

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS  
MINUTES – BOARD STUDY SESSION  
TUESDAY, SEPTEMBER 1, 2020  
6:30 PM  
ONLINE VIA ZOOM  
URBANA, ILLINOIS**

The study session meeting of the Urbana Park District Board of Commissioners was held Tuesday, September 1, 2020 online via Zoom at 6:30 pm. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Nancy Delcomyn	X	
Commissioner Lashaunda Cunningham		X
Commissioner Roger Digges	X	
Commissioner Meredith Blumthal	X	

Also present were Tim Bartlett, Executive Director;  
Derek Liebert, Planning and Operations Superintendent;  
Corky Emberson, Recreation Superintendent;  
Caty Roland, Business Manager;  
Allison Jones served as Recorder.

**I. Call to Order and Introductions**

**A. Remote Attendance**

**COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO TEMPORARILY SUSPEND THE URBANA PARK DISTRICT’S REMOTE ATTENDANCE POLICY PURSUANT TO ILLINOIS PUBLIC ACT 101-0640, AND ALLOW ALL COMMISSIONERS TO ATTEND THIS MEETING REMOTELY. A ROLL CALL VOTE WAS TAKEN, ALL SAID “AYE.”**

**II. Accept Agenda**

**COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO ACCEPT THE AGENDA AS PRESENTED. A ROLL CALL VOTE WAS TAKEN, ALL SAID “AYE.”**

**III. Public Comment**

There were no comments made by members of the public.

**IV. Discussion**

**A. Diversity, Equity, and Inclusion**

Director Bartlett began by providing information on the goal of developing a Diversity, Equity, and Inclusion plan for the Urbana Park District. He noted that staff are deeply invested in the areas of diversity and inclusion and believe the UPD has an opportunity to collaborate and reach the entire community. He noted that areas of focus would include employment, collaborators, UPDAC, Foundation, and Board members, as well as customers. He noted that the Customer Service Matrix team has shifted focus to diversity and inclusion, and that staff are ready for a plan and process to measure success in this area. Corky Emberson added that education is critical to this effort, and staff are working on various courses and presentations, and are ready to listen and learn. Derek Liebert noted that one area of focus would be outreach to black, women, and minority owned businesses for contract work, and staff are developing new goals and collaborating with other local agencies to find resources. Caty Roland stated that UPD would like to hire a consultant to develop the Diversity, Equity, and Inclusion plan and appreciate all input for areas of focus.

The Board and staff continued to discuss different strategies and approaches for achieving these goals, including the need to fit our local needs and culture. The Board emphasized prioritizing needs, being intentional in efforts, and getting community buy-in. Board and staff agreed to continue this discussion on a regular basis and incorporate updates into regular staff reporting.

**V. Comments from Commissioners**

There were no further comments from Commissioners.

**VI. Adjourn**

President Walker adjourned the meeting at 8:21 PM.

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Michael W. Walker, President

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Timothy A. Bartlett, Secretary

(Seal)

Date Approved: October 13, 2020