

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS**  
**MINUTES – BOARD STUDY SESSION**  
**TUESDAY, APRIL 6, 2021**  
**6:30 PM STUDY SESSION**  
**8:00 PM EXECUTIVE SESSION**  
**REMOTE MEETING VIA ZOOM**  
**URBANA, ILLINOIS 61802**

The study session meeting of the Urbana Park District Board of Commissioners was held Tuesday, April 6, 2021 online via Zoom at 6:30 pm. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Nancy Delcomyn	X	
Commissioner Lashaunda Cunningham	X	
Commissioner Roger Digges	X	
Commissioner Meredith Blumthal	X	

Also present were Tim Bartlett, Executive Director;  
Derek Liebert, Planning and Operations Superintendent;  
Corky Emberson, Superintendent of Recreation;  
Caty Roland, Superintendent of Business Services;  
Derek Liebert, Superintendent of Planning and Operations;  
Chelsea Prah, Environmental Education Coordinator;  
Judy Miller, Environmental Program Manager;  
Nicole Hilberg, Environmental Office Manager;  
Kyle Mills, Athletics Supervisor;  
Jacob Johnston, Community Program and Engagement Coordinator;  
Ashley Dennis, Outreach and Wellness Coordinator;  
Elsie Hedgspeth, Outreach and Wellness Manager;  
Janet Soesbe, Community Program Manager;  
Allison Jones served as Recorder.

**I. Call to Order**

President Walker called the meeting to order at 6:33 PM.

A. Remote Attendance

The Board meeting was held remotely.

II. **Accept Agenda**

COMMISSIONER CUNNINGHAM MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO ACCEPT THE AGENDA AS PRESENTED. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

III. **Public Comment**

There were no comments from members of the public.

IV. **Discussion**

A. Inclusion Strategies

Director Bartlett provided background on "You Belong Here" efforts in relation to procurement and other initiatives. Staff continued by presenting the district wide inclusivity plan, goals, measurements/outcomes, staff training, resources for the project, and shared personal perspective on inclusion. Staff also reviewed the training materials for new hires, including a focus on inclusive language, cultural awareness, accessibility, and sensory and emotional processing. Next staff presented the Guide to Inclusive Programming, including program offerings, marketing/advertising, representation, and accessibility. Staff and Board discussed the project and provided feedback on these efforts.

B. Summer Update

Staff presented information on plans for the summer, with considerations of covid phase, including facilities, program offerings, and staffing challenges. Plans are to expand size and quantity of events slowly and steadily as rules allow.

V. **Comments from Commissioners**

Commissioner Cunningham wished continued great efforts on inclusion and diversity and pushing those efforts forward.

VI. **Adjourn to Executive Session**

COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM, IN ACCORDANCE WITH SECTION 2 PART "C", EXCEPTION #1 OF THE ILLINOIS OPEN MEETINGS ACT, TO ADJOURN TO EXECUTIVE SESSION FOR THE LIMITED PURPOSE OF DISCUSSING THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

The Board entered the Executive Session at 8:09 PM.

VII. **Reconvene Regular Meeting**

President Walker reconvened the regular Board Meeting at 9:10 PM.

VIII. **Adjourn**

President Walker adjourned the meeting at 9:10 PM.

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Michael W. Walker, President

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Timothy A. Bartlett, Secretary

(Seal)

Date Approved: May 11, 2021