

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS
MINUTES - REGULAR BOARD MEETING
TUESDAY, OCTOBER 11, 2022
7:00 PM
PLANNING AND OPERATIONS FACILITY
1011 E. KERR AVENUE
URBANA, ILLINOIS 61802**

A regular meeting of the Urbana Park District Board of Commissioners was held Tuesday, October 11, 2022, at the Planning and Operations Facility, 1011 E. Kerr Avenue, Urbana, IL at 7:00 p.m. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting. UPTV taped the meeting for future airing.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Meredith Blumthal	X	
Commissioner Cedric Stratton	x	
Commissioner Roger Digges	X	
Commissioner Nancy Delcomyn	X	

Also present were Tim Bartlett, Executive Director;
Corky Emberson, Superintendent of Recreation;
Derek Liebert, Superintendent of Planning and Operations;
Laura Orcutt, Finance Manager;
Andy Rousseau, Project Manager;
Allison Jones served as Recorder.

I. Call to Order

President Walker called the meeting to order at 7:02 PM.

A. Remote Attendance

There was no remote attendance requested at this time.

II. Accept Agenda

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER STRATTON TO ACCEPT THE AGENDA AS PRESENTED. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

III. Public Comment

A. Public Comment

There were no comments from members of the public.

B. UPD New Staff Introductions

There were no new staff introductions.

IV. **Urbana Park District Advisory Committee (UPDAC) Report**

UPDAC Chair Ashley Withers reviewed the September UPDAC meeting, which included the topics of the SPLASH program, reports on Crystal Lake Park improvements, Health & Wellness facility funding, the pavilion at the Anita Purves Nature Center, and Blair Park updates.

V. **Consent Agenda**

- A. Approval of the Minutes of the September 6, 2022 Board Study Session
- B. Approval of the Minutes of the September 13, 2022 Regular Board Meeting
- C. Monthly Reports
 - 1. Administration
 - 2. Planning/Operations
 - 3. Recreation
- D. Approval of the Monthly Paid Accounts Payable
- E. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude

COMMISSIONER STRATTON MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO APPROVE ALL OF THE ACTION ITEMS ON THE CONSENT AGENDA AND ACCEPT ALL THE INFORMATION ITEMS LISTED ON THE CONSENT AGENDA IN AN OMNIBUS MANNER. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

VI. **Reports**

- A. Financial Reports
 - 1. Revenue & Expenditure Report
Laura Orcutt presented the Revenue & Expenditure Report.
 - 2. Action on Treasurer's Report
Laura Orcutt presented the Treasurer's Report.

COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO ACCEPT THE TREASURER'S REPORT FOR AUDIT. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

- 3. Capital Budget Report
Laura Orcutt reviewed the Capital Budget Report.

Andy Rousseau reviewed updates on several projects, including the Crystal Lake Park road project support wall, the sanitary bridge, and the Learning Pavilion at the Anita Purves Nature Center.

- 4. 2022 Planning Packet for Annual GO Bond Sale Information
Laura Orcutt presented the planning packet for the annual GO Bond sale, as well as information on the timeline for the bond sale as well as the amount.

B. Executive Director

- 1. You Belong Here Report
- 2. Forty Under 40 - Congratulations Elsie Hedgspeth!
- 3. Pride Fest
- 4. Meadowbrook Playground OSLAD
- 5. E-bike

6. Wandell Sculpture Garden 25th Anniversary Updates
7. Illinois Bike Summit

Director Bartlett reviewed multiple ongoing projects, including:

- You Belong Here Report
- Urbana billboard outreach
- UPD staff Elsie Hedgspeth recognized with the 40 Under 40 Award
- Pride Fest participation - multiple programs, great success!
- OLSAD grant submitted
- E-bike discussion
- Arts Matrix team continuing work on the Wandell Sculpture Garden 25th anniversary
- Illinois Bike Summit event

C. President

1. Review of upcoming meeting agenda

President Walker reviewed several upcoming meeting agendas and programs/events. Laura Orcutt provided an update on the UPD annual audit. s

D. Liaison Reports

1. Finance Study Group

President Walker noted that the Finance Study Group last met on October 7, 2022 to discuss the UPD Annual Levy Rate, UPD Annual Financial Audit, Health and Wellness Facility, CLP Bridge-UCSD/UPD Collaboration and 2023 Preliminary UPD Capital Budget, with the next meeting scheduled for Friday, November 4, 2022.

2. UPD Policy Study Group

There was no Policy Study Group report.

3. Urbana Parks Foundation Representative

Commissioner Digges noted that the Foundation is currently focusing on their annual appeal, as well as small group fundraising events.

4. UPDAC Planning Study Group

There was no UPDAC Planning Study Group report.

VII. **Old Business**

- A. Action on any Old Business removed from Consent Agenda

There was no old business removed from the Consent Agenda.

VIII. **New Business**

- A. Action on Resolution 2022-12 Determining Amount to be Raised by Taxation

Laura Orcutt presented Resolution 2022-12, Determining Amount to be Raised by Taxation, the annual tax level options. She reviewed the 3 options presented to the Board and next steps to be taken.

COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO APPROVE RESOLUTION 2022-12 DETERMINING THE AMOUNTS ESTIMATED TO BE NECESSARY FOR

THE 2022 LEVY PAYABLE IN 2023 UPON TAXABLE PROPERTY IS \$10,424,495. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

- B. Review of Preliminary 2023 Capital Improvement Budget
Andy Rousseau reviewed preliminary 2023 Capital Improvement Budget spending, including vehicles and equipment, pathwork, hardscapes and fencing, Urbana Indoor Aquatic Center, Meadowbrook Prairie Play replacement, and contingency. He noted that adjustments would continue through the month with a final budget for Board approval in November.

- C. King Park – Heritage Trail Site – Discussion
Director Bartlett presented information about the development of a Heritage Trail Site at King Park, including exploring a sculpture plaza and other infrastructure improvements in the surrounding area. He noted that it would be critical to engage with neighborhood stakeholders, and staff are working on preliminary planning for this. He also noted that funding possibilities are being looked at. The Board and staff discussed community needs and expectations of such a project and how best to move forward.

- D. Action on any New Business removed from Consent Agenda
There was no new business removed from Consent Agenda.

IX. **Comments from Commissioners**
There were no further comments from Commissioners.

X. **Adjourn**
President Walker adjourned the meeting at 8:23 PM.

Michael W. Walker, President

Timothy A. Bartlett, Secretary

(Seal)

Date Approved: November 8, 2022