

URBANA PARK DISTRICT BOARD OF COMMISSIONERS
MINUTES - REGULAR BOARD MEETING
TUESDAY, APRIL 12, 2022
7:00 PM
PLANNING AND OPERATIONS FACILITY
1011 E. KERR AVENUE
URBANA, ILLINOIS 61802

A regular meeting of the Urbana Park District Board of Commissioners was held Tuesday, April 12, 2022, at the Planning and Operations Facility, 1011 E. Kerr Avenue, Urbana, IL at 7:00 p.m. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting. UPTV taped the meeting for future airing.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Nancy Delcomyn	X	
Commissioner Cedric Stratton	X	
Commissioner Roger Digges	X	
Commissioner Meredith Blumthal	X	

Also present were Tim Bartlett, Executive Director;
Corky Emberson, Superintendent of Recreation;
Laura Orcutt, Finance Manager;
Caty Roland, former Superintendent of Business Services;
Derek Liebert, Superintendent of Planning and Operations;
Andy Rousseau, Project Manager;
Scott Burge, Farnsworth Group;
Allison Jones served as Recorder.

I. Call to Order

President Walker called the meeting to order at 7:01 PM.

A. Remote Attendance

There was no remote attendance requested at this time.

II. Accept Agenda

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER DELCOMYN TO ADJUST THE ORDER OF THE AGENDA TO MOVE NEW BUSINESS ITEM 'A' TO IMMEDIATELY AFTER "PUBLIC COMMENT." A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

III. **Public Comment**

A. Public Comment

There were no comments from members of the public.

B. UPD New Staff Introductions

There were no new staff introductions.

- **New Business Item A: Health and Wellness Update**

Staff reviewed updates on cost estimates and plans for the Health & Wellness facility and noted that expected costs were much higher than originally anticipated. Staff noted they are continuing to work on additional funding sources and considering all options.

Scott Burge with Farnsworth Group presented updated plans for the facility with current budget projections. Staff and Board reviewed new layout options, discussed an updated timeline, Board preferences, and evaluated alternates. Staff and Board expressed a desire for a Special Board Meeting to evaluate options in more detail.

IV. **Urbana Park District Advisory Committee (UPDAC) Report**

Draft meeting minutes from the March 2022 UPDAC meeting have been included in the meeting materials. There was no further report.

V. **Consent Agenda**

A. Approval of the Minutes of the March 1, 2022 Study Session Meeting

B. Approval of the Minutes of the March 8, 2022 Regular Board Meeting

C. Monthly Reports

1. Administration

2. Planning & Operations

3. Recreation

D. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude

E. Approval of the Monthly Paid Accounts Payable

F. Action on Ordinance 2022-02 Authorizing the Sale/Disposal of Personal Property

G. Action to Receive Post-Issuance Tax Compliance Report

H. Action to Approve Resolution 2022-03 to Designate Committed Ending Fund Balances

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER STRATTON TO APPROVE ALL THE ACTION ITEMS ON THE CONSENT AGENDA AND ACCEPT ALL THE INFORMATION ITEMS LISTED ON THE CONSENT AGENDA IN AN OMNIBUS MANNER. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

VI. **Reports**

A. Financial Reports

1. Revenue and Expenditure Report

Caty Roland presented the Revenue and Expenditure Report.

Action on Treasurer's Report

Caty Roland presented the Treasurer's Report.

COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO ACCEPT THE TREASURER'S REPORT FOR AUDIT. A ROLL CALL VOTE WAS TAKEN, ALL SAID

“AYE.”

2. Capital Budget Report

Caty Roland reviewed spending in the Capital Budgets, including work on the Crystal Lake Park road, a vehicle purchase, ADA projects, hardscape and fencing work, Prairie Play design work, the Outdoor Learning Pavilion at APNC, Blair Park updates, and small equipment purchases.

Andy Rousseau reviewed details for several Capital Project updates, including Crystal Lake Park road work, bids for Blair Park tennis courts, Prairie Play community feedback, and Minority and Women Owned Business contractor updates.

B. Executive Director

1. You Belong Here Report
2. Health and Wellness Update
3. Beyond the Ball
4. DREAMM Partnership
5. Read Across America
6. Blair Pavilion
7. Meadowbrook Playground
8. ARPA Support

Director Bartlett provided updates on multiple projects, including:

- Meeting with the Executive Director of Beyond the Ball
- Meeting with Executive Director of DREAMM
- Successful Read Across America event
- Blair Park pavilion work
- Meadowbrook Park Fundraising group

C. President

1. Review of upcoming meeting agenda

President Walker reviewed the agendas for the upcoming May 3 Study Session and May 10 Board Meeting.

D. Liaison Reports

1. Finance Study Group

President Walker noted that the Finance Study Group last met April 8, 2022 to discuss the preliminary budget and Health & Wellness.

2. UPD Policy Study Group

3. There was no Policy Study Group report.

Urbana Parks Foundation Representative

Commissioner Digges noted that the UPF last met on 4/11 to discuss transfer of funds and the annual dinner.

4. UPDAC Planning Study Group

There was no UPDAC Planning Study Group report.

VII. **Old Business**

- A. Action on any Old Business Removed from the Consent Agenda
There was no old business removed from the Consent Agenda.

VIII. **New Business**

- A. Health and Wellness Update
See above.

- B. Action on Ordinance 2022-01 Revising the Combined Budget and Appropriation Ordinance
COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER STRATTON TO ADOPT ORDINANCE 2022-01, REVISING THE COMBINED BUDGET AND APPROPRIATION ORDINANCE. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

- C. Action on Resolution 2022-04 to Approve 2022-2023 Annual Compensation Actions
Director Bartlett noted that this issue was discussed in detail at a recent Study Session and the proposal reflects that discussion.

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER DELCOMYN TO APPROVE RESOLUTION 2022-04 APPROVING FISCAL YEAR 2022-2023 ANNUAL COMPENSATION ACTIONS, RECOMMENDATIONS #1-5. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

- D. Receive Preliminary Budget for FY 2022-2023
Director Bartlett noted that this preliminary budget is presented for review and no action is needed on this item at this time.

- E. Action to Approve Revisions of the 2020 and 2021 Capital Improvement Budgets
Andy Rousseau reviewed the proposed changes to the 2020 and 2021 Capital Improvement Budgets, including ADA funds, vehicle and equipment purchases, Crystal Lake Park water quality improvements, updates to Blair Park, dog park parking lot resurfacing, work at the outdoor pool, ball field updates, a new water control structure at Perkins, and landscaping.

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER DELCOMYN TO APPROVE THE #3 REVISION TO THE 2020 CAPITAL IMPROVEMENT BUDGET AND #3 REVISION TO THE 2021 CAPITAL IMPROVEMENT BUDGET. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

- F. Action to Approve a One-Year Extension to the Current Agreement with USD #116 for the Operation of the Urbana Indoor Aquatic Center

Director Bartlett noted that the details of this agreement were discussed at length at the last Board Study Session.

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER STRATTON TO APPROVE A ONE-YEAR EXTENSION TO THE CURRENT AGREEMENT WITH URBANA SCHOOL DISTRICT FOR THE OPERATION OF UIAC. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

G. Action to Award UPDAC Outdoor Learning Pavilion Construction

Andy Rousseau presented background information on the Outdoor Learning Pavilion, including grant funding, features and amenities, reviewed renderings, bids, timeline, and other funding sources for the project.

COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO AWARD THE BASE BID FOR THE UPDAC OUTDOOR LEARNING PAVILION PROJECT IN THE AMOUNT \$905,000 AND A 5% CONSTRUCTION CONTINGENCY OF \$45,250 TO PETRY-KUHNE OF CHAMPAIGN, IL. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

H. Action on any New Business Removed from the Consent Agenda

There was no new business removed from the Consent Agenda.

IX. **Comments from Commissioners**

There were no further comments from Commissioners.

X. **Adjourn**

President Walker adjourned the meeting at 9:20 PM.

Michael W. Walker, President

Timothy A. Bartlett, Secretary

(Seal)

Date Approved: May 10, 2022