

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS
 MINUTES – BOARD STUDY SESSION
 TUESDAY, OCTOBER 1, 2024
 7:00 PM
 PLANNING AND OPERATIONS FACILITY
 1011 E. KERR AVENUE
 URBANA, ILLINOIS 61802**

The study session meeting of the Urbana Park District Board of Commissioners was held Tuesday, October 1, 2024 at the Planning and Operations Facility, 1011 E. Kerr Avenue, Urbana, IL at 7:00 pm. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting.

| COMMISSIONERS | PRESENT | ABSENT |
|--------------------------------|---------|--------|
| President Michael Walker | X | |
| Vice-President Cedric Stratton | | X |
| Commissioner Laura Hastings | X | |
| Commissioner Roger Digges | X | |
| Commissioner Meredith Blumthal | X | |

Also present were Tim Bartlett, Executive Director;
 Corky Emberson, Superintendent of Recreation;
 Laura Orcutt, Superintendent of Business Services;
 Derek Liebert, Superintendent of Planning and Operations;
 Jameel Jones, Outreach and Wellness Manager;
 Allison Jones served as Recorder.

I. Call to Order

President Walker called the meeting to order at 7:02 PM.

A. Remote Attendance

There was no remote attendance requested.

II. Accept Agenda

COMMISSIONER HASTINGS MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO ACCEPT THE AGENDA WITH THE ADDTION OF POINT B. LEVY OPTIONS UNDER DISCUSSION. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

III. Public Comment

There were no comments from members of the public.

IV. Discussion

A. Outreach and Wellness

Director Bartlett wanted to take an opportunity to present updates on all the projects that the Outreach and Wellness staff have been working on. He noted they had been working hard to meet community needs.

Next, Jameel Jones presented updates on the Health & Wellness facility, including new logos and graphics, staffing and hiring for the new facility, operating hours, mechanical updates, types of programming to be offered at this location, membership benefits and cost, and ideas and goals for the future. He also reviewed special promotions and programming to attract visitors to the facility.

Continuing, Jameel Jones presented the outreach efforts of the staff throughout the year, including program partners, community surveys, special events, and more. Lastly, the Board and staff discussed potential facility opening dates and events around opening.

B. Levy Options

Director Bartlett and Laura Orcutt provided an overview of the upcoming Levy process and best steps for determining the levy amount. Staff reviewed the memo of explanation and worksheets with options. The Board and staff discussed the needs of the district and the best way to present the information to the public.

V. Comments from Commissioners

Commissioner Blumthal asked for an update on the opening of the Meadowbrook Prairie Play Playground. Staff noted that they are working on landscaping, flooring, and fencing and hope to be open by the end of October. Board and staff discussed community excitement around this project and positive feedback received from community members. They also discussed an opening celebration.

President Walker noted his excitement to be discussing the opening of two big projects – the Health & Wellness Center and the Prairie Play Playground.

VI. Adjourn

President Walker adjourned the meeting at 8:22 PM.

Michael W. Walker, President

Timothy A. Bartlett, Secretary

(Seal)

Date Approved: November 12, 2024