

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS**  
**MINUTES – BOARD STUDY SESSION**  
**TUESDAY, SEPTEMBER 7, 2021**  
**6:30 PM-8:00 PM**  
**PLANNING AND OPERATIONS FACILITY**  
**1011 E. KERR AVENUE**  
**URBANA, ILLINOIS 61802**

The study session meeting of the Urbana Park District Board of Commissioners was held Tuesday, September 7, 2021 at the Planning and Operations Facility, 1011 E. Kerr Avenue, Urbana, IL at 6:30 pm. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Nancy Delcomyn	X	
Commissioner Cedric Stratton	X	
Commissioner Roger Digges	X	
Commissioner Meredith Blumthal	X	

Also present were Tim Bartlett, Executive Director;  
 Corky Emberson, Superintendent of Recreation;  
 Caty Roland, Superintendent of Business Services;  
 Derek Liebert, Superintendent of Planning and Operations;  
 Andy Rousseau, Project Manager;  
 Mark Schultz, Public Information and Marketing Manager;  
 Allison Jones served as Recorder.

**I. Call to Order**

President Walker called the meeting to order at 6:40 PM.

**A. Remote Attendance**

No remote attendance was requested.

**II. Accept Agenda**

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO ACCEPT THE AGENDA AS PRESENTED. ALL SAID "AYE," MOTION CARRIED.

**III. Public Comment**

There were no comments from members of the public.

**IV. Discussion**

**A. Kickapoo Rail Trail Intergovernmental Agreement**

Director Bartlett discussed details of the Kickapoo Rail Trail efforts, including the planning committee meetings, fundraising developments, developing a friends group, and purpose and use of an intergovernmental agreement. He noted that the details are still being negotiated for the agreement and a final approval date is to-be-determined.

**B. New at UPD**

UPD staff provided updates on multiple projects throughout the district, including projects in the Crystal Lake Park Master Plan, such as the one-way road effort, the development of an amphitheater in the old Planning & Operations location, picnic areas, new pavilion area, trails and paths, lake rehabilitation, the new fishing pier and playground, updates to the Lake House, bridge replacement, and fence and landscape enhancements. Staff and the Board discussed how to communicate these extensive updates with the community.

Staff also presented updates on using the new UPD logo on signage, UPD job offerings to youth in the community, new programming opportunities, the Health & Wellness facility, research with the University of Illinois following up on the underserved community study, updates with the Carle Foundation funding, Climate Action events, outreach & wellness connections and programs within the community, and selecting a new timekeeping software for staff.

**V. Comments from Commissioners**

Commissioner Delcomyn commented on how much UPD is able to accomplish with such a limited tax levy and in a relatively smaller community.

Commissioner Blumthal asked about returning to virtual Board meetings, and staff noted they are working on making sure all Open Meetings Act laws are being followed and how best to return to virtual meetings if needed. The Board expressed support for virtual meetings as long as the pandemic continues and all legal requirements are met.

**VI. Adjourn**

President Walker adjourned the meeting at 8:28 PM.

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Michael W. Walker, President

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Timothy A. Bartlett, Secretary

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Date Approved: October 12, 2021