

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS  
MINUTES – BOARD STUDY SESSION  
TUESDAY, NOVEMBER 1, 2022  
6:30 PM-8:00 PM  
PLANNING AND OPERATIONS FACILITY  
1011 E. KERR AVENUE  
URBANA, ILLINOIS 61802**

The study session meeting of the Urbana Park District Board of Commissioners was held Tuesday, November 1, 2022 at the Planning and Operations Facility, 1011 E. Kerr Avenue, Urbana, IL at 6:30 pm. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Meredith Blumthal		X
Commissioner Cedric Stratton	X	
Commissioner Roger Digges	X	
Commissioner Nancy Delcomyn	X	

Also present were Tim Bartlett, Executive Director;  
Derek Liebert, Superintendent of Planning and Operations;  
Corky Emberson, Superintendent of Recreation;  
Anthony Cervini, Sikich LLC;  
Dr. Monika Stodolska, University of Illinois;  
Allison Jones served as Recorder.

**I. Call to Order**

Commissioner Delcomyn called the meeting to order at 6:30 PM.

**A. Remote Attendance**

President Walker requested remote attendance.

**COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER STRATTON TO AUTHORIZE REMOTE ATTENDANCE FOR MICHAEL WALKER FOR THE UPD STUDY SESSION HELD ON 11/1/2022. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."**

**II. Accept Agenda**

**COMMISSIONER STRATTON MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO ACCEPT THE AGENDA AS PRESENTED. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."**

**III. Public Comment**

There were no comments from members of the public.

**IV. Discussion**

**A. Auditor Presentation**

Laura Orcutt introduced Anthony Cervini with Sikich LLC, the UPD’s contractor for the FY22 annual audit. Mr. Cervini reviewed the annual audit and process and noted that this was the first year of UPD and Sikich LLC working together so it was a learning process. He noted that UPD staff were very responsive in communication and made the process easier. He reviewed the Annual Comprehensive Financial Report, including key highlights, financial statements, and upcoming new rules and regulations that may affect UPD in the future. He noted a clean, unmodified opinion on the audit, and UPD’s successful receipt of the GFOA accounting award.

**B. Diversity Lab Report**

Corky Emberson introduced Dr. Monika Stadolska from the UIUC Diversity Laboratory. He noted that the presentation tonight follows up from the UPD’s original diversity study and aims to evaluate the success of UPD’s efforts and continue exploring ways to reach all areas in the community, especially those who are underserved. Dr. Stadolska reviewed the follow-up study in detail, including methods, findings, satisfaction scores, methods of outreach, results of user interviews, and results of the focus groups. Board and staff discussed next steps, including impacts on staff hiring, educational programs for staff, continuing to come up with additional strategies for outreach, working with Carle for funding community outreach, and how best to learn from resources in our community and beyond. Board and staff emphasized listening to community needs, continuing to broaden the range of services, and working on multiple tracks to reach people where they’re at.

**V. Comments from Commissioners**

There were no further comments from Commissioners.

**VI. Adjourn**

Commissioner Delcomyn adjourned the meeting at 7:58 PM.

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Michael W. Walker, President

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Timothy A. Bartlett, Secretary

(Seal)

Date Approved: December 13, 2022