

URBANA PARK DISTRICT BOARD OF COMMISSIONERS
MINUTES - REGULAR BOARD MEETING
TUESDAY, JUNE 14, 2022
7:00 PM
PLANNING AND OPERATIONS FACILITY
1011 E. KERR AVENUE
URBANA, ILLINOIS 61802

A regular meeting of the Urbana Park District Board of Commissioners was held Tuesday, June 14, 2022, at the Planning and Operations Facility, 1011 E. Kerr Avenue, Urbana, IL at 7:00 p.m. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting. UPTV taped the meeting for future airing.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker		X
Vice-President Meredith Blumthal	X	
Commissioner Cedric Stratton	X	
Commissioner Roger Digges	X	
Commissioner Nancy Delcomyn	X	

Also present were Tim Bartlett, Executive Director;
Corky Emberson, Superintendent of Recreation;
Derek Liebert, Superintendent of Planning and Operations;
Laura Orcutt, Finance Manager;
Andy Rousseau, Project Manager;
Tom Brown, Treasurer;
Allison Jones served as Recorder.

I. Call to Order

Vice-President Blumthal called the meeting to order at 7:00 PM.

A. Remote Attendance

There was no remote attendance requested at this time.

II. Accept Agenda

COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER STRATTON TO ACCEPT THE AGENDA AS PRESENTED. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

III. Public Comment

A. Public Comment

Urbana resident Scott Dossett commented on pickle ball and horseshoe services within the UPD.

B. UPD New Staff Introductions

1. Rebecca Craddock, Intern for Outreach and Wellness – Corky Emberson introduced Rebecca Craddock, UPD’s new intern with the Outreach and Wellness staff.

IV. Appointments – 2022-2025 UPDAC Class

Staff presented the 2022-2025 onboarding UPDAC members. Director Bartlett noted there may be up to 4 more additional UPDAC members coming forward in the next month or two.

COMMISSIONER STRATTON MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO APPROVE THE FOLLOWING CANDIDATES TO SERVE 3-YEAR TERMS AS PART OF THE 2022-2025 CLASS FOR THE URBANA PARK DISTRICT ADVISORY COMMITTEE (UPDAC). THE CANDIDATES ARE: Reba Daniels and Rachel Spencer. A ROLL CALL VOTE WAS TAKEN, ALL SAID “AYE.”

V. Urbana Park District Advisory Committee (UPDAC) Report

A written UPDAC report was included in the meeting materials.

VI. Consent Agenda

- A. Approval of the Minutes of the May 3, 2022 Study Session Meeting
- B. Approval of the Minutes of the May 10, 2022 Annual and Regular Board Meeting
- C. Monthly Reports
 1. Administration
 2. Planning & Operations
 3. Recreation
- D. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude
- E. Approval of the Monthly Paid Accounts Payable

COMMISSIONER STRATTON MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO APPROVE ALL THE ACTION ITEMS ON THE CONSENT AGENDA AND ACCEPT ALL THE INFORMATION ITEMS LISTED ON THE CONSENT AGENDA IN AN OMNIBUS MANNER. A ROLL CALL VOTE WAS TAKEN, ALL SAID “AYE.”

VII. Reports

A. Financial Reports

1. Revenue and Expenditure Report
Laura Orcutt presented the Revenue and Expenditure Report.
2. Action on Treasurer’s Report
Laura Orcutt presented the Treasurer’s Report.

COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER STRATTON TO ACCEPT THE TREASURER'S REPORT FOR AUDIT. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

3. Capital Budget Report

Laura Orcutt presented updates on activity in the Capital Budgets.

Andy Rousseau presented updates on costs for the Crystal Lake road renovations, grant updates, and information on the newly installed Blair Park playground equipment.

B. Executive Director

1. You Belong Here Report
2. Crystal Lake Park Family Aquatic Center Update
3. Wandell Sculpture Garden 25th Anniversary
4. Community Coalition
5. Land Annexation in 2022

Director Bartlett reviewed multiple projects, including youth summer theater and the year-long 25th anniversary programming for the Wandell Sculpture Garden.

Corky Emberson presented attendance numbers and staff updates for the Crystal Lake Park Family Aquatic Center.

C. President

1. Review of upcoming meeting agenda

Vice-President Blumthal reviewed several upcoming events, including Neighborhood Nights, Yoga in the Park, Jettie Rhodes Day, Play Days in the Park, and Stewardship Days. She also noted that there will be no Study Session in July but there will be a regular UPD Board Meeting on 7/12/22.

D. Liaison Reports

1. Finance Study Group

Commissioner Digges noted that the Finance Committee last met on June 3 and discussed the Wandell Sculpture Garden, the Health & Wellness facility, and Prairie Play updates.

2. UPD Policy Study Group

There was no Policy Study Group report.

3. Urbana Parks Foundation Representative

Commissioner Digges noted that the UPF's marketing staff person stepped down from the position, so they are working on finding a replacement. He also noted that they've entered into a short-term agreement with Elevate Communications to fill in the gap, and the UPF is also forming a Marketing Committee.

4. UPDAC Planning Study Group

Commissioner Stratton noted there was no UPDAC Planning Study Group report and they will meet again in July.

VIII. Old Business

A. Action on any Old Business Removed from the Consent Agenda

There was no old business removed from the Consent Agenda.

IX. New Business

A. Receive FY 2022-2023 Combined Budget and Appropriation Ordinance

Director Bartlett noted there is no action needed at this time on the FY 2022-2023 Combined Budget and Appropriation Ordinance.

B. Action on Resolution 2022-09 to Approve FY 2022-2023 CUSR Program Budget

Corky Emberson presented information on the 2022-2023 CUSR Program Budget, including staff changes and needs, facility updates, participation, and transportation. Board and staff discussed how best to provide full ADA services and maximize accessibility and universal design for all.

COMMISSIONER STRATTON MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO ACCEPT THE PRELIMINARY FY 2022-23 BUDGET FOR THE CHAMPAIGN-URBANA SPECIAL RECREATION PROGRAM AS DESCRIBED IN EXHIBIT A. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

C. Action on any New Business Removed from the Consent Agenda

There was no new business removed from the Consent Agenda.

X. Comments from Commissioners

Commissioner Delcomyn commented on the exchange of programs and rentals between the Urbana Park District and the Urbana School District. She also commented on the importance of the gardening program at Ivanhoe.

XI. Adjourn

Vice-President Blumthal adjourned the meeting at 8:26 PM.

Michael W. Walker, President

Timothy A. Bartlett, Secretary

(Seal)

Date Approved: July 12, 2022