

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS  
MINUTES – BOARD STUDY SESSION  
TUESDAY, DECEMBER 6, 2022  
6:30 PM-8:00 PM  
PLANNING AND OPERATIONS FACILITY  
1011 E. KERR AVENUE  
URBANA, ILLINOIS 61802**

The study session meeting of the Urbana Park District Board of Commissioners was held Tuesday, December 6, 2022 at the Planning and Operations Facility, 1011 E. Kerr Avenue, Urbana, IL at 6:30 pm. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Meredith Blumthal	X	
Commissioner Cedric Stratton	X	
Commissioner Roger Digges	X	
Commissioner Nancy Delcomyn	X	

Also present were Tim Bartlett, Executive Director;  
Derek Liebert, Superintendent of Planning and Operations;  
Corky Emberson, Superintendent of Recreation;  
Laura Orcutt, Business Manager;  
Allison Jones served as Recorder.

**I. Call to Order**

President Walker called the meeting to order at 6:34 PM.

A. Remote Attendance

There was no remote attendance requested.

**II. Accept Agenda**

**COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER STRATTON TO ACCEPT THE AGENDA AS PRESENTED. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."**

**III. Public Comment**

There were no comments from members of the public.

**IV. Discussion**

**A. Urbana Indoor Aquatic Center Agreement Update**

Director Bartlett reviewed the process and status of the next Intergovernmental Agreement with the Urbana School District 116 for the operations of the Urbana Indoor Aquatic Center. He reviewed the multiple meetings between the organizations, research, and the history of the facility and operations thereof. Director Bartlett then reviewed next steps, including equity between the two organizations, capital needs, and overall budget. He noted the goal of cost savings for UPD, which includes evaluating program offerings, revenue generating times, and community usage. Staff noted that the priority for USD 116 include swim and dive teams. Director Bartlett stated that after reviewing and streamlining programs, operations, and management, approximately \$100,000 in saving could be secured for UPD. Staff reviewed the cost-savings, including staff reduction, transition to shared responsibility for facility operations, and more shared maintenance. Staff also reviewed capital needs and projects and how future costs will be distributed. Capital projects include heaters, pumps, slide tower refinishing, and a new play slide. Staff noted that they will continue to work on the draft agreement and plan for an April 2023 renewal of the IGA. Staff and Board discussed UPD's English Fund as a source of funding for continued UIAC operations. Board and staff also discussed parking options for the facility. The Board commended staff for their continued work on these efforts.

**V. Comments from Commissioners**

There were no further comments from Commissioners.

**VI. Adjourn to Executive Session**

**COMMISSIONER STRATTON MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES IN ACCORDANCE WITH SECTION 2 PART "C", EXCEPTION #1 OF THE ILLINOIS OPEN MEETINGS ACT, TO ADJOURN TO EXECUTIVE SESSION FOR THE LIMITED PURPOSE OF DISCUSSING THE EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."**

The Board entered the Executive Session at 7:30 PM.

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**COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER DELCOMYN TO ADJOURN THE EXECUTIVE SESSION. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."**

The Executive Session ended at 8:32 PM.

**VII. Reconvene Study Session Meeting**

President Walker reconvened the Study Session at 8:32 PM.

**VIII. Adjourn**

President Walker adjourned the meeting at 8:33 PM.

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Michael W. Walker, President

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Timothy A. Bartlett, Secretary

(Seal)

Date Approved: January 10, 2023