



*It is the mission of the Urbana Park District to:*

*- Improve the quality of life of its citizens through a responsive, efficient, and creative park and recreation system,*

*- Pursue excellence in a variety of programs, parks and special facilities that contribute to the attractiveness of neighborhoods, conservation of the environment and the overall health of the community.*

**NOTICE AND AGENDA OF MEETING  
URBANA PARK DISTRICT BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING  
TUESDAY, DECEMBER 11, 2018  
7:00 PM  
PLANNING AND OPERATIONS FACILITY  
1011 E. KERR AVENUE  
URBANA, ILLINOIS 61802**

**I. Call to Order**

A. Remote Attendance

*The Board may authorize, by a voice vote of the physically present board members, any Commissioner wishing to attend remotely, pursuant to the UPD Remote Attendance Policy (Ord 2017-03).*

**II. Accept Agenda**

**III. Public Comment**

*Any member of the public may make a brief statement at this time within the public participation rules of the Board.*

A. Public Comment

B. Urbana Park District – Staff Introductions

1. Ashley Dennis, Outreach and Wellness Coordinator

**IV. Urbana Park District Advisory Committee (UPDAC) Report**

*UPDAC is an advisory committee appointed by the Board of Commissioners. The members of UPDAC are appointed for staggered three year terms.*

**V. Consent Agenda**

*All action and information items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately. Commissioners have had an opportunity to review these items prior to the Board Meeting.*

A. Approval of the Minutes of the November 6, 2018 Study Session Meeting

B. Approval of the Minutes of the November 13, 2018 Regular Board Meeting

C. Monthly Reports

*These are monthly reports from each department of the district.*

1. Administration (Executive Director, Business, Development/Volunteers, Human Resources)
  2. Planning/Operations (Planning, Project Management, Facilities, Grounds, Aquatics)
  3. Recreation (Museum, Aquatics, Athletics, Community Programs, Public Information/Marketing, Champaign-Urbana Special Recreation–CUSR)
- D. Approval of the Monthly Paid Accounts Payable  
*This report is available for review by each Commissioner.*
- E. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude  
*Gifts and donations must be officially accepted by the Board. The Philanthropy Report also lists volunteer service hours for the month.*
- F. Action on Ordinance 2018-15 Authorizing the Disposal/Sale of Personal Property
- G. Action on Resolution 2018-17 Accepting Revisions to the Urbana Park District Safety Manual

*Action on any item removed from the Consent Agenda will be taken during Old or New Business as appropriate.*

## **VI. Reports**

- A. Financial Reports  
*These are financial reports that are reviewed by the board each month. The board must take action to accept the Treasurer's Report.*
1. Fund Balance Budget Report
  2. Monthly Budget with History
  3. Action on Treasurer's Report
  4. Supplemental Report of Cash
  5. Capital Budget Report
- B. Executive Director  
*This is an opportunity for the Executive Director to provide special information to the Commissioners.*
1. Proposed Art Fair
  2. Sculpture Updates
  3. Other Updates
- C. President  
*This is an opportunity for the President to make a comment.*
1. Review of upcoming meeting agenda
- D. Liaison Reports
1. Finance Study Group  
*(meets as needed to discuss financial matters of the District)*
  2. UPD Policy Study Group  
*(meets as needed to discuss policy matters of the District)*
  3. Urbana Parks Foundation Representative  
*(Reports on Park Foundation activities)*
  4. UPDAC Planning Study Group  
*(meets as needed to coordinate and enhance Board-UPDAC activities and communication)*

**VII. Old Business**

- A. Action on any Old Business Removed from the Consent Agenda

**VIII. New Business**

- A. Action to Approve Ordinance 2018-13 Abating the Levy of Property Taxes on Urbana Park District General Obligation Park Bonds (Alternate Revenue Source), Series 2010 (Build America Bonds)  
*This action must be completed annually for Alternate Revenue Source Bonds.*
- B. Action to Approve Ordinance 2018-14 Abating the Levy of Property Taxes on Urbana Park District General Obligation Park Bonds (Alternate Revenue Source), Series 2011A  
*This action must be completed annually for Alternate Revenue Source Bonds.*
- C. Review and Accept the Annual Priority Projects Report to the Urbana Parks Foundation  
*The Urbana Park District Board of Commissioners provides a report each year to the Urbana Parks Foundation identifying projects that are the district's highest priorities for donor funding. The Urbana Parks Foundation is an independent organization that supports the mission of the park district.*
- D. Review Annual Board Actions Calendar  
*The Board reviews the annual board action calendar each December.*
- E. Action to Accept the 2019 Annual Meeting Calendar  
*This is an annual action required by the Open Meetings Act.*
- F. Action to Approve Construction Engineering and Construction Contingency for Park Street Path Project
- G. Action to Approve James Room Remodeling Contingency Increase
- H. Action on Phillips Recreation Center Playground Equipment Replacement
- I. Review of 2018 Urbana Park District ADA Transition Plan – Completed Projects
- J. Action on any New Business removed from the Consent Agenda

**X. Comments from Commissioners**

**XI. Adjourn**

Note: The Meeting Agenda and Supporting Materials are on the UPD website at <http://www.urbanaparks.org/documents/index.html>; choose the "Public Meetings" category and search for the meeting information you wish to download.