



It is the mission of the Urbana Park District to:

- Improve the quality of life of its citizens through a responsive, efficient, and creative park and recreation system,*
- Pursue excellence in a variety of programs, parks and special facilities that contribute to the attractiveness of neighborhoods, conservation of the environment and the overall health of the community.*

**NOTICE AND AGENDA OF MEETING
URBANA PARK DISTRICT ADVISORY COMMITTEE (UPDAC)
TUESDAY, SEPTEMBER 22, 2020
7:00 PM**

REMOTE MEETING VIA ZOOM

VIDEO: <https://us02web.zoom.us/j/84002311408>

PHONE: (312) 626-6799

MEETING ID: 840 0231 1408

PASSWORD: 287858

- I. Call to Order - Introductions**
- II. Public Comment**
- III. New Business**
 - A. Matrix Teams at the UPD – UPD Staff Team Leaders
 - B. Perkins Rd. Park Site – Updates and site Review by UPD Planning Staff
- IV. Questions and Answers** – Answer any questions as follow up from last month’s meeting
- V. Reports**
 - A. UPDAC Chair
 - B. Director
 - C. Board Representative
 - D. UPD Projects update
- VI. Approval of the Minutes of the August 25, 2020 Meeting**
- VII. UPDAC Member Comments and Open Discussion**
- VIII. Adjourn**

Upcoming meetings:

*October 27, 2020
November 16, 2020 (3rd week)
December 2020-no meeting
January 26, 2021*

*****This month’s secretary is Sarah Roper*****

Note: The Meeting Agenda and Supporting Materials are on the UPD website at <http://www.urbanaparks.org/documents/index.html>; choose the “Public Meetings” category and search for the meeting information you wish to download.

Public Input for Urbana Park District Advisory Committee (UPDAC) Meeting (Tuesday, September 22, 2020)

MEETING ID: 840 0231 1408

PASSWORD: 287858

Anyone can attend the meeting virtually via Zoom. Any member of the public may make a brief statement during the Public Comment portion of the agenda. Per Board rules, comments will have a 2-minute time limit. The Board typically accepts comments but neither the Board nor staff will respond to individual comments during the meeting.

You will be able to use a phone to call in:

- Join by calling (312) 626-6799.
- Callers will then be asked to enter the Meeting ID number followed by the # key. The Meeting ID number is 840 0231 1408.
- Enter meeting password 287858, followed by the # key.
- We ask that you please mute yourself until the time for public comment.
- You can toggle between mute and unmute by dialing *6.

You will be able to use a computer to address the Urbana Park District Advisory Committee using Zoom:

- Make sure you have a microphone on your computer if you wish to speak. Please identify yourself for the record if you do speak.
- You do not need to install software to use Zoom. You can click "Join from your browser." It appears that Zoom prefers for users to download and install their meeting client software on your computer. Use whichever option you are most comfortable with, and note it may be browser-specific.
- You should see the meeting video stream through Zoom and hear people talking. The link to join by computer is:
<https://us02web.zoom.us/j/84002311408?pwd=TmRzcU90Y25qWFZrS2hReFdQZGp0dz09>
- If you do not want to be seen, please turn off your webcam video feed as everyone connected will be able to see you and your background.
- This Zoom session will be recorded as part of the record.
- We ask that you please mute yourself until the time for public comment.
- We will not be using the Chat or Participant windows for this meeting.
- You can find tutorials and help information here:
<https://support.zoom.us/hc/enus/articles/201362193-Joining-a-Meeting>.

If you are unable to call or video in to the Zoom Meeting, or would prefer to write in, public input can also be received before the meeting via email. Please submit your comments via email by 7:00 pm to erkirsanoff@urbanaparks.org – these will be read per Urbana Park District Board rules and time limits.

Minutes of the Urbana Park District Advisory Committee

August 26, 2020

Attending: Nicki Ambrose, Kelly Boeger, Jonville Chenoweth, Tomas Delgado, Laura Hastings, Ben Kaap, Jean Paley, Ashely Price, Sarah Roper, Howard Schein, Travis Schiess, Amita Sinha, Tim Stephens, Cedric Stratton, Nancy Delcomyn, Tim Bartlett, Corky Emberson, Derek Liebert, Ellen Kirsanoff, Andy Rousseau, Elsie Hedgspeth, Janet Soesbe, Judy Miller, Kyle Mills, Leslie Radice, Mark Schultz, Caty Roland.

The meeting was called to order by Cedric Stratton at 7:00 pm.

Introductions by all attendees, everyone introduced themselves to the group. Our new UPDAC members were welcomed by staff. We are happy to have them joining us at this meeting.

Public Comment; none

New Business: **UPD COVID-19 reopening plans.** Tim Bartlett gave an overview of the topics at tonight's meeting. Staff have worked very hard during this time of shut down during the pandemic. We have worked hard to adjust to continual changes in our workplace and our community, while still providing services to our residents in as many ways as we can.

Janet Soesbe began the presentation talking about how the Phillips Recreation Center has adapted their work processes and schedule to make it possible to work safely and let the public in for classes and registration.

Elsie Hedgspeth presented what outreach and wellness has done regarding programming. Staff moved some fitness programming on-line, providing virtual workouts. Youth activities, such as Boredom Buster Bags, were passed out in neighborhood parks. Limited fitness classes returned in August, such as Yoga in the Park. Lastly, a virtual race was offered, the Power of Parks 5K had great participation.

Judy Miller presented what environmental programs is doing. A number of programs are being provided, such as daily virtual hikes in the woods, daily social media posts about activities to do at home, and working with high school age on a virtual climate summit. Pre-planning for some fall programs such as an outdoor movie night, Take a Child Outside week events, and offering exhibit hall use for family units in blocks of time for reservation. Lastly, At Home Exploration Bags are being developed to give out to each 4th grade student in C-U schools.

Kyle Mills presented what athletic programs are doing. Brookens gym is closed to the public for county uses through the November election. Staff have worked hard to give kids a chance to do something sports related – providing soccer) at least one team for each age group). Planning for fall includes Baseball (High School wood at league) 10-12 teams possible. There appears to be good interest. Unsure

yet if Adult Kickball league will play this fall. Staff are taking a lot of oversight of programs to ensure participant safety.

Leslie Radice presented aquatics programs and what is being done to provide opportunities. It's hard to do much without water and a pool. Staff did the spring Egg hunt as a Virtual Egg Hunt, it worked well. Staff developed and handed out Heat Buster Bags filled with activities for kids to do. In preparation to re-open UIAC, staff have closely followed IDPH guidelines for pools, such as cleaning high touch surfaces every 20-30 minutes, and taking participants temperatures when they enter the area. Water Aerobics is limited in participation for each class offering.

Mark Schultz presented on Marketing staffs efforts. During shutdown, staffs role changed from promotion to crisis communication. As the UPD started offering more virtual activities, we have gradually moved back toward promotion. What has changed most is a much smaller program guide, and doing much more digital information. Things are updated much more often and continual changes are made as plans are updated. The winter program guide production schedule has just started; it goes to print in 5 weeks.

Derek Liebert presented on Pavilion/Park rentals during this time period. Parks were always open during the shutdown, but pavilions were not rentable. We found that large groups were using pavilions anyway, and not keeping to usage guidelines. Talking with CUPHD, the UPD felt that to track groups using parks appropriately, returning to rentals made sense. Especially with students returning to campus and town. Included with the meeting packet were manuals for opening of facilities for UPDAC to review.

Health and Wellness Fundraising Update – Tim gave background on the project, how it was researched and public input, including UPDAC, was used to develop the design plans. Derek screen shared the design from The Farnsworth group, who is the Architect for the project. A fundraising consultant group has been hired, and a steering committee of UPD staff, Foundation Trustees, and UPDAC members is working to raise funds for this project.

UPD Capitol Project Updates – Andy Rousseau provided an update to the Crystal Lake Park redevelopment project with UPDAC. He shared pictures of the work in progress. He explained some of the details of work done to date, and how you could see in the pictures how it will improve the lake edge and access. UPDAC members asked if they could receive a walk-through of the area when the work is done. A nice guided tour! YES! Andy is happy to do that.

Cedric thanked all the staff for their reports. Were there any questions? Of this or last month's meeting?
None

Reports – UPDAC Chair – No report

Executive Director – Tim shared the work being done with our You Belong here and Diversity Equity and Inclusion (DEI) initiatives. He asked UPDAC members if we could have discussion point on each month's agenda to provide updates and opportunities for UPDAC to help take real action steps on this path

forward. The members supported it. Sarah asked if we had considered an art installation as a part of the CLP work that addresses the time we are in. Tim thinks that is a good idea and one that should be considered. Howard thinks what the UPD is doing for a town this size is great! We need to make CLP and the UPD reflect our town and create a new narrative for our future.

Board Representative – Nancy praised the staff for all their hard work. We should be grateful for all their work in service to our community.

Approval of the minutes of the June 23, 2020 meeting. The minutes were reviewed by all Jean moved approval of the minutes, Laura seconded the motion. They were approved by all with no corrections

Cedric asked for a motion to adjourn the meeting. Motion was made by Howard, seconded by Laura. The meeting adjourned at 9:15 pm.

Submitted by Ellen Kirsanoff