

**FROM:** Derek Liebert, Superintendent of Planning and Operations

**CC:** Tim Bartlett, Executive Director

**DATE:** June 9, 2020

**RE:** May 2020 Planning and Operations Report

## Superintendent of Planning and Operations Derek Liebert

### **Goose Management**

Staff continue to respond to resident calls and emails regarding the proposed charity harvest. Staff also met with residents concerned about the harvest to try to address their questions and concerns. In addition to local inquiries, the district has received many calls and emails from outside the area. IDNR and USDA Wildlife Services have assisted with messaging to make sure each agency is providing accurate information under their purview.

In our communications with concerned residents, the UPD has been connected with David Feld from GeesePeace to evaluate additional strategies to reducing geese conflicts in Crystal Lake Park. GeesePeace emphasizes the importance of nest management, and expanding nest management to surrounding properties such as flat roofs and nearby detention ponds where additional nesting takes place. The park district has been performing nest management for six years and facilitated visiting wildlife biologists for lunch and learn meetings with surrounding landowners where among other management strategies, the importance of nest management has been discussed. However, given the large number of walk in goslings this year, we would like to use the GeesePeace approach to see if we can work more closely to facilitate coordinated area nest management.

The park district managed 35 nests in 2020 Crystal Lake Park this year, 39 nests in 2019, and 43 nests in 2018. We believe we missed a few nests at the beginning of the 2020 nesting season due to COVID restrictions but not many given our trend. Walk in goslings and parents from surrounding nesting sites account for a significant population increase this year. Over the last week, staff have conducted early morning counts and have counted 32-60 goslings and 87-128 adults in the park. Later in the day, the geese wander over to the fairgrounds and the surrounding residential/commercial areas.

GeesePeace also emphasizes boat-enhanced dog hazing to chase geese seeking safety on the water and in order to prompt molt migration of juvenile and failed nesters. In year one of dog hazing, the park developed our approach in consultation with Wild Goose Chase and our dog hazing service, Elena Services. The approach initially focused on keeping geese out of priority park areas like the Lake House and day camp pavilion. In year two, and in response to continued complaints/concerns, we increased (nearly doubled) the frequency of our dog hazing service in hopes of reducing conflicts and avoiding a charity harvest. Staff are reviewing with Elena services, Wild Goose Chase, IDNR, USDA WS, and GeesePeace to evaluate what additional measures should be considered in the coming year to further haze geese, particularly new arrivals during the pre and post-molt season.

The third tenant of the GeesePeace approach that staff would like to adopt is increased marketing and the development of a don't feed the geese campaign. In a park setting like Crystal Lake, where people feed geese as a form of recreation

## Planning and Operations Report

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and despite efforts and signage advising against, feeders are unknowingly negatively impacting the health of the geese and making it less likely that hazing efforts will be successful. With the enhanced resource rich environment provided by supplemental feeding, geese are less likely to leave despite hazing and deterrents. GeesePeace encourages the use of volunteers to assist staff with park patrols to discourage the activity. Summer lake house staff have done this for the district in the past, but expanding it to year around will help further.

Staff continue to receive requests to relocate geese instead of the cull. IDNR has expressed concerns the geese would return if not relocated far enough away, or have the potential to create conflict in the communities near the relocation site. Relocations have been done in other states with varying success. GeesePeace and relocation supporters have provided references to communities with successful relocation programs that staff are researching to see if such an option could be considered in Illinois. Ultimately, IDNR would need to approve any relocations. IDNR has denied a recent offer made to the UPD, because the relocation site was not sufficiently far away and due to their concern about surrounding area impacts. Staff will continue to work on this possibility.

### **Facilities Supervisor Shane Newell**

#### **Dog Park Gate**

SK Fence replaced the entrance gate at the Dog Park last month. The original gate was direct bury so they cut off the round posts and replaced with square tubing which is surface mounted, installed new galvanized fence fabric, installed a hydraulic closer, and installed a new magnetic latch that is more forgiving due to repeated usage. Total cost for the project including labor and material was \$5,610.00.

#### **Essential Duties**

Staff continued essential duties during the month of May which included; trash and recycle removal, checking timers, playground inspection, fire extinguisher inspection, vehicle inspections, cleaning and sanitizing, re-opened tennis courts, turned water on at the well station at Meadowbrook, and assisted grounds workers with mowing.

### **Grounds Supervisor Rich McMahon**

#### **Grounds Notes**

Most of our grounds work over the last few months has been focused on preparing annual flower beds and trying to keep the grass under control. For the first several weeks of our return, we limited the number of people coming to work, so the mowing crew consisted of two people each day, four days a week. It didn't take long for the grass to get out ahead of us, so we bumped up our mowing operations after a few weeks, and then bumped it up again a couple weeks after that. We now have what we'd consider a full mowing crew each day of the week, and are getting the grass to a length we'd see in a typical spring.

There have been a couple tree emergencies that our arborist has had to deal with, but for the most part he's been helping the mowing crew, as has our athletic fields technician, who's had more time to help since park district leagues and high school sports were cancelled.

# Planning and Operations Report

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## **Construction Supervisor Keith Ewerks**

### **Safety**

I helped with implementing “Sanitation Stations” at all of our facilities for staff to use. These included masks, latex gloves, and hand sanitizer. This is for staff to use if they are in our closed buildings to work and can’t maintain social distancing.

I also helped with return to work procedures to help essential staff work in a safe manner. This included the sanitation stations as described previously, having staff starting shifts at staggered times to help eliminate everyone being at one place at the same time (start of day, lunch, end of day), having one person per vehicle to maintain social distancing, take lunches in other areas besides break rooms. These things along with the CDC guidelines of washing hands frequently, using hand sanitizer, disinfection of high touch areas, and social distancing to keep staff safe.

### **Upcoming Projects**

Here is what is coming up in the next few months on our projects list;

- Overlook railing updates at Meadowbrook
- Split rail fencing replacement Sensory/windmill gardens
- Install new customer service area at CLPFAC

## **Aquatics Facilities Supervisor Joseph Schmidt**

### **UIAC**

The Urbana Indoor Aquatic Center continued to be deep cleaned and repaired. The competition pool gutter system was fully disassembled, cleaned, and polished. The pool equipment room floor was cleaned, patched, and painted with a high-quality epoxy product. Hardware connecting the fire suppression system water main to the system equipment was scheduled for replacement with A&R Mechanical. The annual elevator operating permit was renewed. The activity pool was drained in order to inspect and repair various circulation system valves and to replace missing grout in the pool basin. Staff met with Henneman Engineering to review plans for the CO2 conversion and domestic hot water system upgrades. The matrix team produced an action plan response to the aquatics focus group findings.

### **CLPFAC**

The Crystal Lake Park Family Aquatic Center plunge pool was power washed in preparation for painting. The irrigation system was activated.

# Recreation Report

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**TO:** Urbana Park District Board of Commissioners

**FR:** Corky Emberson, Superintendent of Recreation

**CC:** Tim Bartlett, Executive Director

**DT:** June 9th, 2020

**RE:** May 2020 Recreation Report

## Public Information and Marketing

**Public Information Manager Mark Schultz** – Marketing focused on communicating with the public about park district closings and cancellations related to COVID-19. We also worked with staff from Outreach and Wellness and APNC to share videos promoting fitness and exercise and promoting the environment.

Looking ahead as offices re-open, Marketing will produce several more Mark in the Park videos and will create marketing plans for fall programming.

## Aquatics

**Aquatics Manager, Leslie Radice** – Aquatics staff have been focusing on how to bring programming to citizens at home. What the citizens want are the first priorities. Being able to provide interactive tools to continue to engage with them is now our primary goal.

Aquatics staff have been working on manuals and trainings for the part time aquatics staff. Staff is reviewing all current part time staff manuals and training manuals/modules and updating them accordingly.

## Community

**Community Program Manager Janet Soesbe** – As part of the requirement to apply for an IDNR Charity Harvest of Giant Canada Geese at Crystal Lake, we were required to take public input on the topic. Park Planner Kara Dudek created an online survey that 570 people filled out between April 27 and May 7. After that time period, some local citizens heard about the survey and were perplexed that they hadn't gotten a chance to fill it out. We opened up a second survey. This one had 313 people fill it out. In the meantime, our Charity Harvest made it onto the radars of some national animal activist groups and suddenly the e-mails plus Facebook, Instagram, and Twitter messages were no longer from people within Champaign-Urbana, let alone Champaign County.

Because I was so interested that some of the Facebook messages we were getting came from Chicago, New York, Minnesota, and California, I did a comparison. Below are two charts. The first one is what people selected as their answer to where they live. You can see that only 6.39% said they lived outside Champaign County. By looking up the IP addresses of each of the 313 survey responses in the second collection, I found that the real location of these people was very different from their answers.

# Recreation Report

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## Given Answers to "Where Do You Reside" Question

Urbana	60.70%
Champaign County, but outside Urbana	32.91%
Outside Champaign County	6.39%

## Actual Answers to "Where Do You Reside" Question (using IP address on response)

Urbana	29.07%
Champaign County, but outside Urbana	29.71%
Outside Champaign County	41.22%

Scott Beckerman from the USDA told our staff group at the April 21 meeting on goose management that we could expect the feedback to get heated. I myself didn't realize that the harvest of 60 geese would attract national attention. It's been a fantastic learning experience to go through this entire process. I greatly value the board and mostly the work of Derek Liebert as he addresses the dozens of phone messages and scores of emails in this process.

After reading the many comments on social media stories by the News-Gazette and on WCIA, in addition to the comments on our surveys, staff came up with a very detailed FAQ on geese in Crystal Lake Park. We know we won't change the minds of die-hard animal rights folks, but if there's anyone we can help see the full scope of the issue, this is one way to do it. See and share the FAQ here: <https://www.urbanaparks.org/assets/1/6/GeeseFAQ1.pdf>.

**Community Program Coordinator, Niki Hoesman** – We have been working to complete weekly Instagram posts as well as weekly newsletters that are sent to our patrons via email. We have also begun to brainstorm ideas to provide virtual programming throughout the summer by attending zoom meetings and webinars about the changing times we are living in. We've produced instructional videos (crafts and cooking demos) that were sent to the Urbana Middle School SPLASH program to supplement their online offerings. We've also been taking advantage of free online trainings that pertain to summer and afterschool programs and childcare best practices.

## Environmental

**Judy Miller, Environmental Program Manager** – The manager worked with the environmental staff on making social media connections with the public. Since the stay at home order per COVID-19 pandemic, the staff have been posting on social media at least six days a week. During May, the staff sought to promote the CU Backyard BioBlitz through the nature center's Facebook, Instagram and Twitter accounts. The month-long CU Backyard BioBlitz invited people in Champaign and surrounding counties to take an inventory of the animals and plants that live in their yards. The event was broken down to four weekly specie hunts: Plants, Birds, Invertebrates and Mammals, Reptiles and Amphibians. The social media campaign posts on Facebook reached 9,605. This is the number of people who saw any of our posts at least once. The Facebook engagements for the month was 2,219. This is the number of times peoples engaged with our posts through reactions, comments, shares and clicks.

# Recreation Report

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**Savannah Donovan, Environmental Public Program Coordinator** - This month the coordinator worked with the Park Planner, the Environmental Program Manager, and many others on the completion and submission of an IDNR Museum Grant application for the funds to build a new Outdoor Learning Pavilion to the south east of the nature center. Among other functions, this new pavilion would replace the North Woods Pavilion as the headquarters for Nature Day Camp. The North Woods Pavilion serves as many as 600 camp participants each summer. In January of 2015, a hard freeze broke the water line to the pavilion. Repairing the water main, which included work under the Saline Branch, was too cost prohibitive. As a result, campers and staff have been relying on port-a-potties, a portable hand-washing station, and a 5-gallon drinking water dispenser. In light of the COVID-19 pandemic, these methods are simply not enough to ensure adequate handwashing and sanitation. Outside of the summer camp season, a new Outdoor Learning Pavilion will enhance current environmental public and school programming as well as allow for countless new possibilities. Including a fireplace and retractable walls will enable outdoor programming and entice participation even during rainy and cold weather. When it is not being used for programs and camps, this pavilion can be utilized and even reserved for outside groups. The grant request was for the maximum amount allowed, \$750,000. If granted, the new pavilion is projected to be completed by summer 2022.

**Chelsea Prah, Environmental Education Coordinator** – This month the coordinator has been the lead mentor for teen climate activists in the Youth Climate Forum (YCF); including organizing weekly Zoom meetings for the group. The YCF is a group of students from schools all around the community who organize an annual CU Youth Sustainability Summit with the goal to educate their peers on the topic and impact of global climate change, and to engage them in the discussion of possible solutions. The annual summit was to be held at the Anita Purves Nature Center on April 18th, though due to COVID-19 they have been forced to reschedule. The YCF wanted to remain active during this time and planned to work with the Independent Media Center and WRFU to create a podcast. The podcast, called “The Day After Tomorrow”, consists of the teens interviewing influential members in the community on climate change as well as COVID-19 response. They have completed two episodes, the most recent being an interview with Carol Ammons; follow the link below to listen. Episode three will air on 104.5FM Urbana on Friday, June 12th at 5pm.

<https://youthclimateforum.wixsite.com/summit/podcast>

## **Environmental Programs and Anita Purves Nature Center Rentals:**

- Busey Woods was visited by 5,696 people with an average of 184 people per day in May. May 24 (447 visitors) and May 2 (335 visitors) were the busiest days. The busiest visitation time was 3-5pm.

## **Athletics**

**Athletics Manager, Kyle Mills** – The Athletic’s Manager assisted the Community Programs Manager with hiring of the new PRC Office Manager. He assisted in refunding all Spring and Summer Youth and Adult sports programs, as well as cancelling all field rentals indefinitely.



# Recreation Report

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## **Outreach and Wellness**

**Outreach & Wellness Manager Elsie Hedgspeth** –In May, the Outreach & Wellness department was notified that Dr. Brynn Adamson and the MOVE MS program had been awarded a new 2020 CO+RE: Community + Research Partnership Program grant. These grants are for programs that help to, “address the needs and interests of Urbana-Champaign communities through sustainable, equitable partnerships.”

Dr. Adamson has been working with the Outreach & Wellness department since early 2019 on welcoming individuals with multiple sclerosis into Phillips Recreation Center to partake in specialized fitness classes including MOVE MS Zumba, Pilates, yoga, and functional exercise. The program has helped participants go gain confidence and exposure to different exercise formats.

The new grant will fund opportunities for Dr. Adamson to host in-house trainings for current UPD fitness instructors to equip them with the knowledge and skills to adapt classes, exercises, and instructional cues to begin welcoming individuals with multiple sclerosis into existing UPD fitness classes. The grant also provides funding to cover the cost of UPD flexi passes for MOVE MS participants to begin branching out and participating in existing UPD fitness classes after the instructors receive their specialized training from Dr. Adamson.

More information on the grant and all of the projects awarded funding for 2020 can be found here:

<https://research.illinois.edu/2020-core-research-projects-selected>

**Outreach & Wellness Coordinator Ashley Dennis** – For the month of May the outreach & wellness department has continued with virtual programming. We post 3 videos per week including Move It Monday, Workout Wednesday and Fitness Tracker Friday. We are doing our best to record fitness videos that all of our participants can utilize.

We are working on expanding our virtual offerings while restrictions still apply to in-person programs. I have worked on periodically updating the public on virtual classes and experiences they can participate in with the Outreach & Wellness Newsletter. I am also working with camp coordinators in other departments to offer some version of ‘Camp in a bag’. I especially look forward to offering this program option at free or low cost to disenfranchised areas in Urbana.

The outreach & wellness department is currently working on two additional virtual program options to keep our community engaged with the park district that we hope to share soon.

06/04/2020 06:14 PM  
User: crroland  
DB: Urbana Park Dist

INVOICE GL DISTRIBUTION REPORT FOR URBANA PARK DISTRICT  
EXP CHECK RUN DATES 04/30/2020 - 04/30/2020

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JOURNALIZED  
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 01 GENERAL FUND					
Dept 00-910 BALANCE SHEET ACCOUNTS - ASSETS					
01-00-910-10022	PERSONAL PURCH-JLS	EMPLOYEE PERSONAL PURCHASE	PERSONAL PURCH-JLS	25.00	724
01-00-910-10040	SALES TAX REF'D-DML	SCHNUCKS	SALES TAX REF'D-DML	(0.43)	724
Total For Dept 00-910 BALANCE SHEET ACCOUNTS - ASSETS				24.57	
Dept 00-920 BALANCE SHEET ACCOUNTS - LIABILITIES					
01-00-920-21018	Deposit Refund	UI GIES Business Career Se	Deposit Refund	75.00	14634
Total For Dept 00-920 BALANCE SHEET ACCOUNTS - LIABILITIES				75.00	
Dept 01-001 ADMINISTRATION - ADMIN					
01-01-001-43002	REIMB POSTAGE METER	UNITED STATES POSTAL SERVICE	REIMB POSTAGE METER	800.00	14636
01-01-001-43556	COVID BANDANAS	CAMPBOR	COVID BANDANAS	252.00	724
01-01-001-43556	COVID MASKS	WHIZLEY LLC	COVID MASKS	646.25	724
01-01-001-45003	LEGAL SERV APR	MEYER CAPEL, A PROFESSIONAL	LEGAL SERV	2,650.00	14641
01-01-001-45221	UIAC & FITNESS PAMPHLETS	MARTIN ONE SOURCE	LEGIS BRKAST HANDOUTS	387.19	14666
01-01-001-49007	DUES-CRR	ILLINOIS GOVERNMENT FINANCE	DUES-CRR	300.00	724
01-01-001-49008	WEBINAR-CRR	GOVERNMENT FINANCE OFFICE	WEBINAR-CRR	35.00	724
01-01-001-49008	IAPD LEG CONF REF'D-TAB	IAPD - ILLINOIS ASSOCIATION	IAPD LEG CONF REF'D-TAB	(290.00)	724
Total For Dept 01-001 ADMINISTRATION - ADMIN				4,780.44	
Dept 01-260 ADMINISTRATION - INFORMATION TECHNOLOGY					
01-01-260-45551	ADOBE CREATIVE CLOUD	SOFTWARE HARDWARE INTEGRATION	ADOBE INDESIGN/CREATIVE CLOUD	1,896.00	14644
01-01-260-45553	ADOBE INDESIGN CC	SOFTWARE HARDWARE INTEGRATION	ADOBE INDESIGN/CREATIVE CLOUD	403.00	14644
01-01-260-45553	COVID ZOOM PRO LICENSE	ZOOM VIDEO COMMUNICATIONS	COVID ZOOM PRO LICENSE	29.98	724
01-01-260-46001	COVID LAPTOP	CDW-GOVERNMENT LLC	COVID LAPTOP	1,428.82	724
Total For Dept 01-260 ADMINISTRATION - INFORMATION TECHNOLOGY				3,757.80	
Dept 03-001 P & O - ADMIN					
01-03-001-49008	APA DIGITAL CONF-KAD	AMERICAN PLANNING ASSOC.	APA DIGITAL CONF-KAD	125.00	724
01-03-001-49008	IAPD LEG CONF REF'D-DAL	IAPD - ILLINOIS ASSOCIATION	IAPD LEG CONF REF'D-DAL	(205.00)	724
Total For Dept 03-001 P & O - ADMIN				(80.00)	
Dept 03-002 P & O - P & O OFFICE					
01-03-002-43001	LETTERHEAD	FASPRINT OF CENTRAL ILLINOIS	LETTERHEAD	254.10	724
01-03-002-43001	OFC SUPPL	ROGARDS OFFICE PRODUCTS	OFC SUPPL	342.62	724
01-03-002-43001	COVID TIMESHEET CLIPBOARDS	TARGET	COVID TIMESHEET CLIPBOARDS	32.85	724
01-03-002-43002	REIMB POSTAGE METER	UNITED STATES POSTAL SERVICE	REIMB POSTAGE METER	100.00	14636
Total For Dept 03-002 P & O - P & O OFFICE				729.57	
Dept 03-004 P & O - AMBUCS					
01-03-004-45115	AMBC EXTRA SERV HCAP APR	MIDWEST POTTYHOUSE	POTTYHOUSES	120.00	14642
01-03-004-48002	AMBC ELE *1454 APR	CONSTELLATION NEW ENERGY INC	ELECTRIC APR	103.97	720
Total For Dept 03-004 P & O - AMBUCS				223.97	
Dept 03-011 P & O - BLAIR					
01-03-011-43223	FERTILIZER	BLAIN'S FARM & FLEET	FERTILIZER	107.94	724
01-03-011-48002	BLAI ELE *9371 APR	CONSTELLATION NEW ENERGY INC	ELECTRIC APR	132.68	720
01-03-011-48003	BLAI WTR *9662 APR	ILLINOIS AMERICAN WATER COMPANY	WATER	64.17	708
Total For Dept 03-011 P & O - BLAIR				304.79	
Dept 03-015 P & O - BROOKENS					
01-03-015-45115	BRKN EXTRA SERV HCAP APR	MIDWEST POTTYHOUSE	POTTYHOUSES	253.00	14642
Total For Dept 03-015 P & O - BROOKENS				253.00	
Dept 03-030 P & O - CANADAY					

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Fund 01 GENERAL FUND					
Dept 03-030 P & O - CANADAY					
01-03-030-45115	CANA RENTAL HCAP MAR-APR	MIDWEST POTTYHOUSE	POTTYHOUSES	181.00	14642
01-03-030-48002	CANA ELE *9453 APR	CONSTELLATION NEW ENERGY	ELECTRIC APR	34.65	720
01-03-030-48003	CANA WTR *0138 APR	ILLINOIS AMERICAN WATER CO	WATER	42.71	701
Total For Dept 03-030 P & O - CANADAY				258.36	
Dept 03-040 P & O - CARLE					
01-03-040-48002	CARL ELE *7058 APR	CONSTELLATION NEW ENERGY	ELECTRIC APR	47.27	720
01-03-040-48003	CARL WTR *1858 APR	ILLINOIS AMERICAN WATER CO	WATER	26.72	701
Total For Dept 03-040 P & O - CARLE				73.99	
Dept 03-050 P & O - CHIEF SHEMAUGER					
01-03-050-45115	CSHM EXTRA SERV HCAP APR	MIDWEST POTTYHOUSE	POTTYHOUSES	72.00	14642
Total For Dept 03-050 P & O - CHIEF SHEMAUGER				72.00	
Dept 03-055 P & O - COTTAGE					
01-03-055-43111	SANITIZER	CHEMICAL MAINTENANCE, INC	SANITIZER	72.00	724
01-03-055-48002	COTT *48171 APR	CONSTELLATION NEW ENERGY	ELECTRIC APR	118.90	720
01-03-055-48005	COTT GAS *7534 APR	AMEREN IP	GAS	77.31	706
01-03-055-48005	COTT NAT GAS *7534 APR	CONSTELLATION NEW ENERGY	NATURAL GAS	16.29	718
Total For Dept 03-055 P & O - COTTAGE				284.50	
Dept 03-070 P & O - CRYSTAL LAKE					
01-03-070-43999	UMBRELLAS	HOME DEPOT	UMBRELLAS	9.96	724
01-03-070-45115	CLPK EXTRA SERV HCAP APR	MIDWEST POTTYHOUSE	POTTYHOUSES	1,087.00	14642
01-03-070-45331	BRUSH PROCESSING MAR	URBANA, CITY OF	BRUSH PROCESSING/PLANT MATERIAL	162.50	14655
01-03-070-48002	CLPK ELE *6093 APR	CONSTELLATION NEW ENERGY	ELECTRIC APR	173.99	720
Total For Dept 03-070 P & O - CRYSTAL LAKE				1,433.45	
Dept 03-078 P & O - DOG PARK					
01-03-078-45115	DOG EXTRA SERV HCAP APR	MIDWEST POTTYHOUSE	POTTYHOUSES	290.00	14642
Total For Dept 03-078 P & O - DOG PARK				290.00	
Dept 03-084 P & O - HICKORY					
01-03-084-48002	HKRY ELE *3008 APR	CONSTELLATION NEW ENERGY	ELECTRIC APR	110.21	720
Total For Dept 03-084 P & O - HICKORY				110.21	
Dept 03-085 P & O - KERR					
01-03-085-43111	SANITIZER	CHEMICAL MAINTENANCE, INC	SANITIZER	72.00	724
01-03-085-48002	KERR ELE *6021 APR	CONSTELLATION NEW ENERGY	ELECTRIC APR	1,086.57	720
Total For Dept 03-085 P & O - KERR				1,158.57	
Dept 03-090 P & O - KING					
01-03-090-48002	KING ELE *28171 APR	CONSTELLATION NEW ENERGY	ELECTRIC APR	162.57	720
Total For Dept 03-090 P & O - KING				162.57	
Dept 03-100 P & O - LEAL					
01-03-100-48002	LEAL ELE *1370 APR	CONSTELLATION NEW ENERGY	ELECTRIC APR	68.23	720
Total For Dept 03-100 P & O - LEAL				68.23	
Dept 03-120 P & O - MEADOWBROOK					
01-03-120-43445	BLACK PLASTIC SHEETING	AMAZON.COM	BLACK PLASTIC SHEETING	309.82	724
01-03-120-45115	MBK EXTRA SERV HCAP APR	MIDWEST POTTYHOUSE	POTTYHOUSES	624.00	14642
01-03-120-45331	BRUSH PROCESSING MAR	URBANA, CITY OF	BRUSH PROCESSING/PLANT MATERIAL	13.50	14655
01-03-120-45999	REP'R WATER LINE BREAK	A & R MECHANICAL CONTRACT	REP'R WATER LINE BREAK	278.84	14647

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Fund 01 GENERAL FUND					
Dept 03-120 P & O - MEADOWBROOK					
01-03-120-48002	MBK ELE *0816 APR	AMEREN IP	ELECTRIC	7.72	700
01-03-120-48002	MBK ELE *5294 APR	CONSTELLATION NEW ENERGY	ELECTRIC APR	250.61	720
01-03-120-48004	MBK SANIT *0004 APR	URBANA-CHAMPAIGN SANITARY	SANIT	26.25	709
Total For Dept 03-120 P & O - MEADOWBROOK				1,510.74	
Dept 03-180 P & O - PRAIRIE					
01-03-180-45115	PRAI EXTRA SERV HCAP APR	MIDWEST POTTYHOUSE	POTTYHOUSES	547.00	14642
01-03-180-48002	NIGHT LIGHT *8815 APR	CONSTELLATION NEW ENERGY	ELECTRIC APR	227.47	720
Total For Dept 03-180 P & O - PRAIRIE				774.47	
Dept 03-182 P & O - SHOP & GARAGE					
01-03-182-43441	DIESEL (237 GAL) APR	ILLINI FS, INC	FUEL	659.99	707
01-03-182-43556	GLOVES	BLAIN'S FARM & FLEET	GLOVES	14.99	724
01-03-182-43556	COVID BANDANAS	PRAIRIE GARDENS, INC.	COVID BANDANAS	19.90	724
01-03-182-43998	TIE DOWN STRAPS	BLAIN'S FARM & FLEET	TIE DOWN STRAPS	66.32	724
01-03-182-45114	RECYCLING APR	MIDWEST FIBER RECYCLING	RECYCLING	197.00	14635
01-03-182-45117	CHAIN SHARPENING	DUST AND SON OF CHAMPAIGN	CHAIN SHARPENING	97.50	724
01-03-182-46005	COVID PLYGRND CLOSED SIGNS	FASTSIGNS	COVID PLYGRND CLOSED SIGNS	2,212.85	724
Total For Dept 03-182 P & O - SHOP & GARAGE				3,268.55	
Dept 03-190 P & O - SUNNYCREST TOT LOT					
01-03-190-48002	TOT ELE *7530 APR	CONSTELLATION NEW ENERGY	ELECTRIC APR	34.65	720
Total For Dept 03-190 P & O - SUNNYCREST TOT LOT				34.65	
Dept 03-200 P & O - VICTORY					
01-03-200-43225	MULCH/COMPOST MAR	URBANA, CITY OF	BRUSH PROCESSING/PLANT MATERIAL	90.00	14655
01-03-200-48002	VICT ELE *7010 APR	CONSTELLATION NEW ENERGY	ELECTRIC APR	34.65	720
01-03-200-48003	VICT WTR *7470 APR	ILLINOIS AMERICAN WATER	CCWATER	49.94	708
Total For Dept 03-200 P & O - VICTORY				174.59	
Total For Fund 01 GENERAL FUND				19,744.02	
Fund 05 RECREATION FUND					
Dept 50-500 RECREATION OFFICE - MANAGEMENT					
05-50-500-45005	COVID ZOOM PRO LICENSE	ZOOM VIDEO COMMUNICATIONS	COVID ZOOM PRO LICENSE	14.99	724
05-50-500-45221	COVID BONEYARD ADS	FACEBOOK.COM	COVID BONEYARD ADS	10.00	724
05-50-500-46001	URVANA SUPPL	AMAZON.COM	URVANA SUPPL	1,235.05	724
05-50-500-46001	URVANA SUPPL	AV NOW	URVANA SUPPL	1,199.99	724
05-50-500-46001	URVANA SUPPL	NATURE-WATCH	URVANA SUPPL	299.98	724
05-50-500-46001	URVANA SUPPL	WALMART	URVANA SUPPL	641.04	724
Total For Dept 50-500 RECREATION OFFICE - MANAGEMENT				3,401.05	
Dept 50-505 RECREATION OFFICE - MAINTENANCE					
05-50-505-43110	DRINKING FOUNTAIN FILTERS	CONNOR CO	DRINKING FOUNTAIN FILTERS	128.74	724
05-50-505-43111	SANITIZER	CHEMICAL MAINTENANCE, INC	SANITIZER	72.00	724
05-50-505-48002	PRC ELE *3779 APR	CONSTELLATION NEW ENERGY	ELECTRIC APR	349.35	720
05-50-505-48005	PRC GAS DL *4015 APR	AMEREN IP	GAS	88.03	706
05-50-505-48005	PRC NAT GAS *4015 APR	CONSTELLATION NEW ENERGY	NATURAL GAS	27.49	718
Total For Dept 50-505 RECREATION OFFICE - MAINTENANCE				665.61	
Dept 51-001 MARKETING - ADMIN					
05-51-001-49015	SUBSCRIPT	HOOTSUITE MEDIA INC	SUBSCRIPT	107.88	724
Total For Dept 51-001 MARKETING - ADMIN				107.88	

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Fund 05 RECREATION FUND					
Dept 51-502 MARKETING - PUBLIC INFO/MARKETING					
05-51-502-45221	YELLOW PAGES APR	DEX.YP / DEX MEDIA	YELLOW PAGES APR	22.50	14650
05-51-502-45221	LG ADS	ILLINI MEDIA	LG ADS	20.00	14653
05-51-502-45221	FB BOOSTED ADS	FACEBOOK.COM	FB BOOSTED ADS	107.99	724
05-51-502-45221	E-NEWSLETTER	MAILCHIMP	E-NEWSLETTER	84.99	724
Total For Dept 51-502 MARKETING - PUBLIC INFO/MARKETING				235.48	
Dept 53-512 AGE-FRIENDLY PROG - SENIOR CLUB					
05-53-512-43002	NEWS LABELS APR	PREMIER PRINT GROUP, INC	SR NEWS LABELS	65.00	14643
Total For Dept 53-512 AGE-FRIENDLY PROG - SENIOR CLUB				65.00	
Dept 54-500 CRYSTAL LK PK FAM AQ CNTR - MANAGEMENT					
05-54-500-43443	AQUA SHIRTS	EXPRESS PRESS	AQUA SHIRTS	54.90	14638
05-54-500-43443	UNIFORMS REF'D	LIFEGUARD STORE INC, THE	UNIFORMS REF'D	(133.08)	724
05-54-500-48002	BATH HS ELE *1058 APR	CONSTELLATION NEW ENERGY	ELECTRIC APR	655.39	720
05-54-500-49002	GUARD CERTIF	STARGUARD ELITE LLC	GUARD CERTIF	367.64	14667
Total For Dept 54-500 CRYSTAL LK PK FAM AQ CNTR - MANA				944.85	
Dept 55-526 COMM PROG - ARTS CAMPS					
05-55-526-45664	CUSR INCLUSION AIDES	CHAMPAIGN-URBANA SPECIAL	FCUSR INCLUSION AIDES	103.30	14649
Total For Dept 55-526 COMM PROG - ARTS CAMPS				103.30	
Dept 56-650 ATHLETICS PROG - BROOKENS GYMNASIUM					
05-56-650-43006	VBALL WINCH	LITANIA SPORTS GROUP, INC	VBALL WINCH	319.00	724
Total For Dept 56-650 ATHLETICS PROG - BROOKENS GYMNASI				319.00	
Dept 60-500 LAKE HOUSE - MANAGEMENT					
05-60-500-48002	LKHS ELE *3776 APR	CONSTELLATION NEW ENERGY	ELECTRIC APR	192.16	720
05-60-500-48005	LKHS GAS DL *2031 APR	AMEREN IP	GAS	97.27	706
05-60-500-48005	LKHS NAT GAS *2031 APR	CONSTELLATION NEW ENERGY	NATURAL GAS	38.69	718
Total For Dept 60-500 LAKE HOUSE - MANAGEMENT				328.12	
Total For Fund 05 RECREATION FUND				6,170.29	
Fund 09 MUSEUM FUND					
Dept 40-500 NATURE CENTER - MANAGEMENT					
09-40-500-49007	MMBRSH-PJKM	ASSOC OF MIDWEST MUSEUMS	MMBRSH-PJKM	70.00	724
09-40-500-49007	MMBRSH-PJKM	IL ASSOC OF MUSEUMS	MMBRSH-PJKM	50.00	724
Total For Dept 40-500 NATURE CENTER - MANAGEMENT				120.00	
Dept 40-505 NATURE CENTER - MAINTENANCE					
09-40-505-43110	DRINKING FOUNTAIN FILTERS	CONNOR CO	DRINKING FOUNTAIN FILTERS	64.38	724
09-40-505-43111	SANITIZER	CHEMICAL MAINTENANCE, INC	SANITIZER	72.00	724
09-40-505-48002	APNC ELE *2254 APR	CONSTELLATION NEW ENERGY	ELECTRIC APR	289.78	720
09-40-505-48005	APNC GAS DL *3001 APR	AMEREN IP	GAS	107.35	706
09-40-505-48005	APNC NAT GAS *3001 APR	CONSTELLATION NEW ENERGY	NATURAL GAS	49.64	718
Total For Dept 40-505 NATURE CENTER - MAINTENANCE				583.15	
Dept 41-408 EXHIBITS - EXHIBIT ANIMALS & WILDLIFE					
09-41-408-43006	WILDLIFE REPTILES PERMIT	IL DEPT OF NATURAL RESOURC	WILDLIFE REPTILES PERMIT	51.13	724
09-41-408-43006	BIRD SEED	PRAIRIELAND FEEDS	BIRD SEED	131.92	724
Total For Dept 41-408 EXHIBITS - EXHIBIT ANIMALS & WILI				183.05	
Total For Fund 09 MUSEUM FUND				886.20	

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Fund 16 URBANA INDOOR AQUATICS CENTER FUND					
Dept 68-500 URBANA INDOOR AQ CNTR - MANAGEMENT					
16-68-500-43005	COVID ZOOM PRO LICENSE	ZOOM VIDEO COMMUNICATIONS	COVID ZOOM PRO LICENSE	12.74	724
16-68-500-43443	AQUA SHIRTS	EXPRESS PRESS	AQUA SHIRTS	54.90	14638
16-68-500-43443	UNIFORMS REF'D	LIFEGUARD STORE INC, THE	UNIFORMS REF'D	(133.07)	724
16-68-500-48002	UIAC ELE *5855 APR	CONSTELLATION NEW ENERGY	ELECTRIC APR	4,365.83	720
16-68-500-48003	UIAC WTR *8831 APR	ILLINOIS AMERICAN WATER CO	WATER	280.91	708
16-68-500-48004	UIAC SANIT *2999 MAR	URBANA-CHAMPAIGN SANITARY	SANIT	104.68	702
16-68-500-48005	UIAC GAS DL *1003 APR	AMEREN IP	GAS	1,024.00	706
16-68-500-48005	UIAC NAT GAS *1003 APR	CONSTELLATION NEW ENERGY	NATURAL GAS	1,209.52	718
16-68-500-49002	GUARD CERTIF	STARGUARD ELITE LLC	GUARD CERTIF	367.65	14667
Total For Dept 68-500 URBANA INDOOR AQ CNTR - MANAGEMEN				7,287.16	
Dept 68-890 URBANA INDOOR AQ CNTR - INDOOR PL CONST					
16-68-890-45005	REHEAT COIL REPLACE	A & R MECHANICAL CONTRACT	REHEAT COIL REPLACE	14,260.00	14662
16-68-890-45005	UIAC HOT WATER DESIGN #1	HENNEMAN ENGINEERING INC	UIAC HOT WATER DESIGN #1	6,050.00	14664
Total For Dept 68-890 URBANA INDOOR AQ CNTR - INDOOR PI				20,310.00	
Total For Fund 16 URBANA INDOOR AQUATICS CENTER FUND				27,597.16	
Fund 22 LIABILITY INSURANCE FUND					
Dept 01-001 ADMINISTRATION - ADMIN					
22-01-001-45118	APNC REP'R STROBE ALARMS	JOHNSON CONTROLS FIRE PRO	APNC REP'R STROBE ALARMS	380.00	14654
Total For Dept 01-001 ADMINISTRATION - ADMIN				380.00	
Total For Fund 22 LIABILITY INSURANCE FUND				380.00	
Fund 80 CAPITAL IMPROVEMENT FUND					
Dept 16-800 2016 CAP IMP BUDGET - FROM BONDS					
80-16-800-54058	CLP ROAD DESIGN #1	FEHR GRAHAM ENGINEERING &	CLP ROAD DESIGN #1	1,857.50	14639
Total For Dept 16-800 2016 CAP IMP BUDGET - FROM BONDS				1,857.50	
Dept 17-800 2017 CAP IMP BUDGET - FROM BONDS					
80-17-800-54050	CLPK REHAB DESIGN #13	ENGINEERING RESOURCE ASSO	CLPK REHAB DESIGN #13	7,767.05	14652
Total For Dept 17-800 2017 CAP IMP BUDGET - FROM BONDS				7,767.05	
Dept 18-800 2018 CAP IMP BDGT - FROM BONDS					
80-18-800-54050	PERKINS PHASE III CONSTRUCTION #	DIG IT OF CHAMPAIGN, INC	PERKINS PHASE III CONSTRUCTION #5	8,100.00	14651
Total For Dept 18-800 2018 CAP IMP BDGT - FROM BONDS				8,100.00	
Dept 19-810 2019 CAP IMP BDGT - GRANTS/DONATIONS					
80-19-810-54064	SALINE HABITAT ENG #9	LIVING WATERS CONSULTANTS	SALINE HABITAT ENG #9	1,000.00	14640
Total For Dept 19-810 2019 CAP IMP BDGT - GRANTS/DONATI				1,000.00	
Total For Fund 80 CAPITAL IMPROVEMENT FUND				18,724.55	
Fund 82 CL POOL RENEWAL FUND					
Dept 01-001 ADMINISTRATION - ADMIN					
82-01-001-45005	CLPL CO2 DESIGN #1	HENNEMAN ENGINEERING INC	CLPL CO2 DESIGN #1	1,600.00	14663
82-01-001-45005	CLPL KIOSK MATERIALS	ILLINOIS BRICK CO	CLPL KIOSK MATERIALS	5,642.60	14665
Total For Dept 01-001 ADMINISTRATION - ADMIN				7,242.60	
Total For Fund 82 CL POOL RENEWAL FUND				7,242.60	
Fund 83 PERKINS ROAD PARK SITE FUND					
Dept 01-001 ADMINISTRATION - ADMIN					

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Fund 83 PERKINS ROAD PARK SITE FUND					
Dept 01-001 ADMINISTRATION - ADMIN					
83-01-001-45005	PERKINS RD DESIGN #12	APPLIED ECOLOGICAL SERVICE	PERKINS RD DESIGN #12	55.00	14648
83-01-001-45005	PERKINS PHASE III CONSTRUCTION #	DIG IT OF CHAMPAIGN, INC	PERKINS PHASE III CONSTRUCTION #5	26,900.00	14651
				<hr/>	
		Total For Dept 01-001 ADMINISTRATION - ADMIN		26,955.00	
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		Total For Fund 83 PERKINS ROAD PARK SITE FUND		26,955.00	
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Fund Totals:					
			Fund 01 GENERAL FUND	19,744.02	
			Fund 05 RECREATION FUND	6,170.29	
			Fund 09 MUSEUM FUND	886.20	
			Fund 16 URBANA INDOOR AC	27,597.16	
			Fund 22 LIABILITY INSUR	380.00	
			Fund 80 CAPITAL IMPROVE	18,724.55	
			Fund 82 CL POOL RENEWAL	7,242.60	
			Fund 83 PERKINS ROAD PAI	26,955.00	
			Total For All Funds:	<u>107,699.82</u>	



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<b>A &amp; R MECHANICAL CONTRACTORS INC</b>					<b>278.84</b>
GENERAL FUND	P & O - MEADOWBROOK	MISCELLANEOUS CONTRACTUAL	REP'R WATER LINE BREAK	278.84	
<b>A &amp; R MECHANICAL CONTRACTORS INC</b>					<b>14,260.00</b>
URBANA INDOOR AQUA	URBANA INDOOR AQ CNTR - INDOOR	CONTRACTUAL SERVICES	REHEAT COIL REPLACE	14,260.00	
<b>AMAZON.COM</b>					<b>279.94</b>
GENERAL FUND	P & O - MEADOWBROOK	RESTORATION SUPPLIES	BLACK PLASTIC SHEETING	279.94	
<b>AMAZON.COM</b>					<b>29.88</b>
GENERAL FUND	P & O - MEADOWBROOK	RESTORATION SUPPLIES	STAKES	29.88	
<b>AMAZON.COM</b>					<b>69.95</b>
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	EQUIPMENT	URVANA SUPPL	69.95	
<b>AMAZON.COM</b>					<b>165.00</b>
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	EQUIPMENT	URVANA SUPPL	165.00	
<b>AMAZON.COM</b>					<b>29.66</b>
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	EQUIPMENT	URVANA SUPPL	29.66	
<b>AMAZON.COM</b>					<b>70.95</b>
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	EQUIPMENT	URVANA SUPPL	70.95	
<b>AMAZON.COM</b>					<b>104.77</b>
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	EQUIPMENT	URVANA SUPPL	104.77	
<b>AMAZON.COM</b>					<b>179.02</b>
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	EQUIPMENT	URVANA SUPPL	179.02	
<b>AMAZON.COM</b>					<b>615.70</b>
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	EQUIPMENT	URVANA SUPPL	615.70	
<b>AMERICAN PLANNING ASSOC.</b>					<b>125.00</b>
GENERAL FUND	P & O - ADMIN	TRAVEL & TRAINING	APA DIGITAL CONF-KAD	125.00	
<b>APPLIED ECOLOGICAL SERVICES INC</b>					<b>55.00</b>
PERKINS ROAD PARK SI	ADMINISTRATION - ADMIN	CONTRACTUAL SERVICES	PERKINS RD DESIGN #12	55.00	
<b>CDW-GOVERNMENT LLC</b>					<b>714.41</b>
GENERAL FUND	ADMINISTRATION - INFORMATION TI	EQUIPMENT	COVID LAPTOP	714.41	
<b>CDW-GOVERNMENT LLC</b>					<b>714.41</b>
GENERAL FUND	ADMINISTRATION - INFORMATION TI	EQUIPMENT	COVID LAPTOP	714.41	
<b>CHEMICAL MAINTENANCE, INC</b>					<b>72.00</b>
GENERAL FUND	P & O - KERR	JANITORIAL SUPPLIES	SANITIZER	72.00	
<b>CHEMICAL MAINTENANCE, INC</b>					<b>72.00</b>
MUSEUM FUND	NATURE CENTER - MAINTENANCE	JANITORIAL SUPPLIES	SANITIZER	72.00	
<b>CHEMICAL MAINTENANCE, INC</b>					<b>72.00</b>
RECREATION FUND	RECREATION OFFICE - MAINTENANCE	JANITORIAL SUPPLIES	SANITIZER	72.00	
<b>CHEMICAL MAINTENANCE, INC</b>					<b>72.00</b>
GENERAL FUND	P & O - COTTAGE	JANITORIAL SUPPLIES	SANITIZER	72.00	
<b>MIDWEST FIBER RECYCLING</b>					<b>197.00</b>
GENERAL FUND	P & O - SHOP & GARAGE	WASTE & RECYCLING	RECYCLING APR	197.00	

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<b>CONNOR CO</b>					<b>128.74</b>
RECREATION FUND	RECREATION OFFICE - MAINTENANCE	PLUMBING	DRINKING FOUNTAIN FILTERS	128.74	
<b>CONNOR CO</b>					<b>64.38</b>
MUSEUM FUND	NATURE CENTER - MAINTENANCE	PLUMBING	DRINKING FOUNTAIN FILTERS	64.38	
<b>DIG IT OF CHAMPAIGN, INC</b>					<b>35,000.00</b>
PERKINS ROAD PARK SI	ADMINISTRATION - ADMIN	CONTRACTUAL SERVICES	PERKINS PHASE III CONSTRUCTION #!	26,900.00	
CAPITAL IMPROVEMENT	2018 CAP IMP BDGT - FROM BONDS	CONTINGENCY	PERKINS PHASE III CONSTRUCTION #!	8,100.00	
<b>DEX.YP / DEX MEDIA</b>					<b>22.50</b>
RECREATION FUND	MARKETING - PUBLIC INFO/MARKETII	ADVERTISING/PRINTING	YELLOW PAGES APR	22.50	
<b>DUST AND SON OF CHAMPAIGN CTY</b>					<b>97.50</b>
GENERAL FUND	P & O - SHOP & GARAGE	CONTRACT SRV-SMALL ENGINES	CHAIN SHARPENING	97.50	
<b>ENGINEERING RESOURCE ASSOCIATES</b>					<b>7,767.05</b>
CAPITAL IMPROVEMENT	2017 CAP IMP BUDGET - FROM BOND	CONTINGENCY	CLPK REHAB DESIGN #13	7,767.05	
<b>EXPRESS PRESS</b>					<b>109.80</b>
RECREATION FUND	CRYSTAL LK PK FAM AQ CNTR - MANA	UNIFORMS	AQUA SHIRTS	54.90	
URBANA INDOOR AQUA	URBANA INDOOR AQ CNTR - MANAGE	UNIFORMS	AQUA SHIRTS	54.90	
<b>FEHR GRAHAM ENGINEERING &amp; ENVIRON</b>					<b>1,857.50</b>
CAPITAL IMPROVEMENT	2016 CAP IMP BUDGET - FROM BOND	CLP DESIGN & ENGINEERING	CLP ROAD DESIGN #1	1,857.50	
<b>FACEBOOK.COM</b>					<b>10.00</b>
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	ADVERTISING/PRINTING	COVID BONEYARD ADS	10.00	
<b>FACEBOOK.COM</b>					<b>75.00</b>
RECREATION FUND	MARKETING - PUBLIC INFO/MARKETII	ADVERTISING/PRINTING	FB BOOSTED ADS	75.00	
<b>FACEBOOK.COM</b>					<b>32.99</b>
RECREATION FUND	MARKETING - PUBLIC INFO/MARKETII	ADVERTISING/PRINTING	FB ADS	32.99	
<b>BLAIN'S FARM &amp; FLEET</b>					<b>14.99</b>
GENERAL FUND	P & O - SHOP & GARAGE	SAFETY SUPPLIES	GLOVES	14.99	
<b>BLAIN'S FARM &amp; FLEET</b>					<b>107.94</b>
GENERAL FUND	P & O - BLAIR	FERTILIZER	FERTILIZER	107.94	
<b>BLAIN'S FARM &amp; FLEET</b>					<b>6.47</b>
GENERAL FUND	P & O - SHOP & GARAGE	SHOP TOOLS & SUPPLIES	TIE DOWN STRAPS	6.47	
<b>BLAIN'S FARM &amp; FLEET</b>					<b>59.85</b>
GENERAL FUND	P & O - SHOP & GARAGE	SHOP TOOLS & SUPPLIES	TUBE SAND	59.85	
<b>FASPRINT OF CENTRAL ILLINOIS</b>					<b>254.10</b>
GENERAL FUND	P & O - P & O OFFICE	OFFICE SUPPLIES	LETTERHEAD	254.10	
<b>FASTSIGNS</b>					<b>309.71</b>
GENERAL FUND	P & O - SHOP & GARAGE	PARK EQUIPMENT	COVID PLYGRND CLOSED SIGNS	309.71	
<b>FASTSIGNS</b>					<b>221.22</b>
GENERAL FUND	P & O - SHOP & GARAGE	PARK EQUIPMENT	COVID PLYGRND CLOSED SIGNS	221.22	
<b>FASTSIGNS</b>					<b>337.22</b>
GENERAL FUND	P & O - SHOP & GARAGE	PARK EQUIPMENT	COVID COURTS CLOSED SIGNS	337.22	

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<b>FASTSIGNS</b>					<b>851.09</b>
GENERAL FUND	P & O - SHOP & GARAGE	PARK EQUIPMENT	COVID RULES SIGNS	851.09	
<b>FASTSIGNS</b>					<b>493.61</b>
GENERAL FUND	P & O - SHOP & GARAGE	PARK EQUIPMENT	COVID GEESE MNGMNT SIGNS	493.61	
<b>MEYER CAPEL, A PROFESSIONAL CORP.</b>					<b>2,650.00</b>
GENERAL FUND	ADMINISTRATION - ADMIN	ATTORNEY	LEGAL SERV APR	2,650.00	
<b>GOVERNMENT FINANCE OFFICERS ASSOC</b>					<b>35.00</b>
GENERAL FUND	ADMINISTRATION - ADMIN	TRAVEL & TRAINING	WEBINAR-CRR	35.00	
<b>HENNEMAN ENGINEERING INC</b>					<b>1,600.00</b>
CL POOL RENEWAL FUN	ADMINISTRATION - ADMIN	CONTRACTUAL SERVICES	CLPL CO2 DESIGN #1	1,600.00	
<b>HENNEMAN ENGINEERING INC</b>					<b>6,050.00</b>
URBANA INDOOR AQUA	URBANA INDOOR AQ CNTR - INDOOR	CONTRACTUAL SERVICES	UIAC HOT WATER DESIGN #1	6,050.00	
<b>HOME DEPOT</b>					<b>9.96</b>
GENERAL FUND	P & O - CRYSTAL LAKE	MISCELLANEOUS SUPPLIES	UMBRELLAS	9.96	
<b>HOOTSUITE MEDIA INC</b>					<b>107.88</b>
RECREATION FUND	MARKETING - ADMIN	SUBSCRIPTIONS	SUBSCRIPT	107.88	
<b>ILLINI FS, INC</b>					<b>659.99</b>
GENERAL FUND	P & O - SHOP & GARAGE	FUEL	DIESEL (237 GAL) APR	487.12	
GENERAL FUND	P & O - SHOP & GARAGE	FUEL	UNLEADED (108 GAL) APR	172.87	
<b>ILLINI MEDIA</b>					<b>20.00</b>
RECREATION FUND	MARKETING - PUBLIC INFO/MARKETII	ADVERTISING/PRINTING	LG ADS	20.00	
<b>IAPD - ILLINOIS ASSOCIATION OF</b>					<b>(205.00)</b>
GENERAL FUND	ADMINISTRATION - ADMIN	TRAVEL & TRAINING	IAPD LEG CONF REF'D-TAB	(205.00)	
<b>IAPD - ILLINOIS ASSOCIATION OF</b>					<b>(205.00)</b>
GENERAL FUND	P & O - ADMIN	TRAVEL & TRAINING	IAPD LEG CONF REF'D-DAL	(205.00)	
<b>IAPD - ILLINOIS ASSOCIATION OF</b>					<b>(85.00)</b>
GENERAL FUND	ADMINISTRATION - ADMIN	TRAVEL & TRAINING	IAPD PARKS DAY REF'D	(85.00)	
<b>ILLINOIS GOVERNMENT FINANCE</b>					<b>300.00</b>
GENERAL FUND	ADMINISTRATION - ADMIN	DUES	DUES-CRR	300.00	
<b>IL DEPT OF NATURAL RESOURCES</b>					<b>51.13</b>
MUSEUM FUND	EXHIBITS - EXHIBIT ANIMALS & WIL	SUPPLIES	WILDLIFE REPTILES PERMIT	51.13	
<b>AMEREN IP</b>					<b>7.72</b>
GENERAL FUND	P & O - MEADOWBROOK	ELECTRIC	MBK ELE *0816 APR	7.72	
<b>AMEREN IP</b>					<b>1,393.96</b>
RECREATION FUND	RECREATION OFFICE - MAINTENANCE	NATURAL GAS	PRC GAS DL *4015 APR	88.03	
MUSEUM FUND	NATURE CENTER - MAINTENANCE	NATURAL GAS	APNC GAS DL *3001 APR	107.35	
URBANA INDOOR AQUA	URBANA INDOOR AQ CNTR - MANAGE	NATURAL GAS	UIAC GAS DL *1003 APR	1,024.00	
RECREATION FUND	LAKE HOUSE - MANAGEMENT	NATURAL GAS	LKHS GAS DL *2031 APR	97.27	
GENERAL FUND	P & O - COTTAGE	NATURAL GAS	COTT GAS *7534 APR	77.31	

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<b>LIVING WATERS CONSULTANTS INC</b>					<b>1,000.00</b>
CAPITAL IMPROVEMENT	2019 CAP IMP BDGT - GRANTS/DONA	CLP ROCK RIFFLES/SALINE IMPROV	SALINE HABITAT ENG #9	1,000.00	
<b>LITANIA SPORTS GROUP, INC</b>					<b>319.00</b>
RECREATION FUND	ATHLETICS PROG - BROOKENS GYM	SUPPLIES	VBALL WINCH	319.00	
<b>CHAMPAIGN-URBANA SPECIAL RECREATION</b>					<b>103.30</b>
RECREATION FUND	COMM PROG - ARTS CAMPS	REIMB CUSR FOR INCLUSION AIDES	CUSR INCLUSION AIDES	103.30	
<b>MIDWEST POTTYHOUSE</b>					<b>3,174.00</b>
GENERAL FUND	P & O - AMBUCS	EQUIPMENT RENTAL	AMBC EXTRA SERV HCAP APR	120.00	
GENERAL FUND	P & O - BROOKENS	EQUIPMENT RENTAL	BRKN EXTRA SERV HCAP APR	72.00	
GENERAL FUND	P & O - BROOKENS	EQUIPMENT RENTAL	BRKN RENTAL HCAP MAR-APR	181.00	
GENERAL FUND	P & O - CANADAY	EQUIPMENT RENTAL	CANA RENTAL HCAP MAR-APR	181.00	
GENERAL FUND	P & O - CHIEF SHEMAUGER	EQUIPMENT RENTAL	CSHM EXTRA SERV HCAP APR	72.00	
GENERAL FUND	P & O - CRYSTAL LAKE	EQUIPMENT RENTAL	CLPK EXTRA SERV HCAP APR	377.00	
GENERAL FUND	P & O - CRYSTAL LAKE	EQUIPMENT RENTAL	CLPK EXTRA SERV REG APR	377.00	
GENERAL FUND	P & O - CRYSTAL LAKE	EQUIPMENT RENTAL	CLPK RENTAL HCAP MAR-APR	166.50	
GENERAL FUND	P & O - CRYSTAL LAKE	EQUIPMENT RENTAL	CLPK RENTAL REG MAR-APR	166.50	
GENERAL FUND	P & O - DOG PARK	EQUIPMENT RENTAL	DOG EXTRA SERV HCAP APR	144.00	
GENERAL FUND	P & O - DOG PARK	EQUIPMENT RENTAL	DOG RENTAL HCAP MAR-APR	146.00	
GENERAL FUND	P & O - MEADOWBROOK	EQUIPMENT RENTAL	MBK EXTRA SERV HCAP APR	432.00	
GENERAL FUND	P & O - MEADOWBROOK	EQUIPMENT RENTAL	MBK EXTRA SERV REG APR	192.00	
GENERAL FUND	P & O - PRAIRIE	EQUIPMENT RENTAL	PRAI EXTRA SERV HCAP APR	96.00	
GENERAL FUND	P & O - PRAIRIE	EQUIPMENT RENTAL	PRAI EXTRA SERV REG APR	48.00	
GENERAL FUND	P & O - PRAIRIE	EQUIPMENT RENTAL	PRAI RENTAL HCAP MAR-APR	268.67	
GENERAL FUND	P & O - PRAIRIE	EQUIPMENT RENTAL	PRAI RENTAL REG MAR-APR	134.33	
<b>CONSTELLATION NEW ENERGY</b>					<b>1,341.63</b>
URBANA INDOOR AQUA	URBANA INDOOR AQ CNTR - MANAGE	NATURAL GAS	UIAC NAT GAS *1003 APR	1,209.52	
MUSEUM FUND	NATURE CENTER - MAINTENANCE	NATURAL GAS	APNC NAT GAS *3001 APR	49.64	
GENERAL FUND	P & O - COTTAGE	NATURAL GAS	COTT NAT GAS *7534 APR	16.29	
RECREATION FUND	RECREATION OFFICE - MAINTENANCE	NATURAL GAS	PRC NAT GAS *4015 APR	27.49	
RECREATION FUND	LAKE HOUSE - MANAGEMENT	NATURAL GAS	LKHS NAT GAS *2031 APR	38.69	
<b>CONSTELLATION NEW ENERGY INC</b>					<b>8,438.93</b>
RECREATION FUND	CRYSTAL LK PK FAM AQ CNTR - MANA	ELECTRIC	BATH HS ELE *1058 APR	408.70	
GENERAL FUND	P & O - VICTORY	ELECTRIC	VICT ELE *7010 APR	34.65	
GENERAL FUND	P & O - AMBUCS	ELECTRIC	AMBC ELE *1454 APR	103.97	
GENERAL FUND	P & O - MEADOWBROOK	ELECTRIC	MBK ELE *5294 APR	104.97	
GENERAL FUND	P & O - MEADOWBROOK	ELECTRIC	MBK ELE *8816 APR	34.65	
RECREATION FUND	CRYSTAL LK PK FAM AQ CNTR - MANA	ELECTRIC	MEC BLD ELE *3028 APR	246.69	

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GENERAL FUND	P & O - CARLE	ELECTRIC	CARL ELE *7058 APR	47.27
GENERAL FUND	P & O - SUNNYCREST TOT LOT	ELECTRIC	TOT ELE *7530 APR	34.65
GENERAL FUND	P & O - MEADOWBROOK	ELECTRIC	MBK ELE *3291 APR	50.27
GENERAL FUND	P & O - HICKORY	ELECTRIC	HKRY ELE *3008 APR	110.21
GENERAL FUND	P & O - BLAIR	ELECTRIC	BLAI ELE *9371 APR	57.80
GENERAL FUND	P & O - BLAIR	ELECTRIC	BLAI ELE *4896 APR	74.88
GENERAL FUND	P & O - CANADAY	ELECTRIC	CANA ELE *9453 APR	34.65
RECREATION FUND	RECREATION OFFICE - MAINTENANCE	ELECTRIC	PRC ELE *3779 APR	349.35
URBANA INDOOR AQUA	URBANA INDOOR AQ CNTR - MANAGE	ELECTRIC	UIAC ELE *5855 APR	4,365.83
GENERAL FUND	P & O - KERR	ELECTRIC	KERR ELE *6021 APR	1,086.57
GENERAL FUND	P & O - PRAIRIE	ELECTRIC	NIGHT LIGHT *8815 APR	21.03
GENERAL FUND	P & O - COTTAGE	ELECTRIC	COTT *48171 APR	118.90
GENERAL FUND	P & O - PRAIRIE	ELECTRIC	PRAI ELE *0818 APR	206.44
MUSEUM FUND	NATURE CENTER - MAINTENANCE	ELECTRIC	APNC ELE *2254 APR	289.78
GENERAL FUND	P & O - LEAL	ELECTRIC	LEAL ELE *1370 APR	68.23
GENERAL FUND	P & O - MEADOWBROOK	ELECTRIC	MBK ELE *0816 APR	60.72
GENERAL FUND	P & O - CRYSTAL LAKE	ELECTRIC	CLPK ELE *6093 APR	115.19
GENERAL FUND	P & O - CRYSTAL LAKE	ELECTRIC	CLPK ELE *4819 APR	58.80
GENERAL FUND	P & O - KING	ELECTRIC	KING ELE *28171 APR	162.57
RECREATION FUND	LAKE HOUSE - MANAGEMENT	ELECTRIC	LKHS ELE *3776 APR	192.16
<b>MAILCHIMP</b>				<b>84.99</b>
RECREATION FUND	MARKETING - PUBLIC INFO/MARKETI	ADVERTISING/PRINTING	E-NEWSLETTER	84.99
<b>ILLINOIS AMERICAN WATER CO</b>				<b>69.43</b>
GENERAL FUND	P & O - CANADAY	WATER	CANA WTR *0138 APR	42.71
GENERAL FUND	P & O - CARLE	WATER	CARL WTR *1858 APR	26.72
<b>ILLINOIS AMERICAN WATER CO</b>				<b>395.02</b>
GENERAL FUND	P & O - BLAIR	WATER	BLAI WTR *9662 APR	64.17
URBANA INDOOR AQUA	URBANA INDOOR AQ CNTR - MANAGE	WATER	UIAC WTR *8831 APR	280.91
GENERAL FUND	P & O - VICTORY	WATER	VICT WTR *7470 APR	26.81
GENERAL FUND	P & O - VICTORY	WATER	VICT WTR *8237 APR	23.13
<b>NATURE-WATCH</b>				<b>299.98</b>
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	EQUIPMENT	URVANA SUPPL	299.98
<b>ILLINOIS BRICK CO</b>				<b>5,642.60</b>
CL POOL RENEWAL FUN	ADMINISTRATION - ADMIN	CONTRACTUAL SERVICES	CLPL KIOSK MATERIALS	5,642.60
<b>PRAIRIE GARDENS, INC.</b>				<b>19.90</b>
GENERAL FUND	P & O - SHOP & GARAGE	SAFETY SUPPLIES	COVID BANDANAS	19.90
<b>PRAIRIELAND FEEDS</b>				<b>131.92</b>

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MUSEUM FUND	EXHIBITS - EXHIBIT ANIMALS & WIL	SUPPLIES	BIRD SEED	131.92	
<b>PREMIER PRINT GROUP, INC</b>					<b>65.00</b>
RECREATION FUND	AGE-FRIENDLY PROG - SENIOR CLUB	POSTAGE	NEWS LABELS APR	65.00	
<b>MARTIN ONE SOURCE</b>					<b>387.19</b>
GENERAL FUND	ADMINISTRATION - ADMIN	ADVERTISING/PRINTING	UIAC & FITNESS PAMPHLETS	81.82	
GENERAL FUND	ADMINISTRATION - ADMIN	ADVERTISING/PRINTING	UPD & GRANTS BOOKLETS	245.37	
GENERAL FUND	ADMINISTRATION - ADMIN	ADVERTISING/PRINTING	UIAC & FITNESS POSTER	60.00	
<b>ROGARDS OFFICE PRODUCTS</b>					<b>326.63</b>
GENERAL FUND	P & O - P & O OFFICE	OFFICE SUPPLIES	OFC SUPPL	326.63	
<b>ROGARDS OFFICE PRODUCTS</b>					<b>15.99</b>
GENERAL FUND	P & O - P & O OFFICE	OFFICE SUPPLIES	OFC SUPPL	15.99	
<b>SCHNUCKS</b>					<b>(0.43)</b>
GENERAL FUND	BALANCE SHEET ACCOUNTS - ASSETS	SALES TAX RECEIVABLE	SALES TAX REF'D-DML	(0.43)	
<b>JOHNSON CONTROLS FIRE PROTECTION LP</b>					<b>380.00</b>
LIABILITY INSURANCE F	ADMINISTRATION - ADMIN	SERVICE CONTRACTS/REPAIRS	APNC REP'R STROBE ALARMS	380.00	
<b>SOFTWARE HARDWARE INTEGRATION</b>					<b>2,299.00</b>
GENERAL FUND	ADMINISTRATION - INFORMATION TE	SOFTWARE/MAINTENANCE FEES	ADOBE INDESIGN CC	403.00	
GENERAL FUND	ADMINISTRATION - INFORMATION TE	COMPUTER (ACCOUNTING) SERVICES	ADOBE CREATIVE CLOUS	1,896.00	
<b>TARGET</b>					<b>32.85</b>
GENERAL FUND	P & O - P & O OFFICE	OFFICE SUPPLIES	COVID TIMESHEET CLIPBOARDS	32.85	
<b>LIFEGUARD STORE INC, THE</b>					<b>(133.08)</b>
RECREATION FUND	CRYSTAL LK PK FAM AQ CNTR - MANA	UNIFORMS	UNIFORMS REF'D	(133.08)	
<b>LIFEGUARD STORE INC, THE</b>					<b>(133.07)</b>
URBANA INDOOR AQUA	URBANA INDOOR AQ CNTR - MANAGE	UNIFORMS	UNIFORMS REF'D	(133.07)	
<b>URBANA-CHAMPAIGN SANITARY DISTRICT</b>					<b>104.68</b>
URBANA INDOOR AQUA	URBANA INDOOR AQ CNTR - MANAGE	SANITARY FEE	UIAC SANIT *2999 MAR	104.68	
<b>URBANA-CHAMPAIGN SANITARY DISTRICT</b>					<b>26.25</b>
GENERAL FUND	P & O - MEADOWBROOK	SANITARY FEE	MBK SANIT *0004 APR	26.25	
<b>URBANA, CITY OF</b>					<b>266.00</b>
GENERAL FUND	P & O - CRYSTAL LAKE	LANDSCAPE WASTE/BRUSH PROCESSIN	BRUSH PROCESSING MAR	162.50	
GENERAL FUND	P & O - MEADOWBROOK	LANDSCAPE WASTE/BRUSH PROCESSIN	BRUSH PROCESSING MAR	13.50	
GENERAL FUND	P & O - VICTORY	PLANT MATERIALS, PEAT MOSS	MULCH/COMPOST MAR	90.00	
<b>UNITED STATES POSTAL SERVICE</b>					<b>900.00</b>
GENERAL FUND	ADMINISTRATION - ADMIN	POSTAGE	REIMB POSTAGE METER	800.00	
GENERAL FUND	P & O - P & O OFFICE	POSTAGE	REIMB POSTAGE METER	100.00	
<b>WALMART</b>					<b>641.04</b>
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	EQUIPMENT	URVANA SUPPL	641.04	
<b>STARGUARD ELITE LLC</b>					<b>735.29</b>
RECREATION FUND	CRYSTAL LK PK FAM AQ CNTR - MANA	GUARD CERTIFICATION	GUARD CERTIF	367.64	

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URBANA INDOOR AQUA	URBANA INDOOR AQ CNTR - MANAGE	GUARD CERTIFICATION	GUARD CERTIF	367.65	
<b>ZOOM VIDEO COMMUNICATIONS INC</b>					<b>29.98</b>
GENERAL FUND	ADMINISTRATION - INFORMATION TI	SOFTWARE/MAINTENANCE FEES	COVID ZOOM PRO LICENSE	29.98	
<b>ZOOM VIDEO COMMUNICATIONS INC</b>					<b>14.99</b>
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	CONTRACTUAL SERVICES	COVID ZOOM PRO LICENSE	14.99	
<b>ZOOM VIDEO COMMUNICATIONS INC</b>					<b>12.74</b>
URBANA INDOOR AQUA	URBANA INDOOR AQ CNTR - MANAGE	COMPUTER SUPPLIES	COVID ZOOM PRO LICENSE	12.74	
<b>AV NOW</b>					<b>1,199.99</b>
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	EQUIPMENT	URVANA SUPPL	1,199.99	
<b>EMPLOYEE PERSONAL PURCHASE</b>					<b>25.00</b>
GENERAL FUND	BALANCE SHEET ACCOUNTS - ASSETS	ACCOUNTS RECEIVABLE-EMPLOYEES	PERSONAL PURCH-JLS	25.00	
<b>ASSOC OF MIDWEST MUSEUMS</b>					<b>70.00</b>
MUSEUM FUND	NATURE CENTER - MANAGEMENT	DUES	MMBRSHJ-JKM	70.00	
<b>IL ASSOC OF MUSEUMS</b>					<b>50.00</b>
MUSEUM FUND	NATURE CENTER - MANAGEMENT	DUES	MMBRSHJ-JKM	50.00	
<b>CAMPMOR</b>					<b>(7.00)</b>
GENERAL FUND	ADMINISTRATION - ADMIN	SAFETY SUPPLIES	COVID BANDANA REF'D	(7.00)	
<b>CAMPMOR</b>					<b>154.00</b>
GENERAL FUND	ADMINISTRATION - ADMIN	SAFETY SUPPLIES	COVID BANDANAS	154.00	
<b>CAMPMOR</b>					<b>105.00</b>
GENERAL FUND	ADMINISTRATION - ADMIN	SAFETY SUPPLIES	COVID BANDANAS	105.00	
<b>WHIZLEY LLC</b>					<b>329.70</b>
GENERAL FUND	ADMINISTRATION - ADMIN	SAFETY SUPPLIES	COVID MASKS	329.70	
<b>WHIZLEY LLC</b>					<b>316.55</b>
GENERAL FUND	ADMINISTRATION - ADMIN	SAFETY SUPPLIES	COVID MASKS	316.55	
<b>UI GIES Business Career Service</b>					<b>75.00</b>
GENERAL FUND	BALANCE SHEET ACCOUNTS - LIABILI	REFUND CLEARING ACCOUNT	Deposit Refund	75.00	
<b>Total:</b>					<b>107,699.82</b>

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Fund 01 GENERAL FUND					
Dept 00-920 BALANCE SHEET ACCOUNTS - LIABILITIES					
01-00-920-21019	SUPPL LIFE MAY	AMALGAMATED LIFE	BASIC/SUPPL LIFE	209.05	690
01-00-920-21019	SUPPL LIFE JUN	AMALGAMATED LIFE	BASIC/SUPPL LIFE	209.05	713
01-00-920-21026	DENTAL MAY	DELTA DENTAL OF ILLINOIS-F	DENTAL/VISION	1,200.46	694
01-00-920-21026	PREMIUM MAY	HEALTH ALLIANCE MEDICAL PI	PREMIUMS	2,378.00	695
01-00-920-21026	DENTAL JUN	DELTA DENTAL OF ILLINOIS-F	DENTAL/VISION	1,157.20	715
01-00-920-21026	PREMIUM JUN	HEALTH ALLIANCE MEDICAL PI	PREMIUMS	2,378.00	716
Total For Dept 00-920 BALANCE SHEET ACCOUNTS - LIABILI				7,531.76	
Dept 01-001 ADMINISTRATION - ADMIN					
01-01-001-43002	LEASE PYMT MAY-JUL	QUADIENT LEASING USA INC	LEASE PYMT	200.01	14633
01-01-001-45004	BINK	CHAMPAIGN CO. COLLECTOR	PROPERTY TAXES	742.86	14637
01-01-001-45004	907 E MAIN	CHAMPAIGN CO. COLLECTOR	PROPERTY TAXES	5,416.26	14645
01-01-001-45009	UPF WEBSITE	GODADDY.COM	UPF WEBSITE	21.17	729
01-01-001-45009	DONOR SOFTWARE MAY	NEON ONE LLC	DONOR SOFTWARE MAY	74.50	729
01-01-001-45118	PEST CONTROL	TLC TERMITE & PEST	PEST CONTROL	105.00	14669
01-01-001-45222	ADMIN FEES MAY	BENEFIT PLANNING CONSULTAN	ADMIN FEES	90.00	692
01-01-001-45222	ADMIN FEES JUN	BENEFIT PLANNING CONSULTAN	ADMIN FEES JUN	90.00	722
01-01-001-45999	SAFE DEPOSIT BOX	BUSEY BANK	SAFE DEPOSIT BOX	110.00	14630
01-01-001-47001	BASIC LIFE MAY	AMALGAMATED LIFE	BASIC/SUPPL LIFE	47.34	690
01-01-001-47001	PREMIUM MAY	HEALTH ALLIANCE MEDICAL PI	PREMIUMS	1,800.00	695
01-01-001-47001	BASIC LIFE JUN	AMALGAMATED LIFE	BASIC/SUPPL LIFE	47.34	713
01-01-001-47001	PREMIUM JUN	HEALTH ALLIANCE MEDICAL PI	PREMIUMS	1,800.00	716
01-01-001-48001	ADMN FAX MAY	CALL ONE	TELEPHONE	66.75	693
01-01-001-48001	ADMN PHONE MAY	CONSOLIDATED COMMUNICATION	TELEPHONE	120.18	703
01-01-001-48001	ADMN FAX JUN	CALL ONE	TELEPHONE	66.73	710
01-01-001-48010	ADMN INTRNT MAY	I3 BROADBAND	INTERNET	269.88	696
01-01-001-49007	NRPA MMBRSH	NRPA	NRPA MMBRSH	1,150.00	729
Total For Dept 01-001 ADMINISTRATION - ADMIN				12,218.02	
Dept 01-250 ADMINISTRATION - DEVELOPMENT					
01-01-250-47001	BASIC LIFE MAY	AMALGAMATED LIFE	BASIC/SUPPL LIFE	10.01	690
01-01-250-47001	BASIC LIFE JUN	AMALGAMATED LIFE	BASIC/SUPPL LIFE	10.01	713
01-01-250-49015	DONOR SOFTWARE MAY	NEON ONE LLC	DONOR SOFTWARE MAY	74.50	729
Total For Dept 01-250 ADMINISTRATION - DEVELOPMENT				94.52	
Dept 01-260 ADMINISTRATION - INFORMATION TECHNOLOGY					
01-01-260-45553	PAYROLL PROG	HUMANITY INC	PAYROLL PROG	104.00	729
Total For Dept 01-260 ADMINISTRATION - INFORMATION TECH				104.00	
Dept 03-001 P & O - ADMIN					
01-03-001-47001	BASIC LIFE MAY	AMALGAMATED LIFE	BASIC/SUPPL LIFE	157.15	690
01-03-001-47001	PREMIUM MAY	HEALTH ALLIANCE MEDICAL PI	PREMIUMS	15,628.87	695
01-03-001-47001	BASIC LIFE JUN	AMALGAMATED LIFE	BASIC/SUPPL LIFE	157.15	713
01-03-001-47001	PREMIUM JUN	HEALTH ALLIANCE MEDICAL PI	PREMIUMS	15,628.87	716
01-03-001-49009	TUITION RIEMB	DONOH, GEORGENA	TUITION RIEMB	992.40	14631
Total For Dept 03-001 P & O - ADMIN				32,564.44	
Dept 03-002 P & O - P & O OFFICE					
01-03-002-43001	OFC SUPPL	SCHNUCKS	OFC SUPPL	15.36	729
01-03-002-48001	KERR PHONE MAY	CONSOLIDATED COMMUNICATION	TELEPHONE	221.38	703
01-03-002-48010	ARBOR IPAD MAY	AT&T MOBILITY	ARBOR IPAD	52.35	691
01-03-002-48010	ARBOR IPAD MAY	AT&T MOBILITY	ARBOR IPAD	27.48	691
01-03-002-48010	KERR INTRNT MAY	I3 BROADBAND	INTERNET	164.98	696



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Fund 01 GENERAL FUND					
Dept 03-002 P & O - P & O OFFICE					
01-03-002-48010	ARBOR IPAD JUN	AT&T MOBILITY	ARBOR IPAD JUN	27.48	721
Total For Dept 03-002 P & O - P & O OFFICE				509.03	
Dept 03-004 P & O - AMBUCS					
01-03-004-48003	AMBC WTR *9665 MAY	ILLINOIS AMERICAN WATER CC	WATER MAY	26.82	723
Total For Dept 03-004 P & O - AMBUCS				26.82	
Dept 03-040 P & O - CARLE					
01-03-040-48010	CARL WIFI JUN	AT&T	CARL WIFI	52.35	714
Total For Dept 03-040 P & O - CARLE				52.35	
Dept 03-055 P & O - COTTAGE					
01-03-055-48003	COTT WTR *2790 MAY	ILLINOIS AMERICAN WATER CC	WATER MAY	34.21	723
Total For Dept 03-055 P & O - COTTAGE				34.21	
Dept 03-070 P & O - CRYSTAL LAKE					
01-03-070-48003	CLPK WTR *6424 MAY	ILLINOIS AMERICAN WATER CC	WATER MAY	69.75	723
Total For Dept 03-070 P & O - CRYSTAL LAKE				69.75	
Dept 03-078 P & O - DOG PARK					
01-03-078-45999	ENTRY GATE REPLACE	SK SERVICE CORP	ENRTY GATE REPLACE	5,610.00	14659
01-03-078-48003	DOG WTR *6742 MAY	ILLINOIS AMERICAN WATER CC	WATER	116.56	711
01-03-078-48010	DOG WIFI MAY	VERIZON	WIFI	45.72	699
01-03-078-48010	DOG WIFI JUN	VERIZON	WIFI	45.72	717
Total For Dept 03-078 P & O - DOG PARK				5,818.00	
Dept 03-085 P & O - KERR					
01-03-085-48003	KERR FIRE *7964 MAY	ILLINOIS AMERICAN WATER CC	WATER	61.85	704
01-03-085-48003	KERR WTR *4220 MAY	ILLINOIS AMERICAN WATER CC	WATER MAY	219.26	723
Total For Dept 03-085 P & O - KERR				281.11	
Dept 03-090 P & O - KING					
01-03-090-48003	KING WTR *1725 MAY	ILLINOIS AMERICAN WATER CC	WATER MAY	86.37	723
Total For Dept 03-090 P & O - KING				86.37	
Dept 03-095 P & O - LARSON					
01-03-095-48003	LARS WTR *6539 MAY	ILLINOIS AMERICAN WATER CC	WATER MAY	26.82	723
Total For Dept 03-095 P & O - LARSON				26.82	
Dept 03-178 P & O - PHILLIPS					
01-03-178-48003	PRC WTR *4212 MAY	ILLINOIS AMERICAN WATER CC	WATER MAY	26.82	723
Total For Dept 03-178 P & O - PHILLIPS				26.82	
Dept 03-182 P & O - SHOP & GARAGE					
01-03-182-43332	CHAIN SAW CHAINS	DUST AND SON OF CHAMPAIGN	CHAIN SAW CHAINS	34.83	729
01-03-182-45111	CYLINDER RENTAL	DEPKE WELDING SUPPLIES INC	CYLINDER RENTALS	26.10	14668
01-03-182-45114	KERR EMPTY DUMPSTER MAY	REPUBLIC SERVICES #729	EMPTY DUMPSTER	219.59	705
01-03-182-45114	RECYCLING MAR	MIDWEST FIBER RECYCLING	RECYCLING	197.00	14661
01-03-182-45114	EMPTY M-6	URBANA TRANSFER STATION	EMPTY M-6	356.32	14670
Total For Dept 03-182 P & O - SHOP & GARAGE				833.84	
Total For Fund 01 GENERAL FUND				60,277.86	

Fund 05 RECREATION FUND

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Fund 05 RECREATION FUND					
Dept 00-910 BALANCE SHEET ACCOUNTS - ASSETS					
05-00-910-10029	PRE-FUND REF'DS DEPOSIT #1	ACTIVE NETWORK INC, THE	PRE-FUND REF'DS DEPOSIT #2	40,000.00	712
Total For Dept 00-910 BALANCE SHEET ACCOUNTS - ASSETS				40,000.00	
Dept 50-500 RECREATION OFFICE - MANAGEMENT					
05-50-500-43002	LEASE PYMT MAY-JUL	QUADIENT LEASING USA INC	LEASE PYMT	200.01	14633
05-50-500-45005	SURVEYMONKEY MMBRSHP	SURVEY MONKEY	SURVEYMONKEY MMBRSHP	300.00	729
05-50-500-47001	BASIC LIFE MAY	AMALGAMATED LIFE	BASIC/SUPPL LIFE	95.75	690
05-50-500-47001	PREMIUM MAY	HEALTH ALLIANCE MEDICAL PI	PREMIUMS	8,536.50	695
05-50-500-47001	BASIC LIFE JUN	AMALGAMATED LIFE	BASIC/SUPPL LIFE	93.46	713
05-50-500-47001	PREMIUM JUN	HEALTH ALLIANCE MEDICAL PI	PREMIUMS	8,536.50	716
05-50-500-48001	PRC FAX MAY	CALL ONE	TELEPHONE	66.73	693
05-50-500-48001	PRC PHONE MAY	CONSOLIDATED COMMUNICATION	TELEPHONE	94.88	703
05-50-500-48001	PRC FAX JUN	CALL ONE	TELEPHONE	66.73	710
05-50-500-48010	PRC INTRNT MAY	I3 BROADBAND	INTERNET	104.98	696
Total For Dept 50-500 RECREATION OFFICE - MANAGEMENT				18,095.54	
Dept 50-505 RECREATION OFFICE - MAINTENANCE					
05-50-505-45114	PRC EMPTY DUMPSTER MAY	REPUBLIC SERVICES #729	EMPTY DUMPSTER	230.33	698
05-50-505-48003	PRC FIRE *6603 MAY	ILLINOIS AMERICAN WATER CC	WATER	27.77	704
05-50-505-48003	PRC WTR *4304 MAY	ILLINOIS AMERICAN WATER CC	WATER MAY	69.48	723
Total For Dept 50-505 RECREATION OFFICE - MAINTENANCE				327.58	
Dept 51-001 MARKETING - ADMIN					
05-51-001-47001	BASIC LIFE MAY	AMALGAMATED LIFE	BASIC/SUPPL LIFE	16.68	690
05-51-001-47001	PREMIUM MAY	HEALTH ALLIANCE MEDICAL PI	PREMIUMS	1,000.00	695
05-51-001-47001	BASIC LIFE JUN	AMALGAMATED LIFE	BASIC/SUPPL LIFE	16.68	713
05-51-001-47001	PREMIUM JUN	HEALTH ALLIANCE MEDICAL PI	PREMIUMS	1,000.00	716
05-51-001-49015	E-NEWSLETTER	MAILCHIMP	E-NEWSLETTER	84.99	729
05-51-001-49015	RAINOUT LINE	RAINOUT LINE	RAINOUT LINE	399.00	729
Total For Dept 51-001 MARKETING - ADMIN				2,517.35	
Dept 54-500 CRYSTAL LK PK FAM AQ CNTR - MANAGEMENT					
05-54-500-48001	CLPL PHONE MAY	CONSOLIDATED COMMUNICATION	TELEPHONE	18.98	703
05-54-500-48003	CLPL WTR *1532 MAY	ILLINOIS AMERICAN WATER CC	WATER MAY	339.90	723
Total For Dept 54-500 CRYSTAL LK PK FAM AQ CNTR - MANA				358.88	
Dept 54-505 CRYSTAL LK PK FAM AQ CNTR - MAINTENANCE					
05-54-505-45114	CLPL EMPTY DUMPSTER MAY	REPUBLIC SERVICES #729	EMPTY DUMPSTER	279.44	705
Total For Dept 54-505 CRYSTAL LK PK FAM AQ CNTR - MAIN				279.44	
Dept 55-544 COMM PROG - SCHOOL'S OUT DAYS					
05-55-544-45005	WIFI HOTSPOT	AT&T	WIFI HOTSPOT	28.02	729
Total For Dept 55-544 COMM PROG - SCHOOL'S OUT DAYS				28.02	
Dept 56-650 ATHLETICS PROG - BROOKENS GYMNASIUM					
05-56-650-48001	BRKN FAX MAY	CALL ONE	TELEPHONE	66.73	693
05-56-650-48001	BRKN PHONE MAY	CONSOLIDATED COMMUNICATION	TELEPHONE	37.95	703
05-56-650-48001	BRKN FAX JUN	CALL ONE	TELEPHONE	66.73	710
Total For Dept 56-650 ATHLETICS PROG - BROOKENS GYMNASI				171.41	
Dept 60-500 LAKE HOUSE - MANAGEMENT					
05-60-500-48001	LKHS PHONE MAY	CONSOLIDATED COMMUNICATION	TELEPHONE	6.33	703
05-60-500-48003	LKHS WTR *4864 MAY	ILLINOIS AMERICAN WATER CC	WATER MAY	65.10	723

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Fund 05 RECREATION FUND					
Dept 60-500 LAKE HOUSE - MANAGEMENT					
05-60-500-48010	LKHS INTRNT MAY	I3 BROADBAND	INTERNET	104.98	696
Total For Dept 60-500 LAKE HOUSE - MANAGEMENT				176.41	
Total For Fund 05 RECREATION FUND				61,954.63	
Fund 09 MUSEUM FUND					
Dept 40-500 NATURE CENTER - MANAGEMENT					
09-40-500-47001	BASIC LIFE MAY	AMALGAMATED LIFE	BASIC/SUPPL LIFE	31.49	690
09-40-500-47001	PREMIUM MAY	HEALTH ALLIANCE MEDICAL PI	PREMIUMS	2,000.00	695
09-40-500-47001	BASIC LIFE JUN	AMALGAMATED LIFE	BASIC/SUPPL LIFE	31.49	713
09-40-500-47001	PREMIUM JUN	HEALTH ALLIANCE MEDICAL PI	PREMIUMS	2,000.00	716
09-40-500-48001	APNC FAX MAY	CALL ONE	TELEPHONE	66.73	693
09-40-500-48001	APNC PHONE MAY	CONSOLIDATED COMMUNICATION	TELEPHONE	56.93	703
09-40-500-48001	APNC FAX JUN	CALL ONE	TELEPHONE	66.73	710
09-40-500-48010	APNC INTRNT MAY	I3 BROADBAND	INTERNET	104.98	696
Total For Dept 40-500 NATURE CENTER - MANAGEMENT				4,358.35	
Dept 40-505 NATURE CENTER - MAINTENANCE					
09-40-505-45999	APNC POND MAINT	CHRIS' LAWN SERVICE & WATF	APNC POND MAINT	35.00	14656
09-40-505-48003	APNC WTR *0992 MAY	ILLINOIS AMERICAN WATER C	WATER	182.76	711
Total For Dept 40-505 NATURE CENTER - MAINTENANCE				217.76	
Dept 41-408 EXHIBITS - EXHIBIT ANIMALS & WILDLIFE					
09-41-408-43006	ANIMAL SUPPL	SAILFIN PET SHOP INC	ANIMAL SUPPL	8.38	729
Total For Dept 41-408 EXHIBITS - EXHIBIT ANIMALS & WILI				8.38	
Total For Fund 09 MUSEUM FUND				4,584.49	
Fund 16 URBANA INDOOR AQUATICS CENTER FUND					
Dept 68-500 URBANA INDOOR AQ CNTR - MANAGEMENT					
16-68-500-43662	FIRST AID	DEPKE WELDING SUPPLIES INC	CYLINDER RENTALS	32.40	14668
16-68-500-47001	BASIC LIFE MAY	AMALGAMATED LIFE	BASIC/SUPPL LIFE	12.95	690
16-68-500-47001	PREMIUM MAY	HEALTH ALLIANCE MEDICAL PI	PREMIUMS	1,134.63	695
16-68-500-47001	BASIC LIFE JUN	AMALGAMATED LIFE	BASIC/SUPPL LIFE	12.95	713
16-68-500-47001	PREMIUM JUN	HEALTH ALLIANCE MEDICAL PI	PREMIUMS	1,134.63	716
16-68-500-48001	UIAC FAX MAY	CALL ONE	TELEPHONE	66.73	693
16-68-500-48001	UIAC PHONE MAY	CONSOLIDATED COMMUNICATION	TELEPHONE	75.89	703
16-68-500-48001	UIAC FAX JUN	CALL ONE	TELEPHONE	66.73	710
16-68-500-48003	UIAC FIRE *5554 MAY	ILLINOIS AMERICAN WATER C	WATER	120.67	704
16-68-500-48010	UIAC INTRNT MAY	I3 BROADBAND	INTERNET	104.98	696
Total For Dept 68-500 URBANA INDOOR AQ CNTR - MANAGEMEN				2,762.56	
Dept 68-505 URBANA INDOOR AQ CNTR - MAINTENANCE					
16-68-505-45449	UIAC BURG & FIRE ALARM	F E MORAN INC	BURG & FIRE ALARM	1,386.00	14632
Total For Dept 68-505 URBANA INDOOR AQ CNTR - MAINTENAN				1,386.00	
Total For Fund 16 URBANA INDOOR AQUATICS CENTER FUND				4,148.56	
Fund 20 ILLINOIS MUNICIPAL RETIREMENT FUND					
Dept 01-001 ADMINISTRATION - ADMIN					
20-01-001-47075	CONTRIBUTIONS MAY	ILLINOIS MUNICIPAL RETIREM	MAY CONTRIBUTIONS	30,379.91	719
Total For Dept 01-001 ADMINISTRATION - ADMIN				30,379.91	

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Fund 20 ILLINOIS MUNICIPAL RETIREMENT FUND		Total For Fund 20 ILLINOIS MUNICIPAL RETIREMENT FUND		30,379.91	
Fund 22 LIABILITY INSURANCE FUND					
Dept 01-001 ADMINISTRATION - ADMIN					
22-01-001-45118	APNC ELEVATOR SERV MAY-JUL	THYSSENKRUPP ELEVATOR	APNC ELEVATOR SERV MAY-JUL	211.95	14646
22-01-001-45225	ADMN BURG & FARM ALARM	F E MORAN INC	BURG & FIRE ALARM	7,446.00	14632
22-01-001-47020	WORKER'S COMP JUN	ILLINOIS PUBLIC RISK FUND	WORKER'S COMP	7,695.00	697
		Total For Dept 01-001 ADMINISTRATION - ADMIN		15,352.95	
		Total For Fund 22 LIABILITY INSURANCE FUND		15,352.95	
Fund 80 CAPITAL IMPROVEMENT FUND					
Dept 18-800 2018 CAP IMP BDGT - FROM BONDS					
80-18-800-54050	APNC MUSEUM GRANT APP FEE	IL DEPT OF NATURAL RESOURC	APNC MUSEUM GRANT APP FEE	300.00	14657
		Total For Dept 18-800 2018 CAP IMP BDGT - FROM BONDS		300.00	
Dept 19-800 2019 CAP IMP BDGT- FROM BONDS					
80-19-800-54020	MBK HOUSE TREE WORK	POOR, MICHAEL	MBK HOUSE TREE WORK	3,347.00	14658
		Total For Dept 19-800 2019 CAP IMP BDGT- FROM BONDS		3,347.00	
Dept 20-800 2020 CAP IMP BDGT - FROM BONDS					
80-20-800-54020	MBK HOUSE TREE WORK	POOR, MICHAEL	MBK HOUSE TREE WORK	853.00	14658
		Total For Dept 20-800 2020 CAP IMP BDGT - FROM BONDS		853.00	
		Total For Fund 80 CAPITAL IMPROVEMENT FUND		4,500.00	

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Fund Totals:					
			Fund 01 GENERAL FUND	60,277.86	
			Fund 05 RECREATION FUND	61,954.63	
			Fund 09 MUSEUM FUND	4,584.49	
			Fund 16 URBANA INDOOR AC	4,148.56	
			Fund 20 ILLINOIS MUNICIPAL	30,379.91	
			Fund 22 LIABILITY INSURANCE	15,352.95	
			Fund 80 CAPITAL IMPROVEMENT	4,500.00	
			Total For All Funds:	181,198.40	

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<b>ACTIVE NETWORK INC, THE</b>					<b>40,000.00</b>
RECREATION FUND	BALANCE SHEET ACCOUNTS - ASSETS	DEPOSIT WITH ACTIVENET	PRE-FUND REF'DS DEPOSIT #1	40,000.00	
<b>AT&amp;T MOBILITY</b>					<b>27.48</b>
GENERAL FUND	P & O - P & O OFFICE	INTERNET/WIFI/SATELITE	ARBOR IPAD JUN	27.48	
<b>AT&amp;T MOBILITY</b>					<b>52.35</b>
GENERAL FUND	P & O - P & O OFFICE	INTERNET/WIFI/SATELITE	ARBOR IPAD MAY	52.35	
<b>AT&amp;T MOBILITY</b>					<b>27.48</b>
GENERAL FUND	P & O - P & O OFFICE	INTERNET/WIFI/SATELITE	ARBOR IPAD MAY	27.48	
<b>AT&amp;T</b>					<b>52.35</b>
GENERAL FUND	P & O - CARLE	INTERNET/WIFI/SATELITE	CARL WIFI JUN	52.35	
<b>AT&amp;T</b>					<b>28.02</b>
RECREATION FUND	COMM PROG - SCHOOL'S OUT DAYS	CONTRACTUAL SERVICES	WIFI HOTSPOT	28.02	
<b>BENEFIT PLANNING CONSULTANTS INC</b>					<b>90.00</b>
GENERAL FUND	ADMINISTRATION - ADMIN	BENEFITS ADMINISTRATION FEES	ADMIN FEES MAY	90.00	
<b>BENEFIT PLANNING CONSULTANTS INC</b>					<b>90.00</b>
GENERAL FUND	ADMINISTRATION - ADMIN	BENEFITS ADMINISTRATION FEES	ADMIN FEES JUN	90.00	
<b>BUSEY BANK</b>					<b>110.00</b>
GENERAL FUND	ADMINISTRATION - ADMIN	MISCELLANEOUS CONTRACTUAL	SAFE DEPOSIT BOX	110.00	
<b>CALL ONE</b>					<b>333.67</b>
GENERAL FUND	ADMINISTRATION - ADMIN	TELEPHONE	ADMN FAX MAY	66.75	
MUSEUM FUND	NATURE CENTER - MANAGEMENT	TELEPHONE	APNC FAX MAY	66.73	
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	TELEPHONE	PRC FAX MAY	66.73	
RECREATION FUND	ATHLETICS PROG - BROOKENS GYM	TELEPHONE	BRKN FAX MAY	66.73	
URBANA INDOOR AQUA	URBANA INDOOR AQ CNTR - MANAGE	TELEPHONE	UIAC FAX MAY	66.73	
<b>CALL ONE</b>					<b>333.65</b>
GENERAL FUND	ADMINISTRATION - ADMIN	TELEPHONE	ADMN FAX JUN	66.73	
MUSEUM FUND	NATURE CENTER - MANAGEMENT	TELEPHONE	APNC FAX JUN	66.73	
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	TELEPHONE	PRC FAX JUN	66.73	
RECREATION FUND	ATHLETICS PROG - BROOKENS GYM	TELEPHONE	BRKN FAX JUN	66.73	
URBANA INDOOR AQUA	URBANA INDOOR AQ CNTR - MANAGE	TELEPHONE	UIAC FAX JUN	66.73	
<b>URBANA TRANSFER STATION</b>					<b>356.32</b>
GENERAL FUND	P & O - SHOP & GARAGE	WASTE & RECYCLING	EMPTY M-6	356.32	
<b>REPUBLIC SERVICES #729</b>					<b>230.33</b>
RECREATION FUND	RECREATION OFFICE - MAINTENANCE	WASTE & RECYCLING	PRC EMPTY DUMPSTER MAY	230.33	
<b>REPUBLIC SERVICES #729</b>					<b>499.03</b>
RECREATION FUND	CRYSTAL LK PK FAM AQ CNTR - MAIN	WASTE & RECYCLING	CLPL EMPTY DUMPSTER MAY	279.44	
GENERAL FUND	P & O - SHOP & GARAGE	WASTE & RECYCLING	KERR EMPTY DUMPSTER MAY	219.59	
<b>CHAMPAIGN CO. COLLECTOR</b>					<b>5,416.26</b>
GENERAL FUND	ADMINISTRATION - ADMIN	PROPERTY TAXES	907 E MAIN	2,856.00	

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GENERAL FUND	ADMINISTRATION - ADMIN	PROPERTY TAXES	909 E MAIN	2,560.26
<b>CHAMPAIGN CO. COLLECTOR</b>				<b>742.86</b>
GENERAL FUND	ADMINISTRATION - ADMIN	PROPERTY TAXES	BINK	92.00
GENERAL FUND	ADMINISTRATION - ADMIN	PROPERTY TAXES	CRST	10.00
GENERAL FUND	ADMINISTRATION - ADMIN	PROPERTY TAXES	MBK HSE	271.70
GENERAL FUND	ADMINISTRATION - ADMIN	PROPERTY TAXES	PRAI	150.00
GENERAL FUND	ADMINISTRATION - ADMIN	PROPERTY TAXES	SRDG	10.00
GENERAL FUND	ADMINISTRATION - ADMIN	PROPERTY TAXES	TOT LOT	40.00
GENERAL FUND	ADMINISTRATION - ADMIN	PROPERTY TAXES	DOG	25.50
GENERAL FUND	ADMINISTRATION - ADMIN	PROPERTY TAXES	WBBR	25.16
GENERAL FUND	ADMINISTRATION - ADMIN	PROPERTY TAXES	WVR	118.50
<b>CONSOLIDATED COMMUNICATIONS</b>				<b>632.52</b>
MUSEUM FUND	NATURE CENTER - MANAGEMENT	TELEPHONE	APNC PHONE MAY	56.93
RECREATION FUND	ATHLETICS PROG - BROOKENS GYM	TELEPHONE	BRKN PHONE MAY	37.95
RECREATION FUND	CRYSTAL LK PK FAM AQ CNTR - MANA	TELEPHONE	CLPL PHONE MAY	18.98
GENERAL FUND	ADMINISTRATION - ADMIN	TELEPHONE	ADMN PHONE MAY	120.18
GENERAL FUND	P & O - P & O OFFICE	TELEPHONE	KERR PHONE MAY	221.38
RECREATION FUND	LAKE HOUSE - MANAGEMENT	TELEPHONE	LKHS PHONE MAY	6.33
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	TELEPHONE	PRC PHONE MAY	94.88
URBANA INDOOR AQUA	URBANA INDOOR AQ CNTR - MANAGE	TELEPHONE	UIAC PHONE MAY	75.89
<b>CHRIS' LAWN SERVICE &amp; WATER GARDENS</b>				<b>35.00</b>
MUSEUM FUND	NATURE CENTER - MAINTENANCE	MISCELLANEOUS CONTRACTUAL	APNC POND MAINT	35.00
<b>MIDWEST FIBER RECYCLING</b>				<b>197.00</b>
GENERAL FUND	P & O - SHOP & GARAGE	WASTE & RECYCLING	RECYCLING MAR	197.00
<b>DELTA DENTAL OF ILLINOIS-RISK</b>				<b>1,157.20</b>
GENERAL FUND	BALANCE SHEET ACCOUNTS - LIABILI	HEALTH & DENTAL WITHHOLDING PAY/	DENTAL JUN	1,078.83
GENERAL FUND	BALANCE SHEET ACCOUNTS - LIABILI	HEALTH & DENTAL WITHHOLDING PAY/	VISION JUN	78.37
<b>DELTA DENTAL OF ILLINOIS-RISK</b>				<b>1,200.46</b>
GENERAL FUND	BALANCE SHEET ACCOUNTS - LIABILI	HEALTH & DENTAL WITHHOLDING PAY/	DENTAL MAY	1,078.83
GENERAL FUND	BALANCE SHEET ACCOUNTS - LIABILI	HEALTH & DENTAL WITHHOLDING PAY/	VISION MAY	121.63
<b>DEPKE WELDING SUPPLIES INC</b>				<b>58.50</b>
GENERAL FUND	P & O - SHOP & GARAGE	WELDING	CYLINDER RENTAL	26.10
URBANA INDOOR AQUA	URBANA INDOOR AQ CNTR - MANAGE	FIRST AID	FIRST AID	32.40
<b>DONOH, GEORGENA</b>				<b>992.40</b>
GENERAL FUND	P & O - ADMIN	STAFF DEVELOPMENT PROGRAMS	TUITION RIEMB	992.40
<b>DUST AND SON OF CHAMPAIGN CTY</b>				<b>34.83</b>
GENERAL FUND	P & O - SHOP & GARAGE	PARTS-SMALL ENGINES	CHAIN SAW CHAINS	34.83
<b>GODADDY.COM</b>				<b>21.17</b>

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GENERAL FUND	ADMINISTRATION - ADMIN	FUND DEVELOPMENT-FOUNDATION DE	UPF WEBSITE	21.17
<b>POOR, MICHAEL</b>				<b>4,200.00</b>
CAPITAL IMPROVEMENT	2019 CAP IMP BDGT- FROM BONDS	EMER ASH BORER/HAZARD TREE WORK	MBK HOUSE TREE WORK	3,347.00
CAPITAL IMPROVEMENT	2020 CAP IMP BDGT - FROM BONDS	EMER ASH BORER/HAZARD TREE WORK	MBK HOUSE TREE WORK	853.00
<b>HEALTH ALLIANCE MEDICAL PLANS</b>				<b>32,478.00</b>
GENERAL FUND	P & O - ADMIN	MEDICAL & LIFE INSURANCE	PREMIUM JUN	15,628.87
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	MEDICAL & LIFE INSURANCE	PREMIUM JUN	8,536.50
MUSEUM FUND	NATURE CENTER - MANAGEMENT	MEDICAL & LIFE INSURANCE	PREMIUM JUN	2,000.00
RECREATION FUND	MARKETING - ADMIN	MEDICAL & LIFE INSURANCE	PREMIUM JUN	1,000.00
GENERAL FUND	ADMINISTRATION - ADMIN	MEDICAL & LIFE INSURANCE	PREMIUM JUN	1,800.00
URBANA INDOOR AQUA	URBANA INDOOR AQ CNTR - MANAGE	MEDICAL & LIFE INSURANCE	PREMIUM JUN	1,134.63
GENERAL FUND	BALANCE SHEET ACCOUNTS - LIABILI	HEALTH & DENTAL WITHHOLDING PAY/	PREMIUM JUN	2,378.00
<b>HEALTH ALLIANCE MEDICAL PLANS</b>				<b>32,478.00</b>
GENERAL FUND	P & O - ADMIN	MEDICAL & LIFE INSURANCE	PREMIUM MAY	15,628.87
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	MEDICAL & LIFE INSURANCE	PREMIUM MAY	8,536.50
MUSEUM FUND	NATURE CENTER - MANAGEMENT	MEDICAL & LIFE INSURANCE	PREMIUM MAY	2,000.00
RECREATION FUND	MARKETING - ADMIN	MEDICAL & LIFE INSURANCE	PREMIUM MAY	1,000.00
GENERAL FUND	ADMINISTRATION - ADMIN	MEDICAL & LIFE INSURANCE	PREMIUM MAY	1,800.00
URBANA INDOOR AQUA	URBANA INDOOR AQ CNTR - MANAGE	MEDICAL & LIFE INSURANCE	PREMIUM MAY	1,134.63
GENERAL FUND	BALANCE SHEET ACCOUNTS - LIABILI	HEALTH & DENTAL WITHHOLDING PAY/	PREMIUM MAY	2,378.00
<b>ILLINOIS MUNICIPAL RETIREMENT FUND</b>				<b>30,379.91</b>
ILLINOIS MUNICIPAL RE	ADMINISTRATION - ADMIN	IMRF PAYMENTS	CONTRIBUTIONS MAY	30,379.91
<b>IL DEPT OF NATURAL RESOURCES</b>				<b>300.00</b>
CAPITAL IMPROVEMENT	2018 CAP IMP BDGT - FROM BONDS	CONTINGENCY	APNC MUSEUM GRANT APP FEE	300.00
<b>ILLINOIS PUBLIC RISK FUND</b>				<b>7,695.00</b>
LIABILITY INSURANCE F	ADMINISTRATION - ADMIN	WORKERS COMPENSATION INSURANCE	WORKER'S COMP JUN	7,695.00
<b>F E MORAN INC</b>				<b>8,832.00</b>
LIABILITY INSURANCE F	ADMINISTRATION - ADMIN	SECURITY MONITORING	ADMN BURG & FARM ALARM	444.00
LIABILITY INSURANCE F	ADMINISTRATION - ADMIN	SECURITY MONITORING	APNC BURG & FIRE ALARM	1,386.00
LIABILITY INSURANCE F	ADMINISTRATION - ADMIN	SECURITY MONITORING	LKHS BURG & FIRE ALARM	450.00
LIABILITY INSURANCE F	ADMINISTRATION - ADMIN	SECURITY MONITORING	PRC BURG & FIRE ALARM	1,386.00
LIABILITY INSURANCE F	ADMINISTRATION - ADMIN	SECURITY MONITORING	HICK BURG ALARM	450.00
LIABILITY INSURANCE F	ADMINISTRATION - ADMIN	SECURITY MONITORING	KERR BURG & FIRE ALARM	1,620.00
LIABILITY INSURANCE F	ADMINISTRATION - ADMIN	SECURITY MONITORING	CLPL MEC BLDG BURG ALARM	450.00
LIABILITY INSURANCE F	ADMINISTRATION - ADMIN	SECURITY MONITORING	CLPL BATH HSE BURG ALARM	450.00
LIABILITY INSURANCE F	ADMINISTRATION - ADMIN	SECURITY MONITORING	MBK MIC FIRE ALARM	810.00
URBANA INDOOR AQUA	URBANA INDOOR AQ CNTR - MAINTEN	SERVICE AGREEMENTS	UIAC BURG & FIRE ALARM	1,386.00



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<b>NRPA</b>				<b>1,150.00</b>
GENERAL FUND	ADMINISTRATION - ADMIN	DUES	NRPA MMBRSH	1,150.00
<b>MAILCHIMP</b>				<b>84.99</b>
RECREATION FUND	MARKETING - ADMIN	SUBSCRIPTIONS	E-NEWSLETTER	84.99
<b>ILLINOIS AMERICAN WATER CO</b>				<b>210.29</b>
GENERAL FUND	P & O - KERR	WATER	KERR FIRE *7964 MAY	61.85
RECREATION FUND	RECREATION OFFICE - MAINTENANCE	WATER	PRC FIRE *6603 MAY	27.77
URBANA INDOOR AQUA	URBANA INDOOR AQ CNTR - MANAGE	WATER	UIAC FIRE *5554 MAY	120.67
<b>ILLINOIS AMERICAN WATER CO</b>				<b>299.32</b>
MUSEUM FUND	NATURE CENTER - MAINTENANCE	WATER	APNC WTR *0992 MAY	66.20
MUSEUM FUND	NATURE CENTER - MAINTENANCE	WATER	APNC WTR *1063 MAY	116.56
GENERAL FUND	P & O - DOG PARK	WATER	DOG WTR *6742 MAY	116.56
<b>ILLINOIS AMERICAN WATER CO</b>				<b>964.53</b>
GENERAL FUND	P & O - CRYSTAL LAKE	WATER	CLPK WTR *6424 MAY	26.82
GENERAL FUND	P & O - CRYSTAL LAKE	WATER	CLPK WTR *7043 MAY	42.93
RECREATION FUND	CRYSTAL LK PK FAM AQ CNTR - MANA	WATER	CLPL WTR *1532 MAY	339.90
GENERAL FUND	P & O - AMBUCS	WATER	AMBC WTR *9665 MAY	26.82
GENERAL FUND	P & O - KERR	WATER	KERR WTR *4220 MAY	219.26
GENERAL FUND	P & O - KING	WATER	KING WTR *1725 MAY	64.21
GENERAL FUND	P & O - KING	WATER	KING WTR *7458 MAY	22.16
GENERAL FUND	P & O - LARSON	WATER	LARS WTR *6539 MAY	26.82
GENERAL FUND	P & O - COTTAGE	WATER	COTT WTR *2790 MAY	34.21
RECREATION FUND	LAKE HOUSE - MANAGEMENT	WATER	LKHS WTR *4864 MAY	65.10
GENERAL FUND	P & O - PHILLIPS	WATER	PRC WTR *4212 MAY	26.82
RECREATION FUND	RECREATION OFFICE - MAINTENANCE	WATER	PRC WTR *4304 MAY	69.48
<b>RAINOUT LINE</b>				<b>399.00</b>
RECREATION FUND	MARKETING - ADMIN	SUBSCRIPTIONS	RAINOUT LINE	399.00
<b>SK SERVICE CORP</b>				<b>5,610.00</b>
GENERAL FUND	P & O - DOG PARK	MISCELLANEOUS CONTRACTUAL	ENTRY GATE REPLACE	5,610.00
<b>SAILFIN PET SHOP INC</b>				<b>8.38</b>
MUSEUM FUND	EXHIBITS - EXHIBIT ANIMALS & WIL	SUPPLIES	ANIMAL SUPPL	8.38
<b>SCHNUCKS</b>				<b>15.36</b>
GENERAL FUND	P & O - P & O OFFICE	OFFICE SUPPLIES	OFC SUPPL	15.36
<b>HUMANITY INC</b>				<b>104.00</b>
GENERAL FUND	ADMINISTRATION - INFORMATION TI	SOFTWARE/MAINTENANCE FEES	PAYROLL PROG	104.00
<b>SURVEY MONKEY</b>				<b>300.00</b>
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	CONTRACTUAL SERVICES	SURVEYMONKEY MMBRSH	300.00
<b>TLC TERMITE &amp; PEST</b>				<b>105.00</b>

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GENERAL FUND	ADMINISTRATION - ADMIN	SERVICE CONTRACTS/REPAIRS	PEST CONTROL	105.00
<b>THYSSENKRUPP ELEVATOR</b>				<b>211.95</b>
LIABILITY INSURANCE F	ADMINISTRATION - ADMIN	SERVICE CONTRACTS/REPAIRS	APNC ELEVATOR SERV MAY-JUL	211.95
<b>I3 BROADBAND</b>				<b>854.78</b>
GENERAL FUND	ADMINISTRATION - ADMIN	INTERNET/WIFI/SATELITE	ADMN INTRNT MAY	104.98
GENERAL FUND	ADMINISTRATION - ADMIN	INTERNET/WIFI/SATELITE	CITY INTRNT MAY	164.90
RECREATION FUND	LAKE HOUSE - MANAGEMENT	INTERNET/WIFI/SATELITE	LKHS INTRNT MAY	104.98
MUSEUM FUND	NATURE CENTER - MANAGEMENT	INTERNET/WIFI/SATELITE	APNC INTRNT MAY	104.98
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	INTERNET/WIFI/SATELITE	PRC INTRNT MAY	104.98
GENERAL FUND	P & O - P & O OFFICE	INTERNET/WIFI/SATELITE	KERR INTRNT MAY	164.98
URBANA INDOOR AQUA	URBANA INDOOR AQ CNTR - MANAGE	INTERNET/WIFI/SATELITE	UIAC INTRNT MAY	104.98
<b>VERIZON</b>				<b>45.72</b>
GENERAL FUND	P & O - DOG PARK	INTERNET/WIFI/SATELITE	DOG WIFI MAY	45.72
<b>VERIZON</b>				<b>45.72</b>
GENERAL FUND	P & O - DOG PARK	INTERNET/WIFI/SATELITE	DOG WIFI JUN	45.72
<b>AMALGAMATED LIFE</b>				<b>578.13</b>
GENERAL FUND	ADMINISTRATION - ADMIN	MEDICAL & LIFE INSURANCE	BASIC LIFE JUN	47.34
GENERAL FUND	ADMINISTRATION - DEVELOPMENT	MEDICAL & LIFE INSURANCE	BASIC LIFE JUN	10.01
GENERAL FUND	P & O - ADMIN	MEDICAL & LIFE INSURANCE	BASIC LIFE JUN	157.15
RECREATION FUND	MARKETING - ADMIN	MEDICAL & LIFE INSURANCE	BASIC LIFE JUN	16.68
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	MEDICAL & LIFE INSURANCE	BASIC LIFE JUN	93.46
MUSEUM FUND	NATURE CENTER - MANAGEMENT	MEDICAL & LIFE INSURANCE	BASIC LIFE JUN	31.49
URBANA INDOOR AQUA	URBANA INDOOR AQ CNTR - MANAGE	MEDICAL & LIFE INSURANCE	BASIC LIFE JUN	12.95
GENERAL FUND	BALANCE SHEET ACCOUNTS - LIABILI	LIFE INSURANCE PAYABLE	SUPPL LIFE JUN	209.05
<b>AMALGAMATED LIFE</b>				<b>580.42</b>
GENERAL FUND	ADMINISTRATION - ADMIN	MEDICAL & LIFE INSURANCE	BASIC LIFE MAY	47.34
GENERAL FUND	ADMINISTRATION - DEVELOPMENT	MEDICAL & LIFE INSURANCE	BASIC LIFE MAY	10.01
GENERAL FUND	P & O - ADMIN	MEDICAL & LIFE INSURANCE	BASIC LIFE MAY	157.15
RECREATION FUND	MARKETING - ADMIN	MEDICAL & LIFE INSURANCE	BASIC LIFE MAY	16.68
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	MEDICAL & LIFE INSURANCE	BASIC LIFE MAY	95.75
MUSEUM FUND	NATURE CENTER - MANAGEMENT	MEDICAL & LIFE INSURANCE	BASIC LIFE MAY	31.49
URBANA INDOOR AQUA	URBANA INDOOR AQ CNTR - MANAGE	MEDICAL & LIFE INSURANCE	BASIC LIFE MAY	12.95
GENERAL FUND	BALANCE SHEET ACCOUNTS - LIABILI	LIFE INSURANCE PAYABLE	SUPPL LIFE MAY	209.05
<b>NEON ONE LLC</b>				<b>74.50</b>
GENERAL FUND	ADMINISTRATION - ADMIN	FUND DEVELOPMENT-FOUNDATION DEV	DONOR SOFTWARE MAY	74.50
<b>NEON ONE LLC</b>				<b>74.50</b>
GENERAL FUND	ADMINISTRATION - DEVELOPMENT	SUBSCRIPTIONS	DONOR SOFTWARE MAY	74.50

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<b>QUADIENT LEASING USA INC</b>					<b>400.02</b>
RECREATION FUND	RECREATION OFFICE - MANAGEMENT	POSTAGE	LEASE PYMT MAY-JUL	200.01	
GENERAL FUND	ADMINISTRATION - ADMIN	POSTAGE	LEASE PYMT MAY-JUL	200.01	
<b>Total:</b>					<b>181,198.40</b>

**ORDINANCE NO. 2020-08**

**ORDINANCE AUTHORIZING DISPOSAL/SALE OF PERSONAL PROPERTY**

WHEREAS, the Urbana Park District in Champaign County, Illinois, is a district organized and existing under the Park District Code of the State of Illinois, as amended; and

WHEREAS, Section 8-22 of the Park District Code provides: "Whenever a Park District owns any personal property that in the opinion of three-fifths of the members of the board then holding office is no longer necessary, useful to, or for the best interests of the park district, three-fifths of the park board then holding office, at any regular meeting, by ordinance, may authorize the conveyance or sale of that personal property in any manner that they may designate, with or without advertising the sale." and,

WHEREAS, the items listed on the Exhibits attached hereto are no longer useful to the Urbana Park District.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Urbana Park District in Champaign County, Illinois, that staff is authorized to use one or more of the marked alternatives to dispose of the items listed on Exhibits attached hereto:

\_\_\_\_\_ Put the items listed on Exhibit \_\_\_\_ up for auction with other local units of government and junk any items not sold.

\_\_\_\_\_ Arrange for the items listed on Exhibit \_\_\_\_ to be sold on consignment by an auctioneer and junk any items not sold.

\_\_\_\_\_ Attempt to sell the items listed on Exhibit \_\_\_\_ on EBay and junk any items not sold.

\_\_\_\_\_ Sell the items listed on Exhibit \_\_\_\_ for one dollar (\$1.00) or more and junk any items not sold.

  X   Donate the items listed on Exhibit   A   and junk any items not accepted.

\_\_\_\_\_ Junk the items listed on Exhibit \_\_\_\_ .

Any items junked are to be offered to a recycler before being hauled to disposal site.

Upon the roll being called, the following Park Commissioners voted AYE:

Upon the roll being called, the following Park Commissioners voted NAY:

Adopted by the Commissioners of the Urbana Park District in Champaign County, Illinois, at a regular meeting thereof, held on the 9th day of June 2020.

URBANA PARK DISTRICT

By: \_\_\_\_\_  
Board President

(SEAL)

ATTEST:

\_\_\_\_\_  
Secretary

List of Surplus Materials  
June 9, 2020 Board Meeting

**Exhibit A:**

Dinosaur Sculptures—see attached email

## Liebert, Derek

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**To:** Liebert, Derek  
**Subject:** FW: Donated Artwork

**From:** Angela Davis [REDACTED]  
**Date:** May 14, 2020 at 1:40:50 PM CDT  
**To:** Derek Liebert  
**Subject:** Re: Donated Artwork

This is wonderful news they are still around and hopeful the board will approve it. Thank you so much and I look forward to hearing from you.

On Thu, May 14, 2020 at 1:10 PM Derek Liebert wrote:

Hi Angela and Seth,  
Good news—we have both in storage. They have been kept out our storage yard for the past few years. Our typical process is the have our board approve the transfer of property and we'll have this done at the next board meeting, June 9th. Once approved we can help get them loaded up and to you Angela.  
Thanks,  
Derek

On May 13, 2020, at 10:05 AM, Seth Fein | Nicodemus Agency  
[REDACTED] wrote:

Good morning gentlemen,

Hope you are well. This is from my friend Angela, and was hoping you might be able to tell her where these may have ended up?

All the very best,  
Seth

----- Forwarded message -----

**From:** Angela Davis [REDACTED]  
**Date:** Wed, May 13, 2020 at 9:18 AM  
**Subject:** Donated Artwork  
**To:** Seth Fein | Nicodemus Agency [REDACTED]

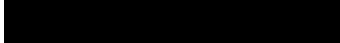
Good afternoon,

I hope my email finds you well and in a positive place. I am reaching out to you in regards to some art work my father created and donated to the Urbana Park District back in the 90's. At one time there were 2 metal dinosaurs that sat outside of the Anita Purvis Nature Center that my father, Skip Hunt, had made. I was curious if these are still in storage within the part district and if you had any plans to use them again if so. I would be interested in obtaining them again if you did not have any plans to use in the future. Thank you for your time.

**Angela Davis** CMSRN, BS  
Carle Foundation Hospital

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Angela Marie Davis  
Green Compass Global



[cucbd.greencompassglobal.com](mailto:cucbd.greencompassglobal.com)  
217.898.9495



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PYGMALION // [thisispygmalion.com](http://thisispygmalion.com)  
Smile Politely // [smilepolitely.com](http://smilepolitely.com)  
Nicodemus Agency // [nicodemusagency.com](http://nicodemusagency.com)

Champaign-Urbana, Illinois

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Angela Marie Davis  
Green Compass Global



[cucbd.greencompassglobal.com](mailto:cucbd.greencompassglobal.com)  
217.898.9495



**All Funds Less Capital Improvements**

		END BALANCE 04/30/2020	2020-21 AMENDED BUDGET	1 month YTD BALANCE 05/31/2020	% BDGT USED
ACCOUNT	DESCRIPTION	NORMAL (ABNORMAL)		NORMAL (ABNORMAL)	
PROPERTY TAXES		6,999,942.21	7,450,250.00	0.00	0.00
INTEREST		142,339.26	77,670.00	(563.23)	0.73
SALES		25,214.28	38,170.00	53.00	0.14
FEES		1,001,379.89	1,319,540.00	58,379.11	4.42
GRANTS		98,748.90	10,390.00	650.00	6.26
INTERGOV REV		297,563.45	245,000.00	21,161.29	8.64
DONATIONS		1,262,618.88	972,010.00	17,173.22	1.77
<u>Total Revenue:</u>		9,827,806.87	10,113,030.00	<u>96,853.39</u>	0.96
TRANFERS IN		2,718,112.00	2,625,550.00	21,000.00	0.80
BOND SALES		10,163,739.41	0.00	0.00	0.00
<u>Total Other Sources Of Funds:</u>		12,881,851.41	2,625,550.00	<u>21,000.00</u>	0.80
<b>TOTAL REVENUES</b>		<b>22,709,658.28</b>	<b>12,738,580.00</b>	<b>117,853.39</b>	<b>0.93</b>
SALARIES - FULL TIME		2,446,400.11	2,600,720.00	192,182.05	7.39
SALARIES - PART TIME		909,937.20	1,177,910.00	3,558.16	0.30
SUPPLIES		352,779.02	489,340.00	490.99	0.10
EQUIPMENT		51,459.18	75,600.00	0.00	0.00
UTILITIES		309,038.43	361,410.00	5,004.86	1.38
CONTRACTUAL SERVICES		1,704,164.22	1,660,450.00	23,452.23	1.41
INSURANCES		1,286,546.82	1,594,610.00	114,632.24	7.19
OTHER EXPENDITURES		299,379.71	303,750.00	2,700.89	0.89
PRINCIPAL AND INTEREST		11,927,913.92	1,895,450.00	0.00	0.00
CAPITAL OUTLAY		212,812.25	35,030.00	0.00	0.00
<u>Total Expenditure:</u>		19,500,430.86	10,194,270.00	<u>342,021.42</u>	3.36
TRANSFERS OUT		3,115,148.25	2,625,550.00	21,000.00	0.80
<u>Total Other Uses Of Funds:</u>		3,115,148.25	2,625,550.00	<u>21,000.00</u>	0.80
<b>TOTAL EXPENDITURES</b>		<b>22,615,579.11</b>	<b>12,819,820.00</b>	<b>363,021.42</b>	<b>2.83</b>
TOTAL REVENUES - ALL FUNDS		22,709,658.28	12,738,580.00	117,853.39	0.93
TOTAL EXPENDITURES - ALL FUNDS		22,615,579.11	12,819,820.00	363,021.42	2.83
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>94,079.17</b>	<b>(81,240.00)</b>	<b>(-) (245,168.03)</b>	<b>301.78</b>
BEG. FUND BALANCE - ALL FUNDS		5,307,427.63	5,307,427.63	5,307,427.63	
END FUND BALANCE - ALL FUNDS		5,401,506.80	5,226,187.63	5,156,338.77	

Change after 1 month

**Sum-1  
 Operating and  
 Bond Payments**



**Capital Improvements Fund**

ACCOUNT DESCRIPTION	END BALANCE 04/30/2020		2020-21 AMENDED BUDGET		1 months YTD BALANCE 05/31/2020		% BDGT USED
	NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 80 - CAPITAL IMPROVEMENT FUND							
INTEREST	51,328.59		5,000.00		(18,824.24)		376.48
GRANTS	217,200.00		0.00		0.00		0.00
DONATIONS	561,233.06		77,000.00		0.00		0.00
<u>Total Revenue:</u>	829,761.65		82,000.00		(18,824.24)		(22.96)
TRANFERS IN	397,036.25		0.00		0.00		0.00
BOND SALES	6,745,888.29		835,280.00		0.00		0.00
<u>Total Other Sources Of Funds:</u>	7,142,924.54		835,280.00		0.00		0.00
<b>TOTAL REVENUES</b>	<b>7,972,686.19</b>		<b>917,280.00</b>		<b>(18,824.24)</b>		<b>(2.05)</b>
CONTRACTUAL SERVICES	100,627.89		10,700.00		0.00		0.00
CAPITAL OUTLAY	947,868.99		8,722,250.00		4,500.00		0.05
<u>Total Expenditure:</u>	1,048,496.88		8,732,950.00		4,500.00		0.05
TRANSFERS OUT	0.00		0.00		0.00		0.00
<u>Total Other Uses Of Funds:</u>	0.00		0.00		0.00		0.00
<b>TOTAL EXPENDITURES</b>	<b>1,048,496.88</b>		<b>8,732,950.00</b>		<b>4,500.00</b>		<b>0.05</b>
TOTAL REVENUES	7,972,686.19		917,280.00		(18,824.24)		2.05
TOTAL EXPENDITURES	1,048,496.88		8,732,950.00		4,500.00		0.05
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>6,924,189.31</b>		<b>(7,815,670.00)</b>		<b>(-)</b>	<b>(23,324.24)</b>	<b>0.30</b>
BEG. FUND BALANCE	2,040,181.97		2,040,181.97		2,040,181.97		
NET OF REVENUES/EXPENDITURES - 2019-20					6,924,189.31		
END FUND BALANCE	8,964,371.28		(5,775,488.03)		8,941,047.04		

Change after 1 month

**Sum-2  
Capital Projects**

All Funds District-Wide

ACCOUNT DESCRIPTION	END BALANCE 04/30/2020		2020-21 AMENDED BUDGET		YTD BALANCE 05/31/2020		% BDGT USED
	NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
PROPERTY TAXES	6,999,942.21		7,450,250.00		0.00		0.00
INTEREST	193,667.85		82,670.00		(19,387.47)		23.45
SALES	25,214.28		38,170.00		53.00		0.14
FEES	1,001,379.89		1,319,540.00		58,379.11		4.42
GRANTS	315,948.90		10,390.00		650.00		6.26
INTERGOV REV	297,563.45		245,000.00		21,161.29		8.64
DONATIONS	1,823,851.94		1,049,010.00		17,173.22		1.64
<u>Total Revenue:</u>	10,657,568.52		10,195,030.00		78,029.15		0.77
TRANFERS IN	3,115,148.25		2,625,550.00		21,000.00		0.80
BOND SALES	16,909,627.70		835,280.00		0.00		0.00
<u>Total Other Sources Of Funds:</u>	20,024,775.95		3,460,830.00		21,000.00		0.61
<b>TOTAL REVENUES</b>	<b>30,682,344.47</b>		<b>13,655,860.00</b>		<b>99,029.15</b>		<b>0.73</b>
SALARIES - FULL TIME	2,446,400.11		2,600,720.00		192,182.05		7.39
SALARIES - PART TIME	909,937.20		1,177,910.00		3,558.16		0.30
SUPPLIES	352,779.02		489,340.00		490.99		0.10
EQUIPMENT	51,459.18		75,600.00		0.00		0.00
UTILITIES	309,038.43		361,410.00		5,004.86		1.38
CONTRACTUAL SERVICES	1,804,792.11		1,671,150.00		23,452.23		1.40
INSURANCES	1,286,546.82		1,594,610.00		114,632.24		7.19
OTHER EXPENDITURES	299,379.71		303,750.00		2,700.89		0.89
PRINCIPAL AND INTEREST	11,927,913.92		1,895,450.00		0.00		0.00
CAPITAL OUTLAY	1,160,681.24		8,757,280.00		4,500.00		0.05
<u>Total Expenditure:</u>	20,548,927.74		18,927,220.00		346,521.42		1.83
TRANSFERS OUT	3,115,148.25		2,625,550.00		21,000.00		0.80
<u>Total Other Uses Of Funds:</u>	3,115,148.25		2,625,550.00		21,000.00		0.80
<b>TOTAL EXPENDITURES</b>	<b>23,664,075.99</b>		<b>21,552,770.00</b>		<b>367,521.42</b>		<b>1.71</b>
TOTAL REVENUES - ALL FUNDS	30,682,344.47		13,655,860.00		99,029.15		0.73
TOTAL EXPENDITURES - ALL FUNDS	23,664,075.99		21,552,770.00		367,521.42		1.71
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>7,018,268.48</b>		<b>(7,896,910.00)</b>		<b>(-) (268,492.27)</b>		<b>3.40</b>
BEG. FUND BALANCE - ALL FUNDS	7,262,516.48		7,262,516.48		7,262,516.48		
END FUND BALANCE - ALL FUNDS	14,280,784.96		(634,393.52)		14,012,292.69		

Change after 1 month

**Sum-3  
 All Funds  
 District-Wide**

**General Fund**

ACCOUNT DESCRIPTION	END BALANCE 04/30/2020		2020-21 AMENDED BUDGET		YTD BALANCE 05/31/2020		% BDGT USED
	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 01 - GENERAL FUND							
PROPERTY TAXES	1,994,619.55		2,101,110.00		0.00		0.00
INTEREST	74,486.38		50,000.00		(1,947.90)		3.90
SALES	11.00		0.00		0.00		0.00
FEES	26,363.19		28,900.00		9,756.49		33.76
GRANTS	6,614.00		8,040.00		0.00		0.00
INTERGOV REV	125,077.21		125,000.00		0.00		0.00
DONATIONS	54,626.71		56,000.00		1,782.50		3.18
<u>Total Revenue:</u>	2,281,798.04		2,369,050.00		<u>9,591.09</u>		0.40
TRANFERS IN	1,450,000.00		1,500,000.00		21,000.00		1.40
<u>Total Other Sources Of Funds:</u>	1,450,000.00		1,500,000.00		<u>21,000.00</u>		1.40
<b>TOTAL REVENUES</b>	<b>3,731,798.04</b>		<b>3,869,050.00</b>		<b>30,591.09</b>		<b>0.79</b>
SALARIES - FULL TIME	1,369,945.74		1,423,670.00		113,198.26		7.95
SALARIES - PART TIME	98,447.08		146,830.00		1,242.16		0.85
SUPPLIES	136,731.32		233,570.00		250.20		0.11
EQUIPMENT	23,219.53		45,900.00		0.00		0.00
UTILITIES	96,812.35		134,880.00		2,483.80		1.84
CONTRACTUAL SERVICES	279,977.95		435,000.00		12,965.80		2.98
INSURANCES	214,905.58		282,840.00		36,186.74		12.79
OTHER EXPENDITURES	45,468.32		74,630.00		2,216.90		2.97
<u>Total Expenditure:</u>	2,265,507.87		2,777,320.00		<u>168,543.86</u>		6.07
TRANSFERS OUT	1,495,780.00		1,075,000.00		0.00		0.00
<u>Total Other Uses Of Funds:</u>	1,495,780.00		1,075,000.00		<u>0.00</u>		0.00
<b>TOTAL EXPENDITURES</b>	<b>3,761,287.87</b>		<b>3,852,320.00</b>		<b>168,543.86</b>		<b>4.38</b>
TOTAL REVENUES	3,731,798.04		3,869,050.00		30,591.09		0.79
TOTAL EXPENDITURES	3,761,287.87		3,852,320.00		168,543.86		4.38
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(29,489.83)</b>		<b>16,730.00</b>		<b>(-) (137,952.77)</b>		<b>824.58</b>
BEG. FUND BALANCE	2,596,404.94		2,596,404.94		2,596,404.94		
NET OF REVENUES/EXPENDITURES - 2019-20					(29,489.83)		
END FUND BALANCE	2,566,915.11		2,613,134.94		2,428,962.34		

Change after 1 month

**General Fund**

**Recreation Fund**

ACCOUNT DESCRIPTION	END BALANCE 04/30/2020		2020-21 AMENDED BUDGET		1 month YTD BALANCE 05/31/2020		% BDGT USED
	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 05 - RECREATION FUND							
PROPERTY TAXES	2,108,585.59		2,221,810.00		0.00		0.00
INTEREST	7,765.30		6,000.00		79.65		1.33
SALES	22,912.25		34,500.00		53.00		0.15
FEES	734,163.34		991,420.00		30,964.91		3.12
GRANTS	1,875.00		2,250.00		650.00		28.89
DONATIONS	87,898.23		82,950.00		2,140.00		2.58
<u>Total Revenue:</u>	2,963,199.71		3,338,930.00		<u>33,887.56</u>		1.01
TRANFERS IN	16,327.00		32,050.00		0.00		0.00
<u>Total Other Sources Of Funds:</u>	16,327.00		32,050.00		<u>0.00</u>		0.00
<b>TOTAL REVENUES</b>	<b>2,979,526.71</b>		<b>3,370,980.00</b>		<b>33,887.56</b>		<b>1.01</b>
SALARIES - FULL TIME	723,827.47		780,870.00		52,908.67		6.78
SALARIES - PART TIME	501,439.27		620,900.00		359.50		0.06
SUPPLIES	149,555.55		172,910.00		200.01		0.12
EQUIPMENT	22,821.73		23,200.00		0.00		0.00
UTILITIES	87,111.43		93,440.00		1,468.52		1.57
CONTRACTUAL SERVICES	303,906.78		368,610.00		1,099.02		0.30
INSURANCES	104,522.11		138,360.00		19,295.57		13.95
OTHER EXPENDITURES	191,472.66		192,260.00		483.99		0.25
<u>Total Expenditure:</u>	2,084,657.00		2,390,550.00		<u>75,815.28</u>		3.17
TRANSFERS OUT	1,023,970.00		960,000.00		0.00		0.00
<u>Total Other Uses Of Funds:</u>	1,023,970.00		960,000.00		<u>0.00</u>		0.00
<b>TOTAL EXPENDITURES</b>	<b>3,108,627.00</b>		<b>3,350,550.00</b>		<b>75,815.28</b>		<b>2.26</b>
TOTAL REVENUES	2,979,526.71		3,370,980.00		33,887.56		1.01
TOTAL EXPENDITURES	3,108,627.00		3,350,550.00		75,815.28		2.26
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(129,100.29)</b>		<b>20,430.00</b>		<b>(-) (41,927.72)</b>		<b>205.23</b>
BEG. FUND BALANCE	536,022.46		536,022.46		536,022.46		
NET OF REVENUES/EXPENDITURES - 2019-20					(129,100.29)		
END FUND BALANCE	406,922.17		556,452.46		364,994.45		

Change after 1 month

**Recreation Fund**

**Museum Fund**

ACCOUNT DESCRIPTION	END BALANCE 04/30/2020		2020-21 AMENDED BUDGET		1 month YTD BALANCE 05/31/2020		% BDGT USED
	NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 09 - MUSEUM FUND							
PROPERTY TAXES	854,832.94		900,730.00		0.00		0.00
INTEREST	3,867.84		4,000.00		104.55		2.61
SALES	2,092.03		3,500.00		0.00		0.00
FEES	109,382.87		126,920.00		5,803.75		4.57
GRANTS	2,850.00		100.00		0.00		0.00
DONATIONS	10,020.38		4,600.00		50.00		1.09
<u>Total Revenue:</u>	983,046.06		1,039,850.00		<u>5,958.30</u>		0.57
TRANFERS IN	2,650.00		5,000.00		0.00		0.00
<u>Total Other Sources Of Funds:</u>	2,650.00		5,000.00		<u>0.00</u>		0.00
<b>TOTAL REVENUES</b>	<b>985,696.06</b>		<b>1,044,850.00</b>		<b>5,958.30</b>		<b>0.57</b>
SALARIES - FULL TIME	257,704.18		284,300.00		18,611.20		6.55
SALARIES - PART TIME	120,657.08		182,630.00		972.50		0.53
SUPPLIES	23,607.95		31,810.00		8.38		0.03
EQUIPMENT	4,628.37		6,000.00		0.00		0.00
UTILITIES	14,466.39		20,200.00		578.13		2.86
CONTRACTUAL SERVICES	44,204.12		77,550.00		126.44		0.16
INSURANCES	23,829.61		28,510.00		4,062.98		14.25
OTHER EXPENDITURES	6,025.82		9,300.00		0.00		0.00
<u>Total Expenditure:</u>	495,123.52		640,300.00		<u>24,359.63</u>		3.80
TRANSFERS OUT	436,286.25		400,000.00		0.00		0.00
<u>Total Other Uses Of Funds:</u>	436,286.25		400,000.00		<u>0.00</u>		0.00
<b>TOTAL EXPENDITURES</b>	<b>931,409.77</b>		<b>1,040,300.00</b>		<b>24,359.63</b>		<b>2.34</b>
TOTAL REVENUES	985,696.06		1,044,850.00		5,958.30		0.57
TOTAL EXPENDITURES	931,409.77		1,040,300.00		24,359.63		2.34
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>54,286.29</b>		<b>4,550.00</b>		<b>(-) (18,401.33)</b>		<b>404.42</b>
BEG. FUND BALANCE	371,450.99		371,450.99		371,450.99		
NET OF REVENUES/EXPENDITURES - 2019-20					54,286.29		
END FUND BALANCE	425,737.28		376,000.99		407,335.95		

Change after 1 month

**Museum Fund**

**Urbana Indoor Aquatic Center Fund**

ACCOUNT DESCRIPTION	END BALANCE 04/30/2020		2020-21 AMENDED BUDGET		1 month YTD BALANCE 05/31/2020		% BDGT USED
	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 16 - URBANA INDOOR AQUATICS CENTER FUND							
INTEREST		0.00		0.00		0.00	0.00
SALES		199.00		170.00		0.00	0.00
FEES		125,620.49		164,500.00		11,203.96	6.81
GRANTS		0.00		0.00		0.00	0.00
DONATIONS		464,505.00		556,460.00		0.00	0.00
<u>Total Revenue:</u>		590,324.49		721,130.00		<u>11,203.96</u>	1.55
TRANFERS IN		20,135.00		13,500.00		0.00	0.00
<u>Total Other Sources Of Funds:</u>		20,135.00		13,500.00		<u>0.00</u>	0.00
<b>TOTAL REVENUES</b>		<b>610,459.49</b>		<b>734,630.00</b>		<b>11,203.96</b>	<b>1.53</b>
SALARIES - FULL TIME		90,464.98		109,480.00		7,463.92	6.82
SALARIES - PART TIME		188,368.39		226,950.00		984.00	0.43
SUPPLIES		39,337.93		49,350.00		32.40	0.07
EQUIPMENT		789.55		500.00		0.00	0.00
UTILITIES		110,648.26		112,890.00		474.41	0.42
CONTRACTUAL SERVICES		90,133.97		162,150.00		1,442.02	0.89
INSURANCES		66,470.12		68,300.00		2,295.16	3.36
OTHER EXPENDITURES		2,505.60		5,010.00		0.00	0.00
<u>Total Expenditure:</u>		<u>588,718.80</u>		<u>734,630.00</u>		<u>12,691.91</u>	1.73
<b>TOTAL EXPENDITURES</b>		<b>588,718.80</b>		<b>734,630.00</b>		<b>12,691.91</b>	<b>1.73</b>
TOTAL REVENUES		610,459.49		734,630.00		11,203.96	1.53
TOTAL EXPENDITURES		588,718.80		734,630.00		12,691.91	1.73
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>21,740.69</b>		<b>0.00</b>		<b>(-)(1,487.95)</b>	<b>100.00</b>
BEG. FUND BALANCE		5.10		5.10		5.10	
NET OF REVENUES/EXPENDITURES - 2019-20						21,740.69	
END FUND BALANCE		21,745.79		5.10		20,257.84	

Change after 1 month

**Indoor Pool**



Urbana Park District  
Treasurer's Report at May 31, 2020

Fund	Cash on Hand	Chase Cking	Busey Savings*, Chase Svngs* (operations)	Busey With* Chase Svngs* Commerce CD* Busey CD*	Illinois Funds*	IPDLAF+ Park Pool*	Due(To)/From Other Funds	Fund Total
01 General	100.00	45,763.50	251,733.91	1,492,475.09	838,128.88	948,397.82	7,431.17	3,584,030.37
05 Recreation	400.00	153,921.98	254,748.81	6,207.23	34,645.72	11.84	25,000.00	474,935.58
09 Museum	300.00	150,726.68	151,787.04	1,103.37	113,056.46	11.84	0.00	416,985.39
16 Urbana Indoor Pool	200.00	1,791.64	0.00	0.00	0.00	0.00	(25,000.00)	(23,008.36)
20 IMRF	0.00	17,072.68	4,393.04	899.65	121,787.72	51,611.85	0.00	195,764.94
21 Audit	0.00	11,655.11	8,775.62	85.26	0.00	0.00	0.00	20,515.99
22 Liability	0.00	100,838.36	22,628.07	909.64	203,575.05	1.57	0.00	327,952.69
23 Social Security	0.00	64,475.33	37,736.69	800.88	50,614.09	11.84	0.00	153,638.83
30 Special Recreation	0.00	87.72	74.59	0.00	0.00	0.00	0.00	162.31
32 Police	0.00	3,804.93	2,673.48	48.83	55,841.19	11.84	0.00	62,380.27
43 Park House	0.00	14,469.72	0.00	0.00	0.00	10.26	0.00	14,479.98
50 Scholarship Fund	0.00	7,052.29	0.00	0.00	0.00	0.00	0.00	7,052.29
51 Meadowbrook Park	0.00	10,029.93	64.10	0.00	0.00	0.00	0.00	10,094.03
52 English Trust	0.00	31.96	0.00	471,669.67	0.00	0.00	0.00	471,701.63
53 Hall Sculpture Fund	0.00	2,802.45	453.96	0.00	0.00	0.00	0.00	3,256.41
60 Replacement Tax	0.00	117.40	1,486.41	0.00	71,976.84	0.00	0.00	73,580.65
61 Working Cash	0.00	300.43	25,310.89	0.00	101,228.18	0.00	0.00	126,839.50
70 Bond P & I	0.00	8,351.05	59,122.86	2,740.89	45,613.96	0.00	0.00	115,828.76
80 Capital Improvement	0.00	554,977.54	1,265,042.07	0.00	1,455,660.40	5,665,367.03	0.00	8,941,047.04
81 Land Acquisition	0.00	5,819.04	4,107.90	0.00	0.00	0.00	0.00	9,926.94
82 CL Pool Renewal	0.00	3,504.40	4,368.75	0.00	99,928.11	0.00	0.00	107,801.26
83 Perkins Road	0.00	3,718.00	5,628.67	0.00	61,957.32	0.00	0.00	71,303.99
91 Payroll	0.00	12,876.52	0.00	0.00	0.00	0.00	(6,431.17)	6,445.35
92 Interim	0.00	1,000.00	0.00	0.00	0.00	0.00	(1,000.00)	0.00
Total	1,000.00	1,175,188.66	2,100,136.86	1,976,940.51	3,254,013.92	6,665,435.89	(0.00)	15,172,715.84

\*Interest bearing savings, money market, certificates of deposit or managed accounts  
Investments with Busey Wealth Management are listed at cost with values as of 05/31/2020



**Urbana Park District  
Investments by Institution at May 31, 2020**

Printed on 6/4/2020

			<u>Gross</u>	<u>Fees</u>
Busey Bank	Savings Account**	249,383.89	0.18%	
Chase Savings-Operations	Collateralized Savings **	1,850,752.97	0.28%	
Busey With Mgmt-(English Pool)	Investment Fund *	471,669.67	2.67%	0.40%
Illinois Funds	Investment Pool **	3,254,013.92	0.74%	
IPDLAF+ Park Pool-Money Mkt.	Money Market**	506,102.93	0.43%	
IPDLAF+ Park Pool-CD's	Four 1-Year CD's	494,000.00	2.76%	0.15%
IPDLAF+ Series 2019A-Money Mkt.	Money Market**	2,275,332.96	0.43%	
IPDLAF+ Series 2019A-CD's	Fourteen CD's	3,390,000.00	1.78%	0.15%
	Range from 12 to 27 months, interest rates from 1.70 to 1.95%			
Commerce Bank CD's	Seven CD's	399,301.57	1.92%	
	Range from 6 to 36 months, interest rates from 1.70% to 2.40%			
<u>Set Aside Reserves for Hospitals</u>				
Presence Hosp,Chase Savings	Collateralized Savings **	20,086.22	0.28%	
Presence Hosp,Commerce Bank CDs	Eight CD's	1,085,883.05	1.92%	
	Subtotal Reserves for Hospitals	1,105,969.27		

Grand Total Investments 13,996,527.18

\* Busey With Management investments are 5/31/2020 ending balances shown at cost. Interest for May is included.

\*\* Includes May interest Chase Savings, Illinois Funds, and Park Pool. Does not include May interest Busey Savings.



**Urbana Park District  
Interfund Loans at May 31, 2020**

<u>Fund</u>	<u>Amount</u>	<u>Due to</u>	<u>Due from</u>	<u>Reason</u>
General	6,431.17		Payroll	Balance
7,431.17	1,000.00		Interim	Balance
Recreation	25,000.00		Indoor Pool	Loan
Indoor Pool	(25,000.00)	Recreation		Loan
Payroll	(6,431.17)	General		Balance
Interim	(1,000.00)	General		Balance





**Urbana Park District  
Disbursements in May 2020**

<b>Fund</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
General	Payroll	Payroll 5/8/2020	58,286.38
	Payroll	Payroll 5/22/2020	57,708.38
	Vendor	Vendor Payments	80,021.88
Recreation	Payroll	Payroll 5/8/2020	27,108.14
	Payroll	Payroll 5/22/2020	26,491.28
	Vendor	Vendor Payments	68,124.92
Museum	Payroll	Payroll 5/8/2020	10,207.18
	Payroll	Payroll 5/22/2020	9,476.52
	Vendor	Vendor Payments	5,470.69
Indoor Pool	Payroll	Payroll 5/8/2020	3,844.28
	Payroll	Payroll 5/22/2020	4,643.05
	Vendor	Vendor Payments	31,745.72
IMRF	Vendor	May IMRF Contributions (less PR deductions)	20,204.49
Liability	Vendor	Vendor Payments	15,732.95
Social Security	Payroll	Payroll 5/8, Employer portion	7,401.49
	Payroll	Payroll 5/22, Employer portion	7,315.39
Capital Improvement	Vendor	Vendor Payments	23,224.55
CL Pool Renewal	Vendor	Vendor Payments	7,242.60
Perkins Road Park Site	Vendor	Vendor Payments	26,955.00
Total all disbursements			<u>491,204.89</u>

**CAPITAL BUDGET SERIES 2019A ARS BONDS**  
**80-20-880**

	<b>Dec 10 2019 Approved Original Budget 2019A</b>	<b>Year Ended 04/30/20 Preliminary</b>	<b>05/31/20</b>	<b>YTD Total</b>	<b>Probable Committed</b>	<b>(Over) or Under budget</b>
<b>REVENUES</b>						
2019A ARS Bond Sales - Nov 2019	5,934,510	5,910,603		5,910,603	5,910,603	0
<b>Total Revenues</b>	<b>5,934,510</b>	<b>5,910,603</b>	<b>0</b>	<b>5,910,603</b>	<b>5,910,603</b>	<b>0</b>
<b>EXPENDITURES FOR CAPITAL PROJECTS</b>						
Cost of Issue	114,835	89,928		89,928	89,928	0
Subtotal	114,835	89,928	0	89,928	89,928	
Crystal Lake Park Improvements						
CLP Improvements fr Bonds	2,909,838			0	1,578,688	1,578,688
CLP Lake Rehab Project - Construction	0			0	1,331,650	1,331,650
CLP One-way Road System	0			0	0	0
CLP Improvements fr Grants	0			0	0	0
CLP Improvements fr Donations/Contributions	0			0	0	0
Subtotal	2,909,838	0	0	0	2,910,338	
Health and Wellness Initiatives						
H&W Initiatives fr Bonds	2,909,838			0	2,890,135	2,890,135
PARC Application Fee	0	300		300	300	0
H&W Facility Design	0	19,903		19,903	19,903	(0)
H&W Initiatives fr Grants	0			0	0	0
H&W Initiatives fr Donations/Contributions	0			0	0	0
Subtotal	2,909,838	20,203	0	20,203	2,910,338	
<b>Total Expenditures</b>	<b>5,934,510</b>	<b>110,131</b>	<b>0</b>	<b>110,131</b>	<b>5,910,603</b>	<b>5,800,472</b>

**CAPITAL BUDGET 2020**  
80-20

	<b>Dec 10 2019 Approved Original Budget 2020</b>	Year Ended <u>04/30/20</u> <b>Preliminary</b>	<u>05/31/20</u>	<b>YTD Total</b>	<b>Probable Committed</b>	(Over) or Under budget
<b>REVENUES</b>						
GO Bond Sales - Dec 2019	827,310	835,285		835,285	835,285	0
Tributes & Donations	12,000	2,150		2,150	12,000	9,850
CUSR UPD ADA Capital Fund (FY 2018-2019)	65,000			0	65,000	65,000
<b>Total Revenues</b>	<b>904,310</b>	<b>837,435</b>	<b>0</b>	<b>837,435</b>	<b>912,285</b>	<b>74,850</b>
<b>EXPENDITURES FOR CAPITAL PROJECTS</b>						
<u>Improvements to Parks</u>						
Tributes & Donations	12,000			0	12,000	12,000
Cost of Issue	10,700	10,700		10,700	10,700	0
Emerald Ash Borer and Hazard Tree Work	10,000		853 *	853	10,000	9,147
Construction Crew Projects	20,000			0	20,000	20,000
Technology	10,000			0	10,000	10,000
Operations Small Equipment	10,000			0	10,000	10,000
Recreation Small Equipment	10,000			0	10,000	10,000
UPD Mechanical Replacement Schedule	10,000			0	10,000	10,000
Trails Projects	40,000			0	40,000	40,000
Hardscapes & Fencing (CLP)	150,000			0	150,000	150,000
UIAC - UPD Share of Capital Expenses	20,000			0	20,000	20,000
Blair Playground	100,000			0	100,000	100,000
UPD ADA Capital Projects - Park Improvements/Transition	65,000			0	65,000	65,000
Subtotal	<u>467,700</u>	<u>10,700</u>	<u>853</u>	<u>11,553</u>	<u>467,700</u>	
<u>Equipment</u>						
Contingency for Vehicle and Equipment Replacement	160,000			0	135,652	135,652
Custodial Van	0	24,348		24,348	24,348	0
Subtotal	<u>160,000</u>	<u>24,348</u>	<u>0</u>	<u>24,348</u>	<u>160,000</u>	
<u>Crystal Lake Park Improvements</u>						
CLP Improvements fr Bonds	150,000			0	150,000	150,000
CLP Improvements fr Grants	0			0	0	0
CLP Improvements fr Donations/Contributions	0			0	0	0
Subtotal	<u>150,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>150,000</u>	
<u>Contingency (remainder not listed below)</u>						
	126,610			0	134,585	134,585
	0			0	0	0
Subtotal	<u>126,610</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>134,585</u>	
<b>Total Expenditures</b>	<b>904,310</b>	<b>35,048</b>	<b>853</b>	<b>35,901</b>	<b>912,285</b>	<b>876,384</b>

**CAPITAL BUDGET 2019**  
80-19

	<b>Dec 10 2019 Approved Revision #4 Budget 2019</b>	Year Ended <u>04/30/19</u>	Year Ended <u>04/30/20</u> <b>Preliminary</b>	<u>05/31/20</u>	<b>YTD Total</b>	<b>Probable Committed</b>	(Over) or Under budget
<b>REVENUES</b>							
GO Bond Sales - Dec 2018	738,065	738,065			738,065	738,065	0
Tributes & Donations	12,000	2,300	10,975		13,275	13,275	0
CUSR UPD ADA Capital Fund (FY 2019-2020)	65,000		15,857		15,857	65,000	49,143
Donations-Showmobile Sound Syst. & Graphics (UPF)	8,000		8,000		8,000	8,000	0
Transfer in from Recreation Fund-Showmobile	50,000		50,000		50,000	50,000	0
Donations-Carle Mobile Park Van	42,000		42,000		42,000	42,000	0
Donations-Urbana Parks Foundation - CLP (UPF)	120,000				0	120,000	120,000
Transfer from Museum Fund - APNC Improv.	122,000	28,461	46,286		74,747	122,000	47,253
IDNR IGA for Rock Riffles/Saline Improv.	231,950		231,950		231,950	231,950	0
Transfer from the General Fund	300,000		300,000		300,000	300,000	0
Grant-American Water CLP Lake Restoration	2,800		2,800		2,800	2,800	0
Grant-OSLAD CLP	400,000		200,000		200,000	400,000	200,000
Grant-IL American Water fr UPF	0				0	10,000	10,000
<b>Total Revenues</b>	<b>2,091,815</b>	<b>768,826</b>	<b>907,868</b>	<b>0</b>	<b>1,676,694</b>	<b>2,103,090</b>	<b>426,396</b>
<b>EXPENDITURES FOR CAPITAL PROJECTS</b>							
<u>Improvements to Parks</u>							
Tributes & Donations	12,000	3,353	4,167		7,521	13,275	5,754
Cost of Issue	10,700	10,700			10,700	10,700	0
Emerald Ash Borer and Hazard Tree Work	10,000	2,113	4,540	3,347 *	10,000	10,000	1
Construction Crew Projects	10,000	512			512	10,000	9,488
Technology	20,000	6,600	3,855		10,455	20,000	9,545
Operations Small Equipment	5,000		3,830		3,830	5,000	1,170
Recreation Small Equipment	5,000				0	5,000	5,000
UPD Mechanical Replacement Schedule	10,000				0	10,000	10,000
Trails Projects (CLP)	40,000	4,100			4,100	40,000	35,900
Hardscapes & Fencing (CLP)	40,000		400		400	40,000	39,600
UIAC - UPD Share of Capital Expenses	20,000				0	20,000	20,000
PRC Playground	83,518	74,098	9,421		83,518	83,518	0
King Pavilion Painting	13,238		13,238		13,238	13,238	0
UPD ADA Capital Projects - Park Improvements/Transition	65,000		15,857		15,857	65,000	49,143
Meadowbrook Park House Repairs	61,000	1,760	58,335		60,095	61,000	905
CLP Rock Riffles/Saline Improv - fr IDNR IGA	231,950		193,575 *		193,575	231,950	38,376
APNC Solar - fr Museum Fund Transfer	29,000	19,611			19,611	29,000	9,389
APNC Interp Exhibit - fr Museum Fund trans	93,000	8,850	46,286		55,136	93,000	37,864
Leal Park Improvements - fr General Fund trans	100,000		33,808		33,808	100,000	66,192
Health & Wellness Feasibility Study - fr Gen Fund transfer	25,000		25,000		25,000	25,000	0
Subtotal	884,406	131,696	412,312	3,347	547,355	885,681	
<u>Equipment</u>							
Showmobile	105,345		105,345		105,345	105,345	0
Carle Mobile Park Van fr Donations	42,000		37,475		37,475	42,000	4,525
Contingency for Vehicle and Equipment Replacement	0				0	0	0
Subtotal	147,345	0	142,820	0	142,820	147,345	
<u>Crystal Lake Park Improvements</u>							
CLP Improvements fr Bonds	283,020				0	283,020	283,020
CLP Improvements fr Grants							
American Water Grant	2,800		2,311		2,311	2,800	489
OSLAD Grant	400,000		7,268		7,268	400,000	392,732
IL American Water Grant - fr UPF	0				0	10,000	10,000
CLP Improvements fr Donations/Contributions	0				0	0	0
Urbana Parks Foundation Donations (UPF)	120,000				0	120,000	120,000
CLP Improvements fr Transfer from General Fund	175,000				0	175,000	175,000
Subtotal	980,820	0	9,579	0	9,579	990,820	
<u>Contingency (remainder not listed below)</u>							
Blair Park Master Plan	45,023				0	45,023	45,023
H&W Feasibility Study - Add'l	8,046		8,046		8,046	8,046	0
	26,175				0	26,175	26,175
Subtotal	79,244	0	8,046	0	8,046	79,244	
<b>Total Expenditures</b>	<b>2,091,815</b>	<b>131,696</b>	<b>572,757</b>	<b>3,347</b>	<b>707,801</b>	<b>2,103,090</b>	<b>1,395,290</b>

**CAPITAL BUDGET 2018**  
910-2

	<b>Dec 10 2019 Approved Revision #4 Budget 2018</b>	Year Ended 04/30/18	Year Ended 04/30/19	Year Ended 04/30/20 <b>Preliminary</b>	05/31/20	<b>YTD Total</b>	<b>Probable Committed</b>	(Over) or Under budget
<b>REVENUES</b>								
GO Bond Sales - Dec 2017	710,000	710,000				710,000	710,000	0
Transfer from English Fund (UPD Share, UIAC PoolPak)	285,362	31,779	253,583			285,362	285,362	0
Transfer from General Fund (103 Grossbach Purch)	83,570		82,820	750		83,570	83,570	0
Tributes & Donations	10,231	1,100	9,131			10,231	10,231	0
Donations-AMBUCS Berns Tribute	7,077	7,077				7,077	7,077	0
Donations-AMBUCS Berns Tribute (UPF)	100		100			100	100	0
Auction of 2-Ton Dump Truck	4,489		4,489			4,489	4,489	0
CUSR UPD ADA Capital Fund (FY 2018-2019)	64,907			53,710		53,710	64,907	11,197
CUSR UPD ADA Special Distribution (fr Reserves)	45,000		31,219	13,781		45,000	45,000	0
IDOT Contrib.-303 W University Ave Easements	81,700		81,700			81,700	81,700	0
Donations-Meadowbrook Gateway (UPF)	47,000			47,000		47,000	47,000	0
Donations-Weaver KRT Trailhead (UPF)	36,000	36,000				36,000	36,000	0
Donations-Weaver KRT Trailhead	100		100			100	100	0
Donations-Lohmann Disc Golf	1,000		1,000			1,000	1,000	0
Donations-Lohmann Cricket Pitch	2,600		2,600			2,600	2,600	0
<b>Total Revenues</b>	<b>1,379,136</b>	<b>785,955</b>	<b>466,742</b>	<b>115,241</b>	<b>0</b>	<b>1,367,938</b>	<b>1,379,136</b>	<b>11,198</b>
<b>EXPENDITURES FOR CAPITAL PROJECTS</b>								
<b>Improvements to Parks</b>								
Tributes & Donations	10,231	453	3,294	1,177		4,923	10,231	5,308
Cost of Issue	9,800	9,800				9,800	9,800	0
Emerald Ash Borer and Hazard Tree Work	10,000		10,000			10,000	10,000	0
Construction Crew Projects	10,000			1,867		1,867	10,000	8,133
Technology	0					0	0	0
Operations Small Equipment	5,000		4,983	17		5,000	5,000	0
Recreation Small Equipment	5,000	504		260		764	5,000	4,236
UPD Mechanical Replacement Schedule	10,000					0	0	0
Trails Projects	58,200					0	58,200	58,200
Hardscapes & Fencing (King Park Basketball/Hickory Storage)	50,000	7,188	36,907			44,095	50,000	5,905
UIAC UPD Share of Capital Expenses	20,000					0	20,000	20,000
UIAC UPD Share PoolPak Replacement, fr English Fund	285,362	31,779	253,583			285,362	285,362	0
MBK Bridge Painting	10,555		10,555			10,555	10,555	0
MBK Gateway, fr Donations	47,000	5,850	5,673	35,477		47,000	47,000	0
PRC Improvements - Siding	0					0	0	0
PRC Improvements - Landscaping	5,966	1,826	4,140			5,966	5,966	0
UPD ADA Capital Projects - Park Improvements/Transition	14,386		266	2,923		3,189	14,386	11,198
UPD ADA Capital Projects - PRC James Room	50,521		34,728	15,793		50,521	50,521	0
UPD ADA Special Dist - PRC James Room (fr Reserves)	45,000		45,000			45,000	45,000	0
AMBUCS Improvements fr Donations (Berns Tribute)	7,177			7,177		7,177	7,177	0
Weaver-KRT Trailhead Project fr Donations	36,100		30,740			30,740	36,100	5,360
Lohmann Disc Golf fr Donations	1,000		1,000			1,000	1,000	0
Lohmann Cricket Pitch fr Donations	2,600		2,468			2,468	2,600	132
Victory Park-103 Grossbach Dr Purchase & Demo	83,570		82,820	750		83,570	83,570	0
Meadowbrook Park-Museum Grant Design (MIC)	0			2,500		2,500	10,000	7,500
Subtotal	777,468	57,399	526,157	67,940	0	651,497	777,468	
<b>Equipment</b>								
1-ton Dump Truck	46,465			46,465		46,465	46,465	0
72" Mower	30,975		30,975			30,975	30,975	0
Showmobile - Add'l	1,470			1,470		1,470	1,470	0
Contingency for Vehicle and Equipment Replacement	0					0	0	0
Subtotal	78,910	0	30,975	47,935	0	78,910	78,910	
<b>Crystal Lake Park Improvements</b>								
CLP Improvements fr Bonds	382,073					0	381,933	381,933
Water Quality	30,057	6,058	17,793	6,346		30,197	30,197	0
CLP Pillar Relocation	3,585			3,585		3,585	3,585	0
CLP Improvements fr Grants	0					0	0	0
CLP Improvements fr Donations/Contributions	0					0	0	0
Subtotal	415,715	6,058	17,793	9,931	0	33,782	415,715	
<b>Contingency (remainder not listed below)</b>								
Leal Park Path	66,368					0	56,268	56,268
Blair Park Path	28,412		28,412			28,412	28,412	0
Blair Park Survey	2,800			2,800		2,800	2,800	0
CLP One-Way Study	440			440		440	440	0
Meadowbrook Gateway - Add'l	9,023			8,848		8,848	9,023	175
Meadowbrook Park-Museum Grant Design (MIC)	0					0	1,700	1,700
Webber - Perkins Rd Phase 3 Construction add'l services	0			8,100 *		8,100	8,100	0
APNC-Museum Grant Application Fee	0				300 *	300	300	0
Subtotal	107,043	0	28,412	20,188	300	48,900	107,043	
<b>Total Expenditures</b>	<b>1,379,136</b>	<b>63,457</b>	<b>603,337</b>	<b>145,994</b>	<b>300</b>	<b>813,088</b>	<b>1,379,136</b>	<b>566,047</b>

**CAPITAL BUDGET 2017**  
910-9

	<b>Dec 10 2019 Approved Revision #6 Budget 2017</b>	Year Ended 04/30/17	Year Ended 04/30/18	Year Ended 04/30/19	Year Ended 04/30/20 Preliminary	05/31/20	YTD Total	Probable Committed	(Over) or Under budget
<b>REVENUES</b>									
GO Bond Sales - Dec 2016	710,000	710,000					710,000	710,000	0
Tributes & Donations	10,620	2,900	7,720				10,620	10,620	0
Donation, Sunnycrest Tot Lot Playground Equip	2,300		2,300				2,300	2,300	0
Donations-Urbana Parks Fdn (Kimpel 4 of 4)	5,600		5,600				5,600	5,600	0
CUSR UPD ADA Capital Fund (FY 2017-2018)	62,553		4,824	57,729			62,553	62,553	0
Grants-ITEP CLP Park Street Path	99,147			84,747	14,400		99,147	99,147	0
Donations-CLP Restoration	275	275					275	275	0
Donations-CLP Park Street Path (Carle)	107,400				107,400		107,400	107,400	0
Donations-CLP Sediment Basin City of Urbana Contrib.	119,177		90,766		28,411		119,177	119,177	0
Donations-AMBUCS Improvements	4,163		4,163				4,163	4,163	0
KRT Connectivity Study IGA-City of Urb Contrib.	6,166			6,166			6,166	6,166	0
KRT Connectivity Study IGA-CCFPD Contrib.	3,500		3,122	378			3,500	3,500	0
Misc-Scottswood Drainage District Refund	44,790	44,790					44,790	44,790	0
Auction of Skidsteer	25,250		25,250				25,250	25,250	0
<b>Total Revenues</b>	<b>1,200,941</b>	<b>757,965</b>	<b>143,745</b>	<b>149,020</b>	<b>150,211</b>	<b>0</b>	<b>1,200,941</b>	<b>1,200,941</b>	<b>0</b>
<b>EXPENDITURES FOR CAPITAL PROJECTS</b>									
<b>Improvements to Parks</b>									
UPD ADA Capital Projects - Park Improvements/Transition	62,553		4,824	57,729			62,553	62,553	0
Tributes & Donations	10,620	85	7,397	3,138			10,620	10,620	(0)
Cost of Issue	8,500	8,500					8,500	8,500	0
Emerald Ash Borer and Hazard Tree Work	15,000		12,705	2,295			15,000	15,000	0
Construction Crew Projects	20,000			3,101	16,899		20,000	20,000	0
Technology	5,939			5,939			5,939	5,939	0
Operations Small Equipment	10,000		3,592	6,105	303		10,000	10,000	0
Recreation Small Equipment	10,000	4,206	888	4,505	400		10,000	10,000	0
Trails Projects (CLP / ITEP Overage)	40,000			250	17,089		17,339	40,000	22,661
UPD Mechanical Replacement Schedule	10,000		8,000				8,000	8,000	0
Hardscapes & Fencing (Larson Tennis Court)	40,000		40,000				40,000	40,000	0
UIAC - UPD Share of Capital Expenses	40,000		8,838		6,725		15,563	40,000	24,437
Planning Studies & Initiatives (KRT Traffic Study)	25,000		16,497	8,503			25,000	25,000	0
CLP Demolition of 901 N. Broadway	62,609	8,738	53,870				62,608	62,609	1
Crystal Lake Park Improvements fr. Donations	275						0	275	275
CLP Reforestation-Parks Fdn Donation (Kimpel 4 of 4)	5,600	1,721	3,279	600			5,600	5,600	0
CLP Park Street Path ITEP fr Grant Funds	99,147		69,876	29,095	176		99,147	99,147	0
CLP Park Street Path ITEP fr Contributions (Carle)	107,400		17,469	27,061	62,859		107,390	107,400	10
CLP Sediment Basin-fr City of Urbana Contrib.	119,177	100,851	23,552	(6,297)	1,070		119,177	119,177	0
AMBUCS Improvements fr Donations	4,163		2,000	2,163			4,163	4,163	0
Sunnycrest Tot Lot Playground Equip fr Donations	2,300		2,300				2,300	2,300	0
Meadowbrook Park-Museum Grant Design (MIC)	0				2,000		2,000	2,000	0
<b>Subtotal</b>	<b>698,283</b>	<b>124,101</b>	<b>275,088</b>	<b>144,186</b>	<b>107,523</b>	<b>0</b>	<b>650,898</b>	<b>698,283</b>	
<b>Equipment</b>									
2017 Toyota Prius M-21	22,756	22,857	(101)				22,756	22,756	0
Bobcat Compact Track Loader	8,575	8,575					8,575	8,575	0
Bobcat Tilt Trailer	8,303	8,303					8,303	8,303	0
Avant Lift	35,176		35,176				35,176	35,176	0
2 x 72" John Deere Mowers	56,428		56,428				56,428	56,428	0
2017 Dodge Ram 1500 M-13	22,539		22,539				22,539	22,539	0
M-13 Toolbox	780		780				780	780	0
Vehicle Decals	57		57				57	57	0
Snowplow attachment	1,694		1,694				1,694	1,694	0
M-13 Radio	938		938				938	938	0
Contingency for Vehicle and Equipment Replacement	0						0	0	0
<b>Subtotal</b>	<b>157,247</b>	<b>39,735</b>	<b>117,512</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>157,247</b>	<b>157,247</b>	
<b>Contingency (remainder not listed below)</b>									
	0						0	(0)	(0)
Larson Tennis Court-add'l	23,500		23,500				23,500	23,500	(0)
CLP Rain Garden Improvements-Bioswale Add'l	2,153		2,153				2,153	2,153	0
Dog Park concrete driveway approach	2,280		2,280				2,280	2,280	0
Kerr precast concrete panels caulking	5,358		5,358				5,358	5,358	0
Binkerd Asbestos, Demolition, Seeding, Well Sealing	33,621		32,121	1,500			33,621	33,621	(0)
CLPFAC/APNC Parkinglot sealing	19,050		19,050				19,050	19,050	0
Crystal Lake Improvements	257,019		23,756	23,501	73,977 *		121,234	257,019	135,785
APNC Bioswale Project - Add'l	2,430		636	1,794			2,430	2,430	0
<b>Subtotal</b>	<b>345,411</b>	<b>0</b>	<b>108,854</b>	<b>26,795</b>	<b>73,977</b>	<b>0</b>	<b>209,625</b>	<b>345,411</b>	
<b>Total Expenditures</b>	<b>1,200,941</b>	<b>163,836</b>	<b>501,454</b>	<b>170,980</b>	<b>181,499</b>	<b>0</b>	<b>1,017,770</b>	<b>1,200,941</b>	<b>183,171</b>

**CAPITAL BUDGET 2016**  
910-8

	<b>Nov 13 2018 Approved Revision #5 Budget 2016</b>	Year Ended 04/30/16	Year Ended 04/30/17	Year Ended 04/30/18	Year Ended 04/30/19	Year Ended 04/30/20 <b>Preliminary</b>	05/31/20	<b>YTD Total</b>	<b>Probable Committed</b>	(Over) or Under budget
<b>REVENUES</b>										
Transfer from General Fund	500,000		500,000					500,000	500,000	0
GO Bond Sales - Dec 2015	710,000	710,000						710,000	710,000	0
Donations, Memorials, Special Requests	23,691	8,600	10,675	4,416				23,691	23,691	0
Donations, Urbana Parks Fdn (Kimpel 3 of 4)	5,000	0	5,000					5,000	5,000	0
Donation, Phillips Recreation Center (Houston)	35,050	0	35,050					35,050	35,050	(0)
CUSR UPD ADA Capital Fund (FY 2016-2017)	56,666	2,500	47,348	6,818				56,666	56,666	0
Auction of Wide Area Mower	13,755	0	13,755					13,755	13,755	0
<b>Total Revenues</b>	<b>1,344,162</b>	<b>721,100</b>	<b>611,828</b>	<b>11,233</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,344,162</b>	<b>1,344,162</b>	<b>0</b>
<b>EXPENDITURES FOR CAPITAL PROJECTS</b>										
<b>Improvements to Parks</b>										
UPD ADA Capital Projects - Park Improvements/Transition	56,666	10,347	44,678	1,641				56,666	56,666	0
Memorials & Special Requests	23,691		17,587	1,423	4,681			23,691	23,691	0
Cost of Issue	8,100	7,750	350					8,100	8,100	0
Scottswood Drainage Assessment Payment #15 of 15	0							0	0	0
Emerald Ash Borer and Hazard Tree Work	15,000		9,690	5,310				15,000	15,000	0
Construction Crew Projects	20,000		4,090	6,008	9,903			20,000	20,000	0
Technology	20,000		9,245	10,200	555			20,000	20,000	0
Operations Small Equipment	10,000		6,321	3,679				10,000	10,000	(0)
Recreation Small Equipment	10,000	5,245	4,755					10,000	10,000	0
Crystal Lake Park Improvements fr. Bonds	23,925	1,545	9,005	13,375				23,925	23,925	0
Crystal Lake Park Improvements fr. General Fund Trans	500,000				57,255	3,067 *		60,322	500,000	439,678
CLP Lake Sediment Basin	50,000		50,000					50,000	50,000	0
CLP Reforestation-Parks Fdn Donation (Kimpel 3 of 4)	5,000		2,159	2,841				5,000	5,000	0
Trails Projects (CLP/Overage for ITEP)	21,800	300	21,500					21,800	21,800	0
MBK Hickman Wildflower Walk	15,000	14,985	15					15,000	15,000	0
UPD Mechanical Replacement Schedule	10,000		5,659	4,341				10,000	10,000	0
CLP Road Repairs	15,000		15,000					15,000	15,000	0
CLP Nature Playscape	10,000		10,000					10,000	10,000	0
Brookens Gym Floor	0							0	0	0
Hardscapes (Larson Tennis Court)	40,000		13,189	26,811				40,000	40,000	0
UIAC - UPD Share of Capital Expenses	40,000		21,207	18,793				40,000	40,000	0
Phillips Recreation Center Improvements	10,000		10,000					10,000	10,000	0
Phillips Recreation Center Improvements fr. Donations	35,050		35,050					35,050	35,050	0
Subtotal	939,232	40,172	289,500	94,421	72,394	3,067	0	499,553	939,232	
<b>Vehicles and Equipment</b>										
M-18	25,538	25,102	437					25,538	25,538	(0)
Wide Area Mower	55,420	55,420						55,420	55,420	(0)
M-42 Tool Box	622		622					622	622	0
Bobcat Compact Track Loader	82,175		82,175					82,175	82,175	0
Subtotal	163,755	80,522	83,234	0	0	0	0	163,756	163,755	
<b>Contingency (remainder not listed below)</b>										
	0							0	0	0
Blair Baseball Backstop Fencing	12,460	3,870	8,590					12,460	12,460	0
Leal Gazebo/PRC Roof Design Services	4,750		4,750					4,750	4,750	0
Leal Gazebo Roof Construction	36,100		30,400	5,700				36,100	36,100	0
Phillips Recreation Center Improvements-add'l	837		837					837	837	0
CLP Lake Sediment Basin-add'l	46,810		34,232	12,578				46,810	46,810	(0)
Crystal Lake Improvements	4,875			4,875				4,875	4,875	0
Phillips Recreation Center Siding	79,608			29,706	49,902			79,608	79,608	(0)
King Park Bankshot Basketball	29,523			300	29,223			29,523	29,523	0
Meadowbrook Bridge Painting - Additional	13,265				13,265			13,265	13,265	0
Phillips Recreation Center James Room - Additional	12,947				12,948			12,948	12,947	(1)
Subtotal	241,175	3,870	78,809	53,159	105,338	0	0	241,176	241,175	
<b>Total Expenditures</b>	<b>1,344,162</b>	<b>124,564</b>	<b>451,543</b>	<b>147,579</b>	<b>177,731</b>	<b>3,067</b>	<b>0</b>	<b>904,484</b>	<b>1,344,162</b>	<b>439,678</b>



## REMINDERS:

- **June 23, 2020 UPDAC Meeting (Virtual Meeting via Zoom) @ 7:00 pm**
  - Crystal Lake Park Updates
- **July 7, 2020 NO STUDY SESSION**
- **July 14, 2020 Regular Board Meeting @ 7:00 pm**
  - Hold public hearing on combined budget and appropriation ordinance
  - Adopt and approve budget
  - Bid Approvals – TBD
- **July 28, 2020 NO UPDAC MEETING**

## FOR YOUR CALENDAR:

**All events and programs are cancelled through July 31, 2020.**



ORDINANCE 2020-07  
COMBINED BUDGET AND APPROPRIATION ORDINANCE  
FOR FISCAL YEAR 2020-2021

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE URBANA PARK DISTRICT, CHAMPAIGN COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF MAY A.D. 2020 AND ENDING ON THE THIRTIETH DAY OF APRIL A.D. 2021.

WHEREAS, the Board of Commissioners of the Urbana Park District, Champaign County, Illinois, caused to be prepared in tentative form a Combined Budget and Appropriation Ordinance, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon, and

WHEREAS, a public hearing was held as to such Budget and Appropriation Ordinance on the 14th day of July, 2020, and notice of said hearing was given as required by law, and all other legal requirements have been complied with

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE URBANA PARK DISTRICT, CHAMPAIGN COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: That the amounts herein set forth, or so much thereof as may be authorized by law and as may be needed are hereby budgeted and appropriated for the corporate purpose of the Urbana Park District, Champaign County, Illinois to defray all necessary expenses of said Park District, as specified in Section 2 for the fiscal year.

SECTION 2: The amounts budgeted and appropriated for each object or purpose are as follows:

I. GENERAL FUND

Receipts

General Tax Monies (Final Extension)	2,101,110
Transfer from Replacement Tax	140,000
Interest	50,000
Urbana TIF Reimbursement	125,000
Transfer from Recreation Fund	960,000
Transfer from Museum Fund	400,000
Grants	8,040
Fees & Facility Rentals	28,900
Donations and Miscellaneous	56,000
Contingency for Additional Revenue	500,000
 TOTAL RECEIPTS – GENERAL FUND	 4,369,050

Expenditures-Agency Administration & Management

Services

Full Time Salaries	547,380
Part Time Salaries	33,000
Supplies & Equipment	33,930
Contractual Services	272,150
Insurance & Utilities	46,880
Transfer to Other Funds (Bond P & I and Land Acquisition)	1,075,000
Miscellaneous	53,600
Contingency for Additional Spending	500,000

Total	2,561,940
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Expenditures - Park Maintenance & Support Services

Full Time Salaries	876,290
Part Time Salaries	113,830
Supplies & Equipment	245,540
Contractual Services	162,850
Insurance	243,100
Utilities	127,740
Miscellaneous	21,030

Total	1,790,380
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TOTAL EXPENDITURES – GENERAL FUND	4,352,320
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II. RECREATION FUND

Receipts

Recreation Fund Tax Monies (Final Extension)	2,221,810
Transfer from Scholarship Fund	32,050
Interest	6,000
Sales	34,500
Grants	2,250
Fees & Facility Rentals	991,420
Donations and Miscellaneous	82,950
Contingency for Additional Revenue	200,000

TOTAL RECEIPTS - RECREATION FUND	3,570,980
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Expenditures - Recreation Administration, Phillips Center and Support Services

Full Time Salaries	398,530
Part Time Salaries	30,000
Supplies & Equipment	49,790
Contractual Services	146,220
Insurance	138,360
Utilities	23,830
Miscellaneous	11,290
Contingency for Additional Spending	200,000
Transfer to General Funds (where 800,000 will be further transferred to Bond P&I Fund to pay principal and interest on Alternate Revenue Bond Series 2019A)	960,000
Total	1,958,020

Expenditures - Recreation Programs and Facilities

Full Time Salaries	382,340
Part Time Salaries	590,900
Supplies & Equipment	146,320
Contractual Services	222,390
Utilities	69,610
Miscellaneous	180,970
Total	1,592,530

TOTAL EXPENDITURES – RECREATION FUND 3,550,550

III. SPECIAL RECREATION FUND

Receipts

Special Recreation Tax Monies (Final Extension)	240,200
Interest	150

TOTAL RECEIPTS - SPECIAL RECREATION FUND 240,350

Expenditures

Transfer to Champaign-Urbana Special Rec Joint Budget	240,350
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TOTAL EXPENDITURES - SPECIAL RECREATION FUND 240,350

#### IV. CAPITAL IMPROVEMENT FUND

##### Receipts

2019 GO Bond Sales	835,280
Interest	5,000
Donations and Miscellaneous	77,000
Contingency for Additional Revenue from Grants and/or Donations	700,000

TOTAL RECEIPTS - CAPITAL IMPROVEMENTS	1,617,280
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##### Expenditures

Contractual Services	10,700
Land, Park Improvements & Equipment	8,722,250
Contingency for Additional Spending	700,000

TOTAL EXPENDITURES - CAPITAL IMPROVEMENT	9,432,950
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#### V. LAND ACQUISITION

##### Receipts

Transfer from General Fund	25,000
Interest	100

TOTAL RECEIPTS – LAND ACQUISITION	25,100
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##### Expenditures

Miscellaneous	35,030
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TOTAL EXPENDITURES–LAND ACQUISITION	35,030
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#### VI. BOND PRINCIPAL AND INTEREST FUND

##### Receipts

Bond, Principal & Interest Tax Monies (Final Extension)	858,100
Transfer from General Fund	1,050,000
Interest	1,100

TOTAL RECEIPTS - BOND P & I FUND	1,909,200
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Expenditures

Scheduled Bond Principal & Interest Payments	1,895,450
Contractual Services	7,000

TOTAL EXPENDITURES– BOND P & I FUND	1,902,450
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VII. AUDIT FUND

Receipts

Tax Monies (Final Extension)	30,020
Interest	100

TOTAL RECEIPTS - AUDIT FUND	30,120
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Expenditures

Contractual Services	29,200
Miscellaneous	2,000

TOTAL EXPENDITURES - AUDIT FUND	31,200
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VIII. LIABILITY INSURANCE FUND

Receipts

Tax Monies (Final Extension)	482,790
Interest	1,000

TOTAL RECEIPTS – LIABILITY INSURANCE FUND	483,790
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Expenditures

Contractual Services	76,300
Insurance	366,600
Miscellaneous	20,550

TOTAL EXPENDITURES – LIABILITY INSURANCE FUND	463,450
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IX. ILLINOIS MUNICIPAL RETIREMENT FUND

Receipts

Tax Monies (Final Extension)	300,240
Interest	2,000
Employee Contributions	130,000

TOTAL RECEIPTS – IMRF 432,240

Expenditures

IMRF Payments	430,000
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TOTAL EXPENDITURES – IMRF 430,000

X. SOCIAL SECURITY FUND

Receipts

Tax Monies (Final Extension)	300,240
Interest	600

TOTAL RECEIPTS - SOCIAL SECURITY FUND 300,840

Expenditures

FICA Payments	280,000
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TOTAL EXPENDITURES – SOCIAL SECURITY FUND 280,000

## XI. MUSEUM FUND

### Receipts

Tax Monies (Final Extension)	900,730
Interest	4,000
Grants	100
Sales	3,500
Fees & Facility Rentals	126,920
Donations, Miscellaneous Revenue	4,600
Transfer from Scholarship Fund	5,000
Contingency for Additional Revenue	100,000

TOTAL RECEIPTS – MUSEUM FUND	1,144,850
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### Expenditures

Full Time Salaries	284,300
Part Time Salaries	182,630
Supplies & Equipment	37,810
Contractual Services	77,550
Insurance	28,510
Utilities	20,200
Miscellaneous	9,300
Contingency for Additional Spending	100,000

Transfer to General Fund (where 250,000 will be further transferred to Bond Principal and Interest Fund to make payments on Alternate Revenue Bonds Series 2019A	400,000
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TOTAL EXPENDITURES – MUSEUM FUND	1,140,300
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## XII. POLICE FUND

### Receipts

Tax Monies (Final Extension)	15,010
Interest	900

TOTAL RECEIPTS - POLICE FUND	15,910
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### Expenditures

Contractual Services	20,000
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TOTAL EXPENDITURES - POLICE FUND	20,000
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### XIII. URBANA INDOOR AQUATIC FACILITY FUND

#### Receipts

English Fund Contribution	3,500
Fees & Facility Rentals	164,500
Sales	170
Donations, Miscellaneous	500
Transfer from Scholarship Fund	10,000
Contribution to Operations – Urb Park District	277,980
Contribution to Operations – Urb School District	277,980

TOTAL RECEIPTS –URBANA INDOOR AQUATIC FACILITY FUND	734,630
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#### Expenditures

Full Time Salaries	103,030
Part Time Salaries	226,950
Supplies and Equipment	49,850
Contractual Services	162,150
Insurance	31,300
Utilities	112,890
Miscellaneous, Contingency	5,010
IMRF Payments	22,000
FICA Payments	15,000

TOTAL EXPENDITURES – URBANA INDOOR AQUATIC FACILITY FUND	728,180
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### XIV. PARK HOUSE FUND

#### Receipts

Facility Rental	7,800
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TOTAL RECEIPTS-PARK HOUSE FUND	7,800
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#### Expenditures

Full Time Salaries	2,400
Part Time Salaries	600
Supplies and Equipment	700
Contractual Services	17,290

TOTAL EXPENDITURES-PARK HOUSES	20,990
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XV. MEMORIAL AND OTHER SPECIAL REVENUE FUNDS

Receipts

Interest	11,720
Donations	142,000
Replacement Tax	120,000
Contingency for Additional Revenue	50,000

TOTAL RECEIPTS - MEMORIAL AND OTHER SPECIAL REVENUE FUNDS	323,720
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Expenditures

Supplies and Equipment	1,000
Contractual Services	227,000
Contingency for Additional Spending	50,000
Transfer to General Fund (from Interest)	-
Transfer Replacement Tax to General Fund	140,000
Transfers to Recreation Fund & Museum Fund from the Scholarship Fund	47,050
Transfer Urb. Indoor Aquatic Facility (Interest)	3,500

TOTAL EXPENDITURES – MEMORIAL AND OTHER SPECIAL REVENUE FUNDS	468,550
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SUMMARY OF BUDGET AND APPROPRIATIONS  
EXPENDITURES FOR FISCAL YEAR ENDING APRIL 30, 2021

General Fund	4,352,320
Recreation Fund	3,550,550
Special Recreation Fund	240,350
Capital Improvement Fund	9,432,950
Land Acquisition Fund	35,030
Bond, Principal & Interest Fund	1,902,450
Audit Fund	31,200
Liability Insurance Fund	463,450
Illinois Municipal Retirement Fund	430,000
Social Security Fund	280,000
Museum Fund	1,140,300
Police Fund	20,000
Urbana Indoor Aquatic Facility	728,180
Park House Fund	20,990
Memorial and Other Special Revenue Funds	468,550

TOTAL FUNDS AVAILABLE FOR EXPENDITURE DURING FISCAL YEAR 2020-21	23,096,320
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SECTION 3: As part of the annual budget and appropriation ordinance, it is stated:

- (a) That the cash on hand at the beginning of the fiscal year is \$15,600,000.
- (b) That the estimated cash expected to be received during the fiscal year from all sources is \$15,205,860.
- (c) That the estimated expenditures contemplated for the fiscal year are \$23,096,320.
- (d) That the estimated cash expected to be on hand at the end of the fiscal year is \$7,709,540.
- (e) That for the above purposes the estimated amount of property taxes to be received by the Urbana Park District during the fiscal year is \$7,450,250.

SECTION 4: The receipts and revenue of the said Park District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied shall constitute the General Fund and shall first be placed to the credit of such fund.

SECTION 5: This ordinance shall be in full force and effect immediately upon its passage.

ADOPTED THIS 14TH DAY OF JULY, 2020 PURSUANT TO A ROLL CALL VOTE AS FOLLOWS:

AYES \_\_\_\_\_

NAYS \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
PRESIDENT  
BOARD OF COMMISSIONERS  
URBANA PARK DISTRICT

**TO: Urbana Park District Board of Commissioners**

**FR: Timothy A. Bartlett, Executive Director**

**DT: June 9, 2020**

**RE: UPD Lease of Lands from Urbana-Champaign Sanitary District**

**STATEMENT OF SITUATION:**

UPD leases land from the Urbana-Champaign Sanitary District (UCSD) for AMBUCS Park, Hickory Street Storage Site, and the Perkins Road Park Site, which includes the Urbana Dog Park. Urbana residents have benefited from our cooperative approach to land sharing for many years. Recent changes in state law regarding lease arrangement for wastewater agencies instigated the opportunity to provide updated leases for each site that we hold under one agreement. The attached updated lease agreement proposes to continue our cooperative agency approach to utilizing public lands for public use and/or benefit.

**BACKGROUND:**

In 2019, UCSD and their professional trade association, Illinois Association of Wastewater Agencies (IAWA) asked the Illinois Legislature to modify the Sanitary District Act of 1917 to permit leases with terms for up to 50 years. Rick Manner, Executive Director at UCSD was instrumental in this statewide change. The requested changes were ultimately approved in their statewide operating code.

This was done to permit and encourage long-term use of Sanitary District land by collaborating organizations. Leases are often the best method to permit some usage of the land, while the Sanitary District maintains the option for ultimately building facilities on any/each of the sites according to their development needs in the future.

In addition, Sanitary Districts often have “buffer strips” of land between their operations and their nearest neighbors. Leasing that buffer area for compatible uses—including park and recreation uses--is often the best use for this type of land use. The lease options presented most prominently during the legislative deliberations were UCSD’s relationships with the local Park Districts providing land for parks/open space, natural areas, stormwater infrastructure, solar/energy projects and/or recreation facilities like the Urbana Dog Park.

Below are key concepts of this new lease arrangement including:

- 1) UCSD and UPD now have a single lease to address all of the properties. Any new administrative issues can be applied to all properties at one time.
- 2) The initial term of the lease is through 2052. This is the period that UCSD originally leased the land on the Hickory Street Storage Facility site. The most likely outcome of the updated lease is to continue using the sites for UPD purposes for a very long time. There is potential for this arrangement to continue perpetually over time.

- 3) The area of the lands leased will be smaller than was in the previous lease (2002) for the Hickory Street site--most all of the land in original lease for the western quarter of the Northeast Plant was leased to UPD for both the Maintenance Building and a proposed tree/native plants nursery. While the building was completed, the nursery concept was not developed. That land will be returned to UCSD control. (Later in 2020, UCSD expects to lease this land to MTD for a proposed solar panel project.)
- 4) The UCSD may take back the land before the end of the lease—for any expansion or area wide changes in development.
- 5) If UPD intends to build/develop new facilities on the leased land, we will notify UCSD by request of those plans. UCSD will provide written confirmation that there is no expectation that the land will be needed in the near future so that UPD will obtain the expected full use and life of the asset.
- 6) When UPD has obtained permission from UCSD to build on the land and UCSD does unexpectedly need to take back the land in fewer than 10 years, UCSD will reimburse UPD the unrealized depreciated value of the asset.
- 7) When UPD has invested in something with a longer than 10-year lifespan, such as Urbana Park District's Hickory Street Storage Facility, a longer depreciation and reimbursement schedule may be applied.
- 8) UPD will maintain appropriate insurance and hold the UCSD harmless during the term of lease. The initial terms have been reviewed by both agencies and are included in the Attachment to the main agreement. The insurance provision will be revisited every 5 years.
- 9) UPD shall have the right of first refusal to purchase the land if the UCSD decides to sell the land.

**RECOMMENDATION:**

I recommend that the Urbana Park District Board of Commissioners approve this lease document.

Both Executive Directors (UPD and UCSD) believe this approach to the new lease arrangement is in the best interest of both agencies. The UPD benefits from the extended land and facility resources and the UCSD benefits in holding land for any future use and is provided stewardship services for the duration.

## **LEASE**

THIS LEASE, made and entered into this 9<sup>th</sup> day of June, 2020, by and between the URBANA & CHAMPAIGN SANITARY DISTRICT, a municipal corporation, hereinafter referred to as the LESSOR, and the URBANA PARK DISTRICT, a municipal corporation, hereinafter referred to as the LESSEE,

IT IS AGREED AS FOLLOWS:

1. **LEASE OF PREMISES/TERM.** In consideration of the mutual obligations and benefits to the parties hereto and the benefits to the general public, the LESSOR hereby leases to the LESSEE the premises identified on attached Exhibit A and for the purposes stated in said Exhibit A for a term of thirty two (32) years commencing on the 1st day of July, 2020, and terminating on the 1st day of July, 2052, said tract to be used by the LESSEE as specified in paragraph 2 below for the public, **subject, however, to the following:**

A. The rights, powers and privileges of the LESSOR to use any part thereof for the construction of facilities, including but not limited to buildings, treatment plants and related facilities, sanitary sewers, biosolid storage, storm drains, utility lines and roadways, for the LESSOR, for means of ingress and egress from the sewage treatment works to the public highways and;

B. The right of LESSOR to terminate this Lease for any reason upon 180-day prior written notice to LESSEE;

C. The right of LESSEE to exclude the public from certain portions of the premises used for LESSEE'S operations.

2. **USE OF PREMISES/MAINTENANCE.** LESSEE, at its expense, agrees to use the said premises only as follows: park site, playgrounds, baseball field, pavilions, road access, sidewalks, trails, park maintenance building, natural area, dog park. LESSEE agrees to maintain the premises and all improvements thereon in a clean and sanitary condition and in accordance with all applicable statutes, rules, and regulations.

3. **INSURANCE.** At all times hereafter, LESSEE shall carry, pay for, and maintain such insurance in such amounts as is identified on attached Exhibit A. The parties agree that no less than every 5 years from and after the date of this Lease they will reevaluate to determine if the insurance requirements set forth in Exhibit A are still

acceptable to LESSOR based upon the advice of LESSOR'S insurance advisors, legal counsel and current insurance requirement policies that may have been adopted by the LESSOR from time to time.

In the event the parties agree to modify this Lease to change the use of the premises as described in paragraph 2, the insurance provision shall be re-evaluated to address insurance coverages which may be reasonably acceptable to LESSOR as a result of such change in use. No change in use shall be allowed until an agreement between the parties is reached regarding all insurance requirements of the LESSOR.

4. **INDEMNIFICATION.** LESSEE agrees to indemnify, save and hold harmless LESSOR, and its directors, officers, employees, successors, legal representatives and assigns from and against all claims, damages, liabilities, losses, judgments, settlement and costs of whatever nature in connection with, arising from or associated with or any way connected with LESSEE'S use and occupancy of the Premises including, but not limited to any wrongful act or omission or negligence of LESSEE or LESSEE's agents, servants or employees, for personal injury or damage to the property of any person occurring during the term hereof in or about the Premises, unless such claims arise from any act, omission, or negligence of LESSOR, LESSOR's agents, servants or employees. This indemnification shall also include indemnity in connection with violations by LESSEE or any occupant/user of the Premises during the term of this Lease of local, state and/or federal laws and regulations, including all applicable environmental laws and regulations as well as any liabilities resulting from the practices of LESSEE or any occupant/user of the Premises during the Term of this Lease or any previous Lease term in which LESSEE had possession of the Premises. This indemnity and hold harmless agreement shall include indemnity against all reasonable costs, expenses, attorneys' fees and liabilities incurred in or in connection with any such claim or proceeding brought thereon, the reasonable expense of investigating the same and the defense thereof.

5. **LESSEE IMPROVEMENTS.** It is understood that the LESSEE may, in writing, seek permission from LESSOR to construct additional improvements on any portion of the leased premises subject to the rights of way and easements and restrictions apparent or of record. No additional improvements shall be constructed

unless permission is given by LESSOR in writing to LESSEE; provided, such permission shall not be unreasonably withheld, delayed, or conditioned.

6. **COMPENSATION FOR LESSEE IMPROVEMENTS.** If the LESSOR has provided written permission for the improvements, then in the event that this lease is terminated by the LESSOR for any reason other than LESSEE'S default, the LESSOR shall pay to the LESSEE the undepreciated portion of the cost of any such improvement or facilities based upon a straight line method ten (10) year rate (starting with the date of occupancy/use) minus the salvage value of such improvement or facility, plus the cost of removal of the same, if said improvement or facility is removed by LESSEE.

It is also understood that the LESSEE has already constructed a Park Maintenance Building on the property in 2006. In the event that this lease is terminated by the LESSOR for any reason other than a default of LESSEE, the LESSOR shall pay to the LESSEE the undepreciated portion of the cost of the Building upon a straight line method thirty (30) year rate (starting with the date of occupancy/use) minus the salvage value, plus the cost of removal, if the Building is removed, it being understood that the said LESSEE shall be privileged to remove the Building.

7. **EXTENSION OF TERM.** The term of the lease may be extended by mutual agreement but any such extension shall be no longer than the period permitted by the Sanitary District Act of 1917, as amended.

8. **ASSIGNMENT:** LESSEE agrees not to assign, or in any manner transfer this Lease or any interest hereunder, and further agrees not to sublet the Premises or any portion thereof. LESSOR acknowledges that field and facility rental in LESSEE'S normal course of operations shall not violate the prohibition against assignment and/or subletting set forth in this paragraph.

9. **ACCESS BY LESSOR:** LESSOR reserves the right to enter upon the Premises at all reasonable hours; provided, LESSOR shall not enter upon any locked or otherwise secured portion of the Premises except in the presence of a designated representative of LESSEE.

10 **RIGHT OF FIRST REFUSAL:** Provided that the Lease is in full force and effect or in the case the Lease is still in full force and effect and no Event of Default has occurred and is continuing beyond any applicable cure period, if LESSOR shall

receive a bona fide written offer to purchase all of the Property from any individual, corporation or other entity not related to LESSOR, and LESSOR desires to sell the same for the purchase price and upon the terms and conditions set forth in said bona fide written offer, LESSOR shall notify LESSEE in writing by affidavit within ten (10) days of LESSOR's receipt of said bona fide written offer. The terms of Section 13 of this Lease shall apply to said notice. Said notice shall contain LESSOR's offer to sell the Property to LESSEE upon the same terms as contained in said bona fide written offer. LESSEE shall have fourteen (14) days in which to accept LESSOR's offer. Any such acceptance shall be made by written notice to LESSOR.

In the event said offer is accepted, the transaction contemplated shall close as set forth in the bona fide written offer or as the parties may otherwise agree; provided LESSEE shall in no event have less than thirty (30) days to close. In the event LESSEE fails to timely exercise its Right of First Refusal, then LESSOR shall be permitted to sell the Property strictly in accordance with the terms and conditions set forth in the bona fide written offer and upon closing of such sale this Right of First Refusal shall terminate and be of no further force and effect; provided, however, in the event LESSOR fails to consummate the closing of the sale of the Property pursuant to such bona fide written offer, this Right of First Refusal shall remain in full force and effect. In the event LESSEE exercises its Right of First Refusal hereunder and fails to consummate the closing of the Property on the closing date set forth above, then and in such event this Right of First Refusal shall automatically terminate and shall be of no further force or effect, without limiting LESSOR's rights and remedies, in law or in equity, with respect to such failure.

11. **DEFAULT:** If LESSEE defaults in the payment of rent (if required hereunder), or any additional rent (if required hereunder), or defaults in the performance of any of the other covenants or conditions hereof, Lessor may give Lessee notice of such default and if LESSEE does not cure any such default within 30 days, after the giving of such notice (or if such other default is of such nature that is cannot be completely cured within such period, if LESSEE does not commence such curing within such 60 days and thereafter proceed with reasonable diligence and in good faith to cure such default), then LESSOR may terminate this lease on not less than 180 days' notice to LESSEE. On the date specified in such notice the term of this



lease shall terminate, and LESSEE shall then quit and surrender the premises to Lessor. No failure to enforce any term shall be deemed a waiver.

12. **EXPENSES UPON DEFAULT:** In the event either LESSOR or LESSEE shall at any time be compelled to pay any sum of money or do any act which will require the payment of any sum of money or incurs any expense, including reasonable attorney's fees, for instituting or prosecuting any action or proceedings to enforce said party's rights hereunder, the sum or sums so paid by said party shall be deemed damages in favor of said party against the party in default, and shall be due and payable forthwith.

13. **NOTICES:** Any notice required under this LEASE to be served upon LESSOR or LESSEE shall be in writing and shall be deemed effective on the date either actually received or mailed to such party evidenced by certified mail or upon postal certification of mailing to such party. Unless otherwise notified in writing of address changes, notices shall be sent to the following:

LESSOR: URBANA & CHAMPAIGN SANITARY DISTRICT  
c/o Executive Director  
1100 E. University Ave  
P.O. Box 669  
Urbana, IL 61803

LESSEE: URBANA PARK DISTRICT  
c/o Executive Director  
303 W. University Avenue  
Urbana, IL 61801

14. **SEVERABILITY:** If any term or provision of this Lease be invalid or unenforceable, the remainder of this Lease shall not be affected thereby, and each term and provision of this Lease shall be valid and be enforced to the full extent permitted by law.

15. **SUCCESSORS AND ASSIGNS:** The terms hereof shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors, and assigns, respectively of LESSOR and LESSEE. The reference contained to successors and assigns is not intended to constitute a consent to assignment or subletting by LESSEE.

16. **ENTIRE AGREEMENT.** This is the entire agreement of the parties and supersedes any previous agreements, written or oral, made or asserted by them with respect to the Premises.

17. **COUNTERPARTS:** This Lease may be executed in one or more counterparts, each of which shall be an original, and all of which shall constitute one and the same instrument.

18. **NO WAIVER.** The failure of LESSOR to seek redress for violation of, or to insist upon the strict performance of, any covenant or condition of this Lease, or of any rule or regulation, shall not prevent a subsequent act, which would have originally constituted a violation, from having all the force and effect of an original violation. The receipt by LESSOR of rent, if any rent is required hereunder, with knowledge of the breach of any covenant of this Lease shall not be deemed a waiver of such breach. No provision of this Lease shall be deemed to have been waived by LESSOR, unless such waiver be in writing signed by LESSOR.

If any provision of this Lease shall be declared invalid or unenforceable, the remainder of the Lease shall continue in full force and effect.

19. **PRIOR LEASES BETWEEN THE PARTIES.** This lease agreement is intended to supersede and replace a certain Lease agreements between the parties as identified on Schedule B attached hereto . The terms of this Lease agreement shall now control, and the prior lease shall be considered terminated.

The LESSOR, by the President of its Board of Trustees as authorized at a regular meeting of said Board of Trustees held on May 5, 2020, and the LESSEE, by the President of its Park Board of Commissioners, held on May \_\_\_\_\_, 2020, have caused their respective signatures to be affixed hereto and attested by the Clerk of the Board of Trustees of the LESSOR and the Secretary of its Board of Commissioners for the LESSEE, all as of the day and year first above written.

URBANA & CHAMPAIGN SANITARY DISTRICT

BY: \_\_\_\_\_

President of Board of Trustees

ATTEST: \_\_\_\_\_

SECRETARY

URBANA PARK DISTRICT

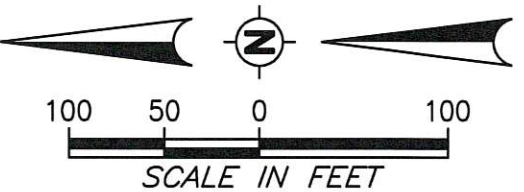
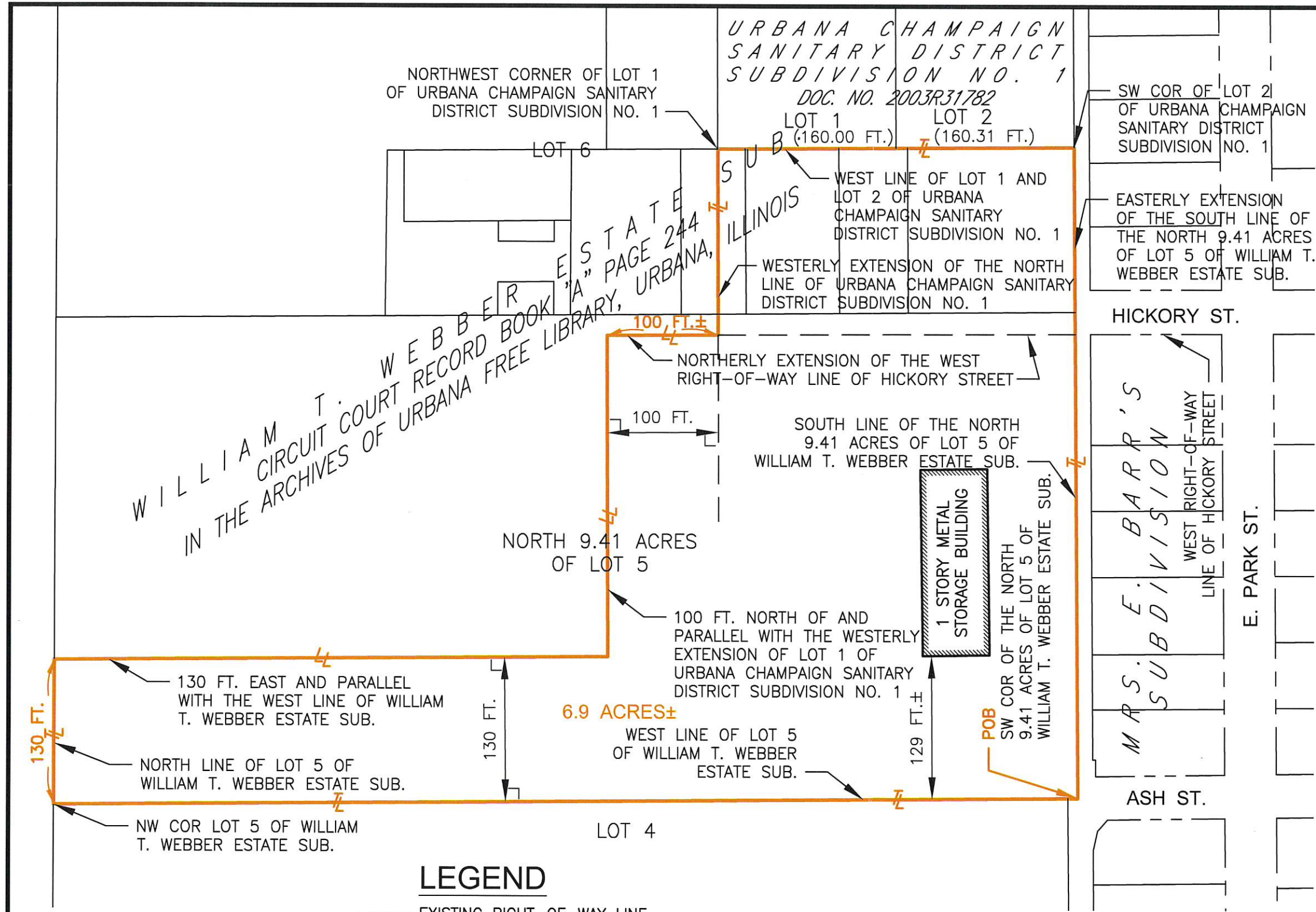
BY: \_\_\_\_\_

President of Park Board of Commissioners

ATTEST: \_\_\_\_\_

SECRETARY

EXHIBIT A  
LEASED PREMISES



THIS PLAT WAS PREPARED BASED ON CHAMPAIGN COUNTY GIS PARCEL LINES FOR LEASE PURPOSES ONLY. THIS PLAT IS NOT A BOUNDARY SURVEY.

"HICKORY STREET" TRACT

PLAT AND DESCRIPTION OF TRACT TO BE LEASED BY URBANA & CHAMPAIGN SANITARY DISTRICT TO URBANA PARK DISTRICT, CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS

A PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 9, TOWNSHIP 19 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS



**BERNS, CLANCY AND ASSOCIATES**  
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405 EAST MAIN STREET - POST OFFICE BOX 755  
URBANA, ILLINOIS 61803-0755  
PHONE: (217) 384-1144 - FAX: (217) 384-3355

LEGEND

- EXISTING RIGHT-OF-WAY LINE
- TITLE LINE
- LEASE LINE
- /// EXISTING BUILDING LINE
- POB POINT-OF-BEGINNING
- ⊥ DENOTES 90 DEGREE ANGLE
- ( ) RECORD MEASUREMENT AND/OR DATA

SIGNED AND SEALED MAY 15, 2020

*Edward L. Clancy*

EDWARD L. CLANCY, L.S., P.E., PRESIDENT  
**BERNS, CLANCY AND ASSOCIATES, P.C.**  
ILLINOIS PROFESSIONAL LAND SURVEYOR 2207  
LICENSE EXPIRATION: NOVEMBER 30, 2020  
URBANA, CHAMPAIGN COUNTY, ILLINOIS  
ILLINOIS PROFESSIONAL DESIGN FIRM 2999  
LICENSE EXPIRATION: APRIL 30, 2021



J. U. L. I. E.  
NOTE: THE EXACT LOCATION OF ALL UTILITIES SHALL BE VERIFIED BY THE CONTRACTOR PRIOR TO CONSTRUCTION ACTIVITIES. FOR UTILITY LOCATIONS CALL: J.U.L.I.E. (800) 892-0123  
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## SURVEYOR'S REPORT

I, EDWARD L. CLANCY, ILLINOIS PROFESSIONAL LAND SURVEYOR 2207 AND PRESIDENT OF BERN, CLANCY AND ASSOCIATES, P.C., DO HEREBY STATE THAT AT THE REQUEST OF THE **URBANA & CHAMPAIGN SANITARY DISTRICT, CHAMPAIGN COUNTY, ILLINOIS**, I PREPARED THE FOLLOWING DESCRIPTION AND ACCOMPANYING PLAT LEASE AREA TO BE GRANTED URBANA PARK DISTRICT, **CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS**, SAID LEASE AREA BEING IN A PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 9, TOWNSHIP 19 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF THE NORTH 9.41 ACRES OF LOT 5 OF WILLIAM T. WEBBER ESTATE SUBDIVISION PER CIRCUIT COURT RECORD BOOK "A" PAGE 244 IN THE ARCHIVES AT THE URBANA FREE LIBRARY, URBANA, ILLINOIS; THENCE NORTH ALONG THE WEST LINE OF LOT 5 OF SAID WILLIAM T. WEBBER ESTATE SUBDIVISION TO THE NORTHWEST CORNER OF LOT 5 OF SAID WILLIAM T. WEBBER ESTATE SUBDIVISION; THENCE EAST ALONG THE NORTH LINE OF LOT 5 OF SAID WILLIAM T. WEBBER ESTATE SUBDIVISION A DISTANCE OF 130 FEET; THENCE SOUTH PARALLEL WITH THE WEST LINE OF LOT 5 OF SAID WILLIAM T. WEBBER ESTATE SUBDIVISION TO A POINT 100 FEET NORTH OF THE WESTERLY EXTENSION OF THE NORTH LINE OF LOT 1 OF URBANA & CHAMPAIGN SANITARY DISTRICT SUBDIVISION NUMBER 1 PER DOCUMENT 2003R31782 IN THE OFFICE OF THE CHAMPAIGN COUNTY RECORDER; THENCE EAST PARALLEL WITH THE WESTERLY EXTENSION OF THE NORTH LINE OF LOT 1 OF SAID URBANA & CHAMPAIGN SANITARY DISTRICT SUBDIVISION NUMBER 1 TO THE NORTHERLY EXTENSION OF THE WEST RIGHT-OF-WAY LINE OF HICKORY STREET; THENCE SOUTH ALONG THE NORTHERLY EXTENSION OF THE WEST RIGHT-OF-WAY LINE OF SAID HICKORY STREET A DISTANCE OF 100 FEET TO THE WESTERLY EXTENSION OF THE NORTH LINE OF LOT 1 OF SAID URBANA & CHAMPAIGN SANITARY DISTRICT SUBDIVISION NUMBER 1; THENCE EAST ALONG THE WESTERLY EXTENSION OF THE NORTH LINE OF LOT 1 OF SAID URBANA & CHAMPAIGN SANITARY DISTRICT SUBDIVISION NUMBER 1 TO THE NORTHWEST CORNER OF SAID URBANA CHAMPAIGN SANITARY DISTRICT SUBDIVISION NUMBER 1; THENCE SOUTH ALONG THE WEST LINE OF LOT 1 AND LOT 2 OF SAID URBANA & CHAMPAIGN SUBDIVISION NUMBER 1 TO THE SOUTHWEST CORNER OF LOT 2 OF SAID URBANA & CHAMPAIGN SUBDIVISION NUMBER 1; THENCE WEST ALONG THE SOUTH LINE OF THE NORTH 9.41 ACRES OF SAID WILLIAM T. WEBBER ESTATE SUBDIVISION TO THE POINT OF BEGINNING. ENCOMPASSING 6.9 ACRES, MORE OR LESS, SITUATED IN THE CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS.



SIGNED AND SEALED MAY 13, 2020

EDWARD L. CLANCY, P.E., L.S., PRESIDENT  
ILLINOIS PROFESSIONAL LAND SURVEYOR 2207  
URBANA, CHAMPAIGN COUNTY, ILLINOIS

DATE OF LICENSE EXPIRATION: NOVEMBER 30, 2020  
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### "HICKORY STREET" TRACT

PLAT AND DESCRIPTION OF TRACT TO BE LEASED BY URBANA & CHAMPAIGN SANITARY DISTRICT TO URBANA PARK DISTRICT, CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS

DATE  
051520

SCALE  
---

A PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 9, TOWNSHIP 19 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS

SHEET  
1 OF 1

JOB  
507-249



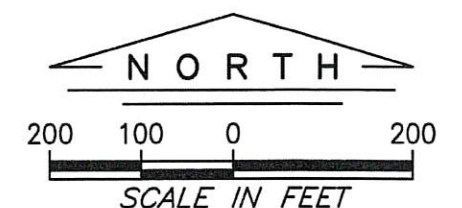
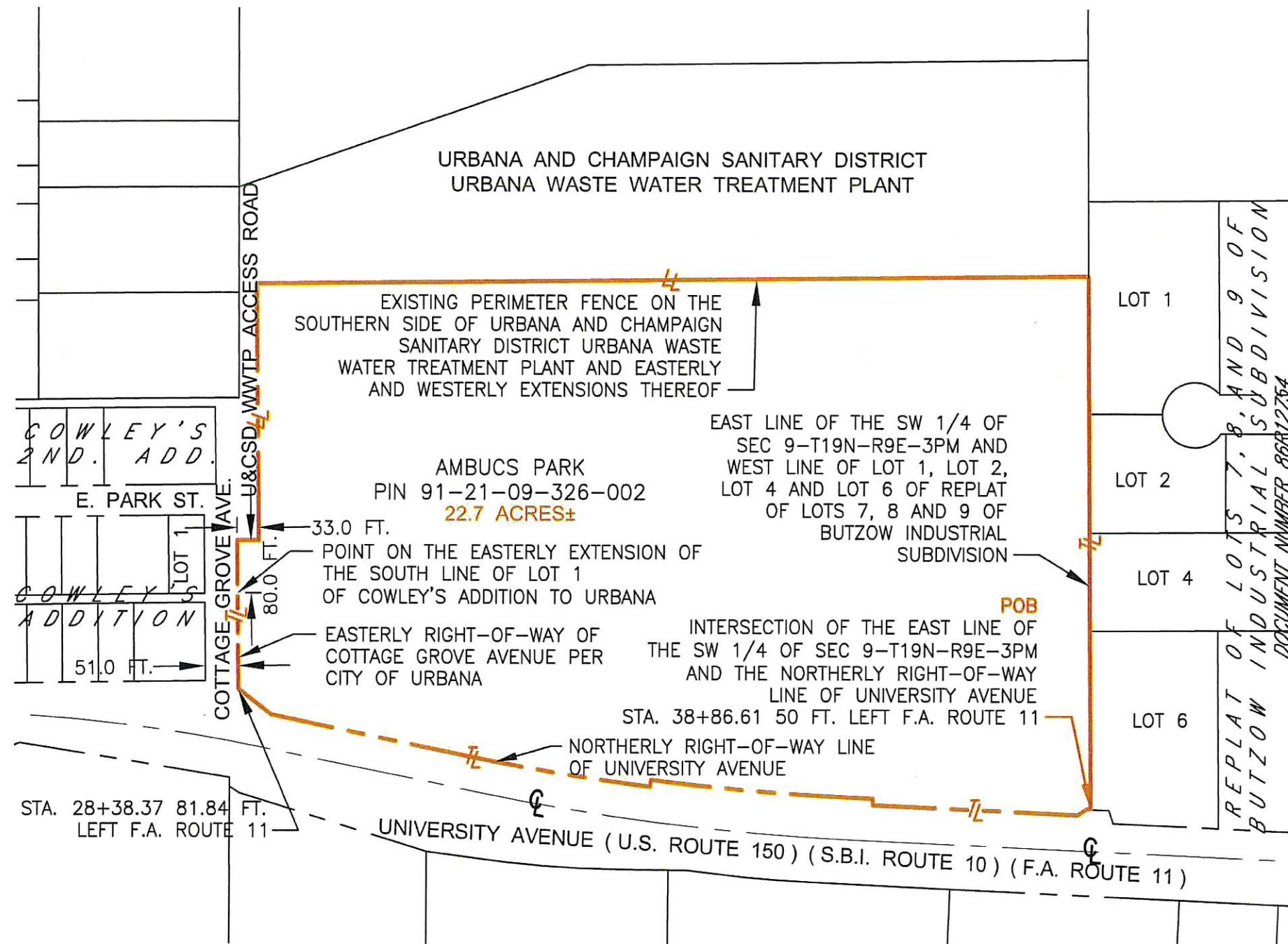
BCA

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




THIS PLAT WAS PREPARED BASED ON CHAMPAIGN COUNTY GIS PARCEL LINES FOR LEASE PURPOSES ONLY. THIS PLAT IS NOT A BOUNDARY SURVEY.

"AMBUCS PARK" TRACT

## LEGEND

- EXISTING RIGHT-OF-WAY LINE
-  TITLE LINE
-  LEASE LINE
-  EXISTING BUILDING LINE
- POB** POINT-OF-BEGINNING
-  DENOTES 90 DEGREE ANGLE

SIGNED AND SEALED MAY 15, 2020

*Edward L. Clancy*

EDWARD L. CLANCY, L.S., P.E., PRESIDENT  
**BERNS, CLANCY AND ASSOCIATES, P.C.**  
ILLINOIS PROFESSIONAL LAND SURVEYOR 2207  
LICENSE EXPIRATION: NOVEMBER 30, 2020  
URBANA, CHAMPAIGN COUNTY, ILLINOIS  
ILLINOIS PROFESSIONAL DESIGN FIRM 2999  
LICENSE EXPIRATION: APRIL 30, 2021



PLAT AND DESCRIPTION OF TRACT TO BE LEASED BY URBANA & CHAMPAIGN SANITARY DISTRICT TO URBANA PARK DISTRICT, CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS

A PART OF THE SOUTHWEST QUARTER OF SECTION 9, TOWNSHIP 19 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS



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PHONE: (217) 384-1144 - FAX: (217) 384-3355

FILE: 507-250.DWG  
JOB: 507-250

DATE:  
051520

SHEET 1 OF 2

J. U. L. I. E.

NOTE: THE EXACT LOCATION OF ALL UTILITIES SHALL BE VERIFIED BY THE CONTRACTOR PRIOR TO CONSTRUCTION ACTIVITIES. FOR UTILITY LOCATIONS CALL: J.U.L.I.E. (800) 892-0123

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## SURVEYOR'S REPORT

I, EDWARD L. CLANCY, ILLINOIS PROFESSIONAL LAND SURVEYOR 2207 AND PRESIDENT OF BERN, CLANCY AND ASSOCIATES, P.C., DO HEREBY STATE THAT AT THE REQUEST OF THE **URBANA & CHAMPAIGN SANITARY DISTRICT, CHAMPAIGN COUNTY, ILLINOIS**, I PREPARED THE FOLLOWING DESCRIPTION AND ACCOMPANYING PLAT OF THE LEASE AREA TO BE GRANTED TO URBANA PARK DISTRICT, **CHAMPAIGN COUNTY, ILLINOIS**, SAID LEASE AREA BEING IN A PART OF THE SOUTHWEST QUARTER OF SECTION 9, TOWNSHIP 19 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE EAST LINE OF THE SOUTHWEST QUARTER OF SECTION 9, TOWNSHIP 19 NORTH OF THE THIRD PRINCIPAL MERIDIAN AND THE NORTH RIGHT-OF-WAY LINE OF UNIVERSITY AVENUE (S.B.I. ROUTE 10) (F.A. ROUTE 11) (U.S. ROUTE 150) BEING F.A. ROUTE 11 STATION 38 + 86.61 65 FEET LEFT; THENCE WESTERLY ALONG THE NORTH RIGHT-OF-WAY LINE OF SAID UNIVERSITY AVENUE TO THE EASTERLY RIGHT-OF-WAY LINE OF COTTAGE GROVE AVENUE; BEING F.A. ROUTE 11 STATION 25 + 38.37 81.84 FEET LEFT; THENCE NORTH ALONG THE EASTERLY RIGHT-OF-WAY LINE OF SAID COTTAGE GROVE AVENUE TO THE EASTERLY EXTENSION OF THE SOUTH LINE OF LOT 1 OF COWLEY'S ADDITION TO URBANA, ILLINOIS; THENCE CONTINUE NORTH ALONG THE EASTERLY RIGHT-OF-WAY LINE OF SAID COTTAGE GROVE AVENUE A DISTANCE OF 80 FEET; THENCE EAST PERPENDICULAR TO THE EASTERLY RIGHT-OF-WAY LINE OF SAID COTTAGE GROVE AVENUE A DISTANCE OF 33 FEET; THENCE NORTH PARALLEL WITH THE EASTERLY RIGHT-OF-WAY LINE OF SAID COTTAGE GROVE AVENUE AND NORTHERLY EXTENSION THEREOF TO THE WESTERLY EXTENSION OF AN EXISTING PERIMETER FENCE ON THE SOUTHERN SIDE OF THE URBANA AND CHAMPAIGN SANITARY DISTRICT URBANA WASTE WATER TREATMENT PLANT; THENCE EAST ALONG SAID FENCE AND EASTERLY AND WESTERLY EXTENSIONS THEREOF TO THE EAST LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 9; THENCE SOUTH ALONG THE EAST LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 9 TO THE POINT OF BEGINNING; ENCOMPASSING 22.7 ACRES, MORE OR LESS, SITUATED IN THE CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS.



SIGNED AND SEALED MAY 15, 2020

EDWARD L. CLANCY, P.E., L.S., PRESIDENT  
ILLINOIS PROFESSIONAL LAND SURVEYOR 2207  
URBANA, CHAMPAIGN COUNTY, ILLINOIS

DATE OF LICENSE EXPIRATION: NOVEMBER 30, 2020

J:\05071-249\507-250 SR.doc

### "AMBUCKS PARK" TRACT

PLAT AND DESCRIPTION OF TRACT TO BE LEASED BY URBANA & CHAMPAIGN SANITARY DISTRICT TO URBANA PARK DISTRICT, CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS

DATE  
051520

SCALE  
---

A PART OF THE SOUTHWEST QUARTER OF SECTION 9, TOWNSHIP 19 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS

SHEET  
2 OF 2

JOB  
507-250

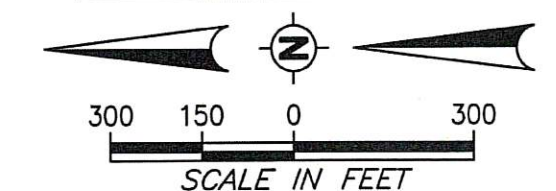
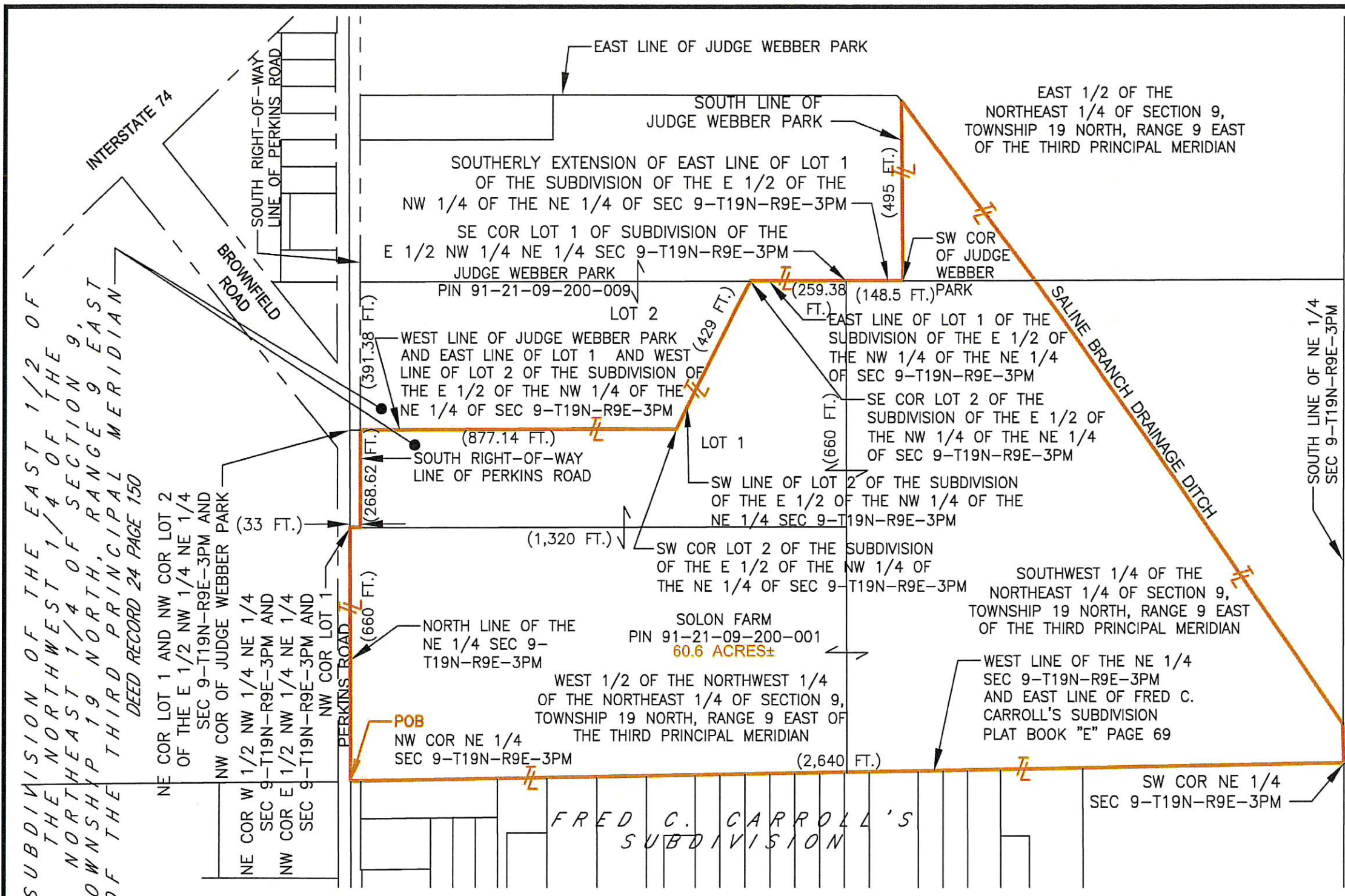


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PHONE: 217-384-1144 FAX: 217-384-3355





THIS PLAT WAS PREPARED BASED ON  
CHAMPAIGN COUNTY GIS PARCEL LINES  
FOR LEASE PURPOSES ONLY. THIS PLAT  
IS NOT A BOUNDARY SURVEY.

"SOLON FARM" TRACT

### LEGEND

- EXISTING RIGHT-OF-WAY LINE
- TITLE LINE
- POB POINT-OF-BEGINNING

SIGNED AND SEALED MAY 20, 2020

*Edward L. Clancy*

EDWARD L. CLANCY, L.S., P.E., PRESIDENT  
**BERNS, CLANCY AND ASSOCIATES, P.C.**  
ILLINOIS PROFESSIONAL LAND SURVEYOR 2207  
LICENSE EXPIRATION: NOVEMBER 30, 2020  
URBANA, CHAMPAIGN COUNTY, ILLINOIS  
ILLINOIS PROFESSIONAL DESIGN FIRM 2999  
LICENSE EXPIRATION: APRIL 30, 2021



PLAT AND DESCRIPTION OF TRACT TO BE LEASED BY URBANA  
& CHAMPAIGN SANITARY DISTRICT TO URBANA PARK DISTRICT,  
CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS

A PART OF THE NORTHEAST QUARTER OF SECTION 9,  
TOWNSHIP 19 NORTH, RANGE 9 EAST OF THE THIRD  
PRINCIPAL MERIDIAN, CITY OF URBANA,  
CHAMPAIGN COUNTY, ILLINOIS

**BERNS, CLANCY AND ASSOCIATES**  
ENGINEERS • SURVEYORS • PLANNERS  
405 EAST MAIN STREET - POST OFFICE BOX 755  
URBANA, ILLINOIS 61803-0755  
PHONE: (217) 384-1144 - FAX: (217) 384-3355

**J. U. L. I. E.**

NOTE: THE EXACT LOCATION OF ALL UTILITIES  
SHALL BE VERIFIED BY THE CONTRACTOR PRIOR TO  
CONSTRUCTION ACTIVITIES. FOR UTILITY LOCATIONS  
CALL: J.U.L.I.E. (800) 892-0123

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BERNS, CLANCY AND ASSOCIATES, P.C.

## SURVEYOR'S REPORT

I, EDWARD L. CLANCY, ILLINOIS PROFESSIONAL LAND SURVEYOR 2207 AND PRESIDENT OF BERN, CLANCY AND ASSOCIATES, P.C., DO HEREBY STATE THAT AT THE REQUEST OF THE **URBANA & CHAMPAIGN SANITARY DISTRICT, CHAMPAIGN COUNTY, ILLINOIS**, I PREPARED THE FOLLOWING DESCRIPTION AND ACCOMPANYING PLAT LEASE AREA TO BE GRANTED URBANA PARK DISTRICT, CHAMPAIGN COUNTY, ILLINOIS, SAID LEASE AREA BEING IN A PART OF THE NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 19 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF THE NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 19 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS; THENCE EAST ALONG THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 9, A DISTANCE OF 660 FEET TO THE EAST LINE OF THE WEST HALF OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 9 ALSO BEING THE NORTHWEST CORNER OF LOT 1 OF A SUBDIVISION OF THE EAST HALF OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 19 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN PER DEED RECORD 24 PAGE 150 IN THE OFFICE OF THE CHAMPAIGN COUNTY RECORDER; THENCE SOUTH ALONG THE WEST LINE OF SAID LOT 1; A DISTANCE OF 33 FEET TO THE SOUTH RIGHT-OF-WAY LINE OF PERKINS ROAD; THENCE EAST ALONG THE SOUTH RIGHT-OF-WAY LINE OF SAID PERKINS ROAD A DISTANCE OF 268.62 TO THE EAST LINE OF SAID LOT 1 AND THE WEST LINE OF JUDGE WEBBER PARK; THENCE SOUTH ALONG THE EAST LINE OF SAID LOT 1, ALSO BEING THE WEST LINE OF SAID JUDGE WEBBER PARK, A DISTANCE OF 877.14 FEET TO THE SOUTHWEST CORNER OF LOT 2 OF SAID SUBDIVISION OF THE EAST HALF OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 19 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN; THENCE SOUTHEASTERLY ALONG THE SOUTHWESTERLY LINE OF SAID LOT 2, ALSO BEING A SOUTHWESTERLY LINE OF SAID JUDGE WEBBER PARK, A DISTANCE OF 429 FEET TO THE SOUTHEAST CORNER OF SAID LOT 2; THENCE SOUTH ALONG THE EAST LINE OF SAID LOT 1, ALSO BEING THE WEST LINE OF SAID JUDGE WEBBER PARK, A DISTANCE OF 259.38 FEET TO THE SOUTHEAST CORNER OF SAID LOT 1; THENCE CONTINUE SOUTH ALONG A SOUTHERLY EXTENSION OF THE EAST LINE OF SAID LOT 1; ALSO BEING THE WEST LINE OF SAID JUDGE WEBBER PARK, A DISTANCE OF 148.5 FEET TO THE SOUTHWEST CORNER OF SAID JUDGE WEBBER PARK;

### "SOLON FARM" TRACT

PLAT AND DESCRIPTION OF TRACT TO BE LEASED BY URBANA & CHAMPAIGN SANITARY DISTRICT TO URBANA PARK DISTRICT, CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS

A PART OF THE NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 19 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, CITY OF URBANA CHAMPAIGN COUNTY, ILLINOIS



**BCA**

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405 EAST MAIN STREET  
POST OFFICE BOX 755  
URBANA, IL 61803-0755

PHONE: 217-384-1144 FAX: 217-384-3355

DATE  
052020

SCALE  
—

SHEET  
2 OF 3

JOB  
507-251



THENCE EAST ALONG THE SOUTH LINE OF SAID JUDGE WEBBER PARK, A DISTANCE OF 495 FEET TO THE SALINE BRANCH DRAINAGE DITCH; THENCE SOUTHWESTERLY ALONG THE SALINE BRANCH DRAINAGE DITCH TO THE SOUTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 9; THENCE WEST ALONG THE SOUTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 9 TO THE SOUTHWEST CORNER OF THE NORTHEAST QUARTER OF SAID SECTION 9; THENCE NORTH ALONG THE WEST LINE OF THE NORTHEAST QUARTER OF SAID SECTION 9, ALSO BEING THE EAST LINE OF FRED C. CARROLL'S SUBDIVISION PER PLAT BOOK "E" PAGE 69 IN THE OFFICE OF THE CHAMPAIGN COUNTY RECORDER, A DISTANCE OF 2,640 FEET TO THE POINT OF BEGINNING; ENCOMPASSING 60.6 ACRES, MORE OR LESS, SITUATED IN THE CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS.



SIGNED AND SEALED MAY 20, 2020

*Edward L. Clancy*

EDWARD L. CLANCY, P.E., L.S., PRESIDENT  
ILLINOIS PROFESSIONAL LAND SURVEYOR 2207  
URBANA, CHAMPAIGN COUNTY, ILLINOIS

DATE OF LICENSE EXPIRATION: NOVEMBER 30, 2020

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**"SOLON FARM" TRACT**

PLAT AND DESCRIPTION OF TRACT TO BE LEASED BY URBANA & CHAMPAIGN SANITARY DISTRICT TO URBANA PARK DISTRICT, CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS

A PART OF THE NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 19 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS

DATE  
052020

SCALE  
---

SHEET  
3 OF 3

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507-251



**BCA**

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URBANA, IL 61803-0755

PHONE: 217-384-1144 FAX: 217-384-3355

EXHIBIT B  
LEASES TERMINATED AND REPLACED

**URBANA & CHAMPAIGN SANITARY DISTRICT  
URBANA PARK DISTRICT  
PROPERTY LEASE AGREEMENT**

THIS LEASE, made and entered into this 11<sup>th</sup> day of June, A.D. 2002, by and between the URBANA & CHAMPAIGN SANITARY DISTRICT OF CHAMPAIGN COUNTY, ILLINOIS, a municipal corporation, hereinafter referred to as the LESSOR, and the URBANA PARK DISTRICT IN CHAMPAIGN COUNTY, ILLINOIS a municipal corporation, hereinafter referred to as the LESSEE.

WITNESSETH:

- 1) In consideration of the mutual obligations and benefits to the parties hereto and the benefits to the general public, the Lessor hereby leases to the Lessee the parcels located west and south of the Lessor's Northeast Wastewater Treatment Plant described and shown in Attachment 1. For a term of fifty (50) years commencing on the 12<sup>th</sup> day of March, A.D. 2002, and terminating on the 11<sup>th</sup> day of March, A.D. 2052, and from year to year thereafter until terminated, as hereinafter provided, said tract to be used for a storage structure, a tree farm and /or bulk storage, subject, however to the following:
  - a. The rights, powers and privileges of the Lessor to use any part thereof for the construction of facilities, including but not limited to buildings, treatment plants and related facilities, sanitary sewers, biosolids storage, storm drains, utility lines and roadways, for the Lessor, for means of ingress and egress from the sewage treatment works to the public highways and;
  - b. In the event the Lessor desires to sell any part or all of the leased premises, the Lessee shall have the right of first refusal for such sale or sales, and the Lessor agrees to give the Lessee two months written notice of the Lessor's terms for such sale or sales.
  - c. The tree farm location shall be limited to parcels 91-21-09-306-007, 91-21-09-306-008, 91-21-09-306-009, 91-21-09-306-014 and the south 600 feet of parcel 91-21-09-301-002. The Sanitary District agrees to give the Park District twelve (12) months notice if the Sanitary District opts to resume use of any portion of the leased premises that the Urbana Park District is using as a tree nursery so that the Park District has time to remove trees from the premises that the Sanitary District wants to resume using.
  - d. The location of the bulk storage shall be limited to the south 250 feet of the north 578 feet of parcel 91-21-09-301-002. Bulk storage shall include but is not limited to woodchips, sand, gravel, play ground equipment and light poles.
  - e. The storage structure location shall be limited to parcels 91-21-09-306-007, 91-21-09-306-008, 91-21-09-306-009, 91-21-09-306-014 and the south 600 feet of

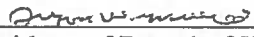
parcel 91-21-09-301-002. The storage facility shall be an enclosed and covered structure used for the storage of Lessee property.

- 2) That the Lessee, at its expense, agrees to develop and use the said premises for and to maintain the leased premises in a safe and sanitary condition.
- 3) That it is understood that the Lessee shall save and keep harmless the Lessor from all damages for which the Lessor or Lessee have liability under the law for injuries to person or destruction of property caused by and arising out of the acts of negligence of the Lessee, its agents and employees and the operation and maintenance of a tree farm and storage facility.
- 4) That it is understood that the Lessee may, at its expense, make improvements on portions of the leased premises. Improvements shall be limited to the parcels described in provisions 1c, 1d and 1e, above. It is agreed that in the event that the Lessor exercises its right under provision 1a above in a manner that interferes with the Lessee's improvements, the Lessor shall pay to the Lessee the undepreciated portion of the cost of any such improvement or facilities based upon a straight line method ten (10) year rate minus the salvage value of such improvement or facility, plus the cost of removal of the same, if said improvement or facility is removed it being understood that the said Lessee shall be privileged to remove any such facility. The payment by the Lessor to the Lessee for the depreciated value of the improvements applies only during the first 40 years of this lease. If the Lessee tries to make any improvements on the premises during the years 41-50 of the Lease, or thereafter, the Lessee shall first consult the Lessor and arrange for an appropriate Lease Extension. If an appropriate extension is approved, the Lessee could proceed to place the contemplated improvements on the premises.
- 5) That this lease may be terminated by the Lessor on the 11<sup>th</sup> day of March, A.D. 2052 or on the 11<sup>th</sup> day of March in any year thereafter by written notice authorized by the Board of Trustees of the Lessor and given by the President thereof to the President of the Board of Commissioners of the Lessee, such notice to be given by certified or registered mail not later than the 1<sup>st</sup> day of September preceding the date on which termination of the term hereof is authorized, and the Lessee may likewise terminate this lease at any time hereafter by giving written notice to the Lessor in the manner hereinabove provided.
- 6) That the Lessee, at its expense, shall maintain the leased premises. Maintenance shall be defined as:
  - a. Mowing vegetation on all the parcels listed in provision 1 of this lease agreement, and
  - b. Maintaining the chain link fence and gate along the south side of parcels 91-21-09-301-002 and 91-21-09-306-014. The gate shall remain closed and locked at all times unless the Lessee's personnel or their agents are present on the site, and

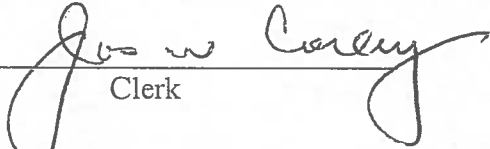
- c. Collection and disposal of all solid waste materials that are discarded on the leased premises.
- 7) Prior to the construction of any improvements on the leased premises, by the Lessee, conceptual plans shall be submitted to the Lessor for its review and approval. Approval by the Lessor shall not be unreasonably withheld.

IN WITNESS WHEREOF, THE URBANA AND CHAMPAIGN SANITARY DISTRICT OF CHAMPAIGN COUNTY, ILLINOIS, a municipal corporation, as Lessor, by the President of its Board of Trustees at a regular meeting of said Board of Trustees held on the 12<sup>th</sup> day of March, 2002, and the URBANA PARK DISTRICT IN CHAMPAIGN COUNTY, ILLINOIS, a municipal corporation, by the President of its Board of Commissioners, pursuant to a resolution duly adopted by its Board of Commissioners at a regular meeting of said Board of Commissioners, held on the 12<sup>th</sup> day of March, A.D. 2002, have caused their respective corporate seals to be hereunto affixed and attested by the Clerk of its Board of Trustees for the Lessor and the Secretary of its Board of Commissioners for the Lessee, all as of the day and year first above written.

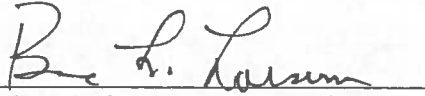
URBANA & CHAMPAIGN SANITARY DISTRICT OF CHAMPAIGN COUNTY, ILLINOIS, a Municipal Corporation,

By:   
President of Board of Trustees

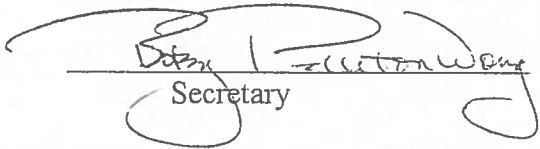
Attest:

 LESSOR  
Clerk

URBANA PARK DISTRICT IN CHAMPAIGN COUNTY, ILLINOIS, a Municipal Corporation

By:   
President of Board of Commissioners

Attest:

 LESSEE  
Secretary

## Attachment 1

Parcel 91-21-09-306-014

Beginning at the southwest corner of Lot 6 of a subdivision of the west half of the southwest quarter of Section 9 Township 19 north, Range 9 east of the 3<sup>rd</sup> Principle Meridian in the City of Urbana, Champaign County, Illinois thence east 140 feet more or less thence north 150 feet thence west 140 feet more or less thence south 150 feet to the point of beginning.

Parcel 91-21-09-306-009

Beginning 150 feet north of the southwest corner of Lot 6 of a subdivision of the west half of the southwest quarter of Section 9 Township 19 north, Range 9 east of the 3<sup>rd</sup> Principle Meridian in the City of Urbana, Champaign County, Illinois thence east 140 feet more or less thence north 62 feet thence west 140 feet more or less thence south 62 feet to the point of beginning.

Parcel 91-21-09-306-008

Beginning 212 feet north of the southwest corner of Lot 6 of a subdivision of the west half of the southwest quarter of Section 9 Township 19 north, Range 9 east of the 3<sup>rd</sup> Principle Meridian in the City of Urbana, Champaign County, Illinois thence east 140 feet more or less thence north 84 feet thence west 140 feet more or less thence south 84 feet to the point of beginning.

Parcel 91-21-09-306-007

Beginning 296 feet north of the southwest corner of Lot 6 of a subdivision of the west half of the southwest quarter of Section 9 Township 19 north, Range 9 east of the 3<sup>rd</sup> Principle Meridian in the City of Urbana, Champaign County, Illinois thence east 140 feet more or less thence north 58 feet thence west 140 feet more or less thence south 58 feet to the point of beginning.

Parcel 91-21-09-306-006

Beginning 354 feet north of the southwest corner of Lot 6 of a subdivision of the west half of the southwest quarter of Section 9 Township 19 north, Range 9 east of the 3<sup>rd</sup> Principle Meridian in the City of Urbana, Champaign County, Illinois thence east 140 feet more or less thence north 100 feet thence west 140 feet more or less thence south 100 feet to the point of beginning.



Parcels 91-21-09-306-002, 003, 004 & 005

Beginning 454 feet north of the southwest corner of Lot 6 of a subdivision of the west half of the southwest quarter of Section 9 Township 19 north, Range 9 east of the 3<sup>rd</sup> Principle Meridian in the City of Urbana, Champaign County, Illinois thence east 140 feet more or less thence north 166 feet thence west 140 feet more or less thence south 166 feet to the point of beginning. This description includes parcel numbers 91-21-09-306-002, 91-21-09-306-003, 91-21-09-306-004 & 91-21-09-306-005.

Parcel 91-21-09-301-002

Lot 5 except for the east 200 feet of the north 328 feet of a subdivision of the west half of the southwest quarter of Section 9 Township 19 north, Range 9 east of the 3<sup>rd</sup> Principle Meridian in the City of Urbana, Champaign County, Illinois.



LEASE OF PARK AREA

THIS LEASE, made and entered into this 26th day of September, A.D. 1990, by and between the URBANA & CHAMPAIGN SANITARY DISTRICT OF CHAMPAIGN COUNTY, ILLINOIS, a municipal corporation, hereinafter referred to as the LESSOR, and the URBANA PARK DISTRICT IN CHAMPAIGN COUNTY, ILLINOIS, a municipal corporation, hereinafter referred to as the LESSEE,

WITNESSETH:

1.) In consideration of the mutual obligations and benefits to the parties hereto and the benefits to the general public, the Lessor hereby leases to the Lessee the following premises:

That part of Part B of a Subdivision of Part of the East Half (E 1/2) of the Southwest Quarter (SW 1/4) of Section Nine (9), Township Nineteen (19) North, Range Nine (9) East of the Third Principal Meridian in Champaign County, Illinois, lying South of the existing fence line extending east and west across said Part B north of Lessee's existing ball diamond and lying south of Lessor's existing Administration Building and the two Clarifiers and two Nitrification towers situated east of said Administration Building,

for a term of fifty (50) years commencing on the 1st day of September, A. D. 1990, and terminating on the 31st day of August, A. D. 2040, and from year to year thereafter until terminated, as hereinafter provided, said tract to be used and developed by the Lessee as a recreational park for the public, subject, however, to the following:

A. The rights, powers and privileges of the Lessor to use any part thereof for the construction of facilities, including but not limited to buildings, treatment plants and

related facilities, sanitary sewers, storm drains, utility lines and roadways, for the lessor, for means of ingress and egress from the sewage treatment works to the public highways and;

B. In the event the Lessor desires to sell any part or all of the leased premises, the Lessee shall have the right of first refusal for such sale or sales, and the Lessor agrees to give the Lessee one year's written notice of the Lessor's terms for such sale or sales.

2. That the Lessee, at its expense, agrees to develop and use the said premises for recreational purposes for the use and benefit of the public and to maintain the leased premises in a safe and sanitary condition and to provide the supervision and police protection thereof.

3. That it is understood that the Lessee shall save and keep harmless the Lessor from all damages for all injuries to person or destruction of property caused by and arising out of the acts of negligence of the Lessee, its agents and employees and the operation and maintenance of a public park on the premises.

4. That it is understood that the Lessee may, at its expense, make improvements and construct park facilities on any portion of the leased premises except the right of way of U. S. Route 150. It is agreed that in the event that this lease is terminated by the Lessor or a part of the leased premises on which any such improvements or facilities have hereafter been constructed is conveyed by the Lessor at any time during the

tenure of this lease, the Lessor shall pay to the Lessee the undepreciated portion of the cost of any such improvement or facilities based upon a straight line method ten (10) year rate minus the salvage value of such improvement or facility, plus the cost of removal of the same, if said improvement or facility is removed, it being understood that the said Lessee shall be privileged to remove any such facility. It is understood that Lessee has under its previous lease dated April 27, 1960, improved said premises and has designated the same as Woodland Park, and that Lessee is continuing to improve the park in accordance with the Woodland Park Master Plan. The payment by the Lessor to the Lessee for the depreciated value of the improvements applies only during the first 40 years of this lease. If the Lessee desires to make any improvements on the premises during the years 41-50 of the Lease, or thereafter, the Lessee shall first consult the Lessor and arrange for an appropriate Lease extension. If an appropriate extension is approved, the Lessee could proceed to place the contemplated improvements on the premises.

5. That this lease may be terminated by the Lessor on the 31st day of August, A. D. 2040 or on the 31st day of August in any year thereafter by written notice authorized by the Board of Trustees of the Lessor and given by the President thereof to the President of the Board of Commissioners of the Lessee, such notice to be given by certified or registered mail not later than the 1st day of May preceding the date on which termination of the

term hereof is authorized, and the Lessee may likewise terminate this lease at any time hereafter by giving written notice to the Lessor in the manner hereinabove provided.

IN WITNESS WHEREOF, the URBANA & CHAMPAIGN SANITARY DISTRICT OF CHAMPAIGN COUNTY, ILLINOIS, a municipal corporation, as Lessor, by the President of its Board of Trustees at a regular meeting of said Board of Trustees held on the \_\_\_\_ day of September, 1990, and the URBANA PARK DISTRICT IN CHAMPAIGN COUNTY, ILLINOIS, a municipal corporation, by the President of its Board of Commissioners, pursuant to a resolution duly adopted by its Board of Commissioners at a regular meeting of said Board of Commissioners, held on the 11<sup>TH</sup> day of September, A. D. 1990, have caused their respective corporate seals to be hereunto affixed and attested by the Clerk of its Board of Trustees for the Lessor and the Secretary of its Board of Commissioners for the Lessee, all as of the day and year first above written.

URBANA & CHAMPAIGN SANITARY DISTRICT OF  
CHAMPAIGN COUNTY, ILLINOIS, a Municipal  
Corporation,

By: John J. Pfeiffer  
President of Board of Trustees

ATTEST:

Thomas S. Ulen  
Clerk

LESSOR

URBANA PARK DISTRICT IN CHAMPAIGN COUNTY,  
ILLINOIS, a Municipal Corporation

By: Alvin M. W. W. W. W. 9/11/90  
President of Board of Commissioners

ATTEST:

Barbara E. Hubbs  
Secretary

LESSEE



6

**LEASE OF PARK AREA**  
**(Corrected)**

THIS LEASE, made and entered into this 13th day of November, A.D. 2001, by and between the URBANA AND CHAMPAIGN SANITARY DISTRICT OF CHAMPAIGN COUNTY, ILLINOIS, a municipal corporation, hereinafter referred to as the LESSOR, and the URBANA PARK DISTRICT IN CHAMPAIGN COUNTY, ILLINOIS, a municipal corporation, hereinafter referred to as the LESSEE, corrects the legal description in the lease between the parties entered into by them on the 11th day of July, 2000.

**WITNESSETH:**

1) In consideration of the mutual obligations and benefits to the parties hereto and the benefits to the general public, the Lessor hereby leases to the Lessee the following premises:

**Tract "A"**

Beginning at the Northwest corner of the Northeast Quarter of Section 9, Township 19 North, Range 9 East of the Third Principal Meridian, Champaign County, Illinois: thence S 00 degrees 39'48" E along the West line of the Northeast Quarter of said Section 9, 814.89 feet; thence S 89 degrees 47'06" E, 930.08 feet; thence N 00 degrees 32' 23" W, 814.84 feet to the North line of said Section 9; thence N 89 degrees 47' 06" W along the North line of said Section 9, 931.83 feet, more or less, to the place of beginning, said tract containing 17.43 acres, more or less.

**And**

**Tract "B"**

The West Half of the Northeast Quarter of Section 9 lying North of the centerline of the Saline Branch Drainage Ditch, EXCEPT, commencing at its Northeast corner of said West Half of the Northeast Quarter of Section 9; thence South 16.07 chains; thence N 63 degrees W, 6.50 chains; thence North 13.29 chains to the North line of said Section 9; thence East 5.93 chains to the place of beginning, ALSO, all of the West 30 rods of the North 27 rods of the South 71 rods of the Southeast Quarter of the Northeast Quarter of Section 9 lying North of the centerline of the Saline Branch Drainage Ditch, all in Township 19 North, Range 9 East of the Third Principal Meridian, Champaign County, Illinois, EXCEPT, beginning at the Northwest corner of the Northeast Quarter of Section 9; thence South 00 degrees 39' 48" E along the West line of the Northeast Quarter of said Section 9, 814.89 feet; thence S 89 degrees 47' 06" E, 930.08 feet; thence N 00 degrees 32' 23" W, 814.84 feet to the North line of said Section 9; thence N 89 degrees 47' 06" W along the North line of said Section 9, 931.83 feet, more or less, to the place of beginning, said tract containing 44.3 acres, more or less, situated in Champaign County, Illinois.

for a term of fifty (50) years commencing on the 1<sup>st</sup> day of September, A.D. 2000, and terminating on the 31<sup>st</sup> day of August, A.D. 2050, and from year to year thereafter until terminated, as hereinafter provided, said tract to be used and developed by the Lessee as a recreational park for the public, subject, however, to the following:

- a. The rights, powers and privileges of the Lessor to use any part thereof for the construction of facilities, including but not limited to buildings, treatment plants and related facilities, sanitary sewers, biosolid storage storm drains, utility lines and roadways, for the lessor, for means of ingress and egress from the sewage treatment works to the public highways and ;
  - b. In the event the Lessor desires to sell any part or all of the leased premises, the Lessee shall have the right of first refusal for such sale or sales, and the Lessor agrees to give the Lessee one year's written notice of the Lessor's terms for such sale or sales.
- 2) That the Lessee, at its expense, agrees to develop and use the said premises for recreational purposes for the use and benefit of the public and to maintain the leased premises in a safe and sanitary condition and to provide the supervision and police protection thereof.
  - 3) That it is understood that the Lessee shall save and keep harmless the Lessor from all damages for all injuries to person or destruction of property caused by and arising out of the acts of negligence of the Lessee, its agents and employees and the operation and maintenance of a public park on the premises.
  - 4) That it is understood that the Lessee may, at its expense, make improvements and construct park facilities on any portion of the leased premises. It is agreed that in the event that this lease is terminated by the Lessor or a part of the leased premises on which any such improvements or facilities have hereafter been constructed is conveyed by the Lessor at any time during the tenure of this lease, the Lessor shall pay to the Lessee the undepreciated portion of the cost of any such improvement or facilities based upon a straight line method ten (10) year rate minus the salvage value of such improvement or facility, plus the cost of removal of the same, if said improvement or facility is removed, it being understood that the said Lessee shall be privileged to remove any such facility. The payment by the Lessor to the lessee for the depreciated value of the improvements applies only during the first 40 years of this lease. If the Lessee desires to make any improvements on the premises during the years 41-50 of the Lease, or thereafter, the Lessee shall first consult the lessor and arrange for an appropriate Lease Extension. If an appropriate extension is approved, the Lessee could proceed to place the contemplated improvements on the premises.
  - 5) That this lease may be terminated by the Lessor on the 31st day of August, A.D. 2050 or on the 31st day of August in any year thereafter by written notice authorized by the Board of Trustees of the Lessor and given by the President thereof to the President of the Board of Commissioners of the Lessee, such notice to be given by certified or registered mail not later than the 1<sup>st</sup> day of March preceding the date on which termination of the term hereof is authorized, and the Lessee may likewise terminate this lease at any time hereafter by giving written notice to the Lessor in the manner hereinabove provided.



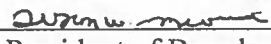
6) That the Lessee, at its expense, shall maintain the leased premises. Maintenance shall be defined as:

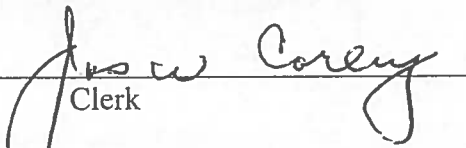
- a. Mowing vegetation in those areas on the leased premise previously mowed by the lessor, and
- b. Maintaining the chain link fence and gate along Perkins Road. Until the site is developed for public use, the gate shall remain closed and locked at all times unless the lessee's personnel or their agents are present on the site, and
- c. Collection and disposal of all solid waste and yard waste that are discarded on the leased premises after the date of this agreement.

7) Prior to the construction of any improvements on the leased premises, by the lessee, conceptual plans shall be submitted to the lessor for its review and approval. Approval by the lessor shall not be unreasonably withheld.

IN WITNESS WHEREOF, THE URBANA AND CHAMPAIGN SANITARY DISTRICT OF CHAMPAIGN COUNTY, ILLINOIS, a municipal corporation, as Lessor, by the President of its Board of Trustees at a regular meeting of said Board of Trustees held on the 13th day of November, 2001, and the URBANA PARK DISTRICT IN CHAMPAIGN COUNTY, ILLINOIS, a municipal corporation, by the President of its Board of Commissioners, pursuant to a resolution duly adopted by its Board of Commissioners at a regular meeting of said Board of Commissioners, held on the 13th day of November, A.D. 2001, have caused their respective corporate seals to be hereunto affixed and attested by the Clerk of its Board of Trustees for the Lessor and the Secretary of its Board of Commissioners for the Lessee, all as of the day and year first above written.

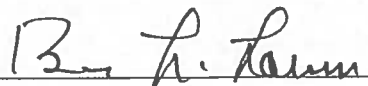
URBANA & CHAMPAIGN SANITARY DISTRICT OF CHAMPAIGN COUNTY, ILLINOIS,  
a Municipal Corporation,

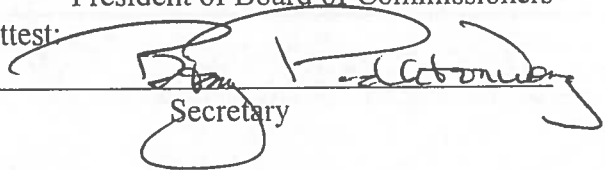
By:   
President of Board of Trustees

Attest:   
Clerk

LESSOR

URBANA PARK DISTRICT IN CHAMPAIGN COUNTY, ILLINOIS, a Municipal Corporation

By:   
President of Board of Commissioners

Attest:   
Secretary

LESSEE

**DOG PARK SITE**

UPD acquired leasehold rights beginning August 8, 2000

**Parcel No. 1**

- A. By Corrected Lease dated November 13, 2001, Urbana and Champaign Sanitary District of Champaign County, Illinois, leased Parcel No. 1 to UPD until August 31, 2050 and year to year thereafter. See document for legal description.

**Other Documents**

- B. By Lease dated August 8, 2000, Urbana and Champaign Sanitary District of Champaign County, Illinois, leased Parcel No. 1 to UPD until August 31, 2050 and year to year thereafter. See document for legal description.

**Easements:** Unknown

6/18/2004

## FY21 Goals

In September of 2019, the Urbana Park District Board of Commissioners officially accepted the *Urbana Park District Strategic Plan 2020*. The first strategic plan in over ten years, it strives to set priorities and focus energy and district-wide resources on common initiatives. Centered on four planning pillars, the strategic plan is intended to be concise, digestible, and engaging for the reader. This plan will guide the district for five years, 2020-2024.

With this new planning tool outlining the five-year vision of the district, the format of annual, or fiscal year, goals will also be changing. In the spirit of a more concise and digestible strategic plan, the annual goal format also endeavors to be much simpler and easy to follow. It is important to note that the strategic plan goals and annual goals are different but corresponding. While strategic plan goals are longer-term and big picture, annual goals are intended to be completed within one year. Annual goals are often more narrowly focused.

Extremely unique to the goal setting process for Fiscal Year 2021 was the global pandemic of COVID-19. During these unprecedented times, the Urbana Park District drastically changed day-to-day operations for the Board, staff, and public. With the closing of facilities, canceling of programs, and necessity of staff to work from home, as well as the uncertain timeline, responding to COVID-19 are the most important steps the district will take this year. With this focus in mind, below are the stages of the district's response.

### COVID-19 Planning and Recovery

- Postponement of events and programming and facility openings in response to pandemic.
- Continuous evaluation of needs and impacts. Seek opportunities for novel ways to connect to the community.
- Restructuring of programs and facilities to meet public health / CDC guidelines (max enrollment, etc.).
- Restructuring of operations to meet public health / CDC guidelines.
- Work closely with federal, state, county, and local agencies, communicate and share information, align decisions jointly.

Goals are divided into District-wide, Administration, Planning & Operations, and Recreation and centered on our four strategic plan pillars and an additional category related to annual goals which fall outside the long-term vision of the strategic plan. The five categories are as follows:

- You Belong Here
- Placemaking
- Health & Wellness
- Trails & Connectivity
- Operational Excellence

Each section will cover these categories in varying levels of detail, and taken as whole, this document demonstrates our commitment to executing the strategic plan.



**You Belong Here** promotes the creation of welcoming and supportive park and recreation experiences for everyone, while encouraging an inclusive and responsive staff culture. This celebrates inclusion regardless of age, ethnicity, culture, income, ability, lifestyle, interests—everyone and anyone belongs here!

<b>More effectively reach and communicate with community members for whom English is a second language.</b>
<b>Strive to create an environment in which all UPD staff appreciate and promote the importance of diversity and inclusion.</b>
<b>Seek opportunities in which UPD can bring activities to neighborhoods and be responsive to interests of community groups.</b>
<ul style="list-style-type: none"><li>• Coordinate joint activities/events with community/neighborhood groups</li><li>• Coordinate UPD efforts with Champaign County Community Coalition partners to:<ul style="list-style-type: none"><li>○ Reduce community violence, improve community health &amp; wellness, and support Urbana students and families</li><li>○ “You Belong Here” – target and implement creative approaches to UPD efforts to reach out to more underrepresented groups/individuals based on Community Coalition/UPD annual goals</li></ul></li></ul>
<b>Advance efforts that make UPD parks and facilities more welcoming for everyone.</b>
<ul style="list-style-type: none"><li>• Re-establish community engagement post COVID-19</li><li>• Collaborate with partners on community age-friendly programming and Center for Health, Aging, and Disability (CHAD) initiatives</li><li>• Engage more with Champaign-Urbana Special Recreation (CUSR)<ul style="list-style-type: none"><li>○ Space needs during Bicentennial Center renovations – camps and programming</li><li>○ Alternating hosting of annual events (cupcake 5k, annual banquet, etc.)</li></ul></li><li>• “You Belong Here” – UPD implementation of the next phase of the Action Plan from report: <i>UPD: Increasing Involvement Among Underrepresented Groups in Parks and Recreation Programs</i></li><li>• Promote and brand “You Belong Here” standards</li><li>• Work toward development of a UPD mobile app by researching and testing apps from at least three different vendors during FY 21</li></ul>
<b>Other Goals</b>
<ul style="list-style-type: none"><li>• Establish and organize UPDAC Friends Group and begin planning for June 2021 UPDAC 50<sup>th</sup> anniversary celebration</li><li>• Plan and organize 2020 UPD Volunteer Appreciation event</li><li>• Complete updates to the UPD Affiliate Organizations Program; focus on renewed partnerships and standards to leverage more cooperative efforts</li><li>• Construct permanent customer service kiosk on pool deck at Crystal Lake Park Family Aquatic Center</li><li>• Collaborate with other districts, local agencies, and partners to improve community services and collaborate on development</li><li>• Document current participation and increase participation in local, area, and regional career promotion for parks and recreation and promote the field by creating our own UPD career expo and/or participating in the Champaign Public Library job fair</li></ul>



**Placemaking** features the design and creation of vibrant and engaging spaces that inspire health and recreation. Placemaking strives to incorporate universal and multigenerational design, sustainable and environmentally responsible initiatives, resilient and future-oriented plans, and safe, welcoming places, which the public participates in creating.

**Continue rehabilitating and revitalizing Crystal Lake and surrounding area, the district's oldest park and only public lake in Urbana.**

- Complete engineering for entire lake edge creating gentler slopes, removal of invasive trees and shrubs, bank stabilization, and low profile, native plantings
- Implement best management practices (BMPs) in the greater, 159 acre, watershed to improve water quality before entering lake
- Manage and control nuisance aquatic plants (watermeal and duckweed) through lake applications and nutrient (nitrogen and phosphorus) reduction
- Manage Canada goose populations to improve health of animal population and mitigate environmental and human impacts
- Replace boat dock with accessible version and install rock outcroppings for access to lake
- Implement Crystal Lake Park One-Way Road Study (one way vehicle traffic, two way bike and pedestrian traffic). As recommended in study, use signage, road markings, and public education to create a loop path system in the park which uses the park road as a multiuse path.
- Complete Illinois Department of Natural Resources funded Saline Branch improvements

**Renovate and revitalize Blair Park with active, teen, and multigenerational opportunities.**

- Work with partners for funding assistance and cost sharing on improvements, ex: School District, City, or private donors
- Engineer new OSLAD funded amenities/improvements in Blair Park

**Encourage a sense of place and uniqueness in Urbana parks, which creates vibrant spaces for park and facility users.**

- Meadowbrook Park Wandell Sculpture Garden improvements – entrance garden/council ring; landscape/tree planting; sculpture collection; sculpture garden interpretation and recognition project
- Enclose historic gazebo in Leal Park with custom-made iron gates for improved security
- Replacement of children's play feature at Urbana Indoor Aquatic Center
- Addition of at least three new shade structures at Crystal Lake Park Family Aquatic Center
- Provide park master plan updates for Weaver Park and Crystal Lake Park



**Health & Wellness** reinforces the Urbana Park District's commitment to providing parks, programs, facilities, and events that promote all dimensions of wellness. This includes investigation of new indoor and self-guided opportunities for all ages and abilities.

**Improve and expand upon indoor health and wellness space (H&W space) for the community. The vision of this potential space incorporates a variety of opportunities in fitness, wellness and athletics to promote and improve the overall well-being of community members, while providing indoor, on your own time opportunities.**

- Determine other government bodies, local groups, hospitals, businesses, or external funding partnerships (donors) willing to provide resources (financial, land, programmatic, transportation etc.) to move H&W space forward
- Produce promotional video to share H&W facility with potential donors
- Use information from H&W program statement and public input to prepare concept plan
- Use results of concept plan with pro forma to create a "final" program statement to bring forward in future phases of planning
- Identify revenue sources: UPD capital, state of Illinois grants, partnerships, private donors, other businesses, and operating budgets from all partners
- Continue to evaluate other health/wellness facility options/tiers
- Continue discussions with Champaign County to assess the future situation at Brookens Gymnasium and/or any planned facility improvements
- Prepare a new lease agreement or extension with Champaign County staff for ongoing use of Brookens Gymnasium

**Create opportunities for wellness experiences open to all generations.**

**Work to create health and physical wellness opportunities in colder months with less park usage.**

**Expand collaboration and partnerships with community health agencies.**

**Other Goals**

- Champaign County Climate Action Group – plan and develop objectives/strategies to better manage climate change including:
  - Prepare and promote climate change response plan to Urbana residents
  - Provide educational materials to inform residents and visitors to Urbana parks and facilities
- Addition of solar energy to appropriate UPD parks, facilities; exploring solar installation at Kerr, UIAC, Dog Park, and expansion at APNC



**Trails & Connectivity** highlights the establishment of multiuse paths within parks for transportation and recreation, while creating park-wide, neighborhood, community, and regional connections. This supports active lifestyles and safe transportation for those walking, biking, jogging, and rolling in the community, while also stimulating local tourism and economy.

<b>Evaluate, identify and advance trail projects in UPD Trails Master Plan, which qualify for grant funding, in order to expand trails within Urbana parks.</b>
<ul style="list-style-type: none"><li>Search out and apply for grants including: Illinois Transportation Enhancement Program (ITEP), Safe Routes to School (SRTS), Recreational Trails Program (RTP), and Open Spaces Lands Acquisition and Development (OSLAD) as part of larger park renovations</li></ul>
<b>Connect more people to nature through Urbana parks and trails.</b>
<ul style="list-style-type: none"><li>Create interactive GIS map/web app for trail locations, types, lengths and other park amenities such as restrooms, water, playgrounds, playing fields</li><li>Build new soft trails and capitalize on elevation changes in applicable parks, including Perkins (once restoration is complete and open to public)</li><li>Complete parking lot expansion and path connections in Leal Park</li></ul>
<b>Promote a regional trail system through study of Kickapoo Rail Trail (KRT) extension into downtown Urbana.</b>
<ul style="list-style-type: none"><li>Work with Champaign County Regional Planning Commission to complete <i>Urbana Kickapoo Rail Trail Extension Study</i> by end of 2020</li></ul>
<b>Focus on care and preservation of existing hardscapes and parking areas, as they are the front door to many parks.</b>
<ul style="list-style-type: none"><li>Resurface park road as part of <i>Crystal Lake Park One-Way Road Study</i> implementation</li><li>Establish an annual, prioritized maintenance protocol and schedule for all UPD hardscapes: parking lots, courts, walks, and trails</li></ul>
<b>Other Goals</b>
<ul style="list-style-type: none"><li>Support efforts by Champaign Park District and/or other local agencies to expand the KRT corridor west from Urbana to Champaign-to Farmer City and beyond and/or south toward Monticello</li></ul>



**Operational Excellence** illustrates our commitment to excellence and best practices in park and recreation operation and administration.

#### New Goals

- Conduct full compensation survey (wage and benefits) and update classification structure for UPD for full-time staff; provide internal review and recommendations for wage/benefits for any eligible part-time/seasonal UPD staff
- Install domestic hot water system at Urbana Indoor Aquatic Center
- Transition to CO2 system at Urbana Indoor Aquatic Center
- Transition to CO2 system at Crystal Lake Park Family Aquatic Center
- Refurbish glulam beams at Crystal Lake Park Family Aquatic Center
- Purchase proposed 2019-2020 UPD fleet/large equipment
- Seek opportunities to transition to new fleet/equipment with new fuel sources as available – propane mowers, electric vehicles, compressed gas, etc.
- Renew leases with UCSD for AMBUCS Park, Hickory Street storage facility, and Perkins Road Site
- Analysis of new and existing technologies to assist in park and facility management to conserve resources – i.e. FlexReg, Epact
- Investigate at least three different programs/methods for synthesizing data in order to include more graphics in reports, so we can better communicate information and measure goal progress
- Conduct an emergency planning/crisis communication training with the board in FY 21
- Research and solicit quotes for at least three different time and attendance systems that include task and location tracking
- Finalize internal procedures for staff and participants as it pertains to transgender individuals, including updating facility/park restroom signage and incorporating these procedures into new capital projects



**RESOLUTION NO. 2020-06**

**RESOLUTION TO ACCEPT THE FY 2020-2021 BUDGET FOR THE CHAMPAIGN-  
URBANA SPECIAL RECREATION PROGRAM**

**WHEREAS**, the Urbana Park District and the Champaign Park District have jointly operated the Champaign-Urbana Special Recreation Program (CUSR) since 1984 through an intergovernmental agreement;

**WHEREAS**, both park districts levy property taxes to fund the program;

**WHEREAS**, there is a joint Administrative Board that administers the program;

**WHEREAS**, the Champaign Park District manages the finances of the program, organizes and maintains the detailed budget, accounts for revenue from all sources and expenditures;

**WHEREAS**, the joint Administrative Board has prepared the budget as required by the agreement and by law, attached as Exhibit A;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE URBANA PARK DISTRICT, CHAMPAIGN COUNTY, ILLINOIS** as follows:

**Section 1:** The actions set forth above are incorporated by reference.

**Section 2:** The Urbana Park District accepts the FY 2020-2021 Budget for the Champaign-Urbana Special Recreation Program as described in Exhibit A which is attached.

Adopted this 9<sup>th</sup> day of June, 2020.

URBANA PARK DISTRICT

By: \_\_\_\_\_  
Board President

ATTEST:

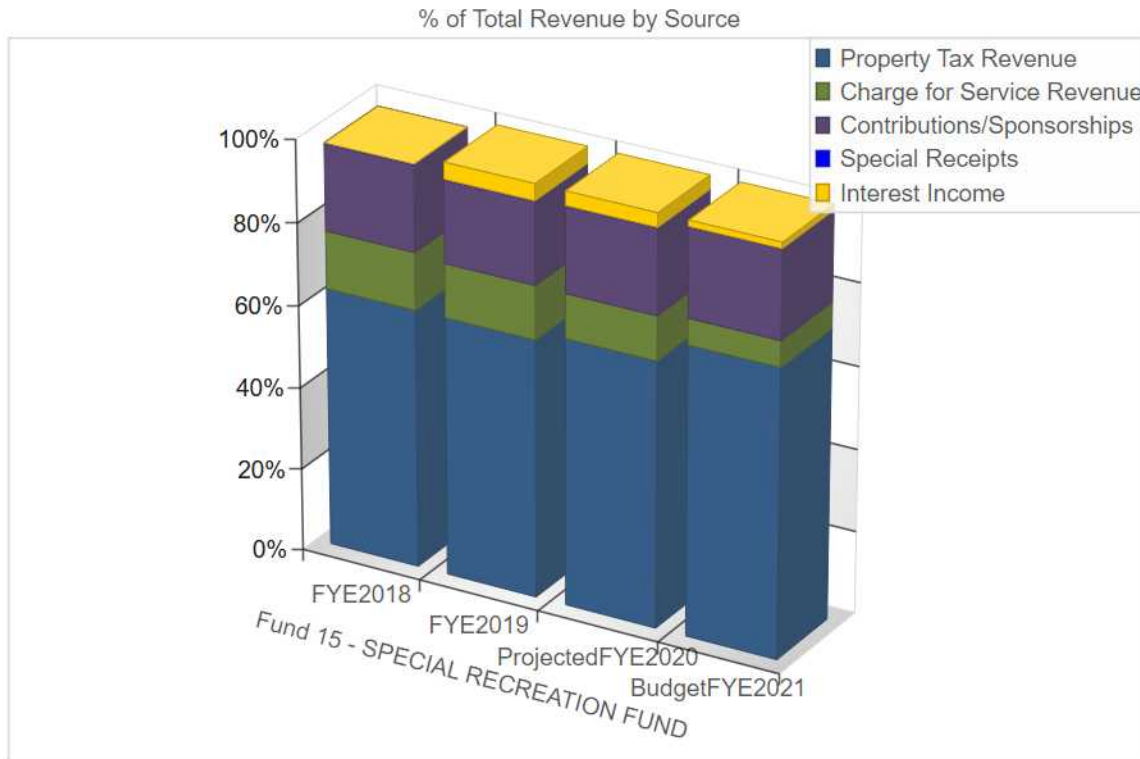
\_\_\_\_\_  
Board Secretary

(SEAL)

## **SPECIAL RECREATION FUND**

### **Principal Responsibilities**

**SPECIAL RECREATION FUND** – Real estate taxes are levied for this fund to help provide for the operation of the C-U Special Recreation joint program. Monies from the Urbana Park District (UPD) real estate tax levy are also placed in this fund and recorded as contribution revenue. The Park District is the administrative agency for the program. Both Districts set aside .0175 of the .04 tax rate for ADA expenditures, whereas the remaining .0225 is used for operating activities. Both Districts levy at a maximum tax rate of .04.



**CHAMPAIGN-URBANA SPECIAL RECREATION (CUSR)** – serves people of varying ages and disabilities by providing recreational programs and inclusion services, which enhance the quality of life for both Urbana and Champaign residents. CUSR has an administrative four-member board composed of Park District and Urbana Park District (UPD) staff with input from the Special Recreation Advisory Committee, however all activities must be approved by both Park Districts Board of Commissioners.

Program areas include facilitating programs that promote the acquisition of skills, awareness of resources, and appreciation of recreational programs, time management and planning, and normalized age-appropriate development of benefits to enhance each participant's quality of life. The program advocates and assists full accessibility and inclusion of people of all ages and abilities into community opportunities.

Responsibilities include afterschool programs, basic living skills, education programs, creative classes, dances, specialized transitional, and inclusion services (UPD/CPD); special events; Special Olympics (bowling, basketball, volleyball, bocce, softball, track and field, and power lifting); sports; summer camps; and trips. Staff implemented a theatre program to teach introduction to theatre in FYE2019. This program has been very successful and the participants enjoy all aspects, especially performing at the end of the session.

## **SPECIAL RECREATION FUND**

### **Employees Funded by CUSR - Positions and Numbers (FT1 and FT2)**

Position	FYE2018 Actual	FYE2019 Actual	FYE2020 Projected	FYE2021 Budget
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-

There are five budgeted full-time positions for this program. Based on actual hours worked and vacancies, the data above reflects the actual full-time equivalents assigned to the programs. In FYE2020 there were staff vacancies resulting in less than 5.0 FTE's. FYE2021 began with a vacancy for the Youth and Teen Program Coordinator, with the position on hold until September 1.

### **2019-2020 Accomplishments**

#### **8.2 PLAN AND DEVELOP CAPITAL PROJECTS**

##### **OBJECTIVES:**

- Determine appropriate space and develop a plan for Champaign-Urbana Special Recreation Program. *Status - The Bicentennial Center has been selected as the site for CUSR. Assessments are underway of the space to determine the deficiencies; architects have been hired; Dan Olson is serving as the Project Manager to successfully see this project through completion. A committee of staff has been comprised to discuss all the logistics and needs of the space. Construction phase to begin in FYE2021.*

#### **8.4 DEVELOP ORGANIZATIONAL EXCELLENCE**

##### **OBJECTIVES:**

- Develop a positive, professional, innovative, and fun work culture. *Status – Ongoing process, sent out update on vision and work culture to all staff and Park Board Members. New staff are in place at CUSR. Most PT & FT staff receive CPI Training to make sure the Care, Welfare, Safety and Security of our participants and staff are of utmost concern.*

#### **8.5 DEVELOP STAFF EXCELLENCE**

##### **OBJECTIVES:**

- Hire quality staff by opening all positions to everyone interested in applying. *Status – We continue to open all positions to the public and in-house staff.*
- Develop quality leaders through training, mentoring, and coaching. *Status – Most PT & FT staff receive CPI Training to make sure the Care, Welfare, Safety and Security of our participants and staff are of utmost concern. Staff work with the Best Buddies program to expand reach and opportunities for those individuals in need.*
- Continue to develop processes and systems to retain staff at greater than 90% every year. *Status – Seasonal staff are offered a competitive (often higher than some traditional programs) rate to work in various programs, events, etc.*

#### **8.6 MAINTAIN A FINANCIALLY SUSTAINABLE DISTRICT**

##### **OBJECTIVES:**

- Increase non-tax revenues to 25%-30% of the operating budget. *Status – 23.95% through Q1.*

## **SPECIAL RECREATION FUND**

21.83% through Q2 (increase from prior year Q2 which was 20.02%). CUSR staff worked hard to solicit more sponsor dollars for Cupcake 5K. Higher than in recent years! Generated funds will go into the scholarship fund.

### **2020-21 Goals**

#### **8.4 DEVELOP ORGANIZATIONAL EXCELLENCE**

##### **OBJECTIVES:**

Develop a positive, professional, innovative, and fun work culture.

#### **8.5 DEVELOP STAFF EXCELLENCE**

##### **OBJECTIVES:**

Hire quality staff by opening all positions to everyone interested in applying.

Develop quality leaders through training, mentoring, and coaching.

Continue to develop processes and systems to retain staff at greater than 90% every year.

#### **8.6 PARK BOARD/LEADERSHIP TEAM**

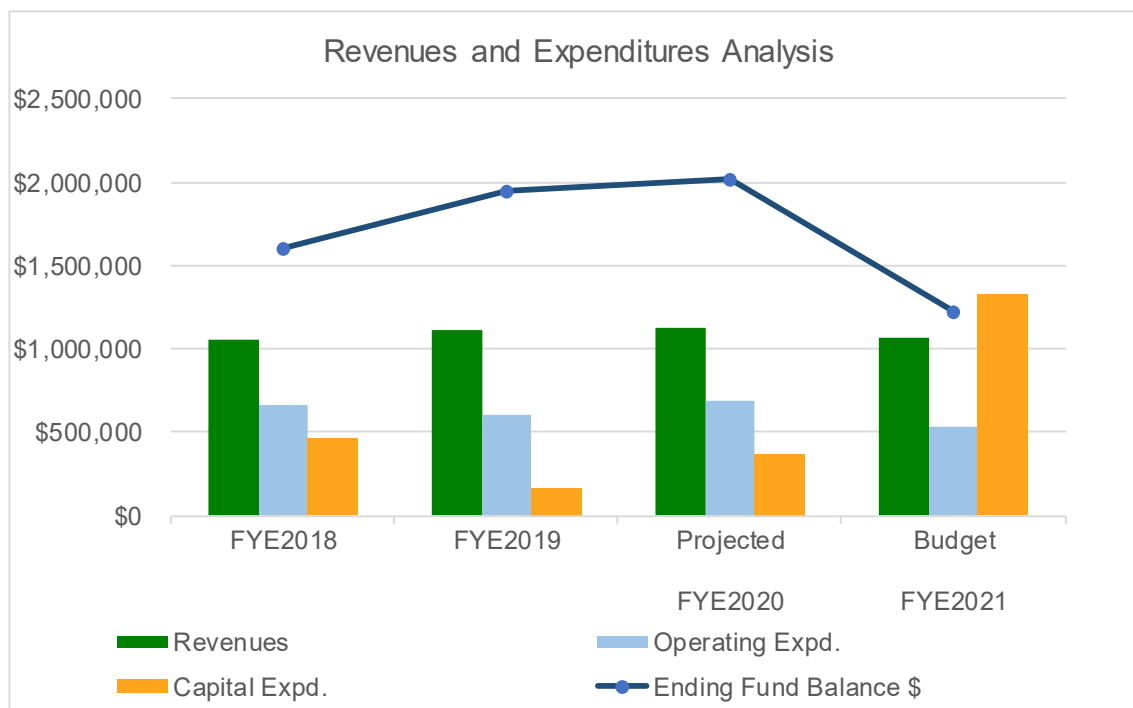
##### **OBJECTIVES:**

Increase non-tax revenues to 25%-30% of the operating budget.

Capital projects budgeted in FYE2020 that carried over into FYE2021 included the following:

- Zahnd Accessible Path - \$72,024 for Carle at the Fields Trail connection, then balance to new facility.
- New location for CUSR facility - \$304,000, and added funds

For more details please refer to the Capital and Debt section of this document, specifically the Capital Improvement Plan document.



As this is a joint program with UPD, the following table displays the ending fund balance by fiscal year between

**SPECIAL RECREATION FUND**

the two Park Districts.

**Fund 15 - SPECIAL RECREATION FUND****Fund Balance Components**

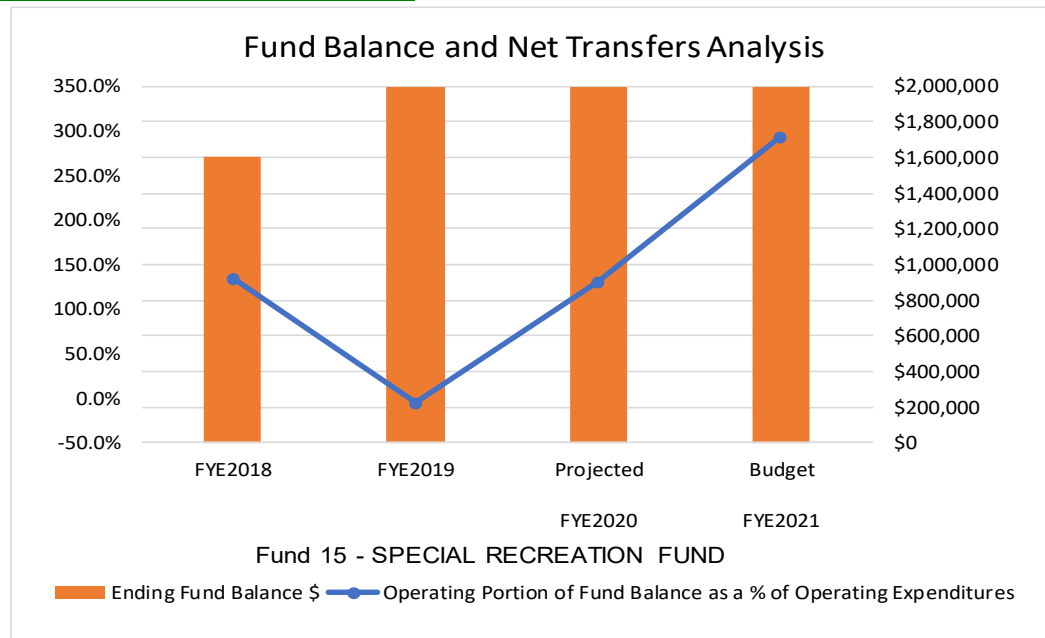
	FYE2018 Actual	FYE2019 Actual	FYE2020 Projected	Budget FYE2021
Operating	\$ 810,185	\$ 744,266	\$ 911,390	\$ 1,191,108
Restricted Fund Balance - CPD ADA	738,213	1,130,897	1,056,518	35,356
Restricted Fund Balance - UPD ADA	57,730	78,656	56,061	2,569
Ending Fund Balance	<u>\$ 1,606,128</u>	<u>\$ 1,953,819</u>	<u>\$ 2,023,969</u>	<u>\$ 1,229,033</u>

## SPECIAL RECREATION FUND

### Fund 15 - SPECIAL RECREATION FUND

	FYE2018	FYE2019	Projected FYE2020	Budget FYE2021
<b>Estimated Revenues</b>				
Property Tax Revenue	\$ 660,196	\$ 702,510	\$ 729,861	\$ 755,000
Charge for Service Revenue	146,094	145,868	120,923	67,968
Contributions/Sponsorships	220,065	223,027	233,543	230,590
Special Receipts	1,417	1,200	900	400
Interest Income	22,740	45,530	38,900	16,000
Total Estimated Revenues	<u>\$ 1,050,512</u>	<u>\$ 1,118,135</u>	<u>\$ 1,124,127</u>	<u>\$ 1,069,958</u>
<b>Appropriations</b>				
Salaries and Wages	\$ 440,938	\$ 389,286	\$ 423,174	\$ 269,456
Fringe Benefits	74,048	74,986	86,088	72,198
Contractual	98,550	83,744	107,107	126,458
Commodities/Supplies	31,142	31,523	30,405	21,924
Utilities	5,029	556	-	9,950
Routine/Periodic Maintenance	-	13,774	22,370	22,000
Capital Outlay	462,892	164,397	371,323	1,329,474
Insurance	9,764	12,178	13,510	13,434
Total Appropriations	<u>1,122,363</u>	<u>770,444</u>	<u>1,053,977</u>	<u>1,864,894</u>
Net of Revenues Over (Under)				
Appropriations	(71,851)	347,691	70,150	(794,936)
Beginning Fund Balance	<u>1,677,979</u>	<u>1,606,128</u>	<u>1,953,819</u>	<u>2,023,969</u>
Ending Fund Balance	<u>\$ 1,606,128</u>	<u>\$ 1,953,819</u>	<u>\$ 2,023,969</u>	<u>\$ 1,229,033</u>

## SPECIAL RECREATION FUND



Overall expenditures increased 76.9% from projected as the new location capital project rolled over from prior year as planned for in FYE2021 out of ADA reserves. Other budgetary differences include:

- Salaries and wages decreased 36.3% as summer programs were cancelled by the pandemic and shelter in place. This decrease is similar to the decrease in charges for service revenue.
- Fringe benefits decreased (16.1)% resulting from turnover and employee status changes as well as the decrease in staff as previously mentioned.
- Contractual and Capital Outlay increased as the construction phase of the new CUSR facility renovation will begin this fiscal year.
- Commodities decreased 27.9% (\$8,481) for purchase of two replacement computers in FYE2021, with this offset by a decrease in programming supplies and cancelled field trips.
- Insurance decreased 0.6% (\$76) from PDRMA as calculation based on wages and actual expenditure reports anticipate another decrease in 2021 as less expenditures for current fiscal year planned.

**Champaign Park District: SPECIAL RECREATION FUND**  
**Year End: April 30, 2020**  
**TB sorted by Fund-Department**

**15 DEPT**

Account	Rep 04/18	Rep 04/19	Projected 04/20	Proposed 04/21	Annotation
Revenue					
<b>15-25-001 CUSR - Administration</b>	<b>(904,067)</b>	<b>(971,267)</b>	<b>(997,514)</b>	<b>(1,001,990)</b>	
15-25-001-41010 15-25-001 PROPERTY TAXES - CPD OF	(344,711)	(366,781)	(387,994)	(409,388)	
15-25-001-41011 15-25-001 PROPERTY TAXES - CPD IMI	(26,649)	(28,381)	(22,553)	(15,300)	
15-25-001-41015 15-25-001 PROPERTY TAXES - CPD AD	(288,836)	(307,348)	(319,314)	(330,312)	
15-25-001-43030 15-25-001 INTEREST	(22,740)	(45,530)	(38,900)	(16,000)	
15-25-001-46150 15-25-001 SPECIAL RECEIPTS	(1,400)	(1,200)	(800)	(400)	
15-25-001-46160 15-25-001 OTHER REIMBURSEMENTS	(16)	0	0	0	
15-25-001-47106 15-25-001 CONTRIBUTIONS-UPD CUSF	(97,174)	(98,775)	(106,724)	(114,407)	
15-25-001-47107 15-25-001 CONTRIBUTIONS_UPD CUSF	(26,417)	(26,118)	(21,496)	(15,300)	
15-25-001-47108 15-25-001 CONTRIBUTIONS-UPD CUSF	(96,124)	(97,134)	(99,733)	(100,883)	
CUSR	<b>(904,067)</b>	<b>(971,267)</b>	<b>(997,514)</b>	<b>(1,001,990)</b>	
<b>15-25-050 Days Out Programs</b>	<b>(3,169)</b>	<b>(3,669)</b>	<b>(1,828)</b>	<b>(1,800)</b>	
15-25-050-49115 15-25-050 PROGRAM FEES	(3,169)	(3,669)	(1,828)	(1,800)	
<b>15-25-051 Teen/Camp Spirit</b>	<b>(23,922)</b>	<b>(25,291)</b>	<b>(21,161)</b>	<b>0</b>	<sup>1</sup>
15-25-051-49115 15-25-051 PROGRAM FEES	(23,922)	(25,291)	(21,161)	0	
<b>15-25-052 Transportation</b>	<b>(7,670)</b>	<b>(8,589)</b>	<b>(6,030)</b>	<b>(4,000)</b>	
15-25-052-49115 15-25-052 PROGRAM FEES	(7,670)	(8,589)	(6,030)	(4,000)	
<b>15-25-054 Youth/Teen Programs</b>	<b>(8,431)</b>	<b>(5,766)</b>	<b>(4,465)</b>	<b>(2,300)</b>	
15-25-054-49115 15-25-054 PROGRAM FEES	(8,431)	(5,766)	(4,465)	(2,300)	
<b>15-25-056 Special Events</b>	<b>(12,055)</b>	<b>(9,951)</b>	<b>(15,104)</b>	<b>(5,485)</b>	<sup>1</sup>
15-25-056-47100 15-25-056 SPONSORSHIPS	(350)	(1,000)	(5,290)	0	
15-25-056-49115 15-25-056 PROGRAM FEES	(11,705)	(8,951)	(9,814)	(5,485)	
CUSR	<b>(12,055)</b>	<b>(9,951)</b>	<b>(15,104)</b>	<b>(5,485)</b>	
<b>15-25-058 Dance</b>	<b>(8,039)</b>	<b>(6,722)</b>	<b>(2,339)</b>	<b>(2,300)</b>	
15-25-058-49115 15-25-058 PROGRAM FEES	(8,039)	(6,722)	(2,339)	(2,300)	
<b>15-25-059 Adult Programs</b>	<b>(15,877)</b>	<b>(20,390)</b>	<b>(16,154)</b>	<b>(15,525)</b>	
15-25-059-49115 15-25-059 PROGRAM FEES	(15,877)	(20,390)	(16,154)	(15,525)	
<b>15-25-060 Afterschool Program</b>	<b>(26,324)</b>	<b>(22,151)</b>	<b>(25,414)</b>	<b>(17,768)</b>	<sup>1</sup>
15-25-060-47105 15-25-060 DONATIONS	0	0	(300)	0	<sup>1</sup>
15-25-060-49115 15-25-060 PROGRAM FEES	(26,324)	(22,151)	(25,114)	(17,768)	<sup>1</sup>
CUSR	<b>(26,324)</b>	<b>(22,151)</b>	<b>(25,414)</b>	<b>(17,768)</b>	
<b>15-25-061 Overnight Trips</b>	<b>(7,684)</b>	<b>(11,780)</b>	<b>(6,510)</b>	<b>(6,510)</b>	
15-25-061-49115 15-25-061 PROGRAM FEES	(7,684)	(11,780)	(6,510)	(6,510)	
<b>15-25-062 Special Olympics</b>	<b>(17,757)</b>	<b>(12,657)</b>	<b>(9,973)</b>	<b>(9,880)</b>	



**Champaign Park District: SPECIAL RECREATION FUND**  
**Year End: April 30, 2020**  
**TB sorted by Fund-Department**

**15 DEPT-1**

Account	Rep 04/18	Rep 04/19	Projected 04/20	Proposed 04/21	Annotation
15-25-062-46150 15-25-062 SPECIAL RECEIPTS	0	0	(100)	0	
15-25-062-49115 15-25-062 PROGRAM FEES	(17,757)	(12,657)	(9,873)	(9,880)	
CUSR	(17,757)	(12,657)	(9,973)	(9,880)	
<b>15-25-063 Sports &amp; Fitness</b>	<b>(950)</b>	<b>(3,199)</b>	<b>(2,477)</b>	<b>(2,400)</b>	
15-25-063-49115 15-25-063 PROGRAM FEES	(950)	(3,199)	(2,477)	(2,400)	
<b>15-25-064 For Kids Only Camp</b>	<b>(14,567)</b>	<b>(16,703)</b>	<b>(15,158)</b>	<b>0</b>	
15-25-064-46160 15-25-064 OTHER REIMBURSEMENTS	(1)	0	0	0	
15-25-064-49115 15-25-064 PROGRAM FEES	(14,566)	(16,703)	(15,158)	0	
CUSR	(14,567)	(16,703)	(15,158)	0	
<b>Total Revenues</b>	<b>(1,050,512)</b>	<b>(1,118,135)</b>	<b>(1,124,127)</b>	<b>(1,069,958)</b>	
Expenditures					
<b>*** Unassigned Accounts ***</b>	<b>0</b>	<b>0</b>	<b>36,553</b>	<b>380,500</b>	
15-25-001-54214-190003 15-25-001 Architect And Enginee	0	0	36,193	0	
15-25-001-54215-190003 15-25-001 Professional Services	0	0	0	87,500	
15-25-001-61508-210002 15-25-001 CPD - ADA	0	0	0	293,000	
15-25-055-81703 15-25-055 PT Day Camp Staff/Life Guard	0	0	360	0	
CUSR	0	0	36,553	380,500	
<b>15-25-001 CUSR - Administration</b>	<b>816,151</b>	<b>516,515</b>	<b>757,542</b>	<b>1,369,325</b>	
15-25-001-53132 15-25-001 Dental Insurance	1,455	1,495	1,150	1,350	
15-25-001-53133 15-25-001 Medical Health Insurance	17,117	28,977	40,080	39,768	
15-25-001-53134 15-25-001 Life Insurance	600	525	401	306	
15-25-001-53135 15-25-001 IMRF Payments	15,118	11,856	11,180	9,800	
15-25-001-53136 15-25-001 FICA Payments	34,878	30,456	33,106	20,800	
15-25-001-53137 15-25-001 Employee Assistance Program	163	148	171	174	
15-25-001-54201 15-25-001 Postage And Mailing	1,754	2,036	2,085	1,628	
15-25-001-54202 15-25-001 Printing And Duplicating	5,423	5,558	5,640	4,073	
15-25-001-54204 15-25-001 Staff Meeting	30	217	0	0	
15-25-001-54205 15-25-001 Legal Publications/Notices	756	1,707	128	1,320	
15-25-001-54206 15-25-001 Advertising/Publicity	913	80	643	660	
15-25-001-54207 15-25-001 Staff Training	1,846	2,045	1,103	1,508	
15-25-001-54208 15-25-001 Memberships, Dues And Fees	1,598	725	1,133	1,133	
15-25-001-54209 15-25-001 Conference And Travel	2,892	7,171	509	2,220	
15-25-001-54212 15-25-001 Attorney Fees	4,780	0	0	0	
15-25-001-54236 15-25-001 Auto Allowance	630	286	0	0	
15-25-001-54251 15-25-001 Rental Facilities	16,500	16,500	21,000	0	
15-25-001-54254 15-25-001 Service Contracts	4,192	4,265	2,700	2,700	
15-25-001-54255 15-25-001 LICENSE AND FEES	0	0	18	20	
15-25-001-54264 15-25-001 Cell Phone Expense	282	409	412	380	
15-25-001-54280 15-25-001 Other Contractual Services	250	1,726	0	0	
15-25-001-54282 15-25-001 Intern Stipends	4,350	0	0	0	
15-25-001-55301 15-25-001 Office Supplies	358	523	489	428	
15-25-001-55302 15-25-001 Envelopes And Stationary	462	428	0	360	
15-25-001-55303 15-25-001 Duplicating Supplies	395	410	266	308	
15-25-001-55316 15-25-001 Participant Uniforms	38	0	0	0	
15-25-001-55329 15-25-001 Office/ Equipment Value <\$10k	750	0	2,418	1,620	
15-25-001-55348 15-25-001 Flowers And Cards	0	4	0	0	

**Champaign Park District: SPECIAL RECREATION FUND**
**15 DEPT-2**
**Year End: April 30, 2020**
**TB sorted by Fund-Department**

Account	Rep 04/18	Rep 04/19	Projected 04/20	Proposed 04/21	Annotation
15-25-001-55349 15-25-001 Plaques, Awards And Prizes	274	313	309	458	
15-25-001-55350 15-25-001 Recreation/Program Supplies	309	380	374	308	
15-25-001-55354 15-25-001 Food Supplies	56	89	6	75	
15-25-001-57131 15-25-001 Workers Compensation	2,195	2,942	3,310	3,300	
15-25-001-57220 15-25-001 Liability Insurance	2,327	2,839	3,300	3,664	
15-25-001-57222 15-25-001 Employment Practices	759	912	970	970	
15-25-001-57224 15-25-001 Property Insurance	4,483	5,485	5,930	5,500	
15-25-001-58003 15-25-001 ADA Non-Capital Expenditures	0	13,774	22,370	22,000	
15-25-001-59414 15-25-001 Credit Card Fees	2,122	2,061	1,356	1,300	
15-25-001-61508 15-25-001 CPD - ADA	0	29	98	0	
15-25-001-61509 15-25-001 UPD Capital ADA	45,213	121,207	122,328	154,375	
15-25-001-70301 15-25-001 Office Staff/Support	29,343	25,261	31,305	31,305	
15-25-001-70501 15-25-001 Managers/Supervisors	35,519	26,620	44,339	44,339	
15-25-001-71001 15-25-001 Program/Facility Director	105,093	104,993	98,372	99,076	
15-25-001-80303 15-25-001 PT Office Staff/Support	302	949	0	0	
15-25-001-81503 15-25-001 PT - Inclusion Aids ADA	48,134	46,424	49,646	30,000	
15-25-001-81903 15-25-001 PT Building/Park Opener	96	0	0	0	
15-25-001-83003 15-25-001 Allowances/Reimbursements	4,717	1,529	0	0	
15-25-001-61508-170015 15-25-001 CPD - ADA	393,589	(426)	0	0	
15-25-001-61508-180002 15-25-001 Park Construction/Imp	24,090	28,843	188,583	72,024	
15-25-001-61508-190002 15-25-001 CPD - ADA	0	14,744	0	0	
15-25-001-61508-190003 15-25-001 CPD - ADA	0	0	21,118	810,075	
15-25-001-61508-200002 15-25-001 CPD - ADA	0	0	39,196	0	
<b>CUSR</b>	<b>816,151</b>	<b>516,515</b>	<b>757,542</b>	<b>1,369,325</b>	
<b>15-25-006 Volunteers</b>	<b>0</b>	<b>0</b>	<b>910</b>	<b>0</b>	
15-25-006-55315 15-25-006 Staff Uniforms	0	0	250	0	
15-25-006-55349 15-25-006 Plaques, Awards And Prizes	0	0	170	0	
15-25-006-55354 15-25-006 Food Supplies	0	0	490	0	
<b>CUSR</b>	<b>0</b>	<b>0</b>	<b>910</b>	<b>0</b>	
<b>15-25-050 Days Out Programs</b>	<b>6,083</b>	<b>6,705</b>	<b>8,008</b>	<b>4,365</b>	
15-25-050-54299 15-25-050 Field/Special Trips	60	219	21	158	
15-25-050-55350 15-25-050 Recreation/Program Supplies	144	324	274	180	
15-25-050-55354 15-25-050 Food Supplies	143	227	73	158	
15-25-050-81003 15-25-050 PT Program Director/Supervisor	1,266	1,275	831	831	
15-25-050-81703 15-25-050 PT Day Camp Staff/Life Guard	4,470	4,660	6,809	3,038	
<b>CUSR</b>	<b>6,083</b>	<b>6,705</b>	<b>8,008</b>	<b>4,365</b>	
<b>15-25-051 Teen/Camp Spirit</b>	<b>74,428</b>	<b>57,490</b>	<b>53,824</b>	<b>0</b>	
15-25-051-54207 15-25-051 Staff Training	358	209	176	0	
15-25-051-54251 15-25-051 Rental Facilities	5,280	0	0	0	
15-25-051-54299 15-25-051 Field/Special Trips	1,757	1,685	1,771	0	
15-25-051-55315 15-25-051 Staff Uniforms	496	0	284	0	
15-25-051-55316 15-25-051 Participant Uniforms	279	125	88	0	
15-25-051-55322 15-25-051 Cleaning/Janitorial Supplies	77	0	0	0	
15-25-051-55350 15-25-051 Recreation/Program Supplies	819	970	926	0	
15-25-051-55354 15-25-051 Food Supplies	873	810	891	0	
15-25-051-81003 15-25-051 PT Program Director/Supervisor	8,910	9,127	8,144	0	
15-25-051-81703 15-25-051 PT Day Camp Staff/Life Guard	55,579	44,564	41,544	0	
<b>CUSR</b>	<b>74,428</b>	<b>57,490</b>	<b>53,824</b>	<b>0</b>	

**Champaign Park District: SPECIAL RECREATION FUND**  
**Year End: April 30, 2020**  
**TB sorted by Fund-Department**

**15 DEPT-3**

Account	Rep 04/18	Rep 04/19	Projected 04/20	Proposed 04/21	Annotation
<b>15-25-052 Transportation</b>	<b>14,587</b>	<b>11,938</b>	<b>9,595</b>	<b>7,270</b>	
15-25-052-54241 15-25-052 Vehicle Repair	1,865	427	0	0	
15-25-052-55327 15-25-052 Vehicle/Equipment Repair Part	106	931	175	720	
15-25-052-55330 15-25-052 Gas,Fuel,Grease And Oil	6,830	5,792	4,250	2,450	
15-25-052-81503 15-25-052 PT General Staff	1,909	1,509	1,663	1,300	
15-25-052-81703 15-25-052 PT Day Camp Staff/Life Guard	3,877	3,279	3,507	2,800	
CUSR	<b>14,587</b>	<b>11,938</b>	9,595	7,270	
 <b>15-25-054 Youth/Teen Programs</b>	 <b>6,051</b>	 <b>4,926</b>	 <b>4,701</b>	 <b>2,993</b>	
15-25-054-54281 15-25-054 Contractual Personnel	3,529	3,425	2,714	1,800	
15-25-054-54299 15-25-054 Field/Special Trips	11	0	0	8	
15-25-054-55350 15-25-054 Recreation/Program Supplies	219	113	35	75	
15-25-054-55354 15-25-054 Food Supplies	222	362	0	150	
15-25-054-81503 15-25-054 PT General Staff	895	123	150	0	
15-25-054-81703 15-25-054 PT Day Camp Staff/Life Guard	1,175	903	1,802	960	
CUSR	<b>6,051</b>	<b>4,926</b>	4,701	2,993	
 <b>15-25-056 Special Events</b>	 <b>6,167</b>	 <b>8,162</b>	 <b>12,286</b>	 <b>5,958</b>	
15-25-056-54206 15-25-056 Advertising/Publicity	1,302	1,107	933	1,425	
15-25-056-54250 15-25-056 Equipment Rental	75	75	150	60	
15-25-056-54251 15-25-056 Rental Facilities	240	234	0	0	
15-25-056-54280 15-25-056 Other Contractual Services	1,938	2,355	7,650	1,517	
15-25-056-54285 15-25-056 Contractual Entertainment	(300)	300	0	0	
15-25-056-55349 15-25-056 Plaques, Awards And Prizes	2,205	3,378	3,081	2,243	
15-25-056-55350 15-25-056 Recreation/Program Supplies	361	359	193	323	
15-25-056-55354 15-25-056 Food Supplies	346	354	279	390	
CUSR	<b>6,167</b>	<b>8,162</b>	12,286	5,958	
 <b>15-25-058 Dance</b>	 <b>3,395</b>	 <b>1,335</b>	 <b>1,491</b>	 <b>1,358</b>	
15-25-058-54285 15-25-058 Contractual Entertainment	600	600	450	465	
15-25-058-54299 15-25-058 Field/Special Trips	281	35	91	233	
15-25-058-55350 15-25-058 Recreation/Program Supplies	325	291	423	210	
15-25-058-55354 15-25-058 Food Supplies	309	339	421	450	
15-25-058-81503 15-25-058 PT General Staff	489	42	40	0	
15-25-058-81703 15-25-058 PT Day Camp Staff/Life Guard	1,391	28	66	0	
CUSR	<b>3,395</b>	<b>1,335</b>	1,491	1,358	
 <b>15-25-059 Adult Programs</b>	 <b>29,747</b>	 <b>26,660</b>	 <b>21,824</b>	 <b>16,554</b>	
15-25-059-54281 15-25-059 Contractual Personnel	1,000	1,500	1,500	1,000	
15-25-059-54299 15-25-059 Field/Special Trips	12,237	10,020	4,286	2,300	
15-25-059-55315 15-25-059 Staff Uniforms	710	746	820	615	
15-25-059-55350 15-25-059 Recreation/Program Supplies	732	625	1,686	800	
15-25-059-55354 15-25-059 Food Supplies	5,700	5,034	4,056	3,889	
15-25-059-81503 15-25-059 PT General Staff	2,194	3,003	2,891	2,750	
15-25-059-81703 15-25-059 PT Day Camp Staff/Life Guard	7,174	5,732	6,585	5,200	
CUSR	<b>29,747</b>	<b>26,660</b>	21,824	16,554	
 <b>15-25-060 Afterschool Program</b>	 <b>55,822</b>	 <b>50,466</b>	 <b>68,666</b>	 <b>39,874</b>	
15-25-060-54207 15-25-060 Staff Training	0	49	0	0	
15-25-060-54299 15-25-060 Field/Special Trips	0	36	0	0	
15-25-060-55315 15-25-060 Staff Uniforms	0	165	135	128	

**Champaign Park District: SPECIAL RECREATION FUND**  
**Year End: April 30, 2020**  
**TB sorted by Fund-Department**

**15 DEPT-4**

Account	Rep 04/18	Rep 04/19	Projected 04/20	Proposed 04/21	Annotation
15-25-060-55322 15-25-060 Cleaning/Janitorial Supplies	8	6	0	0	
15-25-060-55350 15-25-060 Recreation/Program Supplies	761	714	1,063	578	
15-25-060-55354 15-25-060 Food Supplies	757	1,192	618	618	
15-25-060-81003 15-25-060 PT Program Director/Supervisor	9,958	8,272	8,808	7,650	
15-25-060-81703 15-25-060 PT Day Camp Staff/Life Guard	44,338	40,032	58,042	30,900	
CUSR	<b>55,822</b>	<b>50,466</b>	68,666	39,874	
<b>15-25-061 Overnight Trips</b>	<b>8,041</b>	<b>12,229</b>	<b>8,398</b>	<b>8,078</b>	
15-25-061-54299 15-25-061 Field/Special Trips	6,308	6,850	5,727	5,025	
15-25-061-55350 15-25-061 Recreation/Program Supplies	0	1,011	72	758	
15-25-061-55354 15-25-061 Food Supplies	1,733	3,019	1,891	2,295	
15-25-061-81703 15-25-061 PT Day Camp Staff/Life Guard	0	1,349	708	0	
CUSR	<b>8,041</b>	<b>12,229</b>	8,398	8,078	
<b>15-25-062 Special Olympics</b>	<b>29,474</b>	<b>19,606</b>	<b>21,281</b>	<b>16,738</b>	
15-25-062-54251 15-25-062 Rental Facilities	8,688	6,736	5,569	5,207	
15-25-062-54299 15-25-062 Field/Special Trips	2,579	1,679	2,215	1,658	
15-25-062-55316 15-25-062 Participant Uniforms	509	0	949	540	
15-25-062-55350 15-25-062 Recreation/Program Supplies	153	214	107	200	
15-25-062-55354 15-25-062 Food Supplies	574	144	266	233	
15-25-062-81403 15-25-062 Instructors/Overnight Staff	6,186	1,153	3,190	1,800	
15-25-062-81503 15-25-062 PT General Staff	1,574	2,292	1,692	1,300	
15-25-062-81703 15-25-062 PT Day Camp Staff/Life Guard	9,211	7,388	7,293	5,800	
CUSR	<b>29,474</b>	<b>19,606</b>	21,281	16,738	
<b>15-25-063 Sports &amp; Fitness</b>	<b>377</b>	<b>452</b>	<b>602</b>	<b>771</b>	
15-25-063-55316 15-25-063 Participant Uniforms	0	0	356	300	
15-25-063-55350 15-25-063 Recreation/Program Supplies	0	0	(161)	64	
15-25-063-81703 15-25-063 PT Day Camp Staff/Life Guard	377	452	407	407	
CUSR	<b>377</b>	<b>452</b>	602	771	
<b>15-25-064 For Kids Only Camp</b>	<b>61,178</b>	<b>53,371</b>	<b>48,296</b>	<b>0</b>	
15-25-064-54204 15-25-064 Staff Meeting	0	143	0	0	
15-25-064-54207 15-25-064 Staff Training	359	355	140	0	
15-25-064-54299 15-25-064 Field/Special Trips	1,319	919	794	0	
15-25-064-55315 15-25-064 Staff Uniforms	442	0	284	0	
15-25-064-55316 15-25-064 Participant Uniforms	279	120	88	0	
15-25-064-55322 15-25-064 Cleaning/Janitorial Supplies	48	40	0	0	
15-25-064-55350 15-25-064 Recreation/Program Supplies	1,183	1,024	1,335	0	
15-25-064-55354 15-25-064 Food Supplies	635	947	675	0	
15-25-064-81003 15-25-064 PT Program Director/Supervisor	10,933	10,738	8,780	0	
15-25-064-81703 15-25-064 PT Day Camp Staff/Life Guard	45,980	39,085	36,200	0	
CUSR	<b>61,178</b>	<b>53,371</b>	48,296	0	
<b>15-25-091 Spalding Recreation Center</b>	<b>10,862</b>	<b>589</b>	<b>0</b>	<b>0</b>	
15-25-091-54245 15-25-091 Building Repair	386	0	0	0	
15-25-091-54253 15-25-091 Pest Control	360	0	0	0	
15-25-091-55320 15-25-091 Building Maintenance Supplies	119	0	0	0	
15-25-091-55322 15-25-091 Cleaning/Janitorial Supplies	403	0	0	0	
15-25-091-56231 15-25-091 Gas And Electricitiy	3,361	444	0	0	
15-25-091-56232 15-25-091 Water	921	104	0	0	

**Champaign Park District: SPECIAL RECREATION FUND**  
**Year End: April 30, 2020**  
**TB sorted by Fund-Department**

**15 DEPT-5**

Account	Rep 04/18	Rep 04/19	Projected 04/20	Proposed 04/21	Annotation
15-25-091-56233 15-25-091 Telecomm Expense	747	8	0	0	
15-25-091-80903 15-25-091 PT Building Service Worker	4,565	33	0	0	
CUSR	<b>10,862</b>	<b>589</b>	0	0	
<b>15-25-093 CUSR Facilities - Bicentennial Center</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,110</b>	
15-25-093-54253 15-25-093 Pest Control	0	0	0	420	
15-25-093-54260 15-25-093 Service Contracts - Facilities	0	0	0	540	
15-25-093-55322 15-25-093 Cleaning / Janitorial Supplies	0	0	0	200	
15-25-093-56230 15-25-093 Sanitary Fees and Charges	0	0	0	150	
15-25-093-56231 15-25-093 Gas and Electricity	0	0	0	8,000	
15-25-093-56232 15-25-093 Water	0	0	0	900	
15-25-093-56233 15-25-093 Telecomm Expenditures	0	0	0	900	
CUSR	<b>0</b>	<b>0</b>	0	11,110	
<b>Total Expenditures</b>	<b>1,122,363</b>	<b>770,444</b>	<b>1,053,977</b>	<b>1,864,894</b>	
Net Rev (Over) Under Expd	<b>71,851</b>	<b>(347,691)</b>	<b>(70,150)</b>	<b>794,936</b>	
<b>15-00-000 CUSR</b>	<b>(1,677,978)</b>	<b>(1,606,124)</b>	<b>(1,953,815)</b>	<b>(2,023,965)</b>	
15-00-000-30120 15-00-000 Restricted_UPD ADA	(6,819)	(57,730)	(78,656)	(56,061)	
15-00-000-30121 15-00-000 Restricted_CPD ADA	(867,056)	(738,213)	(1,130,897)	(1,056,518)	
15-00-000-30300 15-00-000 Assigned Fund Balance	(804,104)	(810,181)	(744,262)	(911,386)	
CUSR	<b>(1,677,978)</b>	<b>(1,606,124)</b>	<b>(1,953,815)</b>	<b>(2,023,965)</b>	
<b>Beginning Fund Balance</b>	<b>(1,677,978)</b>	<b>(1,606,124)</b>	<b>(1,953,815)</b>	<b>(2,023,965)</b>	
<b>Ending Fund Balance</b>	<b>(1,606,127)</b>	<b>(1,953,815)</b>	<b>(2,023,965)</b>	<b>(1,229,029)</b>	

1. Cancelled or reduced - COVID19

# Memo

**To:** Urbana Park District Board of Commissioners  
**From:** Andy Rousseau, Project Manager  
**Copy:** Tim Bartlett, Executive Director  
Derek Liebert, Superintendent of Planning and Operations  
**Date:** June 9, 2020  
**Re:** Action to Approve Preservation Covenant for Leal Park

---

## I. Statement of Situation

The District had an agreement with the property owner on the corner of Park and University Avenue for approximately 10 parking spots for staff and visitors. In the fall of 2018, park district staff were made aware of development on the corner lot and park district parking-use would no longer be available. The new development created a shortage in parking and necessitated paying for leased spaces south of the administrative building, near the railroad tracks.

Staff engaged with Berns, Clancy and Associates to develop plans and specifications for a parking lot extension and path improvements. This bid was awarded at the September Board Meeting to Meuser Construction & Excavation.

In October of 2019, site excavation within the expanded parking lot area uncovered a number of gravestone fragments. The State of Illinois was notified of the excavation and potential burial disturbance and notified the park district that an archaeological review was needed in order to proceed with construction under the Archaeological and Paleontological Resources Protection Act (ARPA-12-2019) and the Human Skeletal Remains Protection Act (HSRPA-2019-039).

## II. Statement of Work

Staff contracted with the Public Service Archaeology and Architecture Program at the University of Illinois to complete necessary field investigations, permitting, and reporting to the State Historic Preservation Office.

This report found 16 features including one refuse pit, five post-molds, and 10 potential grave shafts. In discussions with the state, it was determined it would be the priority of the district to preserve the graves in-place and reduce the size of the parking lot. In doing so, a new connector path would be required for accessibility and require further investigation.

The state also needs a preservation covenant be completed and filed with the deed to ensure that the Illinois Department of Public Resources and the State Historic Preservation Office review all future ground-disturbing activities. Additionally, the grave markers that were found on the site must be returned and reburied within the area of avoidance, close to where they were initially found.

Staff, and the district's legal representation, has reviewed the preservation covenant and feel comfortable moving forward with approving and filing the document. This covenant will not restrict the district from any future improvements to the park; it will serve to require an archaeological review, prior to engaging in any earthmoving activities.

In discussions to clarify the processes moving forward, it was noted that the State would not require the district to do investigations of areas that are already disturbed by either constructed features or plantings, including signposts, flowerbeds and trees. Any new ground disturbance, including landscaping activities, would need review prior to initiating the activity.

### **III. Recommendation**

Staff recommends the Urbana Park District Board of Commissioners approve the Preservation Covenant and move to file with the deed to the property.

UNIVERSITY OF ILLINOIS  
AT URBANA-CHAMPAIGN

**Public Service Archaeology  
& Architecture Program**

Department of Anthropology  
1707 South Orchard Street  
Urbana, Illinois 61801



*phone* (217) 333-1636  
*fax* (217) 244-3490

25 February 2020

Mr. Jeffery Kruchten  
Ms. Dawn Cobb  
State Historic Preservation Office  
Illinois Department of Natural Resources  
ATTN: Review & Compliance  
1 Old State Capitol Plaza  
Springfield, Illinois 62701

RE: APRPA-12-2019; HSRPA-2019-039; Site 11CH674; SHPO LOG #003121019

Dear Mr. Kruchten and Ms. Cobb:

We are following up on our letter of February 3 regarding the field investigations of 11CH674 on January 14<sup>th</sup> and 15<sup>th</sup> under Archaeological and Paleontological Resources Protection Act (APRPA-12-2019) and the Human Skeletal Remains Protection Act (HSRPA-2019-039) within the Old Urbana Cemetery (11CH674) as part of a proposed parking lot and sidewalk expansion (Figure 1). While reviewing our findings and your letter of February 7, 2020 we identified an error in Figures 2 and 3 from the report. The error distorted the location of the features and the limits of excavation. We returned to the field on February 11, 2020 to re-plot the locations of the features and excavation limits. This re-visit alters the original report and will impact the interpretation and potential future actions.

The investigation of 11CH674 involved the monitoring of the location of a parking lot and sidewalk expansion where initial ground disturbance exposed grave markers. In total, 300.0 square meters was monitored to a depth of 70 centimeters below ground surface. A total of 16 features were defined during the monitoring process including one pit, five post-molds, and 10 potential grave shafts (Figure 2). The pit feature was defined and bisected with one-half of the fill being excavated. This feature is interpreted as an early twentieth century refuse pit. The post-molds appear to represent the location of a former signs. The remaining features appear to be grave shafts. Of these, two are in association with portions of grave markers. Additional grave markers were located but without a clear association with a grave shaft. We received permission to remove these markers and they are currently located in our laboratory facility. No human remains were encountered and no attempt was made to disturb the grave shafts beyond defining their location. Each grave shaft was covered in plastic sheeting and re-buried to prevent further disturbance.

Please let me know if you require any additional information about our investigations for your evaluations. We are working with the Park District to determine potential future directions. I can be reached at either (217) 333-1635 or (847) 287-9045.

Sincerely,

A handwritten signature in black ink that reads "Kevin McGowan".

Kevin P. McGowan

c: Andy Rousseau, Urbana Park District



URBANA QUADRANGLE  
CHAMPAIGN COUNTY - ILLINOIS  
7.5 MINUTE SERIES (TOPOGRAPHIC)1998

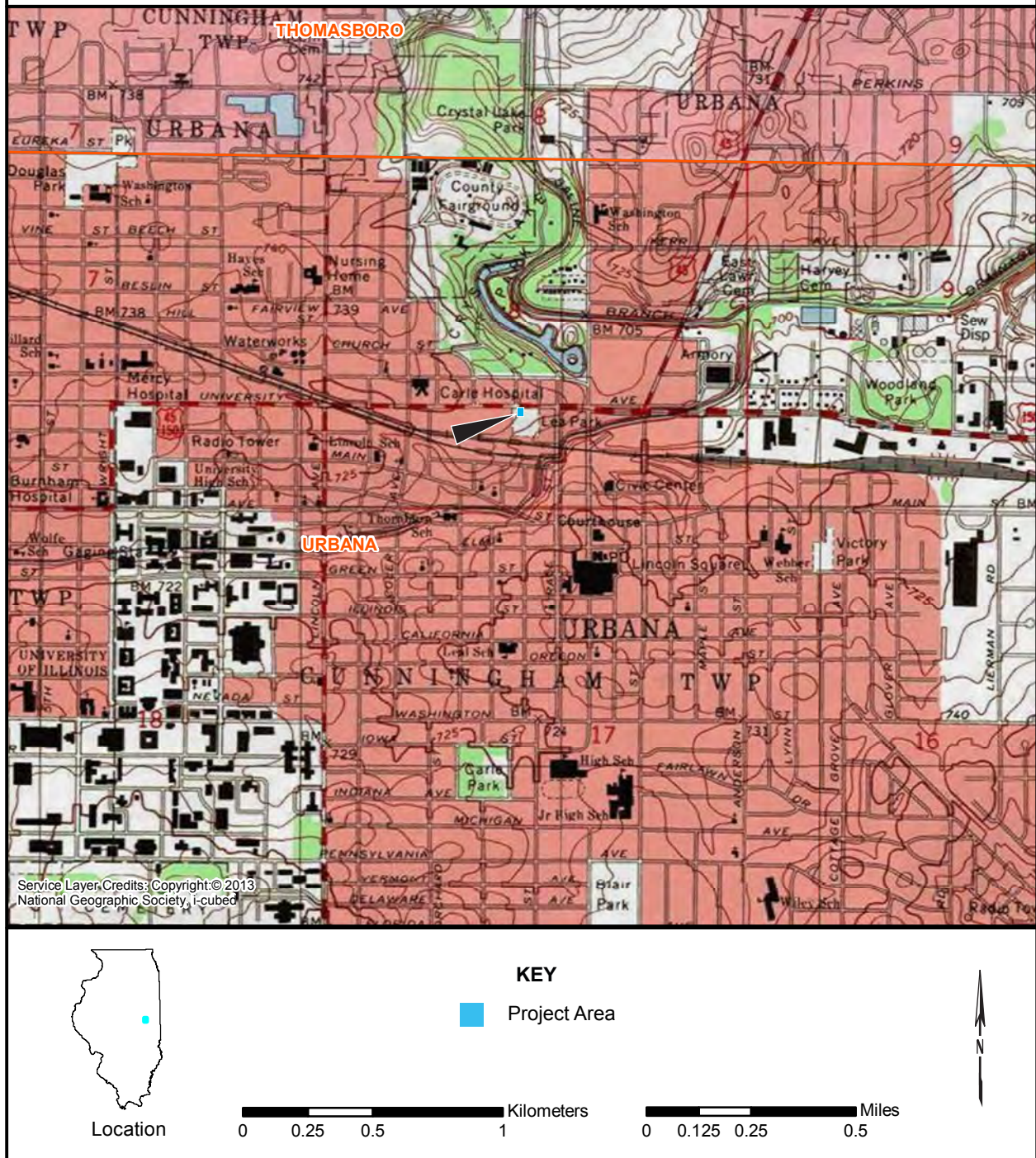


Figure 1. Location of project area.

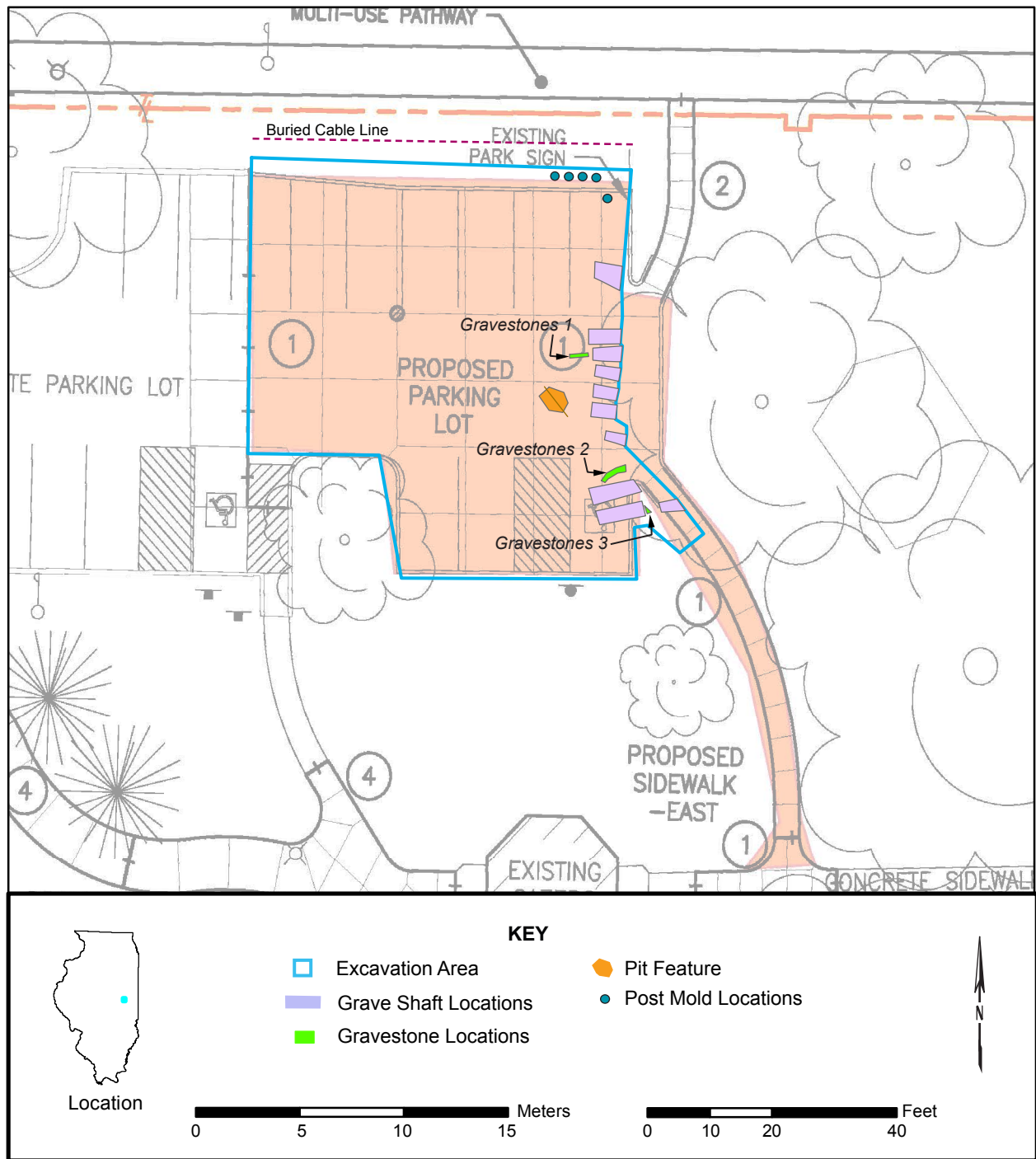
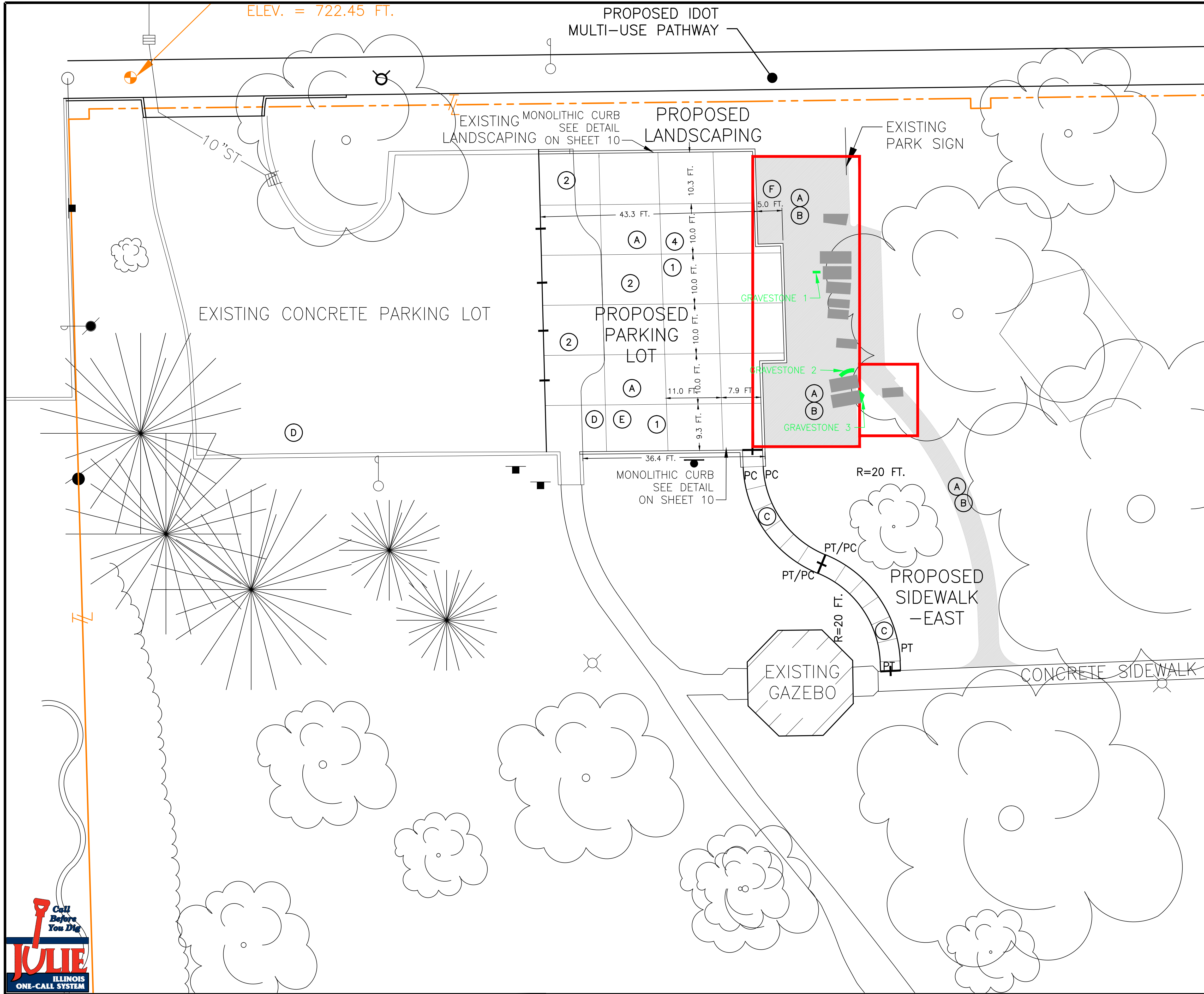


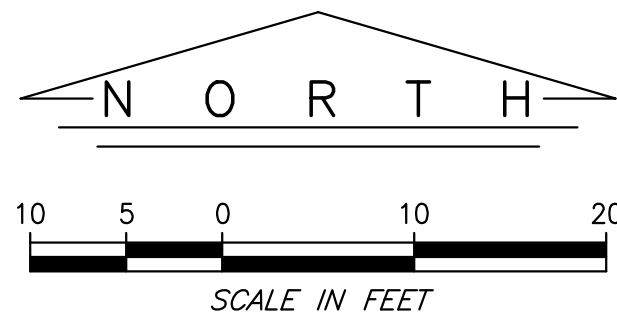
Figure 2. Excavation area compared to construction plan.





LEGEND

- ISOLATION JOINT
- EXPANSION JOINT WITH SMOOTH DOWEL
- CONSTRUCTION JOINT WITH #4 REBAR
- R= CURVE RADIUS
- PC POINT-OF-CURVATURE
- PRC POINT-OF-REVERSE CURVE
- PT POINT-OF-TANGENCY
- PCC POINT-OF-COMPOUND CURVATURE



KEYED NOTES

- 1 BASE BID: EXCAVATE EXISTING SOILS AND CONSTRUCT 6-INCH THICKNESS FIBER REINFORCED PORTLAND CEMENT CONCRETE PARKING LOT WITH MONOLITHIC CURB AND OPEN GRADED CA-14 AGGREGATE BASE MATERIAL. SEE DETAIL ON SHEET 10.
- 2 BASE BID: EXCAVATE EXISTING SOILS AND CONSTRUCT 6-INCH THICKNESS FIBER REINFORCED PORTLAND CEMENT CONCRETE PARKING LOT WITH MONOLITHIC CURB AND CA-6 AGGREGATE BASE MATERIAL. SEE DETAIL ON SHEET 10.
- 3 BASE BID: EXCAVATE EXISTING SOILS AND CONSTRUCT 6-INCH THICKNESS FIBER REINFORCED PORTLAND CEMENT CONCRETE SIDEWALK WITH MINIMUM 4-INCH THICKNESS CA-6 AGGREGATE BASE MATERIAL. SEE DETAIL ON SHEET 9.
- A REDUCE/MODIFY FOOTPRINT OF PROPOSED PARKING LOT TO AVOID GRAVE SITES DISCOVERED DURING CONSTRUCTION. REMOVE DISTURBED SOILS FOR REUSE ON SITE. SEE KEYED NOTE "B" FOR ADDITIONAL INFORMATION.
- B PLACE AND COMPACT DISTURBED SOILS FROM ON SITE. PLACE ADDITIONAL TOP SOIL FROM OFF SITE AS NEEDED TO MATCH ADJACENT SURFACE ELEVATIONS. RESTORE GRASS SURFACE.
- C CONSTRUCT CONNECTING SIDEWALK WITH ADA COMPLIANT CURB RAMP. SEE KEYED NOTE 3 FOR ADDITIONAL INFORMATION.
- D MODIFY PARKING LOT STRIPING PLAN ON SHEET 5 ACCORDINGLY.
- E REMOVE EXISTING TREE AND ADDITIONAL CURB AND PAVEMENT AS NEEDED TO MODIFY PARKING LOT.
- F ALTERNATE 3.0 FT. BUMP OUT IF 5.0 FT. BUMP OUT IS NOT APPROVED BY ILLINOIS DEPARTMENT OF NATURAL RESOURCES.

REVISED QUANTITIES:

FILL IN PREVIOUS EXCAVATION: 1,406 SQ. FT.  
NEW CONCRETE PAVEMENT: 2,667 SQ. FT.  
NEW CONCRETE CURB: 155 LINEAL FEET



RDM		REVISIONS
DRAFTED:	GM 6/25/19	CITY OF URBANA REVIEW
CHECKED:	RDM 7/23/19	VARIANCE REQUEST
FILE:	1623-1.DWG	11/8/19 CITY OF URBANA REVIEW



BERNS, CLANCY AND ASSOCIATES  
ENGINEERS • SURVEYORS • PLANNERS  
405 EAST MAIN STREET - POST OFFICE BOX 0755  
URBANA, ILLINOIS 61803-0755  
PHONE: (217) 384-1144 • FAX: (217) 384-3355



URBANA PARK DISTRICT  
505 WEST STOUGHTON STREET  
URBANA, ILLINOIS 61801  
PHONE: 217 / 367 - 1544

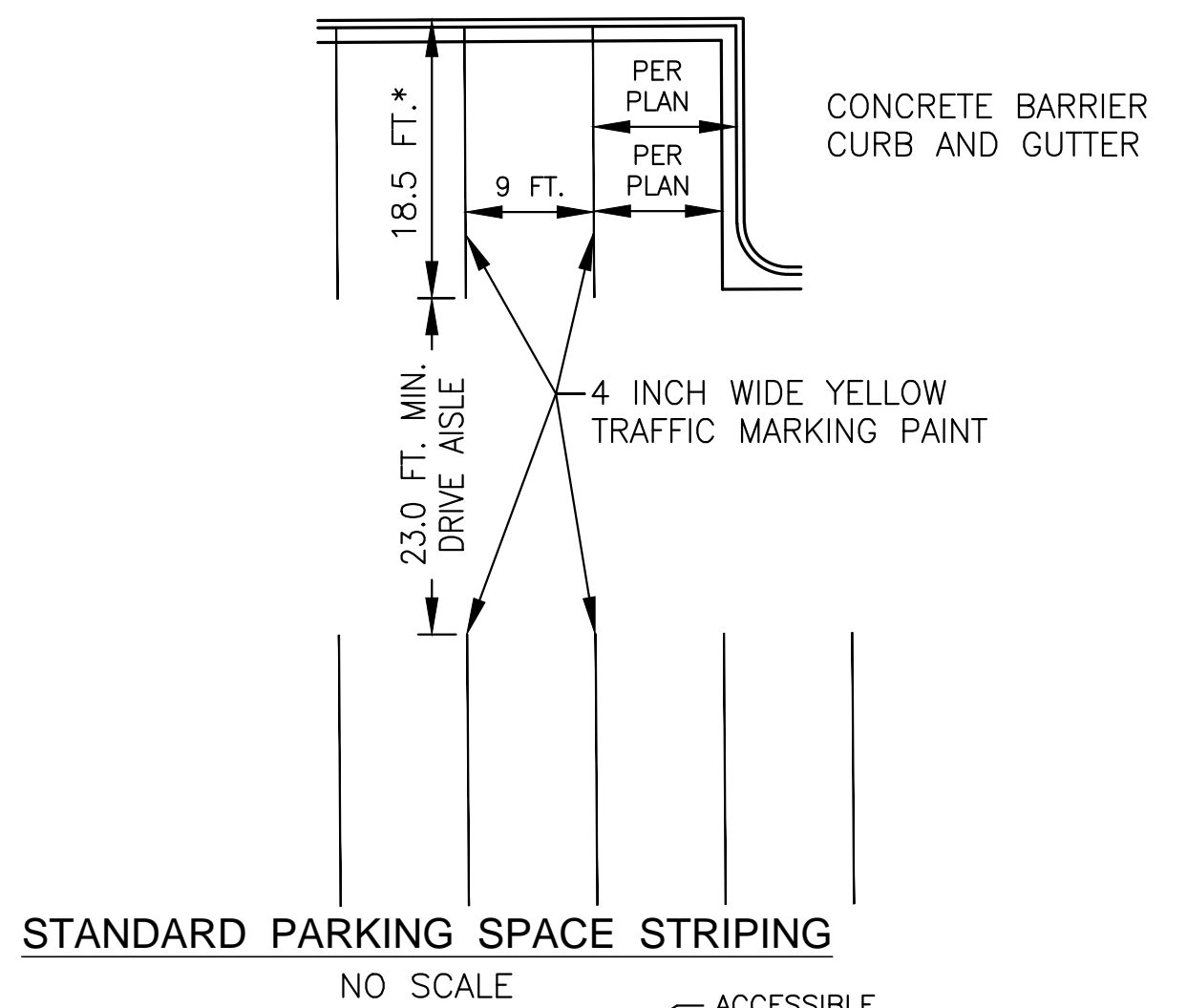
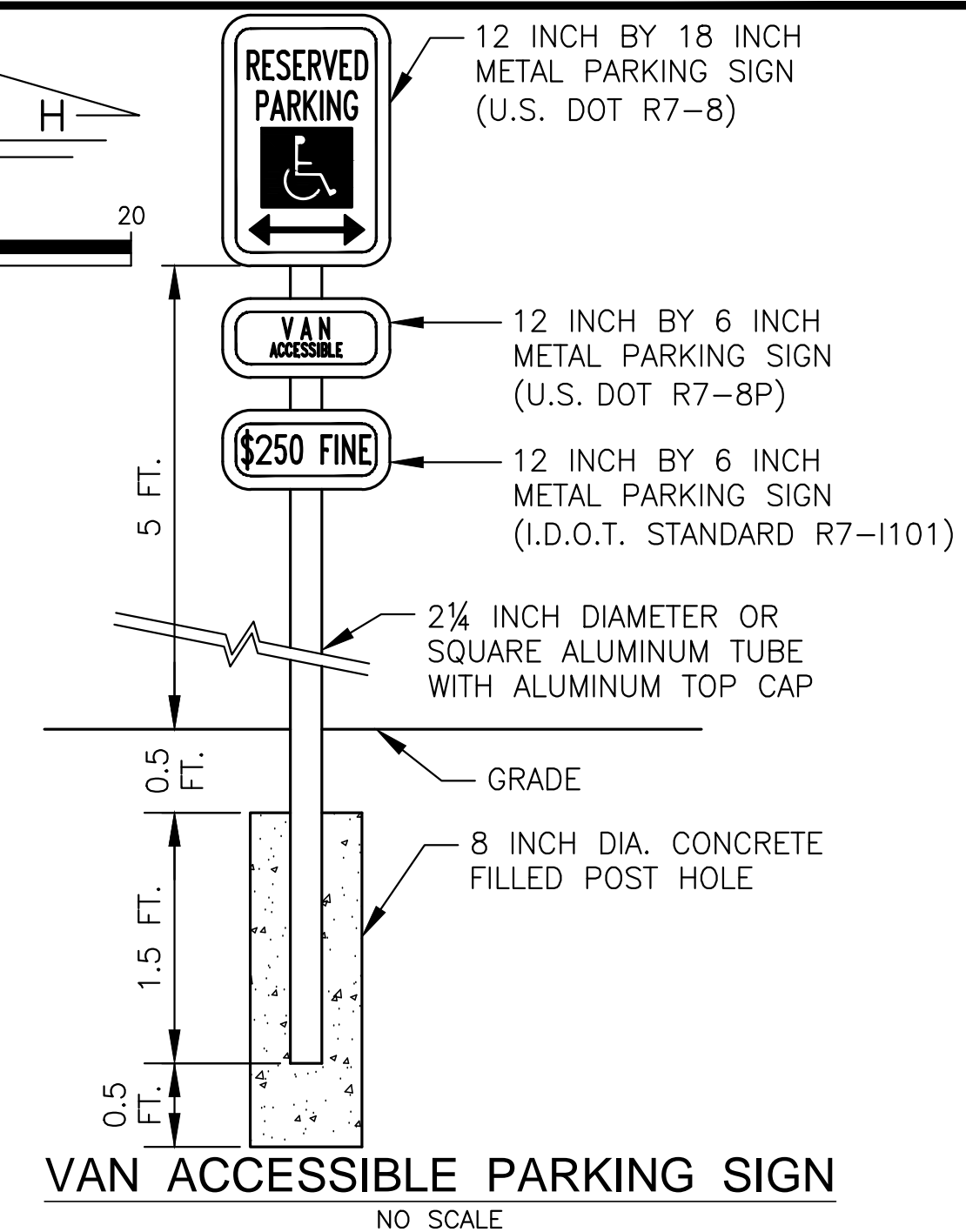
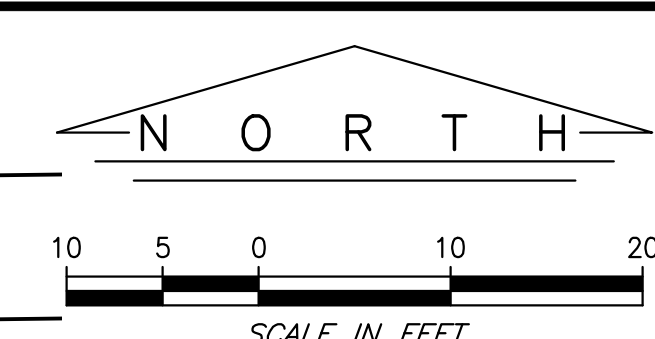
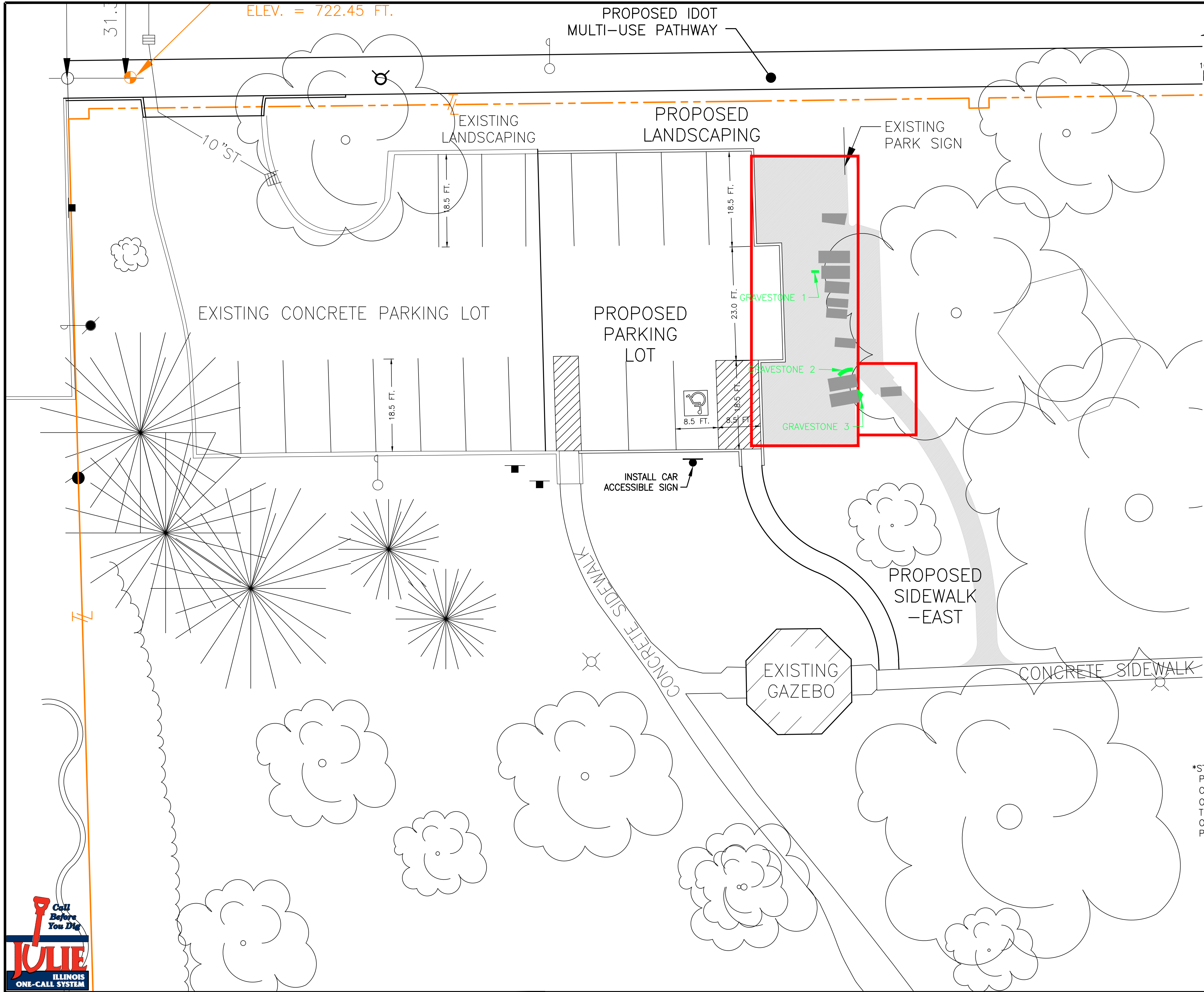
LEAL PARK PARKING LOT  
EXPANSION / PATHWAY IMPROVEMENT  
PROJECT, URBANA PARK DISTRICT,  
CITY OF URBANA, CHAMPAIGN  
COUNTY, ILLINOIS

CHANGE ORDER

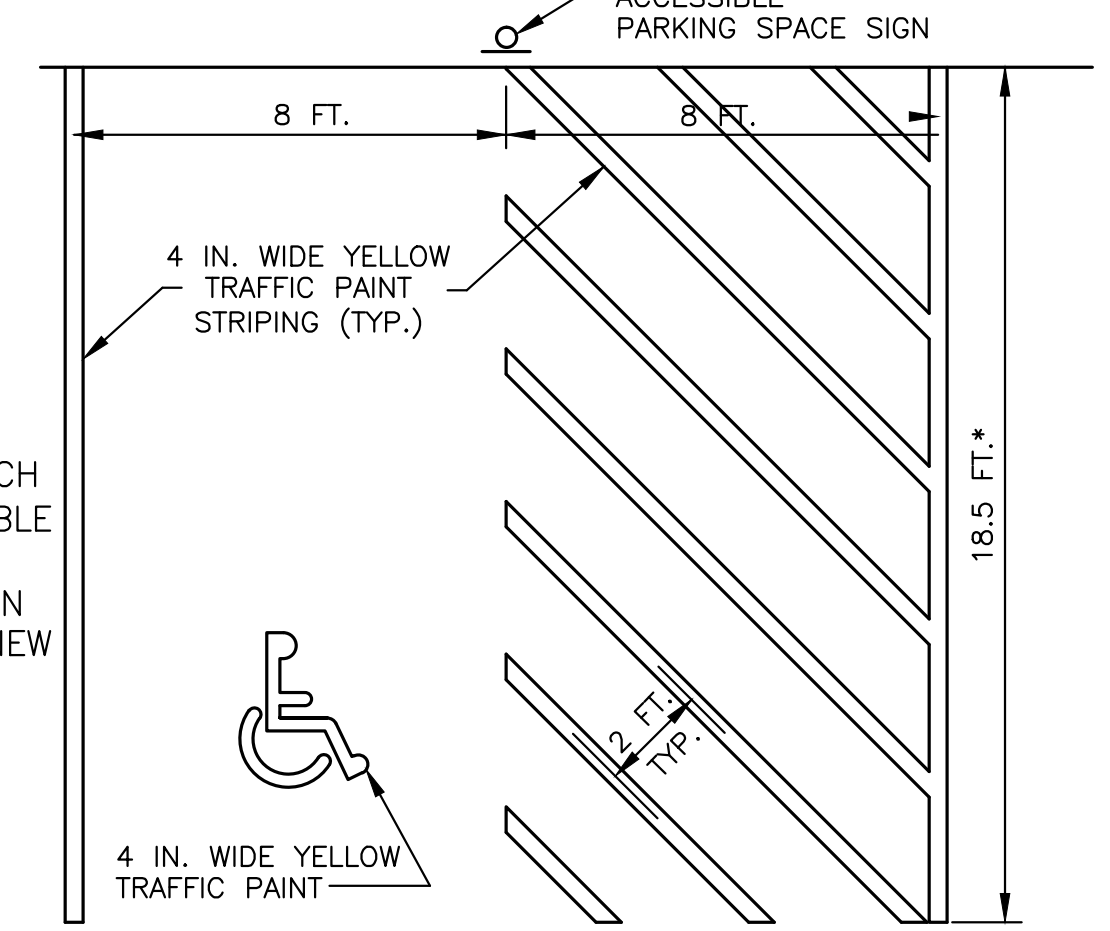
PAVING PLAN

DATE: 052119
SHEET:
4 OF 11
JOB: 1623-1





\*STRIPE LENGTH 17 FEET PERPENDICULAR TO 5 INCH CURB (1.5 FEET ALLOWABLE OVERHANG) EXCEPT IN TRANSITION AREA BETWEEN OLD PARKING LOT AND NEW PARKING LOT



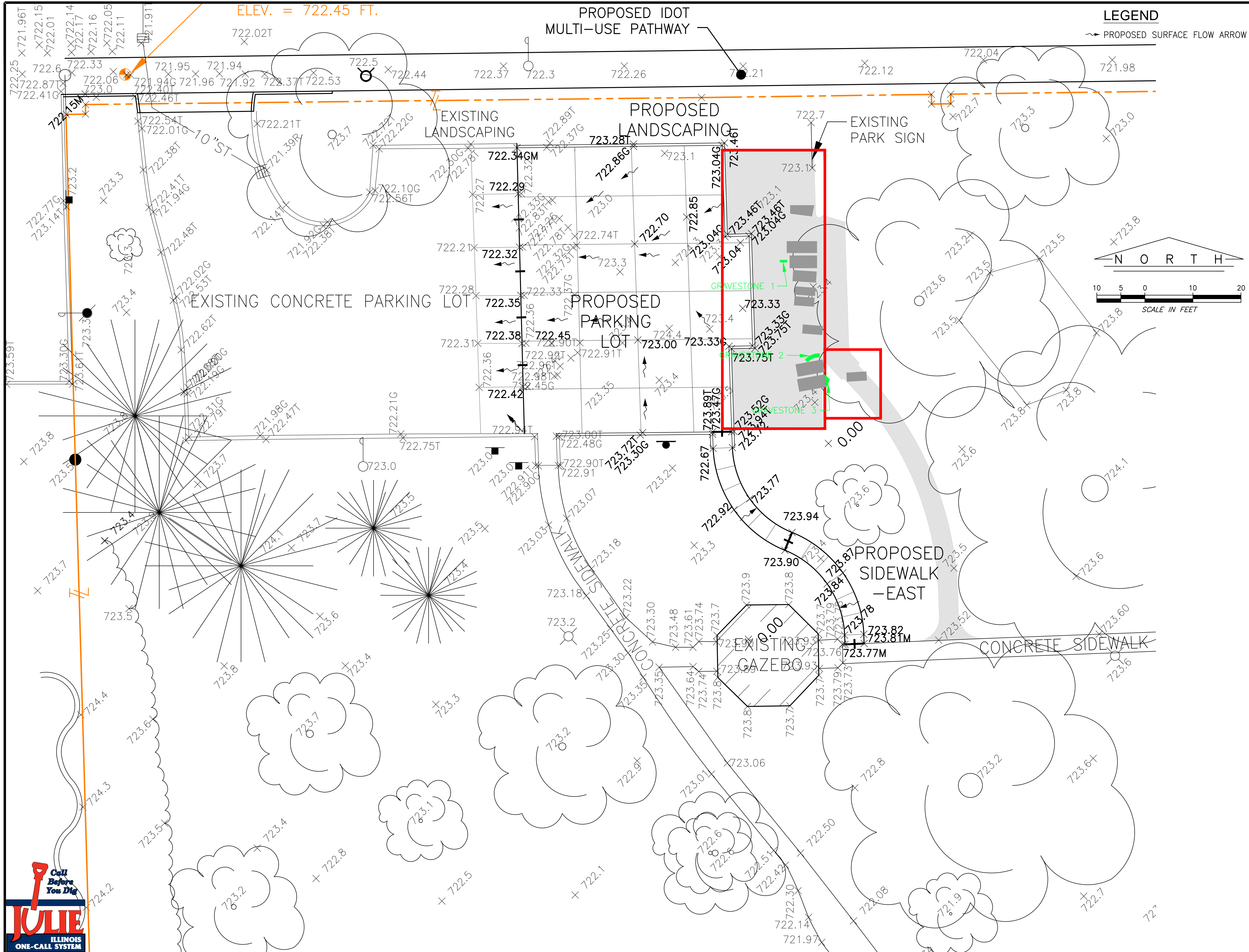
NOTE:  
EXISTING PARKING LOT TO BE CLEANED AS NEEDED PRIOR TO APPLYING STRIPING. MATCH EXISTING STRIPING PATTERN AND ACCESSIBLE PARKING SPACE STRIPING DETAIL. STRIPE PROPOSED PARKING LOT PER PLAN.

**ACCESSIBLE PARKING SPACE STRIPING**  
CHANGE ORDER



J.U.L.I.E. NOTE: THE EXACT LOCATION OF ALL UTILITIES SHALL BE VERIFIED BY THE CONTRACTOR PRIOR TO CONSTRUCTION ACTIVITIES. FOR UTILITY LOCATIONS CALL JULIE (800) 892-0123 © 2020 ALL RIGHTS RESERVED BERNS, CLANCY AND ASSOCIATES, P.C.		RDM DRAFTED: GM 6/25/19 CHECKED: RDM 7/23/19 FILE: 1623-1.DWG		REVISIONS CITY OF URBANA REVIEW VARIANCE REQUEST CITY OF URBANA REVIEW		BCA BERNS, CLANCY AND ASSOCIATES ENGINEERS • SURVEYORS • PLANNERS 405 EAST MAIN STREET - POST OFFICE BOX 0755 URBANA, ILLINOIS 61803-0755 PHONE: (217) 384-1144 • FAX: (217) 384-3355		URBANA PARK DISTRICT 505 WEST STOUGHTON STREET URBANA, ILLINOIS 61801 PHONE: 217 / 367 - 1544		LEAL PARK PARKING LOT EXPANSION / PATHWAY IMPROVEMENT PROJECT, URBANA PARK DISTRICT, CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS		DATE: 052119 SHEET: 5 OF 11 JOB: 1623-1	
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J.U.L.I.E. NOTE: THE EXACT LOCATION OF ALL UTILITIES SHALL BE VERIFIED BY THE CONTRACTOR PRIOR TO CONSTRUCTION ACTIVITIES. FOR UTILITY LOCATIONS, CALL JULIE (800) 892-0123. © 2020 ALL RIGHTS RESERVED. BERNIS, CLANCY AND ASSOCIATES, P.C.		RDM		REVISIONS	
DRAFTED:	GM	6/25/19	CITY OF URBANA REVIEW		
CHECKED:	RDM	7/23/19	VARIANCE REQUEST		
FILE:	1623-1.DWG	11/8/19	CITY OF URBANA REVIEW		



BERNIS, CLANCY AND ASSOCIATES  
ENGINEERS • SURVEYORS • PLANNERS  
405 EAST MAIN STREET - POST OFFICE BOX 0755  
URBANA, ILLINOIS 61803-0755  
PHONE: (217) 384-1144 • FAX: (217) 384-3355



URBANA PARK DISTRICT  
505 WEST STOUGHTON STREET  
URBANA, ILLINOIS 61801  
PHONE: 217 / 367 - 1544

LEAL PARK PARKING LOT  
EXPANSION / PATHWAY IMPROVEMENT  
PROJECT, URBANA PARK DISTRICT,  
CITY OF URBANA, CHAMPAIGN  
COUNTY, ILLINOIS

CHANGE ORDER

GRADING PLAN

DATE: 052119  
SHEET:  
6 OF 11  
JOB: 1623-1

After Recording Return To:  
Matt C. Deering, UPD Legal Counsel  
Meyer Capel, A Professional Corporation  
306 W. Church Street, P.O. Box 6750  
Champaign, Illinois 61820-6750

Prepared By:  
Dawn E. Cobb, Archaeologist  
Office of Realty & Capital Planning  
Illinois Department of Natural Resources  
One Natural Resources Way  
Springfield, IL 62702-1271

---

PRESERVATION COVENANT  
(held by Illinois Department of Natural Resources)

In consideration of the conveyance of certain real property, hereinafter referred to as the  
Leal Park (property name), located in Champaign County,  
Illinois, which is more fully describes as:

Commencing 33 feet South of the Northeast corner of the Southeast Quarter of the Southwest Quarter of Section 8, Township 19, North, Range 9 East of the Third Principal Meridian, running thence West 296.81 feet to the Northeast corner of Lot 1 or S.T. Busey's Second Addition to the City of Urbana, Illinois, thence South 380 feet, thence East 296.81 feet to the East line of the Southeast Quarter of the Southwest Quarter of Section 8, Township 19 North, Range 9 East of the Third Principal Meridian, thence North on said line a distance of 380 feet to the place of beginning, said premises being known as the "Old Cemetery", as shown in survey recorded April 7, 1903, in Plat Book B at page 125 in the Recorder's Office of Champaign County, Illinois, situated in Champaign County, Illinois

Champaign County PIN: 91-21-08-376-012

The Urbana Park District (owner/recipient) hereby covenants on behalf of itself, its successors, and assigns at all times to the Illinois Department of Natural Resources-State Historic Preservation Office to maintain and preserve archaeological site(s) 11CH7674 , Old Urbana Cemetery as follows:

1. The Urbana Park District (owner/recipient) shall preserve and maintain archaeological site(s) 11CH674 in their present condition in order to preserve and enhance those qualities that make these archaeological sites (potentially eligible) eligible for inclusion in the National Register of Historic Places.
2. No construction, alteration, or disturbance of the ground surface or any other thing shall be undertaken or permitted to be undertaken on archaeological site(s) 11CH674 which would affect the integrity or the archaeological value of these sites without the express

written permission of the Illinois Department of Natural Resources signed by a fully authorized representative thereof. [any other restrictions to be included in this paragraph]

3. The Illinois Department of Natural Resources shall be permitted at all reasonable times to inspect this/these archaeological site(s) in order to ascertain if the above conditions are being observed.
4. In the event of a violation of this covenant, and in addition to any remedy now or hereafter provided by law, the Illinois Department of Natural Resources may, following reasonable notice to the Urbana Park District (owner/recipient), institute suit to enjoin said violation or to require the restoration or mitigation of natural resources or archaeological site(s) or structures disturbed by construction, alteration, or disturbance of the ground surface or structure older than 50 years.
5. The Urbana Park District (owner/recipient) agrees that the Illinois Department of Natural Resources may at its discretion, without prior written notice to the Urbana Park District (owner/recipient), convey and assign all or part of its rights and responsibilities contained herein to a third party.
6. This covenant is binding on the Urbana Park District (owner/recipient), its successors and assignees in perpetuity. Restrictions, stipulations, and covenants contained herein shall be inserted by the Grantee verbatim or by express reference in any deed or other legal instrument by which it divests itself or either the fee simple title or any other lesser estate in these Leal Park (property name) or any part thereof.
7. The failure of the Illinois Department of Natural Resources to exercise any right or remedy granted under this instrument shall not have the effect of waiving or limiting the exercise of any other right or remedy or the use of such right or remedy at any other time.

This covenant shall be a binding servitude upon these Leal Park (insert property name) and shall be deemed to run with the land. Execution of this covenant shall constitute conclusive evidence that the Urbana Park District (owner/recipient) agrees to be bound by the foregoing conditions and restrictions and to perform the obligations herein set forth.

URBANA PARK DISTRICT

BY: \_\_\_\_\_  
Michael Walker, President  
Board of Commissioners

ATTEST: \_\_\_\_\_  
Timothy Bartlett, Secretary  
Board of Commissioners

STATE OF ILLINOIS                    )  
  ) ss.  
COUNTY OF CHAMPAIGN        )

I \_\_\_\_\_, a Notary Public in and for the county and state aforesaid do hereby certify that Michael Walker and Timothy Bartlett, personally known to me to be the President and the Secretary of the Urbana Park District Board of Commissioners, and to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged before me that they signed, sealed and delivered the said instrument as their own free and voluntary acts, and as the free and voluntary act of said Park District, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this \_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Notary Public



# Memo

**To:** Urbana Park District Board of Commissioners

**From:** Andy Rousseau, Project Manager

**Copy:** Tim Bartlett, Executive Director

Derek Liebert, Superintendent of Planning and Operations

**Date:** June 9, 2020

**Re:** Action to Approve Intergovernmental Agreement with the Urbana-Champaign Sanitary District for the Crystal Lake Park Interceptor Crossing

---

## **I. Statement of Situation**

The Urbana-Champaign Sanitary District (UCSD) has an interceptor crossing within the base of the pedestrian bridge across the lake within Crystal Lake Park. This bridge encapsulates the interceptor sewer pipe, installed in 1956, and accommodates pedestrian traffic across the Lake.

The Park District, through working on the Crystal Lake Park Rehabilitation Plan with Engineering Resources Associates (ERA), began discussions early in the design process about the potential to include updates to the sanitary bridge, primarily to incorporate other bridge improvements throughout the park to the sanitary bridge.

ERA, UCSD and the Park District agreed to incorporate the bridge stone outcropping, scour protection, and deck resurfacing as a separate bid item to be reimbursed by the UCSD pending a future IGA.

## **II. Statement of work**

UCSD will update the sanitary bridge and make aesthetic improvements that are in conjunction with the other bridgework related to the upcoming rehabilitation project. Improvements to the interceptor include replacement of the existing walking surface and installation of limestone rock along the bridge abutments. Bridge handrail work will coincide with future park updates to ensure a uniform style across all bridges within Crystal Lake Park.

Additionally, UCSD will work to negotiate a change order with Stark Excavation to remove and replace the cover of the vault on the east end of the interceptor crossing. The existing vault structure is difficult to inspect and maintain, and this will allow a structural engineer to inspect the vault and identify any repairs that need made before the new cover is installed. The new cover will include bolted down manhole covers to allow for UCSD staff to access the structure

for future inspection and maintenance. UCSD will also seek to replace two deteriorated interceptor manholes downstream of the east vault structure.

The Park District will make all payments to the contractor in accordance with the contract for the Crystal Lake Rehabilitation Project. The Sanitary District will reimburse the Park District for the Sanitary District's portion of the project costs, including any change orders related to the 1956 interceptor improvements.



### **III. Recommendation**

Staff recommends the Urbana Park District Board of Commissioners approve the intergovernmental agreement with the Urbana-Champaign Sanitary District for improvements to the sewer interceptor crossing located at Crystal Lake Park.

AN INTERGOVERNMENTAL AGREEMENT  
PROVIDING FOR COOPERATION IN THE IMPROVMENT OF CERTAIN SANITARY  
FACILITIES IN AND AROUND CRYSTAL LAKE IN CRYSTAL LAKE PARK

This Intergovernmental Agreement (hereinafter, the "Agreement"), including any exhibits and attachments appended hereto and incorporated herein, is made and entered into as of this \_\_\_\_\_ day of \_\_\_\_\_, 2020 by and between the Urbana & Champaign Sanitary District, an Illinois Municipal Corporation (hereinafter, the "Sanitary District") and the Urbana Park District, an Illinois Municipal Corporation (hereafter, the "Park District").

**WHEREAS**, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.* enable the parties hereto to make and enter into agreements by and between themselves and provide authority for intergovernmental cooperation; and,

**WHEREAS**, the Park District plans to improve the Sanitary District's 1956 V-I sanitary sewer interceptor crossing located in and around Crystal Lake (hereinafter, the "Project") as part of the Park District's larger facilities improvement project at the Park District's Crystal Lake Park; and,

**WHEREAS**, the Sanitary District and its constituents will benefit directly from the contemplated improvement of the 1956 V-I sanitary sewer interceptor crossing, and thus it is appropriate for the Sanitary District to contribute funds to cover certain Project costs.

NOW therefore, in consideration of the exchange of good, valuable and mutual consideration which each party hereto acknowledges as having in hand received and for the exchange of the terms, provisions and conditions contained in this Agreement, the parties hereto agree as follows:

1. The Park District is authorized to act as contracting agent for and on behalf of itself and the Sanitary District to do that which is necessary to undertake the Project.

2. Exhibit A (which consists of pertinent pages the Crystal Lake Rehabilitation Final Plans and Bidders Proposal) attached hereto shall be and hereby is incorporated into and made a part of this Agreement as if fully set forth herein, for the purpose of specifically defining the scope of the Project. Provisions set forth in Exhibit A may be modified and/or supplemented as contemplated in Sections 4 and 5 of this Agreement.

3. Notwithstanding anything to the contrary provided for in this Agreement, the Sanitary District shall reimburse the Park District for construction costs for the 1956 V-I sanitary sewer interceptor crossing improvements based on contract unit prices for the project.

4. The Sanitary District and the Park District acknowledge that during the course of the Project it may become necessary to issue change orders to the Park District's contract with the successful bidder to address unforeseen conditions and/or additional work requests. The Park District agrees to provide the Sanitary District's Executive Director with an opportunity to review and approve change orders that are directly related to work and improvements to the 1956 V-I sanitary sewer interceptor crossing prior to their approval by the Park District. If the Sanitary Executive Director approves any change order directly related to work and improvements to the 1956 V-I sanitary sewer interceptor crossing, the Sanitary District shall be responsible for the additional cost(s) set forth in the change order. If the Sanitary District's Executive Director does not approve a proposed change order to the 1956 V-I sanitary sewer interceptor sewer crossing, and the Sanitary District and the Park District do not agree to modification of the proposed change order, the Park District may not proceed with the change order in the form submitted to the Sanitary District.

if placed in a properly addressed and stamped envelope.

b. If given by courier service, the day after delivery if the courier service provides, whether in hardcopy or electronically, a receipt stating that delivery was made.

c. If sent by certified mail, return receipt requested, upon mailing.

8. In the event either party to this Agreement defaults (the "Defaulting Party") on any of its obligations provided in this Agreement, the other party (the "Non-Defaulting Party") shall give the Defaulting Party notice of any such default. All Notices of Default shall be in writing, describe the nature of the default and specify the paragraph of this Agreement or the exhibit designation and paragraph therein claimed to be in default. The Defaulting Party shall have seven (7) calendar days in which to (i) cure the default, (ii) provide a written statement to the Non-Defaulting Party which explains why the Defaulting Party is not in default; or (iii) provide the Non-Defaulting Party with a reasonable timetable in which it will cure the default if the same cannot reasonably be cured within the said seven (7) calendar-day period.

9. In the event of a dispute between the parties regarding the withholding of any approval, any terms provided for in this Agreement or any exhibit attached hereto and made a part hereof, or the performance of any obligation provided for in this Agreement, the parties shall meet face-to-face in an effort to resolve their dispute. If such face-to-face resolution effort fails, the parties to this Agreement shall agree to and shall participate in good faith in mediation. Should mediation fail, either party shall have the right to file and maintain an action in the Circuit Court for the Sixth Judicial Circuit, Champaign County, Illinois seeking the relief which the filing party deems appropriate. Any dispute regarding the construction, interpretation or application of any term contained in this Agreement or any exhibit appended hereto and any breach hereof shall be governed by the laws of the State of Illinois and Sanitary District ordinances.



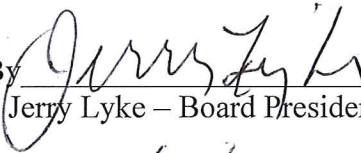
IN WITNESS WHEREOF, the City and the District have executed this Agreement.

URBANA PARK  
DISTRICT

By \_\_\_\_\_  
Michael W. Walker – Board President

Date: \_\_\_\_\_

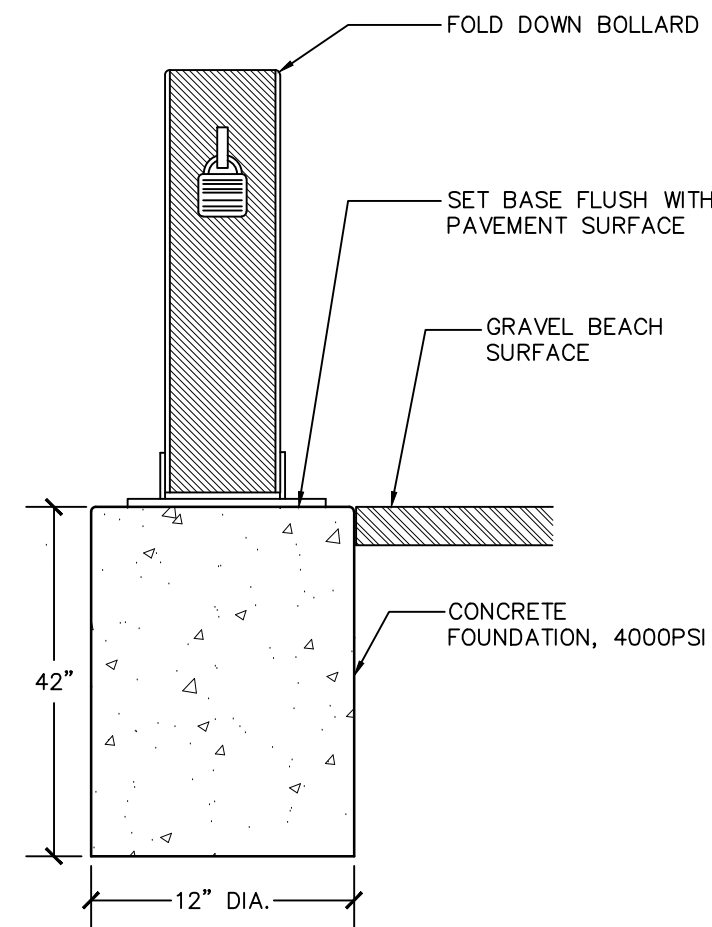
URBANA & CHAMPAIGN SANITARY  
DISTRICT

By   
Jerry Lyke – Board President

Date: 6/2/20

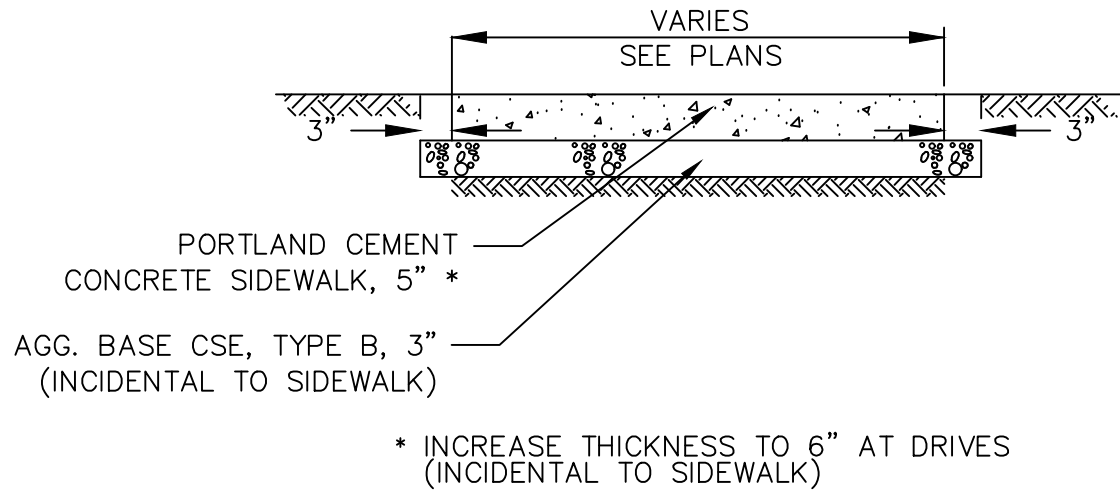




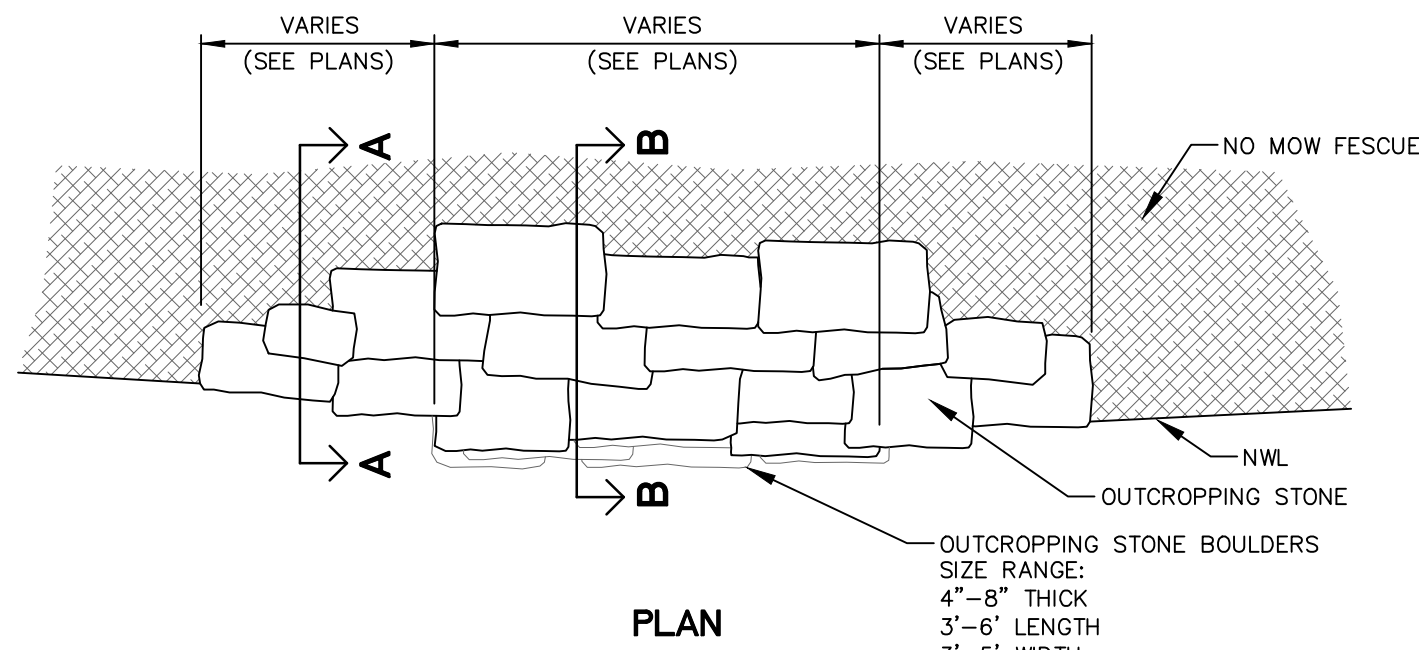


NOTES:  
1. FOLD DOWN BOLLARD SHALL BE 36\"/>

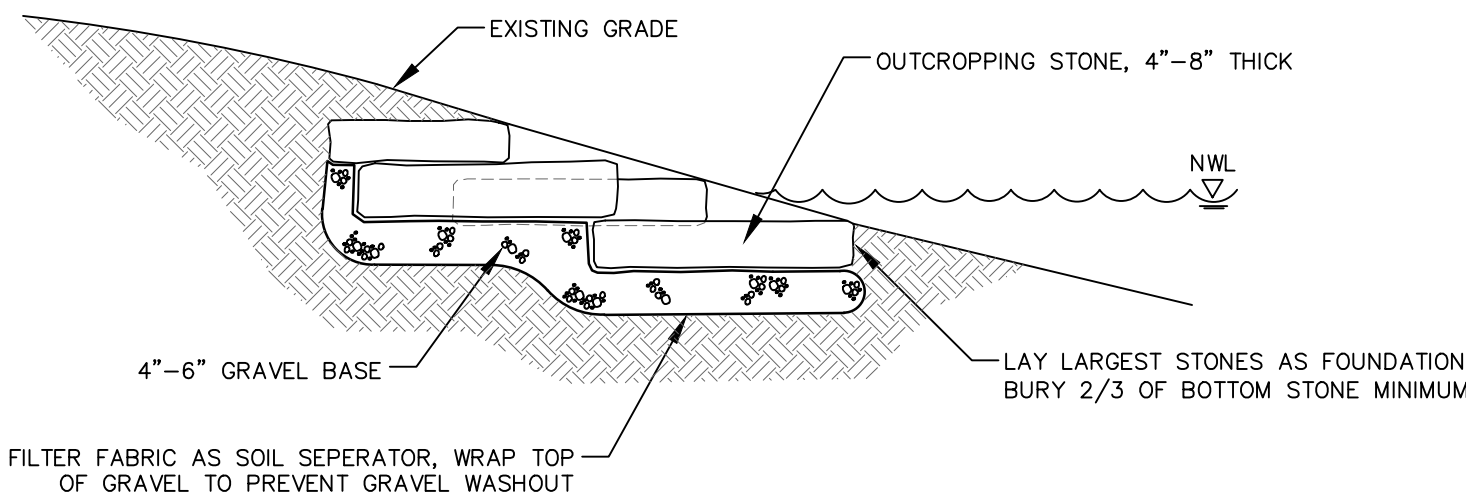
**FOLD DOWN BOLLARD**  
NOT TO SCALE



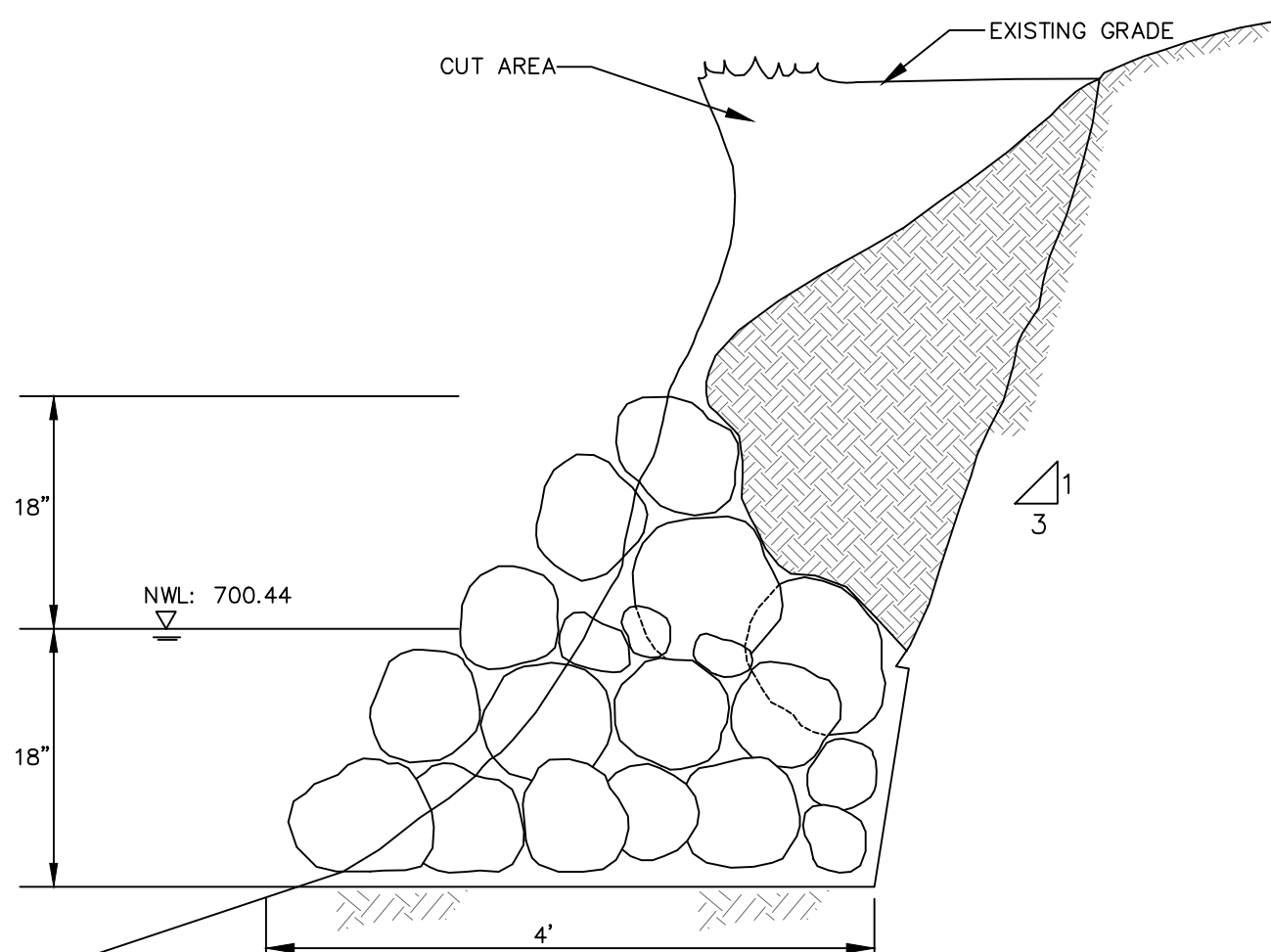
**P.C.C. PATH/SIDEWALK DETAIL**  
NOT TO SCALE



**PLAN**

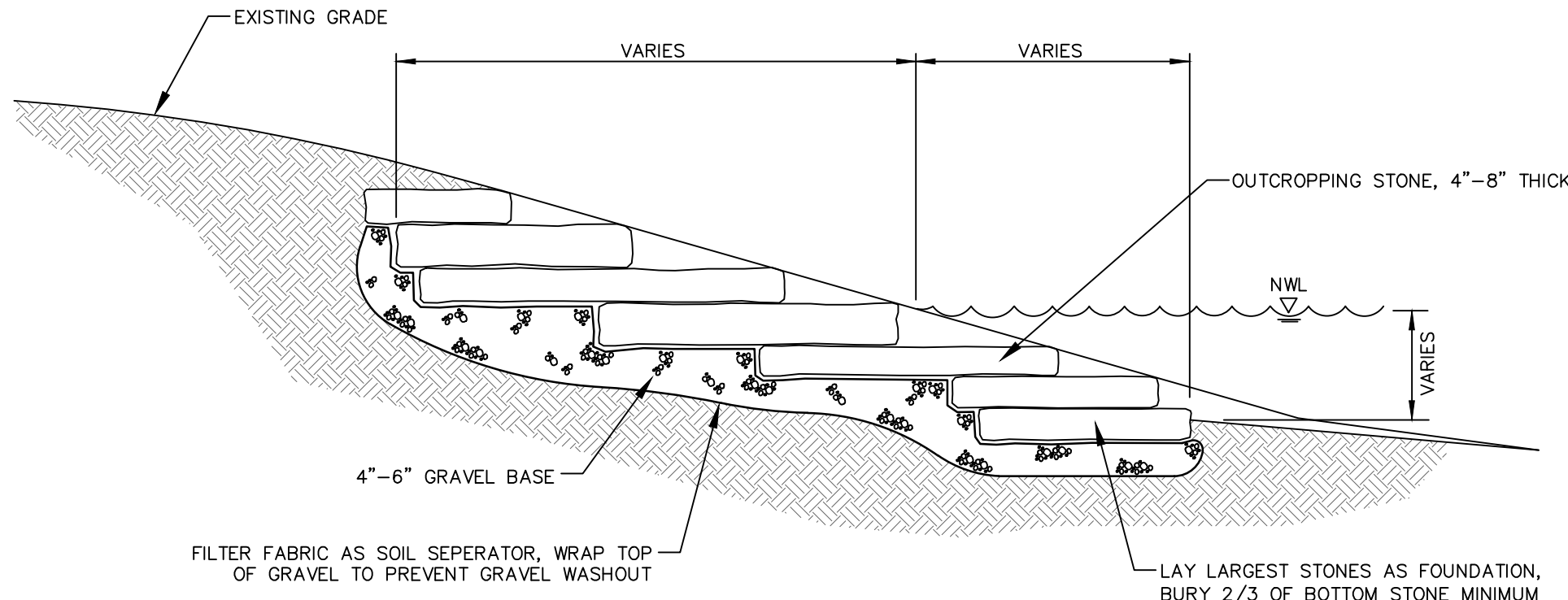


**SECTION A-A**



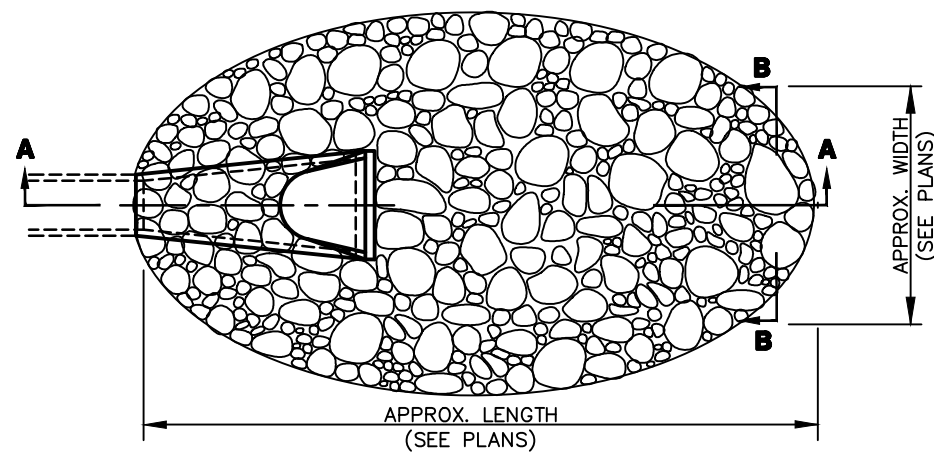
NOTES:  
1. ROCK SLOPE SHALL BE CONSTRUCTED ON STABLE BASE MATERIAL.  
2. CREATE A 2.5:1 MAXIMUM SLOPE.  
3. INSTALL SC150BN OR EQUIVALENT ALONG DISTURBED AREAS FROM THE TOE OF SLOPE TO TOP OF BANK.  
4. INSTALL S75BN OR EQUIVALENT ALONG DISTURBED AREAS BEYOND TOP OF BANK.

**VEGETATED ROCK TOE**  
NOT TO SCALE

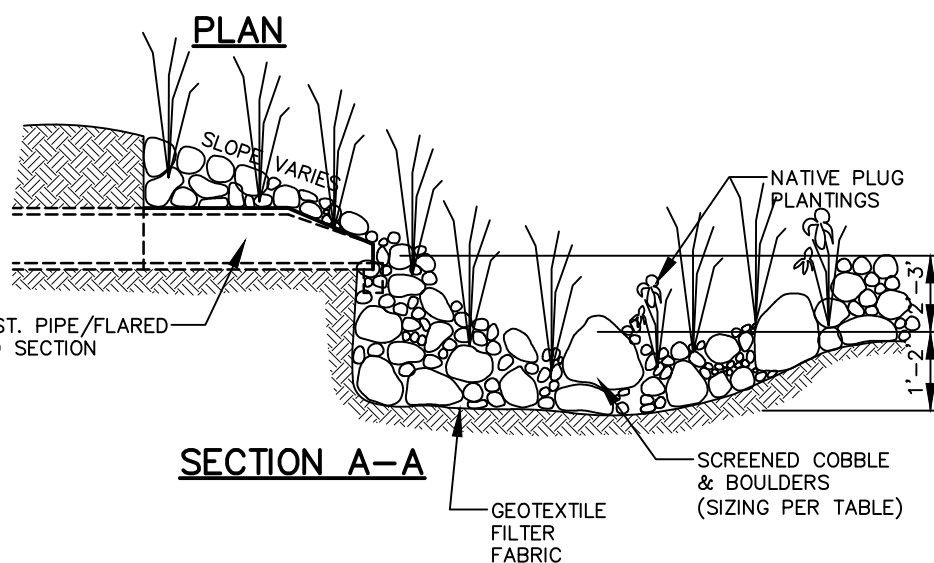


**SECTION B-B**

**STONE OUTCROPPING DETAIL**  
NOT TO SCALE

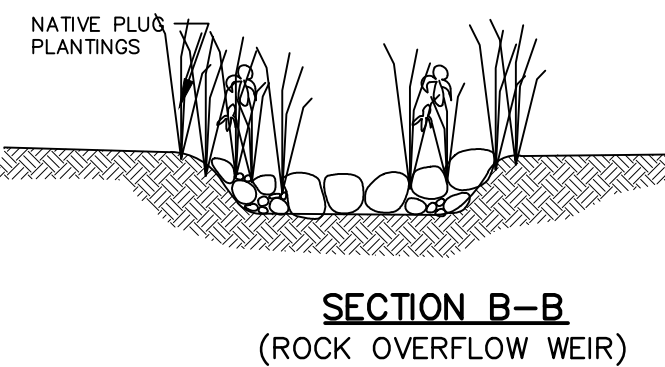


SCREENED COBBLE (RR3 OR EQUIVALENT)  
D100 = 9"  
D50 = 5"  
D10 = 3"  
BOULDERS (RR3 OR EQUIVALENT)  
D100 = 24"  
D50 = 18"  
D10 = 12"

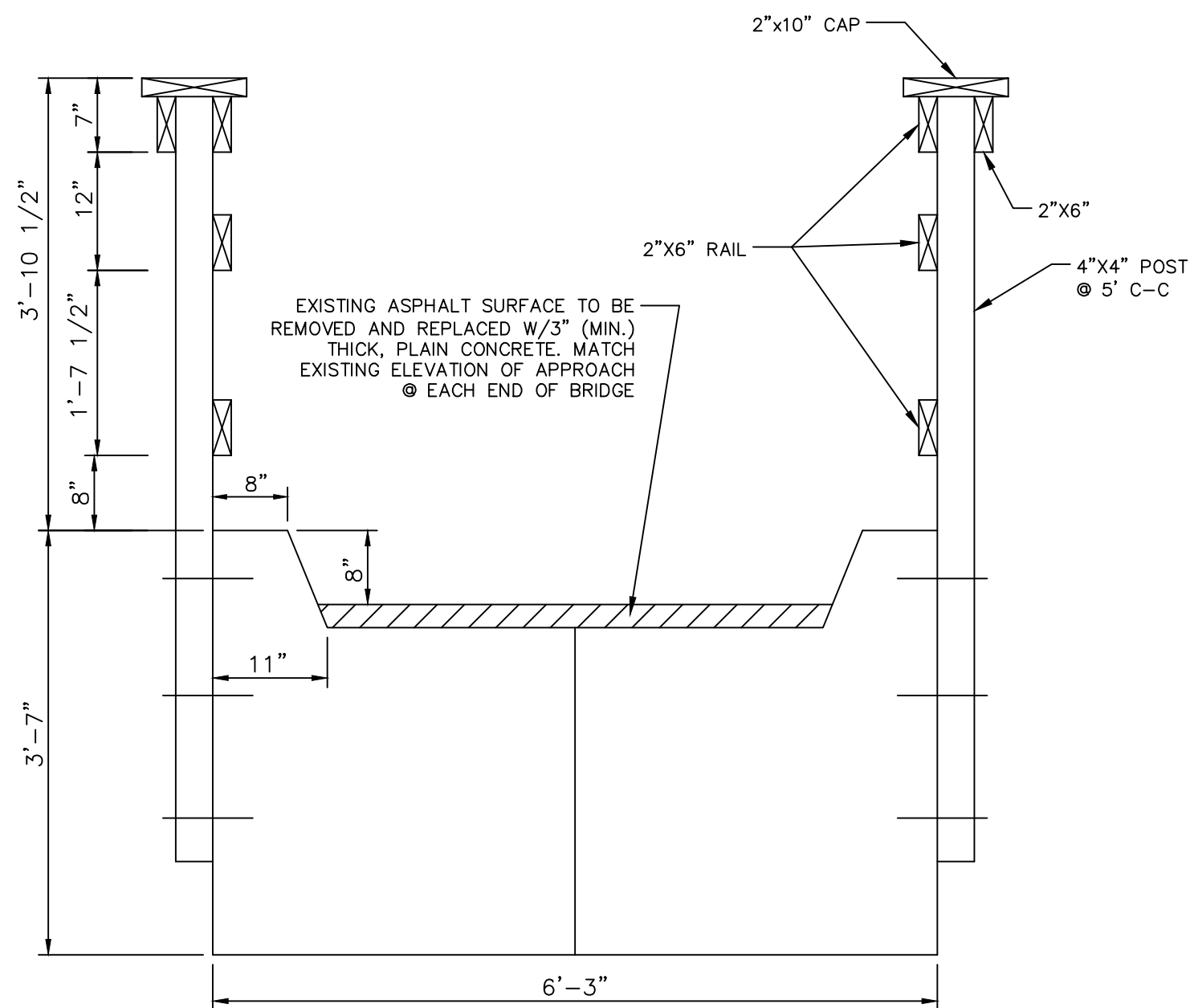


NOTES:  
1. WHERE OUTLETS ARE TO BE RELOCATED OR CUT BACK EXCAVATION WILL BE REQUIRED.  
2. WHERE OUTLET IS IMMEDIATELY ADJACENT TO LAKE A ROCK OVERFLOW WEIR WILL BE CONSTRUCTED.  
3. CONFIGURATION SHALL BE DETERMINED BY ENGINEER/CONTRACTOR.  
4. PLANTINGS SHALL BE DONE BY QUALIFIED ECOLOGIST TO DETERMINE HYDROLOGY & HYDRAULICS PLACE.  
5. THE AREA SHALL BE PLANTED WITH SPECIES PER THE PLANTING PLAN.

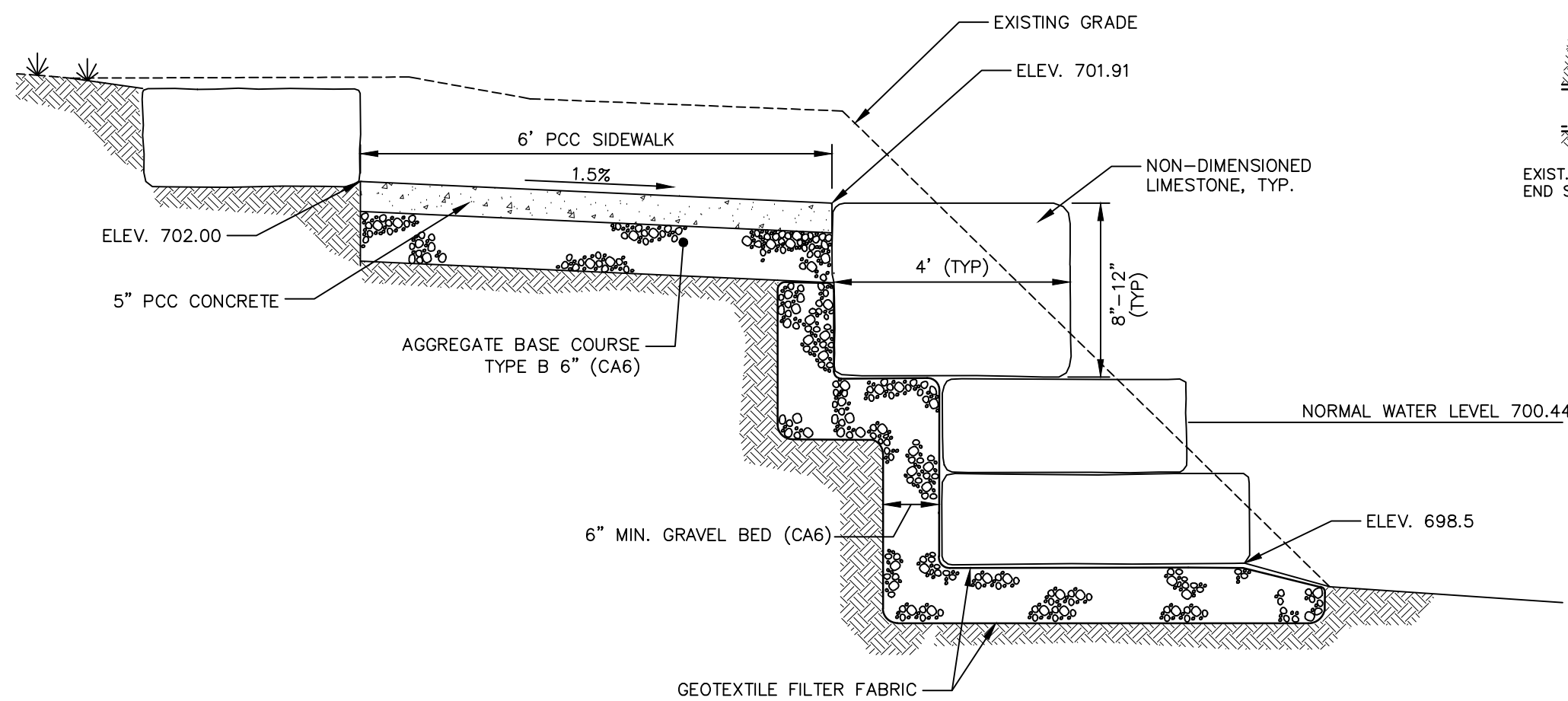
**ROCK OUTLET PROTECTION DETAIL**  
NOT TO SCALE



**SECTION B-B**  
(ROCK OVERFLOW WEIR)



**UCSD BRIDGE  
SURFACE REMOVAL AND  
REPLACEMENT DETAIL**  
NOT TO SCALE



**OSLAD ADA ACCESSIBLE FISHING/STONE  
OUTCROPPING DETAIL**  
NOT TO SCALE

REVISIONS:					
DATE	BY	DESCRIPTION	DATE	BY	DESCRIPTION
10/29/19	RT	REVISE PER REVIEW COMMENTS			

DRAWN BY: CF  
CHECKED BY: EP  
APPROVED BY: AK



35701 WEST AVENUE, SUITE 150  
WARRENVILLE, ILLINOIS 60555  
PHONE (630) 393-3060  
FAX (630) 393-2152

10 S. RIVERSIDE PLAZA, SUITE 875  
CHICAGO, ILLINOIS 60606  
PHONE (312) 474-7841  
FAX (312) 474-6099

2416 GALEN DRIVE  
CHAMPAIGN, ILLINOIS 61821  
PHONE (217) 351-6268  
FAX (217) 355-1902

**CRYSTAL LAKE REHABILITATION  
URBANA PARK DISTRICT  
URBANA, ILLINOIS**

TITLE:		SCALE:	N.T.S.
		DATE:	August, 2019
		JOB NO:	181124
		SHEET	52 OF 61





URBANA PARK DISTRICT  
BID TABULATION  
CRYSTAL LAKE REHABILITATION  
4/16/2020

IDOT PAY ITEM	ERA/ IDOT SP #	PAY ITEM	Unit	Quantity	ENGINEERS ESTIMATE		Stark	
					Unit Price	Total Price	Unit Price	Total Price
UCSD BRIDGE								
	SP-23	UCSD BRIDGE STONE OUTCROPPING	SF	320.0	\$ 125.00	\$ 40,000.00	\$ 70.00	\$ 22,400.00
	SP-24	UCSD BRIDGE SCOUR PROTECTION	TON	7.5	\$ 120.00	\$ 900.00	\$ 174.00	\$ 1,305.00
	SP-27	UCSD BRIDGE DECK SCARIFICATION	L SUM	1.0	\$ 2,000.00	\$ 2,000.00	\$ 3,200.00	\$ 3,200.00
	SP-28	UCSD CONCRETE WEARING SURFACE	SF	450.0	\$ 12.00	\$ 5,400.00	\$ 7.50	\$ 3,375.00
	SP-42	UCSD BRIDGE PCC PATH	SF	92.0	\$ 12.00	\$ 1,104.00	\$ 20.50	\$ 1,886.00
					SUBTOTAL:	\$ 49,404.00	SUBTOTAL:	\$ 32,166.00

# Memo

**To:** Urbana Park District Board of Commissioners

**From:** Andy Rousseau, Project Manager

**Copy:** Tim Bartlett, Executive Director

Derek Liebert, Superintendent of Planning and Operations

**Date:** June 9, 2020

**Re:** Action to Award Design Services for Blair Park OSLAD Development Project

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## I. Statement of Situation

In 2019, the District entered an agreement for conceptual design services for Blair Park with Upland Design Ltd. These services provided a basis of design for an application to the Open Space Land Acquisition and Development (OSLAD) grant program through Illinois Department of Natural Resources.

Based upon Park District input, Upland Design created a concept plan with options for public feedback prior to submitting the final application. Recreational amenities were prioritized through public input opportunities by; UPDAC, parks-site public meeting, online survey, and a District Camp (11-14 year olds). This input was combined with District priorities for recreational components to include within the OSLAD grant, submitted in August of 2019.

The grant application was for an \$825,000 project of which \$400,000 are OSLAD grant funds and included:

- 8-foot wide paths on the west and north perimeter of park to complete loop paths,
- 6-foot wide internal connector paths,
- a new playground,
- a picnic grove with accessible picnic area,
- accessible horseshoe pits,
- southeastern t-ball field made accessible,
- electronic soccer/tennis game wall,
- challenge course for engaging teens and adults,
- half-court basketball,
- two interpretive panels (JC Blair and highlighting ecological value of trees in the park).

## II. Statement of work

In early 2020, the district was notified of award. At this time, finalized contract documents have not been received from the State, but are anticipated any day.

In order to fulfill the scope of services submitted within the grant documents, staff began discussions with Upland Design and Engineer Resource Associates (ERA), who provided surveying on the initial concept planning, to develop a proposal.

Upland will lead the development of construction plans with design assistance by ERA for survey, grading, drainage, electrical, and erosion control. ERA will lead permitting and construction administration. Both ERA and Upland will serve to assist with bidding.

### **III. Schedule**

Upon receipt and execution of the final state grant documents, this proposal will be signed and work may begin. The board action recommended is to award services pending the execution of the state grant contract.

The current schedule contains:

- June 2020 – Topographic Survey
- July-August 2020 – Design Development
- September-November 2020 – Construction Plans, Specifications and Bid Proposal
- January-February 2021 – Bidding
- April 2021 – Construction Begins

### **IV. Budget**

Expenses for professional services will be spent from the 2020 Capital Improvement Budget and from the funds received from the OSLAD grant. The grant application budget included \$108,205 in engineering fees. Upland proposes a not-to-exceed cost of \$81,600, and staff recommend including a 15% contingency in the amount of \$12,240. Remaining budgeted engineering fees may be used for other project improvements within the scope of the grant.

#### **Expenses**

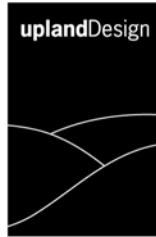
Professional Services	\$81,600.00
15% Contingency	<u>\$12,240.00</u>
<b>Total Expenses</b>	<b>\$93,840.00</b>

#### **Revenue**

2020 CIB Contingency	\$39,490.00
OSLAD Grant	<u>\$54,350.00</u>
<b>Total Revenue</b>	<b>\$93,840.00</b>

### **IV. Recommendation**

Staff recommend the Urbana Park District Board of Commissioners award design services for the Blair Park OSLAD Development Project for \$81,600 and a design contingency in the amount of \$12,240 to Upland Design Ltd. Of Plainfield, IL, pending state executed grant contract.



## **Blair Park OSLAD Development**

**Urbana Park District**

**5/29/2020**

### **Blair Park: 1406 S Broadway Avenue, Urbana, Illinois**

In 2020, the Park District would like to complete park renovations including the following:

- Loop Trail – 8' Wide West and North Paths
- Loop Trail – 6' Wide Interior Paths
- Playground
- Picnic Grove
- Horseshoe Pit
- Southeast T-Ball Field Trail Connection and ADA improvements
- Yalp Sutu Wall (no striping)
- Challenge Course with Engineered Wood Fiber Surface
- Half-Court Basketball
- Interpretive Panel Concrete Pads

The project budget is \$825,000.00 for the improvements listed above as well as professional fees. The project is to be publically bid as one package. The Park District will assemble and install the playground equipment as well as the fitness/challenge equipment. Additionally, the Park District will prepare and install the interpretive panels on park history and ecology value of trees. The planning and construction documents will incorporate all items whether installed by a Contractor or the Park District.

**Project Scope:** Upland Design Ltd along with engineers and surveyors at Engineering Resource Associates (ERA) propose to assist the Urbana Park District with the park renovations following the master plan and OSLAD grant agreement. Upland will lead the development of construction plans with design assistance by ERA with survey, grading, drainage and electrical. soil erosion control, ERA will lead permitting and construction administration and both firms will assist with bidding. An approximate timeline is indicated for each work item, and actual dates will be set to accommodate Park District needs. The project is to be implemented through public bidding and construction by a contractor for the majority of items.

### **Topographic Survey**

**June 2020**

A topographic survey was completed by in 2019 by ERA for a portion of the park. Additional survey area is required to include the southeast ball field and proposed pathways on the west and north sides of the park. This additional survey work will be completed by ERA and put together to form one survey. This will be the base for planning the construction documents.

## **Design Development Plans**

**July- August 2020**

Upland Design will prepare design development plans based on the renovation elements listed above. The plans will include layout of amenities, listing of site furniture and equipment, and colors/finishes for each item. The cost estimate will be updated. A virtual meeting will be held with the Park District team to review plans, preliminary details, costs and chart of furniture.

(1 meeting)

## **Construction Plans, Specifications and Bid Proposal**

**September-November, 2020**

Based on the design development plans, the design team will prepare a set of construction plans, specifications and bid proposal for public bidding. Construction documents will address the following:

- Existing Conditions and Removal
- Layout
- Utility: Electrical
- Grading and Drainage
- Soil Erosion Control
- Landscape Restoration
- Construction Details
- General and Technical Specifications
- Bid Proposal Form

The specifications will cover each area of construction. A review meeting at 50% and 90% complete construction documents will take place with Urbana Park District staff. An updated estimate of construction costs will be available for review at each meeting. Comments from this meeting will be incorporated into the documents. (2 meetings)

**Permits:** The plans will be submitted by ERA to Urbana for review and permitting. An IEPA NPDES permit will be prepared and submitted by ERA. The Urbana Park District will pay any fees for the project. If the project scope expands or it is later found that additional permits are required, additional professional scope and associated fees will be discussed with the Park District. No work is proposed in floodplain nor wetland areas. It is assumed that as the development area is under 2.0 acres and the development area will be less than 50% impervious, no stormwater submittal will be required to the City.

## **Bidding**

**January - February, 2021**

The bid documents will be distributed through the Park District or a digital plan room as the Park District desires. The design team will contact contractors via email with an invitation to bid. A pre-bid meeting will be held for the project and attended by a representative of the design team. The Park District will place the legal ad in a local paper and perform any other procedures as required by local purchasing policies and the OSLAD grant agreement. The design team will be available to answer questions during bidding, will be present at the bid opening, check bids for math accuracy, and review the bids with staff. If necessary, references will be contacted and a letter summarizing bidding and references will be written. (1 meeting)

## **Construction Observation**

**Beginning April, 2021**

Upon award of a contract, ERA staff will make thirteen total sites visits and Upland Design will attend three of those site visits of which one will be a punch list. A pre-construction meeting will

be held to kick-off the construction. The Park District staff will make additional site visits during the project. Certified Payroll will not be reviewed but Contractors will be directed to use the State of Illinois online system. At project completion, a walk through with District staff in order to develop a punch list will be completed. The design team will be available by phone to answer questions, review pay applications and submittals. (13 site visits)

The Firm shall have the authority to act on behalf of the Owner only to the extent provided in this Agreement. The Firm shall not have control over, charge of, or responsibility for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the construction work, nor shall the Firm be responsible for the Contractor's failure to perform the construction work in accordance with the requirements of the Contract Documents.

**IDNR As-Built:** At the close of the project, Upland Design will create an 11" x 17" plan showing as built conditions for submittal to the IDNR as part of the required project close out submittal. This is not a new topographic survey or record drawings.

### **Professional Fees**

The following professional fees are lump sum for the work described above for professional services by Upland Design Ltd and Engineering Resources Associates:

Survey	\$ 3,900
Design Development	\$ 8,900
Construction Plans, Specifications and Bid Proposal	\$ 47,450
Permitting	\$ 3,950
Bidding	\$ 3,450
Construction Observation	\$ 13,950
<b>Total Professional Fee</b>	<b>\$ 81,600</b>

### **Estimated Reimbursable Costs:**

Reimbursable items will include postage/delivery, plotting and printing of drawings at the direct costs and mileage reimbursement at the current IRS reimbursement rate. Estimated reimbursables are \$1,800.



# Blair Park Revitalization Project



## Attachment A-3 Development Plan

Urbana Park District  
Blair Park Revitalization Project



July 31, 2019  
Source: CCGIS  
Author: KAD



0 25 50 100 Feet