



It is the mission of the Urbana Park District to:

- Improve the quality of life of its citizens through a responsive, efficient, and creative park and recreation system,
- Pursue excellence in a variety of programs, parks, and special facilities that contribute to the attractiveness of neighborhoods, conservation of the environment, and the overall health of the community.

**NOTICE AND AGENDA OF MEETING
URBANA PARK DISTRICT BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
TUESDAY, MAY 10, 2022
7:00 PM
PLANNING AND OPERATIONS FACILITY
1011 E KERR
URBANA, IL 61802**

ANNUAL BOARD MEETING AGENDA

An Annual Board Meeting must be held every year. The purpose of this meeting is to swear-in newly appointed commissioners (during election years) and to make appointments required by state law and the Urbana Park District Code.

I. Call to Order – Annual Board Meeting

A. Remote Attendance

The Board will allow all board members to attend this meeting remotely, pursuant to Illinois Public Act 101-0640. Though Commissioners will be conducting the meeting remotely, the regular meeting location (Urbana Park District Planning & Operations Facility at 1011 E. Kerr Avenue, Urbana, IL 61802) will be open to the public.

II. Election of Officers

The Board will elect a President and a Vice President.

III. Appointments

The Board will make the following appointments.

- A. Action to Appoint Secretary, Assistant Secretary, Treasurer, Attorney, Recorder, Auditor
- B. Action to Appoint a Commissioner to the Urbana Parks Foundation
- C. Action to Appoint Commissioner(s) as UPDAC Representative(s)
- D. Action to Appoint a Representative to the Urbana TIF Joint Review Board

IV. Adjourn the Annual Board Meeting

REGULAR BOARD MEETING AGENDA

I. Accept Agenda

II. Public Comment

Any member of the public may make a brief statement at this time within the public participation rules of the Board. Please see the attached documents for details regarding attendance and public comment via Zoom.

A. Public Comment

1. 2022 Audubon Breeding Birds Report – Beth Chato

B. UPD New Staff Introductions

1. Suzanne Kayala, Recreation Custodian – ***Corky Emberson will introduce***
2. Kelsey Cutright, Graphic Designer – ***Mark Schultz will introduce***

C. Award Presentation

1. Board Award presentation – Derek Liebert

III. Urbana Park District Advisory Committee (UPDAC) Report

UPDAC is an advisory committee appointed by the Board of Commissioners. The members of UPDAC are appointed for staggered three-year terms.

IV. Consent Agenda

All action and information items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately. Commissioners have had an opportunity to review these items prior to the Board Meeting.

A. Approval of the Minutes of the April 5, 2022 Study Session Meeting

B. Approval of the Minutes of the April 12, 2022 Regular Board Meeting

C. Approved of the Minutes of the April 20, 2022 Special Board Meeting

D. Monthly Reports

These are the monthly reports from each department of the district.

1. Administration (Executive Director, Business Development, Human Resources)
2. Planning & Operations (Planning, Project Management, Facilities, Grounds, Aquatics)
3. Recreation (Aquatics, Athletics, Community Programs, Environmental Programs, Public Information/Marketing, Champaign-Urbana Special Recreation – CUSR)

E. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude

Gifts and donations must be officially accepted by the Board. The Philanthropy Report also lists volunteer service hours for the month.

F. Approval of the Monthly Paid Accounts Payable

This report is available for review by each Commissioner.

G. Action on Resolution 2022-05 to Appoint UPD FOIA Officers

These are routine annual appointments.

H. Action on Resolution 2022-06 to Appoint UPD OMA Representatives

These are routine annual appointments.

I. Action on Resolution 2022-07 to Appoint UPD ADA Coordinator

These are routine annual appointments.

J. Action on Annual Appointments and Assignments

These are routine annual appointments.

Action on any item removed from the Consent Agenda will be taken during Old or New Business as appropriate.

V. Reports

A. Financial Reports

These are financial reports that are reviewed by the board each month. The board must take action to accept the Treasurer's Report.

1. Revenue and Expenditure Report
2. Action on Treasurer's Report
3. Capital Budget Report

B. Executive Director

This is an opportunity for the Executive Director to provide special information to the Commissioners.

1. You Belong Here Report
2. CDAP Special Events
3. CUSR
4. UIAC Staff Analysis
5. Dance Music Therapy
6. Meadowbrook Playground
7. UPD Treasurer-Tom Brown

C. President

This is an opportunity for the President to make a comment.

1. Review of upcoming meeting agenda

D. Liaison Reports

1. Finance Study Group
Meets as needed to discuss financial matters of the District.
2. UPD Policy Study Group
Meets as needed to discuss policy matters of the District.
3. Urbana Parks Foundation Representative
Reports on Park Foundation activities.
4. UPDAC Planning Study Group
Meets as needed to coordinate Board-UPDAC activities and communication.

VI. Old Business

A. Action on any Old Business Removed from the Consent Agenda

VII. New Business

- A. Action to Award Blair Tennis Rehabilitation and Fencing Improvements
- B. Health and Wellness Project Updates
- C. Action on any New Business Removed from the Consent Agenda

VIII. Comments from Commissioners

IX. Adjourn

Note: The Meeting Agenda and Supporting Materials are on the UPD website at <http://www.urbanaparks.org/documents/index.html>, choose the “Public Meetings” category and search for the meeting information you wish to download.