



It is the mission of the Urbana Park District to:

- Improve the quality of life of its citizens through a responsive, efficient, and creative park and recreation system,
- Pursue excellence in a variety of programs, parks, and special facilities that contribute to the attractiveness of neighborhoods, conservation of the environment, and the overall health of the community.

**NOTICE AND AGENDA OF MEETING
URBANA PARK DISTRICT BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
TUESDAY, SEPTEMBER 13, 2022
7:00 PM
PLANNING & OPERATIONS FACILITY
1011 E. KERR AVENUE
URBANA, IL 61802**

Mask usage and social distancing where possible encouraged

I. Call to Order

A. Remote Attendance

The Board may authorize, by voice vote of the physically present board members, any commissioner wishing to attend remotely, pursuant to the UPD Remote Attendance Policy (Ord 2017-03).

II. Accept Agenda

III. Public Comment

Any member of the public may make a brief statement at this time within the public participation rules of the Board.

A. Public Comment

B. UPD New Staff Introductions – none at this time

IV. Appointments – UPDAC Vacancies & 2022-2025 UPDAC Class

UPDAC is an advisory committee appointed by the Board of Commissioners. Each year, the Board appoints representatives to UPDAC for staggered three-year terms to begin service in August. Unconfirmed nominees may be confirmed at future board meetings.

V. Urbana Park District Advisory Committee (UPDAC) Report

UPDAC is an advisory committee appointed by the Board of Commissioners. The members of UPDAC are appointed for staggered three-year terms.

VI. Consent Agenda

All action and information items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately. Commissioners have had an opportunity to review these items prior to the Board Meeting.

A. Approval of the Minutes of the August 2, 2022 Study Session

- B. Approval of the Minutes of the August 9, 2022 Regular Board Meeting
- C. Monthly Reports
 - These are monthly reports from each department of the district.*
 - 1. Administration (Executive Director, Business, Development/Volunteers, Human Resources)
 - 2. Planning/Operations (Planning, Project Management, Facilities, Grounds, Aquatics)
 - 3. Recreation (Aquatics, Athletics, Community Programs, Environmental Programs, Public Information/Marketing, Champaign-Urbana Special Recreation–CUSR)
- D. Approval of the Monthly Paid Accounts Payable
 - This report is available for review by each Commissioner.*
- E. Action to Accept the August 2022 Philanthropy Report and Gifts Listed with Gratitude
 - Gifts and donations must be officially accepted by the Board. The Philanthropy Report also lists volunteer service hours for the month.*

Action on any item removed from the Consent Agenda will be taken during Old or New Business as appropriate.

VII. Reports

- A. Financial Reports
 - These are financial reports that are reviewed by the board each month. The board must take action to accept the Treasurer's Report.*
 - 1. Revenue and Expenditure Report
 - 2. Action on July and August Treasurer's Reports
 - 3. Capital Budget Report
- B. Executive Director
 - This is an opportunity for the Executive Director to provide special information to the Commissioners.*
 - 1. You Belong Here Report
 - 2. Heritage Trail – King Park
 - 3. Wandell Sculpture Garden 25th Anniversary
 - 4. C-U Special Recreation – Manager
 - 5. ARPA Update
 - 6. Arbor Day – Gold Leaf Award
 - 7. Leal Cottage – Historic Oak Tree
 - 8. Electronic Bicycles (eBikes)
- C. President
 - This is an opportunity for the President to make a comment.*
 - 1. Review of upcoming meeting agenda
- D. Liaison Reports
 - 1. Finance Study Group
 - Meets as needed to discuss financial matters of the district.*
 - 2. UPD Policy Study Group
 - Meets as needed to discuss policy matters of the district.*

3. Urbana Parks Foundation Representative
Reports on Park Foundation activities.
4. UPDAC Planning Study Group
Meets as needed to coordinate and enhance Board-UPDAC activities and communication.

VIII. Old Business

- A. Action on any Old Business removed from Consent Agenda

IX. New Business

- A. Action to Approve Contract with Farnsworth Group, Inc. for Prairie Park and Weaver Park Master Plan
- B. Action to Approve Resolution 2022-11 for an OSLAD Grant Application for Meadowbrook Playground
- C. Action on any New Business Removed from the Consent Agenda

X. Comments from Commissioners

XI. Adjourn

Note: The Meeting Agenda and Supporting Materials are on the UPD website at <http://www.urbanaparks.org/documents/index.html>; choose the “Public Meetings” category and search for the meeting information you wish to download.