

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS**  
**MINUTES – REGULAR BOARD MEETING**  
**TUESDAY, JUNE 8, 2021**  
**7:00 PM**  
**REGULAR BOARD MEETING**  
**ONLINE VIA ZOOM**  
**URBANA, ILLINOIS 61802**

The regular meeting of the Urbana Park District Board of Commissioners was held Tuesday, June 8, 2021 at online via Zoom at 7:00 pm. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice President Nancy Delcomyn	X	
Commissioner Meredith Blumthal	X	
Commissioner Roger Digges		X
Commissioner Cedric Stratton	X	

Also present were Tim Bartlett, Executive Director;  
Caty Roland, Superintendent of Business Services;  
Corky Emberson, Superintendent of Recreation;  
Derek Liebert, Superintendent of Planning & Operations;  
Andy Rousseau, Project Manager;  
Jeremy Thorpe, Development Manager;  
Matthew Lewis, Community Program Manager;  
Joshua Katz, Community Program Intern;  
Grace Tissier, CUSR Manager;  
Laura Hastings, UPDAC Chair;  
Nancy Schrumpf, UPF Trustee;  
Sarah Nemeth, UPF Trustee;  
Fred Schrumpf;  
Kelsey Beccue served as Recorder.

**I. Call to Order**

**A. Remote Attendance**

Michael Walker called the meeting to order at 7:04 PM, and noted that the board was conducting the meeting remotely pursuant to Illinois Public Act 101-0640.

II. **Accept Agenda**

COMMISSIONER STRATTON MOVED TO ADJUST THE ORDER OF THE AGENDA TO MOVE NEW BUSINESS ITEM A TO AFTER PUBLIC COMMENT WITH A SECOND FROM COMMISSIONER BLUMTHAL. A ROLL CALL VOTE WAS TAKEN, MOTION CARRIED UNANIMOUSLY.

III. **Public Comment**

A. **Public Comment**

There was no public comment.

B. **UPD New Staff Introductions**

1. **Jeremy Thorpe, Development Manager**

Caty Roland introduced new Development Manager, Jeremy Thorpe. Jeremy introduced himself to the board and gave a little information about his professional background, and his ideas for the Development Manager position at UPD.

Matt Lewis also introduced Community Program Intern, Joshua Katz. Joshua introduced himself and provided some information on his professional background and his goals for his internship.

---Adjusted order for New Business Item A---

• **IX. New Business**

A. **Discussion of Recognition Opportunities for Blair Park Tennis Courts**

Tim gave some background on the renovations at Blair Park and mentioned that the park serves as the district's main tennis facility, and is the home court of the Urbana High School tennis teams. Tim then said that a full tennis court rebuild was not in the scope of the awarded OSLAD grant, but the courts still need improvement, and something like that is a good candidate for a donor-driven project. Nancy Schrumpf, an Urbana Parks Foundation trustee, introduced herself and gave background on their plan for raising funds for Blair Park Tennis courts since they weren't included in the grant. The plan is to raise \$160,000 to resurface all tennis courts, and noted there is a rich history of tennis at Blair. This history includes author David Foster Wallace who played and taught tennis at Blair. Nancy reiterated the importance of the Blair Park tennis courts, and keeping the community connected to tennis at Blair. She said there is a strong group of people who played and taught tennis at Blair with David Foster Wallace who now live all across the country. The idea of including recognition of David Foster Wallace will be inspirational for donors and participants, especially those who knew him. The strategy is to target past Blair Park/Urbana High School tennis alums across the country and locally with a mailing and follow up phone calls. The Schrumpf family is kicking off the campaign with a \$10,000 pledge, and Sarah Nemeth and her mother have verbally committed another \$10,000. The foundation is asking the board to approve a plaque recognizing David Foster Wallace and the donors to the campaign.

Nancy's brother, Fred Schrumpf, spoke about his past work teaching tennis at UPD while he was getting his recreation degree, and the unique connection the district has with David Foster Wallace. Fred said that he has been reaching out to Blair Park tennis

alums regarding this campaign. Nancy Schrumpf said that David Foster Wallace's sister will be consulted regarding the plaque after the Board of Commissioners approve the concept, but she's been receptive to preliminary plans. Nancy said there are people who played tennis at Blair in the 70s, 80s, and 90s interested in getting involved in this campaign. Fred mentioned that they are looking to contact Gordon Kaye, and Vice President Delcomyn mentioned that he coached her son. Nancy Schrumpf said half the people they are contacting are out of town, but there are also many locally who still regularly use the Blair Park tennis courts. Nancy Delcomyn asked if there was a main contact for the campaign. Michael expressed his appreciation for the work the group has done so far, and said it would be great for the community to have the courts back in top-notch shape. Nancy Delcomyn mentioned she thought the campaign was a great idea. Nancy Schrumpf noted now is a good time to embark on this campaign because of the other improvements at Blair. Tim thanked Sarah and Mildred for their commitment to the campaign.

#### **IV. Appointments – 2021-2024 UPDAC Class**

Kelsey provided some information on the recruitment process for this year's UPDAC appointments, and noted that the candidates seemed excited to serve on the committee. She also said that she was hopeful for two more applications for candidates that would be put on the agenda for approval at the July Regular Board Meeting. Kelsey mentioned that after appointments are made, current UPDAC members would be approached to serve a term extension if the committee is short of its fifteen required members.

**COMMISSIONER DELCOMYN MADE A MOTION TO APPROVE THE FOLLOWING CANDIDATES TO SERVE 3-YEAR TERMS AS PART OF THE 2021-2024 CLASS FOR THE URBANA PARK DISTRICT ADVISORY COMMITTEE (UPDAC) WITH A SECOND FROM COMMISSIONER BLUMTHAL: DAVID DORMAN, ASHLEY WITHERS, MARY CASEY DIANA, KARL WEINGARTNER, AND PATRICIA HATCH. A ROLL CALL VOTE WAS TAKEN, MOTION CARRIED UNANIMOUSLY.**

#### **V. Urbana Park District Advisory Committee (UPDAC) Report**

Laura provided a report of the May UPDAC meeting, and mentioned that the meeting was in person at the Perkins Road Park Site. Laura commented that Matt Balk did a great job on showing the park and explaining things to UPDAC. She mentioned that his passion and knowledge was clear. She also said it was great to see people in person. Michael thanked Laura for attending.

#### **VI. Consent Agenda**

- A. Approval of the Minutes of the May 4, 2021 Study Session Meeting
- B. Approval of the Minutes of the May 11, 2021 Annual and Regular Board Meeting
- C. Monthly Reports
  - 1. Administration (Executive Director, Business, Development, Human Resources)
  - 2. Planning & Operations (Planning, Project Management, Facilities, Grounds, Aquatics)
  - 3. Recreation (Aquatics, Athletics, Community Programs, Environmental Programs, Public Information/Marketing, Champaign-Urbana Special Recreation – CUSR)
- D. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude
- E. Approval of the Monthly Paid Accounts Payable

COMMISSIONER BLUMTHAL MADE A MOTION TO APPROVE ALL THE ACTION ITEMS ON THE CONSENT AGENDA AND ACCEPT ALL THE INFORMATION ITEMS LISTED ON THE CONSENT AGENDA IN AN OMNIBUS MANNER WITH A SECOND FROM COMMISSIONER STRATTON. A ROLL CALL VOTE WAS TAKEN, MOTION CARRIED UNANIMOUSLY.

## VII. Reports

### A. Financial Reports

#### 1. Revenue and Expenditure Report

Caty Roland presented the Revenue and Expenditure Report for the month of May 2021. Highlights included a timely property tax disbursement and increase in monies earned from user fees.

#### 2. Action on Treasurer's Report

Caty Roland presented the Treasurer's Report, and noted interest earnings are down.

COMMISSIONER DELCOMYN MADE A MOTION TO ACCEPT THE TREASURER'S REPORT FOR AUDIT WITH A SECOND FROM COMMISSIONER STRATTON. A ROLL CALL VOTE WAS TAKEN, MOTION CARRIED UNANIMOUSLY.

#### 3. Capital Budget Report

Caty Roland presented the Capital Budget Report.

Andy Rousseau gave updates on Crystal Lake Park: boat dock, ADA improvements to Broadway Plaza, make-up water feature, landscaping, floating islands in the sediment basin to remove nutrients, and algae removal. Additional updates were provided on construction work at Blair Park and the roof replacement at PRC. Derek added that Tim received a mailbag question regarding the algae at Crystal Lake, and noted that the situation is already improving since the water feature has been operating. Derek mentioned that aeration could be a route to explore further if necessary, along with hydrovac-ing. Nancy asked what would happen to the harvested algae, and Derek said it would be composted at Hickory.

### B. Executive Director

#### 1. You Belong Here Report

Tim presented the You Belong Here Report. Highlights included increased language services.

#### 2. CLPFAC Updates

Tim gave updates on the upcoming Phase 5 of Restore Illinois and its effect on CLPFAC's opening. Corky said it was a rough start weather wise for the pool opening. He noted there are capacity limits, but things are going well. He said that CLPFAC is functioning mainly for open swim, and UIAC is currently more for programming. Summer camp has begun for the season, and it is a welcome sight. Corky commented that we are still working within capacity restrictions, but we anticipate seeing capacity increases as the summer goes on.

3. New Funding Programs

Tim spoke on the art piece idea for the public phase of the Health & Wellness Campaign. He mentioned that we have been getting good news about our DCEO grant, but that the construction climate is difficult. We are seeking more information about how best to proceed in this construction climate. In conjunction with Health & Wellness, staff have been considering conducting an Athletics Fields Study, and have reached out to Smith Group to evaluate at our needs. The proposal came in higher than anticipated, so we will have to table a formal study for the time being. Tim noted that it is important to have a holistic view of our assets and future needs for capital planning.

4. Wandell Sculpture Garden

Tim mentioned there would be some summer sculpture installations.

5. Other Updates

The Urbana Parks Foundation Annual Dinner is June 11 at the Lake House. Saturday, June 12 the district will be included in a VIP program for having helped the Silverwood neighborhood over the last five years. Tim noted that Cedric's orientation has been completed, and his park tour focused on edge parks, and parks yet to be developed. Tim also shared Clark Lindsey Village's expansion plan, and noted the district's good relationship with CLV.

Nancy asked about getting a list of the Great ArtDoors installations, and Tim said we would distribute one to all board members.

C. President

1. Review of upcoming meeting agenda

Michael gave an update on upcoming meetings.

D. Liaison Reports

1. Finance Study Group

Michael commented that Finance Study Group last met June 4 to discuss Health & Wellness grants, the uncertainties in the bidding climate, and district staffing levels. The group plans to meet again on July 9.

2. UPD Policy Study Group

Meredith noted that the group last met in April to discuss the changes approved to the Board Policy Manual in the May meeting and is in process of scheduling another meeting.

3. Urbana Parks Foundation Representative

Roger was not present, but Tim noted the enthusiasm for Health & Wellness.

4. UPDAC Planning Study Group

Nancy and Cedric commented that the UPDAC Planning Study Group met just prior to the meeting to discuss bylaws, topics, recruitment, and appointments.

## VIII. Old Business

- A. Receive DRAFT Ordinance 2021-06 to Adopt the FY 2021-2022 Combined Budget and Appropriation Ordinance

Caty presented on the draft ordinance, and noted final action on the ordinance would not be until the July meeting to allow the public a month to review it. She noted that the budget typically does not change prior to adoption in July.

- B. Budget Highlights Presentation

Caty presented the budget highlights and included information on the budget cycle and major revenue and expenditures. Corky and Derek mentioned the budget challenges in the post-COVID recovery: hiring challenges, vehicle limitations, increase in level-of-service for cleaning/disinfecting, revenue uncertainty, and decreases in participation. Corky noted that starting with Phase 5, UPD would be requiring unvaccinated people to wear masks, and all people to wear masks if children are present. Caty then shared information on the General Fund transfers. Derek commented that P&O has been planning for a new staff position in Natural Areas since 2017 since several new natural areas have been added in the district, and Caty explained how the district is equipped to hire for this position. Corky talked about the allocation of the funds that have been received from Carle, and what we have been able to do with them. Corky also noted that we would be working with U of I again to evaluate how well we have been reaching underrepresented groups since the outcome of the first study.

- C. Action on Resolution 2021-07 in Recognition of UPDAC's 50 Years of Service

Kelsey noted that this was discussion item at last month's board meeting, and the feedback from the commissioners was incorporated into the final resolution, particularly the dedication of the UPDAC Outdoor Learning Pavilion.

**COMMISSIONER DELCOMYN MADE A MOTION TO APPROVE RESOLUTION 2021-07 RECOGNIZING UPDAC'S 50 YEARS OF SERVICE WITH A SECOND FROM COMMISSIONER STRATTON. A ROLL CALL VOTE WAS TAKEN, MOTION CARRIED UNANIMOUSLY.**

- D. Action to Approve Lease Agreement with Champaign County for Use of Brookens Pod 400

Tim provided some information about the terms of the lease agreement with Champaign County for use of Brookens, and noted that it had been approved by UPD Attorney Matt Deering. Michael commented that this was an example of excellent planning with the uncertainties of Health & Wellness facility construction.

**COMMISSIONER BLUMTHAL MADE A MOTION TO APPROVE THE LEASE AGREEMENT WITH CHAMPAIGN COUNTY FOR USE OF BROOKENS POD 400 WITH A SECOND FROM COMMISSIONER DELCOMYN. A ROLL CALL VOTE WAS TAKEN, MOTION CARRIED UNANIMOUSLY.**

- E. Action to Authorize the Executive Director to Sign a Memorandum of Understanding with Champaign County for Use of Fields surrounding Brookens

Tim shared that use of field space was not included in the lease agreement with Champaign

County for use of Brookens, so a separate MOU has been negotiated for use of that space. Caty mentioned in previous years, the use of fields had been included in the lease, but since we intend to build a Health & Wellness facility, we wanted to have an option to continue field use even if we vacate Brookens.

**COMMISSIONER STRATTON MOVED TO AUTHORIZE THE EXECUTIVE DIRECTOR TO SIGN A MEMORANDUM OF UNDERSTANDING WITH CHAMPAIGN COUNTY FOR USE OF FIELDS SURROUNDING BROOKENS WITH A SECOND FROM COMMISSIONER DELCOMYN. A ROLL CALL VOTE WAS TAKEN, MOTION CARRIED UNANIMOUSLY.**

- F. Action on any Old Business Removed from the Consent Agenda  
There was no Old Business removed from the Consent Agenda.

## **IX. New Business**

- A. Discussion of Recognition Opportunities for Blair Park Tennis Courts  
See above.
- B. Action on Ordinance 2021-05 Annexing Certain Territory to the Urbana Park District  
Tim noted that this is a routine action, and that the ordinance has been reviewed and approved by UPD Attorney Matt Deering. Michael also noted that UPD is allowed to annex any territory that has been annexed by the City.

**COMMISSIONER BLUMTHAL MADE A MOTION TO APPROVE ORDINANCE 2021-05 TO ANNEX CERTAIN TERRITORY TO THE URBANA PARK DISTRICT WITH A SECOND FROM COMMISSIONER STRATTON. A ROLL CALL VOTE WAS TAKEN, MOTION CARRIED UNANIMOUSLY.**

- C. Review of Draft District Goals for FY 2021-2022  
Tim shared the draft districtwide goals with the Board, noting that it follows the structure of our strategic plan. Caty noted that these were just districtwide goals, and that the final document would be very comprehensive. She also noted that some departmental goals might be elevated to districtwide goals as part of the consolidation into the final document.
- D. Action on Resolution 2021-08 to Accept the FY 2021-2022 CUSR Budget  
Tim introduced Grace Tissier from CUSR who provided a review of the preliminary CUSR budget. She noted it was the beginning of a return to a more normal budget as we recover from COVID. Nancy asked Grace if she had any areas of concern about the budget, and Grace said it was pretty consistent with a typical CUSR budget pre-COVID.

**COMMISSIONER DELCOMYN MADE A MOTION TO APPROVE RESOLUTION 2021-08 TO ACCEPT THE FY 2021-2022 CUSR BUDGET WITH A SECOND FROM COMMISSIONER BLUMTHAL. A ROLL CALL VOTE WAS TAKEN, MOTION CARRIED UNANIMOUSLY.**

- E. Action on any New Business Removed from the Consent Agenda  
There was no New Business removed from the Consent Agenda.

## **X. Comments from Commissioners**

Michael commented that he was glad to see Laura and Sarah hang in until the end of the meeting.

**XI. Adjourn**

President Walker adjourned the meeting at 9:25 PM.

---

Nancy A. Delcomyn, Vice President

---

Timothy A. Bartlett, Secretary

(SEAL)

Date Approved: July 13, 2021