



It is the mission of the Urbana Park District to:

- Improve the quality of life of its citizens through a responsive, efficient, and creative park and recreation system,
- Pursue excellence in a variety of programs, parks, and special facilities that contribute to the attractiveness of neighborhoods, conservation of the environment, and the overall health of the community.

NOTICE AND AGENDA OF MEETING
URBANA PARK DISTRICT BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
TUESDAY, JULY 12, 2022
6:30 PM EXECUTIVE SESSION
7:00 PM REGULAR MEETING
PLANNING AND OPERATIONS FACILITY
1011 E KERR
URBANA, IL 61802

I. Call to Order

A. Remote Attendance

The Board may authorize, by a voice vote of the physically present board members, any Commissioner wishing to attend remotely, pursuant to the UPD Remote Attendance Policy (Ord 2017-03).

No remote attendance expected at this time.

II. Adjourn to Executive Session

Executive Sessions are closed meetings and may be held subject to the restrictions of the Open Meetings Act.

III. Reconvene Regular Board Meeting

A. Announce Determination to Release Executive Session Minutes and Destroy Recordings

The Board will announce its determination to release Executive Session minutes and destroy recordings in accordance with the Open Meetings Act.

IV. Accept Agenda

V. Public Hearing on Ordinance 2022-03 FY 2022-2023 Combined Budget and Appropriation

Per state law, a public hearing on the proposed Budget and Appropriation must be held prior to adopting the ordinance. Notice of the public hearing was made in a newspaper advertisement. The Combined Budget and Appropriation Ordinance has been available at the Darius E. Phebus Administration Building and on the UPD website for public review for at least 30 days prior to the hearing.

VI. Public Comment

Any member of the public may make a brief statement at this time within the public participation rules of the Board.

A. Public Comment

- B. UPD New Staff Introductions
 - 1. Thomas Brown, Treasurer

VII. UPDAC Appointments

UPDAC is an advisory committee appointed by the Board of Commissioners. Each year, the Board appoints representatives to UPDAC for staggered three-year terms to begin service in August. Board members were asked to contact UPDAC nominees, and their confirmation is pending upon board contact and willingness to serve. Unconfirmed nominees may be confirmed at future board meetings.

VIII. Urbana Park District Advisory Committee (UPDAC) Report

UPDAC is an advisory committee appointed by the Board of Commissioners. The members of UPDAC are appointed for staggered three-year terms.

IX. Consent Agenda

All action and information items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately. Commissioners have had an opportunity to review these items prior to the Board Meeting.

- A. Approval of the Minutes of the June 7, 2022 Study Session Meeting
- B. Approval of the Minutes of the June 14, 2022 Annual and Regular Board Meeting
- C. Monthly Reports
 - These are the monthly reports from each department of the district.*
 - 1. Administration (Executive Director, Business, Development, Human Resources)
 - 2. Planning & Operations (Planning, Project Management, Facilities, Grounds, Aquatics)
 - 3. Recreation (Aquatics, Athletics, Community Programs, Environmental Programs, Public Information/Marketing, Champaign-Urbana Special Recreation – CUSR)
- D. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude
 - Gifts and donations must be officially accepted by the Board. The Philanthropy Report also lists volunteer service hours for the month.*
- E. Approval of the Monthly Paid Accounts Payable
 - This report is available for review by each Commissioner.*
- F. Action on Resolution 2022-10 to Enter into a Tenant Lease Agreement for 2808 S. Race St

Action on any item removed from the Consent Agenda will be taken during Old or New Business as appropriate.

X. Reports

- A. Financial Reports
 - These are financial reports that are reviewed by the board each month. The board must take action to accept the Treasurer's Report.*
 - 1. Revenue and Expenditure Report
 - 2. Action on Treasurer's Report
 - 3. Capital Budget Report

B. Executive Director

This is an opportunity for the Executive Director to provide special information to the Commissioners.

1. You Belong Here Report
2. CLFAC
3. American Bison
4. Summer Program Updates

C. President

This is an opportunity for the President to make a comment.

1. Review of upcoming meeting agenda

D. Liaison Reports

1. Finance Study Group
Meets as needed to discuss financial matters of the District.
2. UPD Policy Study Group
Meets as needed to discuss policy matters of the District.
3. Urbana Parks Foundation Representative
Reports on Park Foundation activities.
4. UPDAC Planning Study Group
Meets as needed to coordinate and enhance Board-UPDAC activities and communication.

XI. Old Business

- A. Receive FY 2022-2023 Budget Book
- B. Action on Ordinance 2022-03 FY 2022-2023 Combined Budget and Appropriation
Per state law, the annual Combined Budget and Appropriation Ordinance must be approved and passed before the end of the first quarter of the fiscal year. This action appropriates the monies that are necessary to cover the projected expenses and liabilities the District may incur during the fiscal year.
- C. Action on any Old Business removed from Consent Agenda

XII. New Business

- A. KRT Intergovernmental Agreement
- B. Action on any New Business Removed from the Consent Agenda

XIII. Comments from Commissioners

XIV. Adjourn

Note: The Meeting Agenda and Supporting Materials are on the UPD website at <http://www.urbanaparks.org/documents/index.html>, choose the “Public Meetings” category and search for the meeting information you wish to download.