

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS
MINUTES - REGULAR BOARD MEETING
TUESDAY, MAY 12, 2020
7:00 PM
ANNUAL BOARD MEETING AND
REGULAR BOARD MEETING
REMOTE MEETING VIA ZOOM
URBANA, ILLINOIS 61802**

A regular meeting of the Urbana Park District Board of Commissioners was held Tuesday, May 12, 2020, online via Zoom at 7:00 p.m. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting. UPTV taped the meeting for future airing.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Nancy Delcomyn	X	
Commissioner Lashaunda Cunningham	X	
Commissioner Roger Digges	X	
Commissioner Meredith Blumthal	X	

Also present were Tim Bartlett, Executive Director;
Corky Emberson, Superintendent of Recreation;
Derek Liebert, Superintendent of Planning and Operations;
Caty Roland, Business Manager;
Judy Miller, Environmental Program Manager;
Andy Rousseau, Project Manager,
Rich McMahan, Grounds Maintenance Supervisor;
Ben Williams, IDNR;
Scott Beckerman, USDA;
Jake Wolf, ERA;
Erin Roeing, ERA;
Allison Jones served as Recorder.

ANNUAL BOARD MEETING AGENDA

- I. **Call to Order – Annual Board Meeting**
President Walker called the meeting to order at 7:02 PM.

- A. Remote Attendance

COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM TO TEMPORARILY SUSPEND THE URBANA PARK DISTRICT'S REMOTE ATTENDANCE POLICY PURSUANT TO STATE EXECUTIVE ORDER 2020-07, SUSPENDING THE REMOTE ATTENDANCE REQUIREMENTS OF THE OPEN MEETINGS ACT THROUGH MAY 30, 2020, AND ALLOW FOR ALL BOARD MEMBERS TO ATTEND THIS MEETING REMOTELY. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE".

President Walker transferred chairmanship of the meeting to Board Secretary and Executive Director Tim Bartlett.

II. Election of Officers

COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO ELECT COMMISSIONER WALKER TO BE BOARD PRESIDENT. ALL SAID "AYE", MOTION CARRIED.

President Walker resumed chairmanship of the meeting.

COMMISSIONER CUNNINGHAM MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO ELECT COMMISSIONER DELCOMYN TO BE BOARD VICE PRESIDENT. ALL SAID "AYE", MOTION CARRIED.

III. Appointments

A. Action to Appoint Secretary, Assistant Secretary, Treasurer, Attorney, Recorder, Auditor
COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM TO MAKE THE FOLLOWING APPOINTMENTS:
BOARD SECRETARY –TIM BARTLETT
ASSISTANT SECRETARY—ALLISON JONES
BOARD TREASURER – RICHARD PERCIVAL
ATTORNEY – MATT DEERING
BOARD RECORDER – ALLISON JONES OR DESIGNEE OF THE BUSINESS MANAGER
AUDITOR – MARTIN HOOD LLC
ALL SAID "AYE", MOTION CARRIED.

B. Action to Appoint a Commissioner to the Urbana Parks Foundation
COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM TO APPOINT COMMISSIONER DIGGES TO THE URBANA PARKS FOUNDATION. ALL SAID "AYE", MOTION CARRIED.

C. Action to Appoint Commissioner(s) as UPDAC Representative(s)
COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO APPOINT COMMISSIONERS DELCOMYN AND CUNNINGHAM AS UPDAC REPRESENTATIVES. ALL SAID "AYE," MOTION CARRIED.

D. Action to Appoint a Representative to Urbana TIF Joint Review Board
COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER DELCOMYN TO APPOINT COMMISSIONER WALKER AND DIRECTOR BARTLETT TO THE URBANA TIF JOINT REVIEW BOARD. ALL SAID "AYE," MOTION CARRIED.

IV. Adjourn the Annual Board Meeting

President Walker adjourned the Annual Board Meeting at 7:09 PM.

REGULAR BOARD MEETING AGENDA

I. Call to Order

President Walker called the meeting to order at 7:10 PM.

A. Remote Attendance

COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO TEMPORARILY SUSPEND THE URBANA PARK DISTRICT'S REMOTE ATTENDANCE POLICY PURSUANT TO STATE EXECUTIVE ORDER 2020-07, SUSPENDING THE REMOTE ATTENDANCE REQUIREMENTS OF THE OPEN MEETINGS ACT THROUGH MAY 30, 2020, AND ALLOW FOR ALL BOARD MEMBERS TO ATTEND THIS MEETING REMOTELY. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

II. Accept Agenda

COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER DELCOMYN TO ADJUST THE ORDER OF THE AGENDA TO MOVE "NEW BUSINESS ITEM A" TO IMMEDIATELY AFTER "PUBLIC COMMENT." ALL SAID "AYE," MOTION CARRIED.

III. Public Comment

A. Public Comment

The following members of the public spoke on the issue of managing geese in Crystal Lake Park:

- Viktoria Ford
- Susan Parenti
- Niloofar Shambayati
- Rohn
- Stuart Levy
- Morgan Dirkson
- Greg Springer
- Patch Adams
- Karen Medina

B. UPD New Staff Introductions

There were no new staff introductions.

VIII. New Business, Item A.: Action on Illinois Department (IDNR) Charity Harvest Permit Application

Director Bartlett and Derek Liebert provided a history and background on the goose control issue, reviewing the extensive management strategies attempted in the past. Ben Williams, IDNR's Urban Waterfowl Project Manager, reviewed the biology and behavior of the geese, and Scott Beckerman with USDA Wildlife Services reviewed nuisance issues and approaches to damage management, including physical barriers, chemical products, and egg management. He also reviewed the process of a charity harvest. Board and staff discussed the process, asked questions, and discussed public input.

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER DELCOMYN TO APPROVE THE IDNR CHARITY HARVEST PERMIT APPLICATION. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

IV. Urbana Park District Advisory Committee (UPDAC) Report

UPDAC Chair Jean Paley has provided a written report for the April 2020 UPDAC meeting.

V. Consent Agenda

- A. Approval of the Minutes of the April 7, 2020 Board Study Session
- B. Approval of the Minutes of the April 14, 2020 Regular Board Meeting
- C. Monthly Reports
 - 1. Administration
 - 2. Planning/Operations
 - 3. Recreation
- D. Approval of the Monthly Paid Accounts Payable
- E. Action to Accept Philanthropy Report and Gifts Listed with Gratitude
- F. Action on Resolution 2020-03 to Appoint UPD FOIA Officers
- G. Action on Resolution 2020-04 to Appoint UPD OMA Representatives
- H. Action on Resolution 2020-05 to Appoint UPD ADA Coordinator
- I. Action on Annual Appointments and Assignments

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM TO APPROVE ALL THE ACTION ITEMS ON THE CONSENT AGENDA AND ACCEPT ALL THE INFORMATION ITEMS LISTED ON THE CONSENT AGENDA IN AN OMNIBUS MANNER. A ROLL CALL VOTE WAS TAKEN, MOTION CARRIED UNANIMOUSLY.

VI. Reports

- A. Financial Reports
 - 1. Revenue and Expenditure Report
Caty Roland presented the Revenue and Expenditure Report.
 - 2. Action on Treasurer's Report
Caty Roland presented the Treasurer's Report.

COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM TO ACCEPT THE TREASURER'S REPORT FOR AUDIT. ALL SAID "AYE," MOTION CARRIED.

- 3. Capital Budget Report
Andy Rousseau presented updates on the ITEP site walkthrough, the Saline Branch renovations, and Leak Park updates.
- B. Executive Director
Director Bartlett provided updates on several projects, including:
 - Evaluation on opening parks & and operations during the pandemic, including issues of staffing, programming, and safety;
 - The lease for Brookens Gym;
 - Carle partnership on the ITEP path project;
 - Gun violence issues/and Coalition programming efforts.
- C. President

1. Review of upcoming meeting agenda
President Walker reviewed the upcoming June 2nd Study Session and June 9th Regular Board Meeting.

D. Liaison Reports

1. Finance Study Group
President Walker noted that the Finance Study Group last met on May 1 to discuss COVID-19 financial impacts and 2020 IDNR grant program updates and plans to meet again in the future for further discussion.
2. UPD Policy Study Group
Commissioner Blumthal noted there are no current Policy Study Group meetings scheduled at this time.
3. Urbana Parks Foundation Representative
Commissioner Digges noted that the UPD and UPF held a Joint Board Meeting on 5/5/20 with good discussion and information shared.
4. UPDAC Planning Study Group
Commissioner Cunningham noted that the UPDAC Planning Study Group last met in August to finalize topics through the first half of 2020, and will meet again in the future to discuss topics through the end of 2020

VII. Old Business

- A. Action on any Old Business removed from the Consent Agenda
There was no old business removed from the Consent Agenda.

VIII. New Business

- A. Action on Illinois Department of Natural Resources (IDNR) Charity Harvest Permit Application
See above.
- B. Action on Resolution 2020-06 Authorizing an IDNR Public Museum Capital Grant Application
Derek Liebert provided background on the IDNR Public Museum Grant program. He noted that UPD's application would include a new pavilion for the Nature Day Camp Program at the Anita Purves Nature Center, as well as a council ring and additional parking. He stated that design options are being explored, and funding is available up to \$750,000.

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER DELCOMYN TO APPROVE RESOLUTION 2020-06 IN SUPPORT OF THE MUSEUM CAPITAL GRANT APPLICATION FOR THE ANITA PURVES NATURE CENTER. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE".

- C. Action to Award Crystal Lake Park Rehabilitation Project
Andy Rousseau reviewed background on the Crystal Lake Park rehabilitation, with a focus on water quality, shoreline restoration, and public recreation. Staff from the Engineering Resource Associates were available to answer questions regarding the design work for the project.

COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO AWARD THE BASE BID AND ALTERNATES 2,3,4, AND 5 FOR THE CRYSTAL LAKE REHABILITATION

PROJECT IN THE AMOUNT OF \$2,475,418 AND A CONSTRUCTION CONTINGENCY OF 15% IN THE AMOUNT OF \$371,313 TO STARK EXCAVATING, INC. OF CHAMPAIGN, IL. A ROLL CALL VOTE WAS TAKEN, MOTION CARRIED UNANIMOUSLY.

- D. Review of Draft Lease Agreement with Urbana-Champaign Sanitary District
Staff provided a background and history of UC Sanitary District Properties leased by UPD, which include the Hickory Street site, AMBUCS Park, and Perkins Road Wet Prairie. Board and staff commented on the positive collaboration between the two organizations and are glad to continue the process.
- E. Action on any New Business removed from the Consent Agenda
There were no items removed from the Consent Agenda.

IX. Comments from Commissioners

The Board thanked citizens, UPD staff, and IDNR for their comments and information regarding the goose control issue. Staff and Board wish to continue to provide additional information and education to the public as much as possible.

X. Adjourn

President Walker adjourned the meeting at 10:10 PM.

Michael W. Walker, President

Timothy A. Bartlett, Secretary

(Seal)

Date Approved: June 9, 2020