

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS
MINUTES - REGULAR BOARD MEETING
TUESDAY, JUNE 13, 2023
7:00 PM
PLANNING AND OPERATIONS FACILITY
1011 E. KERR AVENUE
URBANA, ILLINOIS 61802**

A regular meeting of the Urbana Park District Board of Commissioners was held Tuesday, June 13, 2023, at the Planning and Operations Facility, 1011 E. Kerr Avenue, Urbana, IL at 7:00 p.m. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting. UPTV taped the meeting for future airing.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker		X
Vice-President Meredith Blumthal	X	
Commissioner Cedric Stratton	X	
Commissioner Roger Digges	X	
Commissioner Laura Hastings	X	

Also present were Tim Bartlett, Executive Director;
Corky Emberson, Superintendent of Recreation;
Derek Liebert, Superintendent of Planning and Operations;
Laura Orcutt, Finance Manager;
Andy Rousseau, Project Manager;
Allison Jones served as Recorder.

I. Call to Order

A. Remote Attendance

Vice-President Blumthal called the meeting to order at 7:00 PM.

II. Accept Agenda

COMMISSIONER STRATTON MADE A MOTION WITH A SECOND BY COMMISSIONER HASTINGS TO ACCEPT THE AGENDA AS PRESENTED. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

III. Public Comment

A. Public Comment

Jeff Cunningham of Urbana, IL made public comment regarding the Urbana Indoor Aquatic Center.

B. UPD New Staff Introductions

There were no new staff introductions.

IV. Appointments – 2023-2026 UPDAC Class

Director Bartlett presented information on UPDAC recruitment and new and returning UPDAC members for appointments.

COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER STRATTON TO APPROVE THE FOLLOWING CANDIDATES TO SERVE 3-YEAR TERMS AS PART OF THE 2023-2026 CLASS FOR THE URBANA PARK DISTRICT ADVISORY COMMITTEE: Hannah Sheets, Lauren Chambers, Lucia Maldonado and Gretchen Madsen Webb; AND ALSO TO APPROVE THE REAPPONTMENT OF Lori Choquette TO SERVE A 3-YEAR TERM AS PART OF THE 2023-2026 CLASS FOR THE URBANA PARK DISTRICT ADVISORY COMMITTEE. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

V. Urbana Park District Advisory Committee (UPDAC) Report

A written UPDAC report was included with the meeting materials.

VI. Consent Agenda

- A. Approval of the Minutes of the May 2, 2023 Study Session Meeting
- B. Approval of the Minutes of the May 9, 2023 Annual and Regular Board Meeting
- C. Monthly Reports
 - 1. Administration
 - 2. Planning & Operations
 - 3. Recreation
- D. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude
- E. Approval of the Monthly Paid Accounts Payable

COMMISSIONER HASTINGS MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO APPROVE ALL THE ACTION ITEMS ON THE CONSENT AGENDA AND ACCEPT ALL THE INFORMATION ITEMS LISTED ON THE CONSENT AGENDA IN AN OMNIBUS MANNER. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

VII. Reports

- A. Financial Reports
 - 1. Revenue and Expenditure Report
Laura Orcutt presented the Revenue and Expenditure Report.
 - 2. Action on Treasurer's Report
Laura Orcutt presented the Treasurer's Report.

COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER STRATTON TO ACCEPT THE TREASURER'S REPORT FOR AUDIT. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

- 3. Capital Budget Report
Laura Orcutt presented the Capital Budget Report.

Andy Rousseau presented updates to Capital Projects, including Health & Wellness construction, Nature Center/pool parking lot, Crystal Lake Park retaining wall and road turn around, and Blair Park game board statistics.

B. Executive Director

Director Bartlett reviewed multiple projects and events, including the following:

1. Staff Recognition – recognize seasonal staff for all their hard work so far this summer;
 2. You Belong Here Report – staff are working with the City Council in Urbana to share information about UPD’s Women & Minority Owned Business program;
 3. University of Illinois – Community Compact program will be held on June 21 with information sessions and a community picnic;
 4. Health and Wellness – Updates – Construction will begin officially June 26, staff continue to work on securing ARPA funds, room layouts and equipment, and continued outreach with community stakeholders on the project;
 5. UPD/CPD Cooperative Efforts – Staff of both Districts continue to work together on current and potential programs and projects;
 6. 2023 SUNA Meeting – UPD staff participated in the most recent SUNA meeting and excited to work on problem solving efforts together.
- Victory Park – current proposal from the City of Urbana to return the former roadway property to UPD as park property, as no houses remain within the boundary of the park.

Corky Emberson presented statistics for usage of the Crystal Lake Park Family Aquatic Center so far for the year.

C. President

1. Review of upcoming meeting agenda

Vice-President Blumthal reviewed the June 27, 203 UPDAC meeting agenda, noted that there will be no Study Session in July, and reviewed the agenda for the regular Board Meeting on July 11, 2023. She also highlighted several other upcoming events, including Neighborhood Nights and Jettie Rhodes Day.

D. Liaison Reports

1. Finance Study Group

Commissioner Digges noted that everything discussed at the last Finance Study Group meeting has come before the Board during this meeting.

2. UPD Policy Study Group

There was no UPD Policy Study Group report.

3. Urbana Parks Foundation Representative

Commissioner Digges stated that the Scholarship Funds raised during the Barn Bash event equaled a total of \$2,600.

4. UPDAC Planning Study Group

There was no UPDAC Planning Study Group report.

VIII. Old Business

- A. Action on any Old Business Removed from the Consent Agenda
There was no old business removed from the Consent Agenda.

IX. New Business

- A. Receive FY 2023-2024 Combined Budget and Appropriation Ordinance 2023-02
Staff noted that the 2023-2024 Combined Budget and Appropriation Ordinance was included with the Board meeting materials and that it will be voted on in July.
- B. Action on Resolution 2023-08 to Accept the FY 2023-2024 CUSR Budget
COMMISSIONER HASTINGS MADE A MOTION WITH A SECOND BY COMMISSIONER STRATTON TO ACCEPT THE FY 2023-2024 CUSR BUDGET. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."
- C. Action on any New Business Removed from the Consent Agenda
There was no new business removed from the Consent Agenda.

X. Comments from Commissioners

Vice-President Blumthal commented positively on the Lake House as a venue for the Neighborhood Nights event.

XI. Adjourn

Vice-President Blumthal adjourned the meeting at 7:55 PM.

Meredith Blumthal, Vice-President

Timothy A. Bartlett, Secretary

(Seal)

Date Approved: 7/11/23