

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS
 MINUTES – BOARD STUDY SESSION
 TUESDAY, NOVEMBER 5, 2024
 7:00 PM
 PLANNING AND OPERATIONS FACILITY
 1011 E. KERR AVENUE
 URBANA, ILLINOIS 61802**

The study session meeting of the Urbana Park District Board of Commissioners was held Tuesday, November 5, 2024 at the Planning and Operations Facility, 1011 E. Kerr Avenue, Urbana, IL at 7:00 pm. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Cedric Stratton	X	
Commissioner Laura Hastings	X	
Commissioner Roger Digges	X	
Commissioner Meredith Blumthal	X	

Also present were Tim Bartlett, Executive Director;
 Corky Emberson, Superintendent of Recreation;
 Laura Orcutt, Superintendent of Business Services;
 Derek Liebert, Superintendent of Planning and Operations;
 Andy Rousseau, Project Manager;
 Scott Burge, Farnsworth Group;
 Allison Jones served as Recorder.

I. Call to Order

President Walker called the meeting to order at 7:01 PM.

A. Remote Attendance

There was no remote attendance requested.

II. Accept Agenda

COMMISSIONER STRATTON MADE A MOTION WITH A SECOND BY COMMISSIONER HASTINGS TO ACCEPT THE AGENDA AS PRESENTED. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

III. Public Comment

There were no comments from members of the public.

IV. Discussion

A. Health and Wellness Center

Corky Emberson provided updates on the status of the Health and Wellness Center, including membership sales, a soft-opening in mid-December, and a grand-opening in early January. He also reviewed staffing, special events, and programming for the facility.

Scott Burge from Farnsworth Group reviewed “punch list” items that still need completion within the facility, including the railing height for the track, mechanical pumps, signage, sidewalk panels, landscaping, and track floor adjustments. The Board and staff discussed these items and the process for completion.

B. Kickapoo Rail Trail

Andy Rousseau provided an update on the Kickapoo Rail Trail project, including discussions with the railroad to coordinate construction activities, planning for the KRT Trail Head pavilion and parking at Weaver Park, the project budget, and the timeline for bidding the project.

V. Comments from Commissioners

Commissioner Stratton commented on the opening of Prairie Play at Meadowbrook Park and how it’s been very well received by the community. He suggested additional trash receptacles.

Commissioner Hastings commented on the CUSR Cupcake 5K event with nearly 500 registrations. She suggested rotating the location of the event between Champaign and Urbana.

Commissioner Blumthal commented on an issue with the women’s restroom and the score board timer in the UIAC facility.

VI. Adjourn to Executive Session

COMMISSIONER HASTINGS MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES, IN ACCORDANCE WITH SECTION 2, PART ‘C’, EXCEPTION #1 OF THE ILLINOIS OPEN MEETINGS ACT, TO ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AN EMPLOYMENT MATTER. A ROLL CALL VOTE WAS TAKEN, ALL SAID “AYE.”

The Board entered Executive Session at 7:04 PM.

COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER HASTINGS TO RETURN TO THE REGULAR BOARD MEETING. A ROLL CALL VOTE WAS TAKEN, ALL SAID “AYE.”

The Board adjourned Executive Session at 7:25 PM.

VII. Reconvene Study Session Meeting

VIII. Adjourn

President Walker adjourned the meeting at 7:26 PM.

Michael W. Walker, President

Timothy A. Bartlett, Secretary

(Seal)

Date Approved: December 10, 2024