

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS
 MINUTES - REGULAR BOARD MEETING
 TUESDAY, SEPTEMBER 12, 2023
 7:00 PM
 PLANNING AND OPERATIONS FACILITY
 1011 E. KERR AVENUE
 URBANA, ILLINOIS 61802**

A regular meeting of the Urbana Park District Board of Commissioners was held Tuesday, September 12, 2023, at the Planning and Operations Facility, 1011 E. Kerr Avenue, Urbana, IL at 7:00 p.m. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting. UPTV taped the meeting for future airing.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Meredith Blumthal	X	
Commissioner Cedric Stratton	X	
Commissioner Roger Digges	X	
Commissioner Laura Hastings	X	

Also present were Tim Bartlett, Executive Director;
 Corky Emberson, Superintendent of Recreation;
 Derek Liebert, Superintendent of Planning and Operations;
 Laura Orcutt, Business Manager;
 Andy Rousseau, Project Manager;
 Allison Jones served as Recorder.

I. Call to Order

President Walker called the meeting to order at 7:00 PM.

A. Remote Attendance

There was no remote attendance requested.

II. Accept Agenda

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER STRATTON TO ACCEPT THE AGENDA AS PRESENTED. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

III. Public Comment

A. Public Comment

Twelve community members commented on the Weaver Park planning process.

Five community members commented on a possible skate park in Urbana.

One community member commented on the UPD soccer program.

B. UPD New Staff Introductions - none

IV. **Urbana Park District Advisory Committee (UPDAC) Report**

A written UPDAC report was included in the meeting materials.

V. **Consent Agenda**

A. Approval of the Minutes of the August 1, 2023 Study Session

B. Approval of the Minutes of the August 15, 2023 Regular Board Meeting

C. Monthly Reports

1. Administration

2. Planning/Operations

3. Recreation

D. Approval of the Monthly Paid Accounts Payable

E. Action to Renew the 5-Year Lease Agreement with East Central Illinois Archers at Judge Weber Park, Urbana, IL

F. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER HASTINGS TO APPROVE ALL ITEMS ON THE CONSENT AGENDA IN AN OMNIBUS MANNER. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

VI. **Reports**

A. Financial Reports

1. Revenue and Expenditure Report

Laura Orcutt presented the Revenue and Expenditure Report.

2. Action on Treasurer's Report

Laura Orcutt presented the Treasurer's Report.

COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER STRATTON TO ACCEPT THE TREASURER'S REPORT FOR AUDIT. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

3. Capital Budget Report

Laura Orcutt presented the Capital Budget report.

Andy Rousseau presented updates on several capital projects, including the Health & Wellness Center construction, the bridges and path updates in Crystal Lake Park, tennis and basketball court repairs and repaint, and the UIAC slide tower replacement.

B. Executive Director

1. You Belong Here Report

2. Walk as One

3. UPD at CU Pride Fest

4. UPDAC Kickoff

5. Other

Corky Emberson presented attendance and revenue numbers for the Crystal Lake Park Family Aquatic Center now that the season has concluded. He also noted positive feedback from the community for having kept the pool open through Labor Day.

Director Bartlett presented updates on multiple projects, including:

- You Belong Here programs and activities;
- The Walk as One event;
- UPD at CU Pride Fest;
- UPAC September meeting and kick-off;
- Updates on the sculpture for the new Health & Wellness facility;
- Weaver and Prairie Park master plan timeline and community feedback;
- Bicycle Training facility owned by MTD.

C. President

1. Review of upcoming meeting agenda

President Walker noted the Jazz Walk/Wandell Sculpture Garden rededication event on 9/15, the Board Study Session on 10/3, and the Board meeting on 10/10.

D. Liaison Reports

1. Finance Study Group

President Walker noted that the Finance Study Group last met on 8/31 and discussed the Weaver Park planning process, staffing issues, updates on Prairie Play, and the UIAC slide tower.

2. UPD Policy Study Group

There was no Policy Study Group report.

3. Urbana Parks Foundation Representative

Commissioner Digges noted that the UPF met on 9/11 and discussions focused on the Jazz Walk event, the picket fence fundraiser for Prairie Play, and new member recruitment.

4. UPDAC Planning Study Group

Commissioner Stratton noted the UPDAC Planning Group will not need to meet again for about six months and also that the current UPDAC group is very engaged and proactive.

VII. **Old Business**

A. Action on any Old Business removed from Consent Agenda

There was no old business removed from the Consent Agenda.

VIII. **New Business**

A. Increase construction contingency for the Health and Wellness Center

Andy Rousseau presented information on the current status of the construction contingency for the Health & Wellness Center. He noted that the original contingency was only approximately 1.5% of costs, which is incredibly modest for a project of this size. He also noted that additional contingency allocation was always anticipated as the project moved forward. He reviewed the change orders for

immediate approval, including installation of a fire hydrant, building canopy, building lights, and electrical changes, which add up to around \$32,000 in additional spending. Staff also recommend an additional \$200,000 to add to the contingency for future needs. The Board and staff discussed the project and the best way of ensuring funding as the construction moves forward.

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER STRATTON TO APPROVE AN ADDITIONAL \$200,000 IN CONSTRUCTION CONTINGENCY FOR THE INDOOR HEALTH & WELLNESS CENTER TO CORE CONSTRUCTION SERVICES OF ILLINOIS INC. OF PEORIA, IL. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

B. Action on any New Business Removed from the Consent Agenda
There was no new business removed from the Consent Agenda.

IX. **Comments from Commissioners**
There were no further comments from Commissioners.

X. **Adjourn**
President Walker adjourned the meeting at 9:02 PM.

Michael W. Walker, President

Timothy A. Bartlett, Secretary

(Seal)

Date Approved: 10/10/23