

URBANA PARK DISTRICT BOARD OF COMMISSIONERS
MINUTES - REGULAR BOARD MEETING
TUESDAY, AUGUST 9, 2022
7:00 PM
PLANNING AND OPERATIONS FACILITY
1011 E. KERR AVENUE
URBANA, ILLINOIS 61802

A regular meeting of the Urbana Park District Board of Commissioners was held Tuesday, August 9, 2022, at the Planning and Operations Facility, 1011 E. Kerr Avenue, Urbana, IL at 7:00 p.m. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting. UPTV taped the meeting for future airing.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker		X
Vice-President Meredith Blumthal	X	
Commissioner Nancy Delcomyn	X	
Commissioner Roger Digges	X	
Commissioner Cedric Stratton	X	

Also present were Tim Bartlett, Executive Director;
Corky Emberson, Superintendent of Recreation;
Derek Liebert, Superintendent of Planning and Operations;
Laura Orcutt, Finance Manager;
Andy Rousseau, Project Manager;
Kara Dudek, Park Planner;
Maria Blood, Upland Design;
Michelle Kelly, Upland Design;
Allison Jones served as Recorder.

I. Call to Order

Vice-President Blumthal called the meeting to order at 7:00 PM.

A. Remote Attendance

There was no remote attendance requested.

II. Accept Agenda

COMMISSIONER STRATTON MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO ADJUST THE ORDER OF THE AGENDA TO MOVE NEW BUSINESS ITEM "A" TO DIRECTLY AFTER PUBLIC COMMENT. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

III. Public Comment

- A. Public Comment
There were no comments from members of the public.
- B. UPD New Staff Introductions-None

- **IX. New Business**

- A. Meadowbrook Park Playground-Preliminary Master Plan presented by Upland Design
Michelle Kelly and Maria Blood from Upland Design presented the updated Master Plan and playground design for Meadowbrook Park. They reviewed the survey results, the playground component and features, and the preliminary Master Plan, including accessibility, access to restrooms, seating and tables, main features, shade, and color scheme. Board and staff provided feedback on the process and support for moving forward with the next steps in the playground update.
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IV. Appointments – 2022-2025 UPDAC Class

Staff presented the next set of nominations for UPDAC.

COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER DELCOMYN TO APPROVE THE FOLLOWING CANDIDATE TO SERVE A 3-YEAR TERM AS PART OF THE 2022-2025 CLASS FOR THE URBANA PARK DISTRICT ADVISORY COMMITTEE (UPDAC). THE CANDIDATE IS: BRUCE RUMMENIE. A ROLL CALL VOTE WAS TAKEN, AND MOTION PASSED.

“AYE” VOTES WERE: COMMISSIONER DELCOMYN, COMMISSIONER DIGGES, COMMISSIONER BLUMTHAL; “NAY” VOTES WERE: COMMISSIONER STRATTON

Director Bartlett noted that potentially more UPDAC additions would be coming in the next month.

V. Urbana Park District Advisory Committee (UPDAC) Report

There was no UPDAC meeting in July.

VI. Consent Agenda

- A. Approval of the Minutes of the July 12, 2022 Regular Board Meeting
- B. Monthly Reports
 - 1. Administration
 - 2. Planning & Operations
 - 3. Recreation
- C. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude
- D. Approval of the Monthly Paid Accounts Payable

COMMISSIONER STRATTON MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO APPROVE ALL THE ACTION ITEMS ON THE CONSENT AGENDA AND ACCEPT ALL THE INFORMATION ITEMS LISTED ON THE CONSENT AGENDA IN AN OMNIBUS MANNER. A ROLL CALL VOTE WAS TAKEN, ALL SAID “AYE.”

VII. Reports

- A. Financial Reports
 - 1. Revenue and Expenditure Report

Laura Orcutt presented the Revenue and Expenditure Report.

2. Action on Treasurer's Report
Laura Orcutt presented the Treasurer's Report.

COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER STRATTON TO ACCEPT THE TREASURER'S REPORT FOR AUDIT. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

3. Capital Budget Report
Laura Orcutt presented changes in the Capital Budgets.

Andy Rousseau presented updates on multiple projects, including:

- Health & Wellness Facility budget
- Construction on the pavilion at Anita Purves Nature Center
- Crystal Lake Park road
- Blair Park Challenge Course and Tennis Courts

Derek Liebert and Corky Emberson provide updates for the Crystal Lake Park Family Aquatic Center, including attendance numbers, revenue numbers, customer feedback, and maintenance and repairs.

- B. Executive Director
 1. You Belong Here Report
 2. Amtrak
 3. Saline Greenway - Update
 4. Anti-Violence Collective – Update
 5. Other as needed – Update

Director Bartlett presented updates on multiple projects, including:

- Youth Theater Newsies production
- Crystal Lark Park Art Fair
- Wandell Sculpture Park 25th Anniversary activities and funding
- You Belong Here Report and activities
- CC First/Amtrak/High Speed Rail developments
- New anti-violence collective
- ARPA fund discussion & application process

- C. President
 1. Review of upcoming meeting agenda
Vice-President Blumthal reviewed upcoming meetings and programs.

- D. Liaison Reports
 1. Finance Study Group
Commissioner Digges noted that the Finance Study Group last met in July and all updates were discussed at tonight's Board Meeting. The next Finance Study Group meeting is scheduled for

9/2/22.

2. UPD Policy Study Group
Director Bartlett reviewed the proposed policy changes relating to a change in state law for bid allowance amount.
3. Urbana Parks Foundation Representative
Commissioner Digges noted that the UPF was enthusiastic to continue supporting the Health & Wellness Facility initiative, and have continued to support other efforts as well, including Bike Month. He noted that the UPF has developed a Marketing committee that will focus on a refresh of all UPF materials.
4. UPDAC Planning Study Group
Commissioner Delcomyn noted that the UPDAC Planning Study Group will meet again in 6 months to review UPDAC topics.

VIII. Old Business

- A. Action on any Old Business removed from Consent Agenda
There was no old business removed from the Consent Agenda.

IX. New Business

- A. Meadowbrook Park Playground-Preliminary Master Plan presented by Upland Design
See above.
- B. Sculpture Agreement – “Life on the Prairie” by Tim Summerville
Director Bartlett reviewed the history and acquisition of the “Life on the Prairie” Sculpture.

COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER STRATTON TO ACCEPT THE SCULPTURE AGREEMENT FOR “LIFE ON THE PRAIRIE” BY TIM SUMMERVILLE. A ROLL CALL VOTE WAS TAKEN, ALL SAID “AYE.”

- C. Ordinance 2022-04, Revising Chapter 5.00 of the Board Policy Manual
Staff noted that this presented change to the Board Policy Manual followed new state law regarding bidding amount limits.

COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER STRATTON TO APPROVE REVISIONS IN SECTIONS 5.07, 5.08, 5.09, 5.10, 5.11, 5.14 & 5.15 OF THE BOARD POLICY MANUAL OF THE URBANA PARK DISTRICT IN ACCORDANCE WITH ILLINOIS PUBLIC ACT 102-0999 AMENDING THE COMPETITIVE BID THRESHOLD. A ROLL CALL VOTE WAS TAKEN, ALL SAID “AYE.”

- D. Selection of a UPD Board of Commissioners to serve as the Board representative on the UIAC Matrix Team
Commissioner Delcomyn volunteered to participate in the UIAC Matrix Team.

COMMISSIONER STRATTON MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO NOMINATE UPD BOARD OF COMMISSIONER REPRESENTATIVE NANCY DELCOMYN TO THE UIAC MATRIX TEAM. A ROLL CALL VOTE WAS TAKEN, ALL SAID “AYE.”

- E. Action on any New Business Removed from the Consent Agenda
There was no new business removed from the Consent Agenda.

X. Comments from Commissioners

Commissioner Delcomyn commented that it may be worth having a community meeting on the topic of the future of the Urbana Indoor Aquatic Center.

XI. Adjourn

Vice-President Blumthal adjourned the meeting at 8:46 PM.

Michael W. Walker, President

Timothy A. Bartlett, Secretary

(Seal)

Date Approved: September 13, 2022