



It is the mission of the Urbana Park District to:

- Improve the quality of life of its citizens through a responsive, efficient, and creative park and recreation system,*
- Pursue excellence in a variety of programs, parks and special facilities that contribute to the attractiveness of neighborhoods, conservation of the environment and the overall health of the community.*

**NOTICE AND AGENDA OF MEETING
URBANA PARK DISTRICT ADVISORY COMMITTEE (UPDAC)
TUESDAY, MARCH 26, 2019
7:00 PM
BROOKENS GYMNASIUM 1776 E. WASHINGTON ST.
URBANA, ILLINOIS 61801**

- I. Call to Order - Introductions**
- II. Public Comment**
- III. New Business**
 - A. Presentation on UPD Health and Wellness Facility - Urbana Park District's Planning and Recreation Staff.
 - B. Tour of Brookens Gymnasium and Leased Space.
- IV. Questions and Answers – Answer any questions as follow up from last month's meeting**
- V. Reports**
 - A. UPDAC Chair
 - B. Director
 - C. Board Representative
 - D. UPDAC Committees – no reports
- VI. Approval of the Minutes of the February 26th 2019 meeting.**
- VII. UPDAC Member Comments and open discussion**
- VIII. Adjourn**

Upcoming meetings:

*April 23, 2019
May 28, 2019
June 25, 2019
July – no meeting*

*****This month's secretary is Kelly Boeger*****

Note: The Meeting Agenda and Supporting Materials are on the UPD website at <http://www.urbanaparks.org/documents/index.html>; choose the "Public Meetings" category and search for the meeting information you wish to download.

UPDAC minutes February 26, 2019

Attending: Kelly Boeger, Tomas Delgado, Marianne Downey, Lori Ellinger, Kay Holley, Heath Isome, Sue Kim, Ben Kaap, Vanessa Lane, Jean Paley, Sarah Roper, Howard Schein, Travis Schiess, Tim Stephens, Andy Wszalek. UPD Commissioner: Nancy Delcomyn. UPD Staff: Corky Emberson, Derek Liebert, Ellen Kirsanoff, Caty Roland, Andy Rousseau.

The meeting was called to order at 7:00 pm by Ellen Kirsanoff, acting on behalf of Melissa Logsdon. Introductions were done around the room.

Public Comment- none

New Business: UPD Business Manager Caty Roland introduced herself.

Caty said she would like to run through the topics of UPD Budget Cycle, Levy Cycle, and our Tax Bills. She would like to help us answer questions we may be asked about the Districts tax caps, funding for building projects, increases in taxes, and the relation of the City of Urbana and the UPD as taxing bodies.

She began with the Property Tax Levi, describing the Equalized Assessed Value, Consumer Price Index and Property Tax Extension Limitation Law.

There was a comment about how something like the way the court case with Carle Hospital is settled could affect the UPD.

Corky stated it is the same for tax money UPD may receive as well as money needed to be paid back. Any change applies only to the particular year when it happens.

Jean asked where this type of policy comes from.
Answer: Springfield.

Next the Tax Bills were discussed. UPD taxes are approximately 11%. Funds have restricted use.

There was a question about interest earned. It is required to be invested in a no risk type account. (such as money market)

There was a question if funds zero out year by year. No.

There was a question as to which banks UPD uses. Around 10 are used, Chase, Main Operating Funds Account Busey, Illinois Funds, Commerce Bank and mostly local institutions.

Next we talked about the Budget Cycle. 70% is property tax, the rest is fees, grants and donations. The budget plan starts in November and goes through July. After

implementation the budget is monitored. Monthly forecasts and trial reports are reviewed by staff and presented to the board.

Nancy said we have a good person in Caty, as she is a concerned money person. The business office has been glitch free. It is efficient and effective, doing a bang up job.

There is a software change in place. It is going well. The old software was put in operation 30 years ago.

There was a question if Caty has a follower/replacement in the event of her being unavailable. She has two competent assistants.

Ellen mentioned to contact Janet the program manager for the upcoming art show at the Boneyard Festival if any staff or committee members want to submit artwork.

The grant for Crystal Lake Park improvements came through.

UPD is going to Plainfield Il. March 8 to view the recreation center there. Committee members are welcome to go. It is a "net zero energy" facility that used a grant for funding.

Nancy mentioned the work from Park St. to Church St. for the multi purpose concrete path on the south end of Crystal Lake Park. It uses an 80% federal IDOT grant and 20% donation from Carle Hospital.

Preliminary planning on the path north along Broadway is underway as is the path along University Avenue, possibly from Lincoln Ave. to Five Points (45 north) which is a state IDOT project.

Ellen informed us of the April 30 parks day at the state capital. We set up a table in the Capitol. UPDAC members are invited to come along to meet with legislature and other park districts.

March 11 is a breakfast with state legislators at Kerr.

Corky mentioned that the minimum wage increase will affect the UPD. They are preparing for the future and have estimates of the cost of the increased wages and what changes will be needed.

No Committee Reports

Approval of Minutes of January 22, 2019; the minutes were reviewed by all. A motion was made to accept the minutes by Tomas Delgado and seconded by Howard Schein. They were approved by all.

UPDAC comments:

A \$400,000 grant at the Lake House at Crystal Lake adding elements to the dock and lake activities was mentioned.

An announcement about individuals becoming part of the Mentor program at UHS was given.

There was a question about the High Cross Road (Binkerd's Grove) proposed park use. The concept includes a possible bird sanctuary, wild food locale, food forest, and play area.

Victory Park was mentioned. Ownership of two more houses will transfer to UPD in September. There is discussion of removing Grossback St. to open the area up more. Contacting Neighborhood Connections who may soon lose space in regard to Victory Park usage was suggested.

The kitchen open house at Phillips may possibly be in March.

Coyotes are near South Ridge Park. Informing the public of safety and proper reaction to and interaction with coyotes was brought up.

Howard asked if it was likely that when minimum wage increases that UPD jobs that were currently employing teens would be desirable to older applicants.

Ellen said if there are any questions or comments after the meeting tonight please email or contact the UPD.

Read Across America this Saturday at Lincoln Square was mentioned.

Also, hiring of summer staff is beginning.

Motion to adjourn by Jean Paley, seconded by Ben Kaap at 8:30 pm.