

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS
MINUTES - REGULAR BOARD MEETING
TUESDAY, DECEMBER 8, 2020
7:00 PM
REMOTE MEETING VIA ZOOM
URBANA, ILLINOIS 61802**

A regular meeting of the Urbana Park District Board of Commissioners was held Tuesday, December 8, 2020, online via Zoom at 7:00 p.m. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting. UPTV taped the meeting for future airing.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Nancy Delcomyn	X	
Commissioner Lashaunda Cunningham		X
Commissioner Roger Digges	X	
Commissioner Meredith Blumthal	X	

Also present were Tim Bartlett, Executive Director;
Corky Emberson, Superintendent of Recreation;
Caty Roland, Superintendent of Business Services;
Derek Liebert, Superintendent of Planning and Operations;
Andy Rousseau, Project Manager;
Aaron Gold, Speer Financial;
Allison Jones served as Recorder.

I. Call to Order

President Walker called the meeting to order at 7:01 PM.

A. Remote Attendance

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO TEMPORARILY SUSPEND THE URBANA PARK DISTRICT’S REMOTE ATTENDANCE POLICY PURSUANT TO ILLINOIS PUBLIC ACT 101-0640, AND ALLOW ALL COMMISSIONERS TO ATTEND THIS MEETING REMOTELY. A ROLL CALL VOTE WAS TAKEN, ALL SAID “AYE.”

II. Accept Agenda

COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO ADJUST THE ORDER OF THE AGENDA TO MOVE OLD BUSINESS ITEM ‘B’ TO IMMEDIATELY AFTER “PUBLIC COMMENT.” A ROLL CALL VOTE WAS TAKEN, ALL SAID “AYE.”

III. Public Comment

- A. Public Comment
There were no comments from members of the public.
 - B. Urbana Park District Staff Introductions
There were no staff introductions.
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- **VIII. Old Business, Item A.: CONSIDERATION AND ACTION ON ORDINANCE 2020-11:** An ordinance providing for the issue of \$863,565 General Obligation Limited Tax Park Bonds, Series 2020, of the District, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

Aaron Gould presented details on the bid process, bids received, and final proceeds from the sale. The Board and staff commented positively on the process and the work done by Speer Financial.

- 1. Action to Award Low Bid
COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO AWARD THE LOW BID ON BONDS TO INB, N.A. WITH AN INTEREST RATE OF 0.6%. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."
- 2. Action on Bond Ordinance
COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO ADOPT BOND ORDINANCE 2020-11 AUTHORIZING THE ISSUANCE OF \$863,565 GENERAL OBLIGATION LIMITED TAX PARK BONDS, SERIES 2020, OF THE URBANA PARK DISTRICT. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

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- IV. **Urbana Park District Advisory Committee (UPDAC) Report**
Cedric Stratton, UPDAC Chair, provided a written report of the November UPDAC meeting.

- V. **Consent Agenda**
 - A. Approval of the Minutes of the November 3, 2020 Study Session Meeting
 - B. Approval of the Minutes of the November 10, 2020 Regular Board Meeting
 - C. Monthly Reports
 - 1. Administration
 - 2. Planning/Operations
 - 3. Recreation
 - D. Approval of the Monthly Paid Accounts Payable
 - E. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER DELCOMYN TO APPROVE ALL OF THE ACTION ITEMS ON THE CONSENT AGENDA AND ACCEPT ALL THE

INFORMATION ITEMS LISTED ON THE CONSENT AGENDA IN AN OMNIBUS MANNER. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

VI. Reports

A. Financial Reports

1. Revenue & Expenditure Report

Caty Roland presented the Revenue & Expenditure Report.

2. Action on Treasurer's Report

Caty Roland presented the Treasurer's Report.

COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO ACCEPT THE TREASURER'S REPORT FOR AUDIT. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

3. Capital Budget Report

Caty Roland presented spending in the 2017 – 2020 Capital Budgets.

Andy Rousseau presented details on updates at Crystal Lake Park, Saline Habitat work, and Crystal Lake Park master plan updates.

Derek Liebert presented details on oak wilt detection, prevention, and testing efforts.

B. Executive Director

1. You Belong Here Report -

2. Other Updates

Director Bartlett provided updates on multiple projects, including:

- You Belong Here efforts
- Turkey Trot event
- DNR museum grant updates
- Perkins Road site visit for modified master plan
- Annual CUSR meeting
- Brookens staff and lease extension
- Planning for future programs/events
- CCS fundraising company and fundraising efforts

C. President

1. Review of upcoming meeting agenda

President Walker reviewed the upcoming January 5 Study Session and January 12 Regular Board Meeting with Executive Session.

D. Liaison Reports

1. Finance Study Group

President Walker noted that the Finance Study Group met on December 4 to discuss UPD's financial outlook, the annual bond sale, the Health and Wellness facility, health insurance, and capital projects, and plan to meet again on January 8, 2021.

2. UPD Policy Study Group

There was no Policy Study Group report.

3. Urbana Parks Foundation Representative
Commissioner Digges noted that the UPF continues to work on fundraising for the health & wellness facility.
4. UPDAC Planning Study Group
Commissioner Delcomyn noted that the UPDAC Planning Study Group would be meeting again in six months to discuss meeting topics.

VII. **Old Business**

- A. Consideration and Action on Ordinance 2020-11: An ordinance providing for the issue of \$863,565 General Obligation Limited Tax Park Bonds, Series 2020, of the District, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.
 1. Action to Award Low Bid
 2. Action on Bond Ordinance

See above.

- B. Action on any Old Business Removed from the Consent Agenda
There was no old business removed from the Consent Agenda.

VIII. **New Business**

- A. Action to Approve Ordinance 2020-12 Abating the Levy of Property Taxes on Urbana Park District General Obligation Park Bonds (Alternate Revenue Source), Series 2019A
Cathy Roland reviewed the process for abating the levy of property taxes.

COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO APPROVE ORDINANCE 2020-12 ABATING THE LEVY OF PROPERTY TAXES ON URBANA PARK DISTRICT GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2019A. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

- B. Action to Approve Resolution 2020-11 Accepting the Urbana Kickapoo Rail Trail Extension Study
COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO APPROVE RESOLUTION 2020-11 ACCEPTING THE URBANA KICKAPOO RAIL TRAIL EXTENSION STUDY. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."
- C. Review and Accept the Annual Priority Projects Report to the Urbana Parks Foundation
Derek Liebert presented UPF Priority Projects for 2021 including Health & Wellness, Placemaking (Crystal Lake Park, Blair Park, Public Art), and Trails & Connectivity (Kickapoo Rail Trail).

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO ACCEPT AND FORWARD THE 2021 ANNUAL PRIORITY PROJECTS REPORT TO THE URBANA PARKS FOUNDATION. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

D. Action to Accept the 2020 Annual Meeting Calendar
COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO ACCEPT THE 2020 ANNUAL MEETING CALENDAR FOR REGULAR BOARD MEETINGS, STUDY SESSIONS, JOINT MEETINGS, AND UPDAC MEETINGS. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

E. Action on any New Business removed from Consent Agenda
There was no new business removed from the Consent Agenda.

X. Comments from Commissioners

Director Bartlett commented that Commissioner Blumthal is willing to provide UPD staff and Board with a cultural diversity debrief from a training she received recently.

President Walker commented on the challenges the covid-19 pandemic has brought, and notes the Board is greatly appreciative staff efforts during this time.

XI. Adjourn

President Walker adjourned the meeting at 8:26 PM.

Michael W. Walker, President

Timothy A. Bartlett, Secretary

(Seal)

Date Approved: January 12, 2021