

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS
 MINUTES - REGULAR BOARD MEETING & EXECUTIVE SESSION
 TUESDAY, DECEMBER 10, 2024
 7:00 PM
 PLANNING AND OPERATIONS FACILITY
 1011 E. KERR AVENUE
 URBANA, ILLINOIS 61802**

A regular meeting of the Urbana Park District Board of Commissioners was held on Tuesday, December 10, 2024, at the Planning and Operations Facility, 1011 E. Kerr Avenue, Urbana, IL at 7:00 p.m. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting. UPTV taped the meeting for future airing.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Cedric Stratton	X	
Commissioner Laura Hastings	X	
Commissioner Roger Digges	X	
Commissioner Meredith Blumthal	X	

Also present were Tim Bartlett, Executive Director;
 Corky Emberson, Superintendent of Recreation;
 Laura Orcutt, Superintendent of Business Services;
 Derek Liebert, Superintendent of Planning and Operations;
 Andy Rousseau, Project Manager;
 Aaron Gold, Speer Financial;
 Allison Jones served as Recorder.

I. Call to Order

President Walker called the meeting to order at 7:01 PM.

A. Remote Attendance

There was no remote attendance requested.

II. Accept Agenda

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO ACCEPT THE AGENDA AS PRESENTED WITH THE ADJUSTMENT OF BRINING ITEM 7A TO DIRECTLY AFTER PUBLIC COMMENT. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

III. Public Comment

A. Public Comment

There were no comments from members of the public.

B. Staff Introductions

There were no staff introductions.

Old Business - Item VII A. Consideration and Action on Ordinance 2024-09

Aaron Gold with Speer Financial reviewed the process and results of the annual roll over general obligation bond sale.

1. Action to Award Low Bid

COMMISSIONER HASTINGS MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO AWARD THE LOW BID ON BONDS TO TIME BANK WITH AN INTEREST RATE OF 3.69%. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

2. Action on Bond Ordinance

COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER STRATTON TO ADOPT BOND ORDINANCE 2024-09 AUTHORIZING THE ISSUANCE OF \$968,720 GENERAL OBLIGATION LIMITED TAX PARK BONDS, SERIES 2024, OF THE URBANA PARK DISTRICT. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

IV. Urbana Park District Advisory Committee (UPDAC) Report

Director Bartlett noted that the October and November UPDAC reports were included with the meeting materials.

V. Consent Agenda

- A. Approval of the Minutes of the November 5, 2024 Study Session Meeting
- B. Approval of the Minutes of the November 12, 2024 Regular Board Meeting
- C. Approval of Minutes of the October 8, 2024 Executive Session
Approval of Minutes of the November 5, 2024 Executive Session
- D. Approval of Minutes of the November 12, 2024 Executive Session
- E. Monthly Reports
 - 1. Administration
 - 2. Planning/Operations
 - 3. Recreation
- F. Approval of the Monthly Paid Accounts Payable
- G. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude

COMMISSIONER HASTINGS MADE A MOTION WITH A SECOND BY COMMISSIONER STRATTON TO APPROVE ALL THE ACTION ITEMS ON THE CONSENT AGENDA AND ACCEPT ALL THE INFORMATION ITEMS LISTED ON THE CONSENT AGENDA IN AN OMNIBUS MANNER. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

VI. Reports

- A. Financial Reports
 - 1. Revenue & Expenditure Report
Laura Orcutt presented the Revenue & Expenditure Report.
 - 2. Action on Treasurer's Report
Laura Orcutt presented the Treasurer's Report.

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER HASTINGS TO ACCEPT THE TREASURER’S REPORT FOR AUDIT. A ROLL CALL VOTE WAS TAKEN, ALL SAID “AYE.”

3. Capital Budget Report
Laura Orcutt reviewed the Capital Budget Report.

Andy Rousseau presented updates on several Capital Projects, including signage at the Health and Wellness Center, benches and water fountain at Prairie Play, Kickapoo Rail Trail, the Southridge Park trail, and the bridge at Busey Woods.

B. Executive Director

Director Bartlett provided an update on multiple projects, including:

1. You Belong Here Report;
2. KRT Update – staff are working on discussions with the railroad companies for access;
3. UPD All Staff Meetings January 2025 – staff leadership meet with all staff workgroups and discuss any issues while providing a chance for dialogue;
4. Plans for 2025 Soaring to New Heights Conference – noted the Friday night UPD social;
5. HaWC Grand Opening Updates – open now for business, lots of tours, and membership sales;
6. Other Updates for 2025 – Senior Club holiday party in December, very long running program.

C. President

1. Review of upcoming meeting agenda
President Walker noted that there will be no Study Session in January but that there may be a Special Board Meeting if needed.

D. Liaison Reports

1. Finance Study Group
President Walker noted that the Finance Study Group last met on 11/22/24 and will meet again on 1/3/25.
2. UPD Policy Study Group
There was no UPD Policy Study Group report.
3. Urbana Parks Foundation Representative
Commissioner Digges noted that the joint Board Meeting with the Urbana Parks Foundation took place the previous week on 12/3/24 and there have been no updates since then.
4. UPDAC Planning Study Group
There was no UPDAC Planning Study Group Report.

VII. Old Business

A. Consideration and Action on Ordinance 2024-09

1. Action to Award Low Bid
2. Action on Bond Ordinance

-- see above.

- B. Action on any Old Business removed from the Consent Agenda
There was no old business removed from the Consent Agenda.

VIII. New Business

- A. Action to Approve Ordinance 2024-10
Laura Orcutt presented Ordinance 2024-10, noting that this action is needed to complete the annual bond process.

COMMISSIONER DIGGES MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO APPROVE ORDINANCE 2024-10 ABATING THE LEVY OF PROPERTY TAXES ON URBANA PARK DISTRICT GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2019A. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

- B. Action to Accept 2025 Funding Priorities Report for the Urbana Parks Foundation
Director Bartlett reviewed the considerations for determining funding priorities for the Urbana Park District to share with the Urbana Parks Foundation. Commissioner Blumthal suggested additional focus on fundraising for scholarships. The Board and staff discussed scholarships and other district priorities to emphasize. The Board also requested additional feedback from the UPF as to how successful fundraising for the priority projects has been.

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER DIGGES TO ACCEPT THE 2025 PRIORITY PROJECTS REPORT FOR URBANA PARKS FOUNDATION. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

- C. Action to Accept the 2025 Annual Meeting Calendar
COMMISSIONER HASTINGS MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO ACCEPT THE 2025 ANNUAL MEETING CALENDAR FOR REGULAR BOARD MEETINGS, STUDY SESSIONS, JOINT MEETINGS, AND UPDAC MEETINGS WITH THE ADJUSTING THE TIME OF THE JOINT BOARD MEETING WITH UPF TO 7:00 PM. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."
- D. Action on any New Business removed from Consent Agenda
There was no new business removed from the Consent Agenda.

IX. Comments from Commissioners

Commissioner Hastings congratulated Keith Ewerks on his retirement and all his work for the Urbana Park District during his long career.

X. Adjourn to Executive Session

COMMISSIONER STRATTON MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL, IN ACCORDANCE WITH SECTION 2, PART 'C', EXCEPTION #1 OF THE ILLINOIS OPEN MEETINGS ACT, TO ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AN EMPLOYMENT MATTER. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER HASTINGS TO CONCLUDE THE EXECUTIVE SESSION. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

The Executive Session closed at 9:29 PM.

XI. Reconvene Regular Board Meeting

President Walker reconvened the regular Board Meeting.

XII. Adjourn

President Walker adjourned the meeting at 9:30 PM.

Michael W. Walker, President

Timothy A. Bartlett, Secretary

(Seal)

Date Approved: January 14, 2025