



It is the mission of the Urbana Park District to:

- Improve the quality of life of its citizens through a responsive, efficient, and creative park and recreation system,
- Pursue excellence in a variety of programs, parks, and special facilities that contribute to the attractiveness of neighborhoods, conservation of the environment, and the overall health of the community.

NOTICE AND AGENDA OF MEETING
URBANA PARK DISTRICT BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
TUESDAY, NOVEMBER 9, 2021
7:00 PM
PLANNING & OPERATIONS FACILITY
1011 E. KERR AVENUE
URBANA, IL 61802

I. Call to Order

A. Remote Attendance

The Board may authorize, by voice vote of the physically present board members, any commissioner wishing to attend remotely, pursuant to the UPD Remote Attendance Policy (Ord 2017-03).

II. Public Hearing for Truth in Taxation

Per state law, a public hearing must be held each year within a prescribed period of time after the district's Truth in Taxation Notice is published in the local newspaper. The public may make comment regarding the information in the Truth in Taxation Notice at this hearing.

III. Accept Agenda

IV. Public Comment

Any member of the public may make a brief statement at this time within the public participation rules of the Board.

A. Public Comment

B. Staff Introductions

V. Urbana Park District Advisory Committee (UPDAC) Report

UPDAC is an advisory committee appointed by the Board of Commissioners. The members of UPDAC are appointed for staggered three-year terms.

VI. Consent Agenda

All action and information items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately. Commissioners have had an opportunity to review these items prior to the Board Meeting.

A. Approval of the Minutes of the October 5, 2021 Board Study Session Meeting

B. Approval of the Minutes of the October 12, 2021 Regular Board Meeting

C. Approval of the Minutes of the October 19, 2021 Special Board Meeting

D. Monthly Reports

These are monthly reports from each department of the district.

1. Administration (Executive Director, Business, Development/Volunteers, Human Resources)
2. Planning/Operations (Planning, Project Management, Facilities, Grounds, Aquatics)
3. Recreation (Museum, Aquatics, Athletics, Community Programs, Public Information/Marketing, Champaign-Urbana Special Recreation–CUSR)

E. Approval of the Monthly Paid Accounts Payable

This report is available for review by each Commissioner.

F. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude

Gifts and donations must be officially accepted by the Board. The Philanthropy Report also lists volunteer service hours for the month.

Action on any item removed from the Consent Agenda will be taken during Old or New Business as appropriate.

VII. Reports

A. Financial Reports

These are financial reports that are reviewed by the board each month. The board must take action to accept the Treasurer's Report.

1. Revenue & Expenditure Report
2. Action on Treasurer's Report
3. Capital Budget Report

B. Executive Director

This is an opportunity for the Executive Director to provide special information to the Commissioners.

1. You Belong Here Report
2. Crestview Park Updates
3. Other Updates

C. President

This is an opportunity for the President to make a comment.

1. Review of upcoming meeting agenda

D. Liaison Reports

1. Finance Study Group

Meets as needed to discuss financial matters of the district.

2. UPD Policy Study Group

Meets as needed to discuss policy matters of the district.

3. Urbana Parks Foundation Representative

Reports on Foundation activities.

4. UPDAC Planning Study Group

Meets as needed to coordinate and enhance Board-UPDAC activities and communication.

VIII. Old Business

A. Action to Approve Tax Levy Ordinance 2021-08

Per state law, the Board of Commissioners must take action on the Levy Ordinance after the public hearing for Truth in Taxation is conducted. The ordinance must then be filed with the County Clerk by the last Tuesday in December.

B. Action on any Old Business removed from the Consent Agenda

IX. New Business

A. Action to Approve the 2022 Capital Improvement Budget and Revisions of the 2019A and 2021 Capital Improvement Budgets

B. Review Annual Board Actions Calendar

The Board reviews the annual board action calendar each November.

C. Action on any New Business removed from Consent Agenda

X. Comments from Commissioners

XI. Adjourn

Note: The Meeting Agenda and Supporting Materials are on the UPD website at <http://www.urbanaparks.org/documents/index.html>; choose the “Public Meetings” category and search for the meeting information you wish to download.