URBANA PARK DISTRICT BOARD OF COMMISSIONERS
MINUTES – BOARD STUDY SESSION
TUESDAY, FEBRUARY 7, 2023
6:30 PM-8:00 PM
PLANNING AND OPERATIONS FACILITY
1011 E. KERR AVENUE
URBANA, ILLINOIS 61802

The study session meeting of the Urbana Park District Board of Commissioners was held Tuesday, February 7, 2023 at the Planning and Operations Facility, 1011 E. Kerr Avenue, Urbana, IL at 6:30 pm. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting.

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<th>COMMISSIONERS</th>
<th>PRESENT</th>
<th>ABSENT</th>
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<td>President Michael Walker</td>
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<td>Vice-President Meredith Blumthal</td>
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<td>Commissioner Nancy Delcomyn</td>
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<td>Commissioner Roger Digges</td>
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<td>Commissioner Cedric Stratton</td>
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Also present were Tim Bartlett, Executive Director; Derek Liebert, Superintendent of Planning and Operations; Corky Emberson, Superintendent of Recreation; Laura Orcutt, Business Manager; Janet Soesbe, Community Program Manager; Savannah Donovan, Environmental Program Manager; Kyle Mills, Athletics Supervisor; Mark Shultz, Public Information and Marketing Manager; Elsie Hedgspeth, Outreach and Wellness Manager; Leslie Radice, Aquatics Manager; Allison Jones served as Recorder.

I. Call to Order
   President Walker called the meeting to order at 6:31 pm.

   A. Remote Attendance
      There was no remote attendance requested at this time.

II. Accept Agenda
COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER STRATTON TO ACCEPT THE AGENDA AS PRESENTED. A ROLL CALL VOTE WAS TAKEN, ALL SAID “AYE.”
III. Public Comment
There were no comments from members of the public.

IV. Discussion
A. Recreation Year in Review
Director Bartlett presented an overview and purpose for the Recreation Year in Review for 2022. He commented on staff innovations, creativity, programming, activities, and leadership throughout the year. Corky Emberson noted that additional program and participant statistics for the year will be provided at the next Board Meeting. He also noted that programs and participation are starting to reflect much more closely to pre-covid numbers.

Mark Shultz reviewed the year's Marketing and Information general projects, advertising efforts, and major media campaigns. He also noted upcoming technologies and outreach methods that are being evaluated and considered.

Leslie Radice reviewed the year's accomplishments from Aquatics, such as increased private rentals and special events. She also reviewed areas of future concentration, such as employee training, recruitment, and retention. Corky Emberson noted that the Intergovernmental Agreement with USD #116 is currently being developed and staff will present a draft to the Board in March.

Kyle Mills reviewed the overall Athletics operations, summer camps, adult and youth programs, and rentals.

Janet Soesbe reviewed Community Programs, including special events, age-friendly initiatives, adult and family programming, the Lake House, Phillips Recreation Center, youth and teen programming, the Wandell Sculpture Garden 25th Anniversary, and collaborations and partnerships.

Savannah Donovan reviewed the year's Environmental Programming, including the Organic Community Gardens, environmental education and school programs, teen programming, public programming, special events, facility visits, and nature store sales.

Elsie Hedgpeth reviewed Outreach and Wellness efforts, including Urvana programming, special events, partnerships, and general programming.

Corky Emberson noted that plans for a staff retreat focusing on the update to the underserved population study along with goals and outreach efforts is currently in development.

V. Comments from Commissioners
The Board expressed support and enthusiasm for all of the work from UPD staff over the last year.

President Walker requested a summary or PDF document of the meeting's presentation.
Commissioner Delcomyn expressed continued support for UPD's “You Belong Here” efforts as well as all the work of the UPDAC.

Commissioner Blumthal expressed support for UPD's staff continued effort on outreach to underserved populations.

VI. Adjourn
President Walker adjourned the meeting at 8:15 PM.

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Michael W. Walker, President

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Timothy A. Bartlett, Secretary

(Seal)

Date Approved: March 28, 2023