

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS**  
**MINUTES - REGULAR BOARD MEETING**  
**NOVEMBER 9, 2021**  
**7:00 PM**  
**PLANNING AND OPERATIONS FACILITY**  
**1011 E. KERR AVENUE**  
**URBANA, ILLINOIS 61802**

A regular meeting of the Urbana Park District Board of Commissioners was held Tuesday, November 9, 2021, at the Planning and Operations Facility, 1011 E. Kerr Avenue, Urbana, IL at 7:00 p.m. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting. UPTV taped the meeting for future airing.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Nancy Delcomyn	X	
Commissioner Cedric Stratton	X	
Commissioner Roger Digges	X	
Commissioner Meredith Blumthal	X	

Also present were Tim Bartlett, Executive Director;  
Corky Emberson, Superintendent of Recreation;  
Caty Roland, Superintendent of Business Services;  
Derek Liebert, Superintendent of Planning and Operations;  
Andy Rousseau, Project Manager;  
Allison Jones served as Recorder.

**I. Call to Order**

President Walker called the meeting to order at 7:02 PM.

**A. Remote Attendance**

There was no remote attendance requested at this time.

**II. Public Hearing for Truth in Taxation**

President Walker opened the public hearing for Truth in Taxation on November 9, 2021 at 7:03 PM.

There were no comments made by members of the public.

President Walker closed the hearing at 7:05 PM

III. **Accept Agenda**

COMMISSIONER STRATTON MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO ACCEPT THE AGENDA AS PRESENTED. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

IV. **Public Comment**

A. Public Comment

There were no comments from members of the public.

B. Staff Introductions

Caty Roland noted that any new staff introduction will attend virtually to best adhere to COVID safety protocols. The Board expressed support.

V. **Urbana Park District Advisory Committee (UPDAC) Report**

Draft UPDAC meeting minutes were included in the meeting materials, and Commissioner Delcomyn noted it was good to see the new CUSR facility and everyone was impressed with the amount of work CUSR staff accomplish.

VI. **Consent Agenda**

- A. Approval of the Minutes of the October 5, 2021 Board Study Session Meeting
- B. Approval of the Minutes of the October 12, 2021 Regular Board Meeting
- C. Approval of the Minutes of the October 19, 2021 Special Board Meeting
- D. Monthly Reports
  - 1. Administration
  - 2. Planning/Operations
  - 3. Recreation
- E. Approval of the Monthly Paid Accounts Payable
- F. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude

COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO APPROVE ALL OF THE ACTION ITEMS ON THE CONSENT AGENDA AND ACCEPT ALL THE INFORMATION ITEMS LISTED ON THE CONSENT AGENDA IN AN OMNIBUS MANNER. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

VII. **Reports**

A. Financial Reports

- 1. Revenue & Expenditure Report  
Caty Roland presented the Revenue & Expenditure Report.
- 2. Action on Treasurer's Report  
Caty Roland presented the Treasurer's Report.

COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO ACCEPT THE TREASURER’S REPORT FOR AUDIT. A ROLL CALL VOTE WAS TAKEN, ALL SAID “AYE.”

3. Capital Budget Report

Caty Roland reviewed spending in the Capital Budgets, including vehicle purchases, water quality projects, and an ADA audit.

Andy Rousseau provided updates on the Broadway Ave. project, including deciding on a firm for engineering and reviewing the overall schedule, the development of the architectural work for Health & Wellness facility, the Phillips roofing replacement work, and work at Blair Park.

B. Executive Director

1. You Belong Here Report
2. Crestview Park Updates
3. Other Updates

Director Bartlett reviewed multiple projects, including:

- Thanking UPD’s dedicated volunteers
- DEI report – working with local stakeholders for community efforts
- Successful CUSR Cupcake 5K
- Clark Lindsey Village expansion
- Age Friendly initiatives
- KRT ribbon cutting event
- Working with community groups
- Health & Wellness
- High Speed Rail report
- Non-violent community efforts/Peace Park

C. President

1. Review of upcoming meeting agenda  
President Walker reviewed agenda for the upcoming UPDAC meeting on 11/16, the CUSR joint Board Meeting on 12/2 at 5:30pm, the UPD Board Study Session on 12/7, and the UPD Board Meeting on 12/14.

D. Liaison Reports

1. Finance Study Group

President Walker noted that the Finance Study Group last met on October 6 to discuss the 2022 levy, 2021 bond sale, seeking proposals for audit services, and other capital projects updates and will meet again on November 12, 2021.

2. UPD Policy Study Group

Commissioner Blumthal noted that the UPD Policy Study Group has an upcoming meeting scheduled for November 16.

3. Urbana Parks Foundation Representative  
Director Bartlett noted the UPF has new Board officers.
4. UPDAC Planning Study Group  
There was no UPDAC Planning Study Group report.

#### **VIII. Old Business**

- A. Action to Approve Tax Levy Ordinance 2021-08  
Cathy Roland reviewed the process of approving the Tax Levy Ordinance.

**COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO APPROVE ORDINANCE 2021-08, AN ORDINANCE PROVIDING FOR THE LEVYING, ASSESSMENT, AND COLLECTION OF TAXES FOR THE FISCAL YEAR 2022-2023 OF THE URBANA PARK DISTRICT. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."**

- B. Action on any Old Business removed from the Consent Agenda  
There was no old business removed from the Consent Agenda.

#### **IX. New Business**

- A. Action to Approve the 2022 Capital Improvement Budget and Revisions of the 2019A and 2021 Capital Improvement Budgets  
Andy Rousseau discussed revisions to the 2022 Capital Improvement Budget, including revenue updates, the Health and Wellness facility, Crystal Lake Park updates, ADA work, and equipment purchases.

**COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER STRATTON TO APPROVE THE 2022 CAPITAL IMPROVEMENT BUDGET AND THE REVISIONS OF THE 2019A, AND 2021 CAPITAL IMPROVEMENT BUDGETS. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."**

- B. Review Annual Board Actions Calendar  
Staff reviewed the purpose of the Annual Board Actions Calendar and noted that items can be moved as needed.
- C. Action on any New Business removed from Consent Agenda  
There was no new business removed from the Consent Agenda.

#### **X. Comments from Commissioners**

Commissioner Delcomyn inquired about the IPRA conference in Chicago, the possibility of a joint Board meeting with USD #116, and attorney presence at the Legal Symposium.

President Walker inquired about a UPD Staff Holiday Party.

XI. **Adjourn**

President Walker adjourned the meeting at 8:45 PM.

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Michael W. Walker, President

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Timothy A. Bartlett, Secretary

(Seal)

Date Approved: December 14, 2021