

URBANA PARK DISTRICT BOARD OF COMMISSIONERS
MINUTES - REGULAR BOARD MEETING
TUESDAY, JANUARY 12, 2021
EXECUTIVE SESSION – 6:30 PM
REGULAR MEETING – 7:00 PM
ONLINE VIA ZOOM
URBANA, ILLINOIS 61802

A regular meeting of the Urbana Park District Board of Commissioners was held Tuesday, January 12, 2021, online via Zoom at 7:00 p.m. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting. UPTV taped the meeting for future airing.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Nancy Delcomyn	X	
Commissioner Lashaunda Cunningham	X	
Commissioner Roger Digges	X	
Commissioner Meredith Blumthal	X	

Also present were Tim Bartlett, Executive Director;
 Corky Emberson, Superintendent of Recreation;
 Caty Roland, Superintendent of Business Services;
 Derek Liebert, Superintendent of Planning and Operations;
 Andy Rousseau, Project Manager;
 Allison Jones served as Recorder.

I. Call to Order

President Walker called the meeting to order at 6:33 PM.

A. Remote Attendance

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM TO TEMPORARILY SUSPEND THE URBANA PARK DISTRICT’S REMOTE ATTENDANCE POLICY PURSUANT TO ILLINOIS PUBLIC ACT 101-0640, AND ALLOW ALL COMMISSIONERS TO ATTEND THIS MEETING REMOTELY. A ROLL CALL VOTE WAS TAKEN, ALL SAID “AYE.”

II. Adjourn to Executive Session

COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM, IN ACCORDANCE WITH SECTION 2, PART ‘C’, EXCEPTION #21 OF THE ILLINOIS OPEN MEETINGS ACT, TO ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF THE SEMI-ANNUAL REVIEW OF EXECUTIVE SESSION MINUTES. A ROLL CALL VOTE WAS TAKEN, ALL SAID “AYE.”

The regular meeting was adjourned at 6:37 PM.

President Walker adjourned the Executive Session at 6:48 PM.

III. Reconvene Regular Board Meeting

President Walker reconvened the regular Board Meeting at 7:03 PM.

A. Announce Determination to Release Executive Session Minutes and Destroy Recordings

The Board approved the following actions:

1. Approve Executive Session Minutes

The Board has approved the minutes of the following Executive Sessions: 8/18/20 and 9/17/20

2. Release all or part of Executive Session Minutes

The Board has conducted the required semi-annual review of the unreleased minutes of past executive sessions and concluded that the need for confidentiality still exists for all the unreleased minutes or portions of minutes except the following minutes or portions of minutes no longer require confidential treatment and can be made available for public inspection: 8/18/20 and 9/17/20

3. Destroy recordings

The Board has authorized the destruction of the following Executive Session recordings: 3/12/19, 4/9/19, 4/9/19, and 7/9/19

IV. Accept Agenda

COMMISSIONER CUNNINGHAM MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO ACCEPT THE AGENDA AS PRESENTED. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

V. Public Comment

A. Public Comment

There were no comments from members of the public.

B. UPD New Staff Introductions

There were no new staff introductions.

VI. Urbana Park District Advisory Committee (UPDAC) Report – No December Meeting/No Report

There was no December UPDAC meeting or report.

VII. Consent Agenda

A. Approval of the Minutes of the December 1, 2020 Study Session Meeting

B. Approval of the Minutes of the December 3, 2020 Joint Board Meeting with Champaign Park District for Champaign-Urbana Special Recreation (CUSR)

C. Approval of the Minutes of the December 8, 2020 Regular Board Meeting

D. Monthly Reports

1. Administration

2. Planning/Operations

3. Recreation

E. Approval of the Monthly Paid Accounts Payable

F. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude

COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM TO APPROVE ALL OF THE ACTION ITEMS ON THE CONSENT AGENDA AND ACCEPT ALL THE INFORMATION ITEMS LISTED ON THE CONSENT AGENDA IN AN OMNIBUS MANNER. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

VIII. Reports

A. Financial Reports

1. Revenue & Expenditure Report
Caty Roland presented the Revenue & Expenditure Report.
2. Action on Treasurer's Report
Caty Roland presented the Treasurer's Report.

COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM TO ACCEPT THE TREASURER'S REPORT FOR AUDIT. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

3. Capital Budget Report
Caty Roland discussed changes in Capital Budget years 2019, 2020, and 2021.

Andy Rousseau provided updates on work at Crystal Lake Park, including the new playground and surfacing, a new boat dock, and replacement decking. He also provided updates on projects at Perkins Road and vehicle & equipment bids. Derek Liebert provided updates on several IDNR grants, as well as continued goose hazing in Crystal Lake Park.

B. Executive Director

Director Bartlett provided updates on several project areas, including:

- You Belong Here Report, including updated hiring strategies
- Planning/Master Planning
- UPD Best Practices updates
- Arts and Culture projects
- Exercise in Older Adults project
- TIF Enterprise Zone meetings

C. President

1. Review of upcoming meeting agenda
President Walker noted the following upcoming meetings and events:
 - UPDAC on 1/26/21
 - IAPD/IPRA Annual Conference (virtual), end of January 2021
 - February UPD Study Session on 2/2/21
 - February UPD Board Meeting on 2/9/21
 - February UPDAC Meeting on 2/23/21
 - Legislative Breakfast (virtual), date TBD

D. Liaison Reports

1. Finance Study Group

President Walker noted that the Finance Study Group last met on 1/8/21 to discuss UPD's financial outlook and IDNR grant programs. He also noted that UPD may need to take some financial chances when it comes to re-opening activities post-COVID, to provide staff with latitude to return to normal operations. The Study Group plans to meet again 2/26/21.

2. UPD Policy Study Group

Commissioner Cunningham noted that the Policy Study Group would next meet on 2/9/21.

3. Urbana Parks Foundation Representative

Commissioner Digges noted that while Ellen Kirsanoff will be retiring, there will be a new staff liaison to the Foundation, and that Caty Roland will be acting-liaison until the new hire is finalized. He also noted that at the Foundation has a new chair of the Nominating Committee, and that the next Barn Bash will be postponed another year to 2022.

4. UPDAC Planning Study Group

Director Bartlett noted that the Planning Study Group last met a month ago to discuss the next 6 months of topics, and may want to meet again soon to plan the remainder of the year.

IX. Old Business

A. Action on any Old Business removed from Consent Agenda

There was no old business removed from the Consent Agenda.

X. New Business

A. Action to Approve Resolution and Agreement Authorizing a One-Year Extension to the Intergovernmental Agreement between Urbana Park District and Urbana School District #116 for the Operation of the Urbana Indoor Aquatic Center

Director Bartlett provided details on the draft 1-year extension of the Intergovernmental Agreement between UPD and USD #116 for UPDAC operations. He noted that this 1-year extension, with the same terms, allows both organizations to finalize the standard 5-year agreement for the next contract, as standard negotiations were delayed due to COVID-19.

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER DELCOMYN TO APPROVE RESOLUTION AND AGREEMENT AUTHORIZING A ONE-YEAR EXTENSION TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE URBANA PARK DISTRICT AND URBANA SCHOOL DISTRICT #116 FOR THE OPERATION OF THE URBANA INDOOR AQUATIC CENTER. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

B. Action on any New Business removed from Consent Agenda

There was no new business removed from the Consent Agenda.

XI. Comments from Commissioners

Commissioner Delcomyn inquired about details regarding UPD spending on goose deterrent.

XII. Adjourn

President Walker adjourned the meeting at 8:12 PM.

Michael W. Walker, President

Timothy A. Bartlett, Secretary

(Seal)

Date Approved: February 9, 2021