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It is the mission of the Urbana Park District to:

- Improve the quality of life of its citizens through a responsive, efficient, and creative park and recreation system,
- Pursue excellence in a variety of programs, parks, and special facilities that contribute to the attractiveness of neighborhoods, conservation of the environment, and the overall health of the community.

**NOTICE AND AGENDA OF MEETING**  
**URBANA PARK DISTRICT BOARD OF COMMISSIONERS**  
**REGULAR BOARD MEETING**  
**TUESDAY, APRIL 13, 2021**  
**7:00 PM**  
**REMOTE MEETING VIA ZOOM**  
**VIDEO: <https://us02web.zoom.us/j/83412039392>**  
**PHONE: (312) 626-6799**  
**MEETING ID: 834 1203 9392**  
**PASSCODE: 012345**

**I. Call to Order**

**A. Remote Attendance**

*The Board will allow all board members to attend this meeting remotely, pursuant to Illinois Public Act 101-0640. Though Commissioners will be conducting the meeting remotely, the regular meeting location (Urbana Park District Planning & Operations Facility at 1011 E. Kerr Avenue, Urbana, IL 61802) will be open to the public.*

**II. Accept Agenda**

**III. Public Comment**

*Any member of the public may make a brief statement at this time within the public participation rules of the Board. Please see the attached documents for details regarding attendance and public comment via Zoom.*

**A. Public Comment**

**B. UPD New Staff Introductions**

1. John Adams, Facilities Maintenance Technician I
2. Grant Goff, Grounds Maintenance Technician I

**IV. Urbana Park District Advisory Committee (UPDAC) Report**

*UPDAC is an advisory committee appointed by the Board of Commissioners. The members of UPDAC are appointed for staggered three-year terms.*

**V. Consent Agenda**

*All action and information items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately. Commissioners have had an opportunity to review these items prior to the Board Meeting.*

- A. Approval of the Minutes of the March 2, 2021 Study Session Meeting
- B. Approval of the Minutes of the March 9, 2021 Regular Board Meeting

C. Monthly Reports

*These are the monthly reports from each department of the district.*

1. Administration (Executive Director, Business, Development, Human Resources)
2. Planning & Operations (Planning, Project Management, Facilities, Grounds, Aquatics)
3. Recreation (Aquatics, Athletics, Community Programs, Environmental Programs, Public Information/Marketing, Champaign-Urbana Special Recreation – CUSR)

D. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude

*Gifts and donations must be officially accepted by the Board. The Philanthropy Report also lists volunteer service hours for the month.*

E. Approval of the Monthly Paid Accounts Payable

*This report is available for review by each Commissioner.*

F. Action to Receive Post-Issuance Tax Compliance Report

*This is an annual report that is required to be submitted by the Bond Compliance Officer per the Bond Record-Keeping Policy.*

G. Action to Approve Resolution 2021-01 to Designate Committed Ending Fund Balances

*This is an annual action.*

H. Action to Approve Resolution 2021-02 to Designate Assigned Ending Fund Balances

*This is an annual action.*

*Action on any item removed from the Consent Agenda will be taken during Old or New Business as appropriate.*

## VI. Reports

A. Financial Reports

*These are financial reports that are reviewed by the board each month. The board must take action to accept the Treasurer's Report.*

1. Revenue and Expenditure Report
2. Action on Treasurer's Report
3. Capital Budget Report

B. Executive Director

*This is an opportunity for the Executive Director to provide special information to the Commissioners.*

1. You Belong Here Report
2. Other Updates

C. President

*This is an opportunity for the President to make a comment.*

1. Review of upcoming meeting agenda

D. Liaison Reports

1. Finance Study Group

*Meets as needed to discuss financial matters of the District.*

2. UPD Policy Study Group

*Meets as needed to discuss policy matters of the District.*

3. Urbana Parks Foundation Representative

*Reports on Park Foundation activities.*

4. UPDAC Planning Study Group

*Meets as needed to coordinate and enhance Board-UPDAC activities and communication.*

**VII. Old Business**

- A. Action on any Old Business Removed from the Consent Agenda

**VIII. New Business**

- A. Action on Ordinance 2020-03 Revising the Combined Budget and Appropriation Ordinance  
*This is an annual fiscal action.*
- B. Action on Resolution 2021-03 to Approve 2021-2022 Annual Compensation Actions  
*This is an annual action.*
- C. Receive Preliminary Budget for FY 2021-2022  
*The Board will receive the preliminary budget.*
- D. Action to Accept Urbana Park District Climate Action, Resilience, Education, and Sustainability (CARES) Plan
- E. Action on Revisions of the 2019, 2020, and 2021 Capital Improvement Budgets
- F. Action to Award Custodial Services for Phillips Recreation Center, Anita Purves Nature Center, and Brookens' Pod 400
- G. Action to Award Urbana Indoor Aquatic Center Domestic Hot Water Replacement
- H. Action on any New Business Removed from the Consent Agenda

**IX. Comments from Commissioners**

**X. Adjourn**

Note: The Meeting Agenda and Supporting Materials are on the UPD website at <http://www.urbanaparks.org/documents/index.html>, choose the "Public Meetings" category and search for the meeting information you wish to download.

## Public Input for Urbana Park District Regular Board Meeting (Tuesday, April 13, 2021)

MEETING ID: 834 1203 9392

PASSCODE: 012345

Anyone can attend the meeting virtually via Zoom. The regular meeting location at 1011 E. Kerr Avenue, Urbana, IL will also be open for public attendance and comment, though the meeting itself will be conducted remotely. Any member of the public may make a brief statement during the Public Comment portion of the agenda. Per Board rules, comments will have a two minute time limit. The Board accepts comments, but neither the Board nor staff will respond to individual comments during the meeting.

You will be able to use a phone to call in:

- Join by calling (312) 626-6799.
- Callers will then be asked to enter the Meeting ID number followed by the # key. The Meeting ID number is 834 1203 9392.
- Enter meeting passcode 012345, followed by the # key.
- We ask that you please mute yourself until the time for public comment.
- You can toggle between mute and unmute by dialing \*6.

You will be able to use a computer to address the Urbana Park District Board using Zoom:

- Make sure you have a microphone on your computer if you wish to speak. Please identify yourself for the record if you do speak.
- You do not need to install software to use Zoom. You can click “Join from your browser.” It appears that Zoom prefers for users to download and install their meeting client software on your computer. Use whichever option you are most comfortable with, and note it may be browser-specific.
- You see the meeting video stream through Zoom and hear people talking. The link to join by computer is:  
<https://us02web.zoom.us/j/83412039392?pwd=M2VQaUdHSUlnRVlZK2JqOXRvQVB3UT09>
- If you do not want to be seen, please turn off your webcam video feed, as everyone connected will be able to see you and your background.
- This Zoom session will be recorded as part of the record.
- We ask that you please mute yourself until the time for public comment.
- We will not be using the Chat or Participant windows for this meeting.
- You can find tutorials and help information here: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>.

If you are unable to call or video in to the Zoom Meeting, or would prefer to write in, public input can also be received before the meeting via email. Please submit your comments via email by 7:00 pm to [tabartlett@urbanaparks.org](mailto:tabartlett@urbanaparks.org) – these will be read per Urbana Park District Board rules and time limits.