



It is the mission of the Urbana Park District to:

- Improve the quality of life of its citizens through a responsive, efficient, and creative park and recreation system,
- Pursue excellence in a variety of programs, parks, and special facilities that contribute to the attractiveness of neighborhoods, conservation of the environment, and the overall health of the community.

**NOTICE AND AGENDA OF MEETING**  
**URBANA PARK DISTRICT BOARD OF COMMISSIONERS**  
**REGULAR BOARD MEETING**  
**TUESDAY, JANUARY 11, 2022**  
**EXECUTIVE SESSION - 6:30 PM**

REGULAR BOARD MEETING - 7:00 PM  
VIDEO: <https://us02web.zoom.us/j/89374705360>  
PHONE: (312) 626-6799  
MEETING ID: 893 7470 5360  
PASSCODE: 046834

**I. Call to Order**

**A. Remote Attendance**

*The Board will allow all board members to attend this meeting remotely, pursuant to Illinois Public Act 101-0640. Though Commissioners will be conducting and attending the meeting remotely, the regular meeting location (Urbana Park District Planning & Operations Facility at 1011 E. Kerr Avenue, Urbana, IL 61802) will be open to the public.*

**II. Adjourn to Executive Session**

*Executive Sessions are closed meetings and may be held subject to the restrictions of the Open Meetings Act.*

**III. Reconvene Regular Board Meeting**

**A. Announce Determination to Release Executive Session Minutes and Destroy Recordings**

*The Board will announce its determination to release Executive Session Minutes and destroy recordings in accordance with the Open Meetings Act.*

**IV. Accept Agenda**

**V. Public Comment**

*Any member of the public may make a brief statement at this time within the public participation rules of the Board. Please see the attached document for details regarding attendance and public comment via Zoom.*

**A. Public Comment**

**B. UPD New Staff Introductions**

**VI. Urbana Park District Advisory Committee (UPDAC) Report – No December Meeting/No Report**

*UPDAC is an advisory committee appointed by the Board of Commissioners. The members of UPDAC are appointed for staggered three-year terms.*

**VII. Consent Agenda**

*All action and information items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately. Commissioners have had an opportunity to review these items prior to the Board Meeting.*

- A. Approval of the Minutes of the December 1, 2021 Joint Board Meeting with Champaign Park District for Champaign-Urbana Special Recreation (CUSR)
- B. Approval of the Minutes of the December 7, 2021 Board Study Session Meeting
- C. Approval of the Minutes of the December 14, 2021 Regular Board Meeting
- D. Monthly Reports

*These are monthly reports from each department of the district.*

- 1. Administration (Executive Director, Business, Development/Volunteers, Human Resources)
- 2. Planning/Operations (Planning, Project Management, Facilities, Grounds, Aquatics)
- 3. Recreation (Aquatics, Athletics, Community Programs, Environmental Programs, Public Information/Marketing, Champaign-Urbana Special Recreation–CUSR)

- E. Approval of the Monthly Paid Accounts Payable

*This report is available for review by each Commissioner.*

- F. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude

*Gifts and donations must be officially accepted by the Board. The Philanthropy Report also lists volunteer service hours for the month.*

- G. Approval of Commissioner Travel, Meal, and Lodging Expenses

*In accordance with the Local Government Travel Expenses Control Act, all commissioner travel, meal, and lodging expenses must be approved by the board prior to travel on district business.*

*Action on any item removed from the Consent Agenda will be taken during Old or New Business as appropriate.*

## **VIII. Reports**

- A. Financial Reports

*These are financial reports that are reviewed by the board each month. The board must take action to accept the Treasurer's Report.*

- 1. Revenue & Expenditure Report
- 2. Action on Treasurer's Report
- 3. Capital Budget Report

- B. Executive Director

*This is an opportunity for the Executive Director to provide special information to the Commissioners.*

- 1. You Belong Here Report
- 2. Midnight Basketball
- 3. Blair Park Pavilion/Donor Interest
- 4. Other Updates

- C. President

*This is an opportunity for the President to make a comment.*

- 1. Review of upcoming meeting agenda

- D. Liaison Reports

- 1. Finance Study Group

*Meets as needed to discuss financial matters of the District.*

- 2. UPD Policy Study Group

*Meets as needed to discuss policy matters of the District.*

3. Urbana Parks Foundation Representative

*Reports on Park Foundation activities.*

4. UPDAC Planning Study Group

*Meets as needed to coordinate and enhance Board-UPDAC activities and communication.*

**IX. Old Business**

A. Action on Resolution 2021-11 Opening an Investment Account with Busey Wealth Management

B. Action on any Old Business removed from Consent Agenda

**X. New Business**

A. Action to Accept Audit Services Proposal

B. Action to Approve Health & Wellness Construction Manager At-Risk Services

C. Action to Award Preliminary and Construction Engineering Services for the Broadway Avenue Multiuse Path and Pedestrian Bridge Project

D. Action to Approve Resolution 2022-01 Entering into an Agreement with Sourcewell

E. Action to Award the Purchase of a Brush Chipper

F. Action on any New Business removed from Consent Agenda

**XI. Comments from Commissioners**

**XII. Adjourn**

Note: The Meeting Agenda and Supporting Materials are on the UPD website at <http://www.urbanaparks.org/documents/index.html>; choose the “Public Meetings” category and search for the meeting information you wish to download.